

**TALLAHASSEE – LEON COUNTY
 BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY
 Meeting Minutes
 April 16, 2012
 1:00 pm, TCC – Capitol Center, 300 W. Pensacola St.**

MEMBERS PRESENT

County

Commissioner Akin Akinyemi
 Commissioner John Dailey
 Commissioner Bryan Desloge, Chair
 Commissioner Kristin Dozier
 Commissioner Nick Maddox
 Commissioner Jane Sauls

City

Mayor John Marks
 Commissioner Nancy Miller, Vice Chair
 Commissioner Mark Mustian
 Commissioner Gil Ziffer

CITY/COUNTY STAFF

Lee Daniel, Leon County Tourism Dev.	Ken Morris, Leon County
Jim English, City Attorney	Tony Park, Leon County Public Works
Beverly Horne, CRA	Harry Reed, CRTPA
Vincent S. Long, County Administrator	Jay Revell, Leon County
Matt Lutz, COT Treasure Clerk Office	Debra Schiro, Blueprint 2000
Roxanne Manning, Planning Department	Wayne Tedder, Blueprint 2000
Shelonda Meeks, Blueprint 2000	Jay Townsend, Asst. City Manager

OTHERS PRESENT

Kevin Cory, CCO	Maribel Nicholson-Choice, Greenberg Traurig*
Paco de la Fuente	Jim Shepherd, Jacobs Engineering*
Phillip Gainer, FDOT	Dave Snyder, The LPA Group*
Henry Mayfield, M. Inc.	Mike Steine
William Mayfield, M. Inc.	Michael Wallwork, Alternate Street Design

* Indicates Blueprint 2000 Consultant

Commissioner Bryan Desloge called the meeting to order at 1:33 pm.

I. AGENDA MODIFICATIONS

Mr. Tedder stated that there were no agenda modifications.

II. CITIZEN’S ADVISORY COMMITTEE (CAC) CHAIRMAN’S REPORT

None

III. INFORMATION ITEMS

None

IV. CONSENT ITEMS

None

V. PRESENTATIONS/ACTIONS/DISCUSSIONS

1. Capital Circle Northwest/Southwest: south of US 90 to North of Orange Avenue-Bid Opening

Mr. Tedder stated that all three bids that were submitted on January 8, 2012, exceeded the amount that was allocated for construction for the project. He further stated that the Florida Department of Transportation (FDOT) immediately committed to an additional \$5,560,544 to fully fund the project which brought the total amount that they had committed to \$22,949,635.

Mr. Tedder stated additionally that the original 2008 Construction Engineering and Inspection (CE&I) estimates were underestimated at \$2,750,000 and that based on current negotiations the staff was requesting that the IA increase the CE&I authorization to \$4,500,000.

RECOMMENDED ACTION:

- a. Authorize the Staff Director to amend the Blueprint Capital Budget to reflect the increased FDOT funding and any future funding made available by FDOT for contingency.
- b. Authorize the Intergovernmental Management Committee (IMC) to award, negotiate and execute a contract with the lowest responsive bidder to construct the improvements on Capital Circle NW/SW from south of Tennessee Street to north of Orange Avenue.
- c. Authorize the Intergovernmental Management Committee (IMC) to negotiate and execute a Construction Engineering and Inspection (CEI) contract with a budget not to exceed \$4,500,000 which includes a ten percent contingency (\$450,000).

Commissioner Maddox moved staff recommendation. Commissioner Sauls seconded the motion.

There was discussion on the amount of the bids and whether the project would need to be re-bid based on the fact that the bids were higher than estimated. Mr. Tedder confirmed that there was no need to re-bid the project.

Commissioner Dailey asked if this was the project where a joint letter was sent to FDOT. Mr. Tedder stated that a letter was sent to FDOT asking them to review their policy on Disadvantage Businesses (DBE) and to assist in determining if the bids addressed the requirement adequately. Commissioner Dailey asked if it was appropriate to have discussion about the issue. Mr. Tedder stated that he advised against it because staff was in the middle of the bid process and that there could be challenges to the bid.

There was discussion of the roadway limits, the amount of funding for the project and the contingency amounts. Commissioner Akinyemi asked if staff would bring the bids back to the Board for a decision of the Board members concerns before the awarding of the bids. Mr. Tedder stated that to his knowledge staff has never come back to the Board for the issuance of a bid contract. Mrs. Nicholson-Choice stated that there was a process for the awarding of the bids

under the bylaws, and that the issuance of the bid awards was outside of the scope of the Board's authority. She reiterated that it was a pending bid which was going through the normal process.

Commissioner Mustian asked where the money for the Construction Engineering Inspection (CEI) was going to come from. Mr. Tedder stated that the funds would come from local sales tax money that is already allocated. He further addressed an issue with the stormwater management facilities at the airport and stated that staff had received a letter from the FAA in Orlando which indicated that the response was sufficient for the project to move forward. He stated that staff would monitor the pond to see if it was an attractor of nuisance wildlife and that if it is then there would be mitigation procedures implemented.

Commissioner Dailey asked what would happen if the Board didn't pass the staff recommendation. Commissioner Desloge suggested that the Board move Recommended Action a. and c. Mayor Marks reiterated that if there had been enough money in the budget that the bid award wouldn't come back before the Board at all. Mr. Vince Long addressed the letter that was sent to FDOT and stated that they were seeking clarification on whether there was a good faith effort to meet the DBE participation by the lowest bidder.

Commissioner Dozier stated that she didn't feel comfortable separating out the staff's recommendations.

Mr. Long stated that if there are any issues, any concerns, any irregularities from himself or the City Manager, then they would bring the item back to the Board.

The motion carried 10-0.

VI. CITIZENS TO BE HEARD

Mr. Tedder stated that there were no speakers.

VII. ITEMS FROM MEMBERS OF THE COMMITTEE

None

VIII. ADJOURNMENT

There being no further business, Chairman Desloge adjourned the meeting at 1:50 pm.

APPROVED:

ATTEST:

Nancy S. Miller
Chair of Blueprint 2000 IA

Shelonda Meeks
Secretary to Blueprint 2000 IA