

TALLAHASSEE-LEON COUNTY
BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY

Meeting Minutes

June 16, 2003, 1:00 PM

County Commission Chambers, Leon County Courthouse, 5th Floor

MEMBERS PRESENT

County

Commissioner Tony Grippa
Commissioner Rudy Maloy
Commissioner Bob Rackleff
Commissioner Jane Sauls
Commissioner Cliff Thaeil
Commissioner Dan Winchester

City

Commissioner Andrew Gillum
Commissioner Debbie Lightsey
Mayor John Marks
Commissioner Mark Mustian

CITY/ COUNTY STAFF

Mr. DeLane Adams, County Commission
Mr. Parwez Alam, County Administrator
Mr. Jim Davis, Director Blueprint 2000
Mr. David Bright, Blueprint 2000
Ms. Anita Davis, County Commission Staff
Mr. Jim English, City Attorney
Ms. Shelonda Gay, Blueprint 2000
Ms. Dinah Hart, Dept. of Mgmt. and Admin.
Mr. Gabriel Menendez, City Public Works
Mr. Daniel Rigo, County Atty. Office
Mr. Alan Rosenzweig, County OMB
Mr. Herb Thiele, County Attorney
Mr. Bill Woolery, City Engineering

OTHERS PRESENT

Jeff Burlew, Tallahassee Democrat
Norene Chase, citizen
Paco de la Fuente, Citizen
Bill Little, Jacobs Civil Inc
Mark Llewellyn, Genesis Group
Chris Merritt, PBS&J
Jerry Oshesky, The LPA Group
Bonnie Pfuntner, The LPA Group
David Van Leuven, Wilson Miller, Inc.
Arlen White, Wilson Miller, Inc.

CALL TO ORDER

The meeting was called to order by Chairman Bob Rackleff at 1:10 PM. He stated there are only two (2) items on the agenda for today's meeting.

I. AGENDA MODIFICATIONS

Mr. Davis stated there were no Agenda Modifications.

II. INFORMATIONAL ITEMS

There were no Informational Items on the agenda.

III. CONSENT ITEMS

1. May 19, 2003 Intergovernmental Agency Meeting Minutes

Commissioner Thaelle made a motion to move Consent, Commissioner Lightsey seconded the motion, and the committee passed it unanimously, 10-0, without discussion.

IV. PRESENTATIONS/ACTIONS

2. Proposed Fiscal Year 2004 Operating Budget

Chairman Rackleff announced that he asked for more detail on the budget. Therefore, a handout was provided to the Board which included the details he requested for certain line items. Jim Davis stated the only change to the budget was a decrease in line item 521040 – Professional Fees/Services from \$150,000 to \$100,000. Mr. Davis further explained the money in this line item will be used for the Financial Audit, Performance Audit, and the Financial Advisor. Further discussion followed.

Dinah Hart provided a brief presentation on the Blueprint 2000 budget. Ms. Hart reminded the Commissioners that at the September 15, 2003, IA Meeting, they will be asked to adopt the budget for FY 04. She also stated the budget was presented and approved by both the TCC and CAC.

Commissioner Thaelle made a motion to approve the budget, with the change in line item 521040. Commissioner Maloy seconded the motion and the committee passed it unanimously, 10-0.

UNAGENDAED ITEMS

Commissioner Mustian announced he wanted to update the committee on the first IA sub-committee meeting regarding the prioritization of segment of the Capital Circle. Chairman Rackleff asked if he would table that discussion until the September 15, 2003 meeting.

Commissioner Mustian also stated he wanted to readdress Agenda item #10 from the May 19, 2003 IA meeting. The item was regarding the Consultant Study for the Cascade Trail. He noted that the Board thought the motion they passed at the aforementioned meeting was what they wanted, but it has been since discovered it was not. The following is a brief overview of staff's May Agenda recommendation and the action taken by the IA Board:

May 19, 2003 IA Action:

St. Augustine Branch Stormwater Management Master Plan/Capital Cascade Trail Consultant Selection

There was no discussion of this item.

RECOMMENDED ACTION:

Option 2:

Per the RFP, combine Phase 1 and Phase 2 tasks into the contract being developed with Genesis Group.

Authorize a Phase 1 and Phase 2 contract to be signed not to exceed \$1,400,000, plus a 10 percent contingency (\$140,000). Authorize advance funding for the Land Use Sector Study to be conducted by a consultant to the Planning Department, not to exceed \$150,000 plus a 10 percent contingency (\$15,000), and to be reimbursed at a future date.

Commissioner Grippa moved Option 1. Commissioner ThaeII seconded the motion. The motion carried unanimously 12-0.

ACTION TAKEN:

Option 1:

Award Phase 1 only (Stormwater Existing Conditions Study) not to exceed \$600,000 with a 10 percent contingency (\$60,000).

Authorize advance funding for the Land Use Sector Study to be conducted by a consultant to the Planning Department, not to exceed \$150,000 plus a 10 percent contingency (\$15,000), and to be reimbursed at a future date.

Several Commissioners raised questions regarding the timeframe for starting the study. They wanted to make absolutely sure the winning firm will not lose time, and we will not lose money because of the circumstances surrounding this issue. Jim Davis stated that Genesis is preparing to initiate Phase 1 of the Study and the vote at the next IA meeting in September will only clarify how much of the study they can do and if Phase 2 issues can be incorporated into an earlier phase. Commissioner Grippa stated per his previous motion, he intended to award Phase 1 only when he made his motion at the last meeting. He further stated he didn't feel comfortable approving Option 2 (staff's recommendation) without a legal opinion regarding the handling of the RFP and the awarding of the study. Commissioner Grippa also asked Blueprint 2000 staff to have legal opinions and clear-cut figures regarding the cost of combining the phases versus not combining them.

This item will be included on the September IA Agenda.

Mr. Grippa also indicated he would like to develop an IA Ethics Policy, and that staff should obtain some statewide examples; noted the need for developing an RFP for Banking Services; and requested information regarding a reconciliation of Arvida/St. Joe-required improvements from the SouthWood Development Order and what is currently proposed for funding.

VII. ADJOURNMENT

The meeting was adjourned at 1:35 p.m.

APPROVED:

ATTEST:

Bob Rackleff
Chairman of Blueprint 2000 IA

Shelonda Gay
Secretary to Blueprint 2000 IA