

**TALLAHASSEE – LEON COUNTY
BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY**

**Meeting Minutes
September 19, 2011**

5:00 pm, City Commission Chambers

MEMBERS PRESENT

County

Commissioner Akin Akinyemi
 Commissioner John Dailey
 Commissioner Bryan Desloge, Chair
 Commissioner Kristin Dozier
 Commissioner Nick Maddox
 Commissioner Jane Sauls
 Commissioner Bill Proctor (arrived at 6:30 pm)

City

Commissioner Andrew Gillum
 Commissioner Nancy Miller, Vice Chair
 Commissioner Gil Ziffer

CITY/COUNTY STAFF

Dave Bright, Blueprint 2000	George Reynolds, Blueprint 2000
Jim Cooke, COT	Harry Reed, CRTPA
Jeff Diemer, Blueprint2000	Angela Richardson, Blueprint 2000
Rick Feldman, COT	Debra Schiro, Blueprint 2000
Michael Frixen, Blueprint 2000	Wayne Tedder, Blueprint 2000
Shelonda Meeks, Blueprint 2000	Patrick Twyman, COT
Tony Park, Leon County	

OTHERS PRESENT

Krsten Bowers	Maribel Nicholson-Choice, Greenberg Traurig*
Paco de la Fuente	Marek Romanowski, The LPA Group*
Ken Foster	Joe Schreiber
Echo Gates, Genesis Group*	Jim Shepherd, Jacobs Engineering*
John Gibby	Jim Smart
Carlana Hoffman, Quest*	Ryan Smith
Chris Moore	Dave Snyder, The LPA Group*
Kelly Layman	Charles Stratton
Mark Llewellyn, Genesis Group	Lamar Taylor, Chair, CAC
Katy McGlynn	Johan van Tal

* Indicates Blueprint 2000 Consultant

Commissioner Bryan Desloge called the meeting to order at 5:03 pm.

I. AGENDA MODIFICATIONS

Mr. Tedder stated that there were no agenda modifications.

II. CITIZEN'S ADVISORY COMMITTEE (CAC) CHAIRMAN'S REPORT

Mr. Lamar Taylor, Chairman of the CAC, stated that the Citizens Advisory Committee had met twice since the last IA meeting and that the Board had copies of the minutes in their Agenda. He further stated that the CAC had met to discuss the Management Review and Reorganization of Blueprint 2000 and that the members had a chance to voice their opinions and recommendations as outlined in the July 21, 2011, CAC meeting minutes. Mr. Taylor reviewed and reiterated the points outlined in the CAC minutes.

Mr. Tedder stated that there was one speaker on item #3 of the informational items.

III. INFORMATION ITEMS

1. CAC Meeting Minutes (June 2, 2011, and July 21, 2011 (Special Meeting))

This item was presented as informational only.

2. Capital Cascades Trail – Segments 1 and 3: Construction Engineering and Inspection (CE&I) Services

This item was presented as informational only.

Commissioner Gillum moved staff's recommendation. Commissioner Dozier seconded the motion. The motion carried 9-0

Mr. John Gibby stated that he lives on Gum Road. He provided the Board with materials from past meetings and from his Public Records requests, and stated that he wanted to point out discrepancies in the Blueprint 2000 budget. Mr. Tedder stated that he had spent an extensive amount of time addressing Mr. Gibby's questions and concerns with the City accounting department and that all of Blueprint's funds are accounted for.

3. Capital Circle NW/SW Update: US 90 to Orange Avenue

This item was presented as informational only.

Commissioner Gillum moved staff's recommendation. Commissioner Miller seconded the motion. The motion carried 9-0

IV. CONSENT ITEMS

4. IA Meeting Minutes: June 20, 2011

RECOMMENDED ACTION:

Approve minutes as provided.

5. Proposed 2012 IA, TCC and CAC Meeting Schedules

RECOMMENDED ACTION:

Option 1: Approve the dates as presented.

6. Capital Circle SW PD&E Study and CCSW Design From Orange Avenue to Springhill Road

RECOMMENDED ACTION:

Option 1: Authorize the Intergovernmental Management Committee to negotiate a contract with Kimley-Horn and Associates for design of Capital Circle Southwest from Orange Avenue to Springhill Road. The Kimley-Horn contract (including 10% for project contingency) and the Blueprint GEC project management costs are not to exceed \$2.7 million.

7. Smokey Hollow Design Committee

RECOMMENDED ACTION:

Option 1: Concur in the development of the Smokey Hollow Design Committee.

8. Citizens Advisory Committee Appointments

RECOMMENDED ACTION:

Option 1: Approve the following nominations:

Representative from the EECC: Henree Martin

Representative from the Planning Commission: Daniel Parker

Representative from the Disabled Community: David Jones

Representative from the Education Community: Dr. Andrew Chin

Representative from the EECC-Planner: Tom O'Steen

- Approval of Tom O'Steen includes the required IA waiver of the potential conflict of interest.

Commissioner Dozier moved staff's recommendation. Commissioner Sauls seconded the motion. The motion carried 9-0

V. PRESENTATIONS/ACTIONS/DISCUSSIONS

9. Franklin Boulevard Flood Relief Project Update and Funding Authorization Modification

Mr. Tedder stated that HUD had provided \$4.2 million in federal disaster relief toward the Franklin Boulevard project. He stated that after design, \$3.6 million remained for construction, however, the development of the design and additional site investigations revealed that the project would require an additional **\$1,800,000**, which brings the current cost estimate for those base activities to **\$5,400,000** (including 20% contingency and CE&I). Mr. Tedder further reiterated the information that was provided in the agenda item. He stated for the record that these options would not eliminate the flooding on Franklin Blvd, however there would be significant reduction in level and frequency. He mentioned that the DCA was requiring that the project get underway and be completed by July 2012 which forces Blueprint to make decisions quickly and get the project out to bid. Mr. Tedder stated that this is only the first phase of the project and that once it was completed staff could look at the side street conditions and Leon High School flooding issues and that the amenities would be addressed in the last phase of the project.

Mr. Tedder stated that Blueprint 2000 has applied to DCA for an additional \$1.65 million of HUD Disaster Relief grant funding for Capital Cascades Segment 3, between Monroe and South Adams because this portion must be completed along with Franklin Blvd. He stated that there was verbal approval of this funding and it has been included in the Capital Improvement Plan (CIP).

There was further discussion of the options and the constraints due to the time deadlines and funding.

Commissioner Desloge stated that funding discussion of Item #9 needed to be postponed until after the public hearings on the Blueprint 2000 budgets.

VI. PUBLIC HEARING: 5:30 pm

Mr. John Gibby stated that he wanted to insure that the correct operating budget totals were provided to the Board members since the item had been corrected prior to the meeting. Mr. Tedder stated that the Board had been provided with the updated information.

12. Adoption of the FY 2012 Blueprint Operating Budget and Resolution No. 2011-11

Mr. Tedder reiterated the information that was provided in the agenda item. He pointed out the operating budget savings that have, in part, resulted from the departure of the former Executive Director and the Finance Manager. He asked that these remaining funds be used to assist the Parks and Recreation department with the improvements to establish a maintenance facility for Capital Cascades Park. He stated that the preliminary estimates for this were between \$200,000 and \$230,000.

RECOMMENDED ACTION:

Option 1: Adopt the FY 2012 Blueprint Operating Budget as presented and approve the FY 2012 Operating Budget Resolution (Resolution No. 2011-11).

Mr. Tedder read Resolution No. 2011-11 into the record.

Commissioner Dozier moved staff's recommendation including transferring the remaining FY 2011 funds to the Parks and Recreation for the maintenance facility. Commissioner Miller seconded the motion. The motion carried 9-0

13. Adoption of Fiscal Year 2012-2016 Blueprint Capital Improvement Plan (CIP), Budget Resolution No. 2011-12, and the 2012-2020 Net Sales Tax Allocation Plan

Mr. John Gibby stated that he was in favor of the CIP and he provided the Board with documents that are now a part of the IA records. He stated that there were errors to the budget that were outlined in the information that he provided and he read the documents into the record.

Mr. Tedder stated that there were four attachments to the CIP and he explained each of them and the resolution. He discussed the status of the projects.

Commissioner Miller stated that she was concerned with the reallocation of the water quality funds that are being moved away from Capital Cascades Segment 4 and eliminated or moved into other projects. She stated that she had read the CAC minutes and pointed out the discussion to allocate funds back into water quality projects when funds become available.

Mr. Tedder stated that he noted that there are five projects that have been completed. He stated that it was his intention to bring back to the CAC for recommendation and the IA for final decision on where the remaining funds in these projects would be reallocated. He mentioned that staff would bring this issue before the Board in February or June of 2012.

There was discussion of the cost for the design and construction of segment 4. Mr. Tedder stated that until the design was complete that there was no estimate of the cost for segment 4. Commissioner Ziffer stated that he agreed with Commissioner Miller.

RECOMMENDED ACTION:

Option 1: Adopt the FY 2012-FY 2016 Blueprint Capital Improvement Plan, appropriate FY 2012 of the Capital Improvement Plan, and adopt Resolution No. 2011-12 (Attachment 1).

Mr. Tedder read Resolution No 2011-12 into the record.

Commissioner Ziffer moved staff's recommendation. Commissioner Dozier seconded the motion. The motion carried 9-0

The public hearing on the budgets was closed and the Board returned to discussion of item #9.

9. Franklin Boulevard Flood Relief Project Update and Funding Authorization Modification

Commissioner Akinyemi stated that he realized that there was a shortfall in the budget for this segment of the project. He asked what the game plan was to making up these funds. Mr. Tedder stated that staff was requesting that the Board authorize expenditure of \$1,800,000 from sales tax proceeds. Commissioner Akinyemi asked for clarification on the scope of the work. Mr. Tedder stated that a box culvert would be installed south of Tennessee St. that would run the length of Franklin Blvd from Tennessee St to Pensacola St. Mr. Tedder noted that one option was to move the northbound lanes to the west, providing an area to install a sidewalk on the east side of Franklin, pending funding.

There was further discussion on whether the installation of the box culvert would eliminate the flooding at Leon High and on the side streets in the area.

Commissioner Desloge called for the public speakers.

Mr. Chris Moore stated that he ran the neighborhood watch in the area and that he was concerned with pedestrian access to the park and the neighborhood. He further stated that he didn't feel that one sidewalk would be enough.

Kathleen McGlynn stated that she has lived next to Franklin Blvd for 25 years and that her concern was the speed of the vehicles, the lack of sidewalks and sewage that backs up caused by the flooding. She mentioned that the design of the roadway has changed several times.

Johan van Tal stated that he was there to represent the cycling community and that bike lanes would be crucial in this area because there were very few in the area. He stated that he favored making the roadway a two-lane.

Ryan Smith stated that he was concerned with the pedestrian access and crosswalks in the area because it is a very dangerous area to walk.

James Smart stated that he was concerned with the mixed use lanes for bicycle access. He further stated that he was in favor of the two-lane option so that it would be more of a residential street than a thoroughfare.

Ken Foster stated that he also favored the two-lane option because of the pedestrian access. He stated that he currently wouldn't allow his children to walk along this road because of the danger.

Joe Schreiber stated that he was concerned with the flooding in the area.

Kelly Layman stated that she had previously spoken to the Board regarding the Franklin Boulevard box culvert project. She further stated that she was concerned with the changes that are taking place to the design in such a short time.

Commissioner Dozier stated that she appreciated the citizens who came out to speak on the item. She stated that she was in favor of the two-lane option because it will allow pedestrian and bike lanes without losing the money from DCA.

Commissioner Proctor was present from this point forward.

Mr. Tedder stated that there was an upcoming community meeting to provide the opportunity for more input.

There was further discussion of previous decisions made by the Board and the approved design of the roadway.

RECOMMENDED ACTION:

Option 1A: Authorize the advertisement for Construction Services for the Franklin Boulevard Flood Relief Project at a cost not to exceed **\$5,400,000** (\$1,800,000 more than currently authorized), which includes 20% for CE&I services and project contingency.

1. Authorize the Intergovernmental Management Committee to advertise, negotiate and award a contract with the selected construction firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence.
2. Authorize the IMC to negotiate and approve a scope and fee with the CE&I firm selected under a separate procurement.

Option 1B: Based on input received through TCC members and City/County staff, authorize Blueprint to redesign the northbound roadway 10 feet to the west (at a cost of up to **\$200,000**) which will accommodate a 10-foot wide inside lane, 13-foot wide outside lane and a future 6-foot sidewalk, and negotiate a Construction Change Order with the selected construction firm at a cost not to exceed **\$700,000**, bringing the total authorization to **\$6,300,000**. Direct staff to work with the CRTPA to identify a funding source for the sidewalk on the east side.

Commissioner Akinyemi moved staff recommendation Option 1A and Option 1B and for staff to come back to the Board with recommendations to complete the project.

Commissioner Dozier stated that she supported the two-lane option and that she would encourage staff to follow the proper procedures to put this option on the table. She stated that she wanted to make sure that the community had the opportunity to provide input on the new design given the short amount of time to spend the money for the box culvert and get the project completed.

Mr. Tedder stated that there would be an Open House regarding Franklin Boulevard on October 27, 2011 at 5:00 pm. The meeting will be held at the Brokaw- McDougall House.

There was further discussion of the traffic studies and what steps the Board needed to take to move the project forward. Mr. Tedder stated that what staff recommended allowed the project to move forward and that the request for bids would be going out the following weekend with the current approved design. He further stated that once a decision was made on the design of the roadway that the project could be changed using change orders.

Commissioner Dailey seconded the motion. **The motion carried 10-0.**

Commissioner Dailey left the meeting at this point.

10. Approval of Resolution No. 2011-13 Authorizing Issuance of Not to Exceed \$40,000,000 Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency Refunding Sales Tax Revenue Bonds, Series 2011

Mr. Tedder stated that the opportunity to refinance the Blueprint 2000 Bonds and save approximately \$2,000,000 had presented itself and that staff had worked with the City Treasure Clerk's office.

RECOMMENDED ACTION:

Option 1: Approval of Resolution No. 2011-13.

Commissioner Maddox moved staff recommendation. Commissioner Gillum seconded the motion.

Mr. Gibby stated that there were two different agenda items for this item. Mr. Tedder stated that there was a place holder page in the agenda package originally and that staff had provided the Board with a modification to the agenda prior to the meeting.

Ms. Kelly Layman stated that she would like to applaud staff for their work on this and saving the citizen's the money.

The motion carried 9-0.

11. Cascades Park Update

Gary Phillips, project manager, provided the Board with a presentation which included photos of the progress of Capital Cascades Park. He mentioned that there would be a community tour of the park on Saturday, November 5, 2011 at 10:00 am.

RECOMMENDED ACTION:

No action requested; presented for information only.

Commissioner Dozier stated that she would be requesting that the County Commission and the Tourist Development Council allocate money from the Bed Tax funds set aside for the Performing Arts Center to be used for the shade structure over the amphitheater.

VII. CITIZENS TO BE HEARD

Charles Stratton, Eminent Domain Attorney, stated that he understood that there was a new relocation policy for the FAMU Way project which doesn't comply with the federal requirements. He stated that using this policy would jeopardize the project from receiving federal funding.

Mr. John Gibby stated that he did a financial audit of the Blueprint 2000 program and he provided the Board with documents that are on record.

Commissioner Proctor stated that he had questions regarding the relocation policy and whether it jeopardized federal money. He stated that he would like a report regarding Mr. Stratton's comments. He also mentioned that one of his constituents was being required to provide proof of payment of his rent in order to be reimbursed.

Commissioner Proctor stated that he wanted to make sure that the Blueprint 2000 program utilized the local preference policy.

VIII. ITEMS FROM MEMBERS OF THE COMMITTEE

IX. ADJOURNMENT

There being no further business, Chairman Desloge adjourned the meeting at 7:48 pm.

APPROVED:

ATTEST:

Bryan Desloge
Chairman of Blueprint 2000 IA

Shelonda Meeks
Secretary to Blueprint 2000 IA