

**TALLAHASSEE – LEON COUNTY
BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY**

**Meeting Minutes
February 25, 2008**

3:00 pm, City Commission Chambers

MEMBERS PRESENT

County

Commissioner Ed DePuy, Chairman
Commissioner Cliff Thaeil
Commissioner Jane Sauls
Commissioner Brian Desloge
Commissioner Bob Rackleff
Commissioner John Dailey

City

Commissioner Andrew Gillum, Vice-Chair
Commissioner Debbie Lightsey
Mayor John Marks
Commissioner Mark Mustian
Commissioner Allan Katz

CITY/COUNTY STAFF

Ramon Alexander, Mayor's Office
David Bright, Blueprint 2000
Greg Burke, CRTPA
Paula Cook, Treasurer Clerk's Office
Lindsey Cole, Blueprint 2000
Jim Davis, Director, Blueprint 2000
Shelonda Gay, Blueprint 2000
Tony Park, Leon County Public Works
Phil Maher, Blueprint 2000
Harry Reed, CRTPA

Angela Richardson, Blueprint 2000
Jonathan Sanford, City Attorney's Office
Debra Schiro, Blueprint 2000
Rita Stevens, COT
Wayne Tedder, Planning Department
Anita Favors Thompson, City Manager
Patrick Twyman, COT
Bill Woolery, City Public Works
Michael Wright, City Manager's Office

OTHERS PRESENT

James H. Bailey
Nathan Bailey
Beth Brenners, CRI
Jennifer Carver, Commuter Services of N. FL
Paco de la Fuente
Joe Fixel, Attorney
Joey Gordon, OLH*
Lauren Hite, The LPA Group*
Amanda Hopkins, Greenhorne & Omara
Gerald W. Huffington

Paul Lehrman, ABL
Maribel Nicholson-Choice*
Jerry Oshesky, The LPA Group*
Bonnie Pfunter, The LPA Group*
Margie Quillman, The LPA Group*
Jim Shepherd, Jacobs Engineering*
Christopher Synder, Blueprint 2000*
Latesa Turner, Jacobs Engineering*
Lawson D. Wolfe

* Indicates Blueprint 2000 Consultant

Chairman Ed DePuy called the meeting to order at 3:01 p.m.

I. AGENDA MODIFICATIONS

Mr. Davis stated that there were two agenda modifications, Item #12, Capital Circle NW/SW: US 90 to Orange Avenue- Right-of-Way Acquisition (Additional Parcels) and Resolution was pulled and would be deferred until the June 2, 2008 IA. Staff was unable to get the parcel maps

in time to act on them at the current meeting. Also, additional cost information had become available for Item #13, Capital Circle NW/SW: US 90 to Orange Avenue - Design Supplemental, which included the final negotiated fees for the contract revisions.

II. CITIZEN'S ADVISORY COMMITTEE (CAC) CHAIRMANS REPORT

Mr. Davis stated that there would be no report from the CAC. Mr. Tom O'Steen (Vice-Chairman) was not present to give the report on the February 7, 2008 meeting due to illness. Furthermore, Mr. Conger was not able to attend the February meeting due to a death in his family. Mayor John Marks requested that the report be deferred until the June 2, 2008 IA meeting.

III. INFORMATION ITEMS

1. Capital Circle SE Completion and Ribbon Cutting Ceremony

This item was presented as informational only.

2. Capital Circle SW PD&E Study Update

This item was presented as informational only.

3. Capital Cascade Trail Segments 3 & 4 Design Consultant

This item was presented as informational only.

4. Capital Circle NW Landscaping and Regional Stormwater Pond Landscaping/Park

This item was presented as informational only.

5. Regional Pond 1 Snail Update

This item was presented as informational only.

6. Capital Cascade Trail Segment 2 - Design Update

This item was presented as informational only.

7. FDOT's Future Right-of-Way Trends

This item was presented as informational only.

8a/b. CAC Minutes (October 18, 2007 and December 6, 2007)

This item was presented as informational only.

IV. CONSENT

9. IA Meeting Minutes: September 17, 2008

RECOMMENDED ACTION:

Approve minutes as provided.

10. Citizens Advisory Committee Appointment

RECOMMENDED ACTION:

Option 1: Approve the nomination of Hugh Brown as the Capital City Chamber of Commerce representative to the CAC.

11. Endorsement of Cultural Facilities Grant Application

RECOMMENDED ACTION:

Option 1: Authorize City and County Commissioners to sign the document in support of the Cultural Facilities Grant Application.

13. Capital Circle NW/SW: US 90 to Orange Avenue - Design Supplemental

RECOMMENDED ACTION:

Option 1: Authorize a new contractual limit for Contract 772 with H.W. Lochner, Inc. for consultant services for the Capital Circle NW/SW (US 90 to Orange Avenue) in the amount of \$5,207,000 which includes the previous contract amount of \$4,970,776 (including Supplemental Agreements Numbers 1 through 6 with H.W. Lochner, Inc.), the new Supplemental Agreement No. 7 with H.W. Lochner, Inc. in the amount of approximately \$200,000, and a \$100,000 contingency.

14. Acceptance of FY 2007 Comprehensive Annual Financial Report (CAFR) and Appropriation of FY 2007 Operating Fund Balance

RECOMMENDED ACTION:

Option 1: Accept the FY 2007 Comprehensive Annual Financial Report (CAFR) and approve additional appropriation to the FY 2008 Operating Budget of \$31,832 for encumbrances and \$34,864,131 for transfer to the Capital Projects Fund.

Commissioner Debbie Lightsey stated that modified agenda Item #13 included a redesign of the frontage road on Capital Circle Southwest which moves it closer to the lake's edge. She requested a map of the project and more detailed information because she felt it could be problematic. Mr. Jim Shepherd, Project Manager, stated that the design change was required to reduce damages to a parcel and that there were modifications to the south end of the frontage road that were limited to the Enterprise Rental Car property, therefore it was not any closer to the lake than previously shown. Mr. Davis stated that a map would be provided.

Mayor John Marks moved to accept the consent items. Commissioner Desloge seconded the motion. **The motion carried unanimously 11-0.**

V. PRESENTATIONS/ACTIONS/DISCUSSIONS

15. Sales Tax Receipts Update

Mr. Davis stated that each commissioner was briefed on the status of the sales tax revenues. The purpose of the item was to inform the Board that Blueprint 2000 was being affected by the down turn in the economy and of the potential impacts to the program. Staff provided the Board with two scenarios, a reduction in the projects that ranged from \$59 to \$73 million, and the possible results of that reduction. He stated that in June staff would bring back recommendations for the modification of the Master Plan based upon the best data at that time. He further stated that the funding estimates for the program had projected a 4.5% annual growth in revenues. However last year the actual growth was only 0.5%.

Commissioner Lightsey stated that one of the money saving proposals provided by staff was the delay in greenways and stormwater retro-fit for Capital Circle NW/SW from US 90 to Orange Avenue. She stated that as one of the most environmentally sensitive areas of the community, it would be ill advised to leave that item on the list as a potential cost saver. She emphasized that the lake system must be protected.

Commissioner Lightsey moved to delete it (Delay in greenways and stormwater retro-fit project for CCNW/SW from US 90 to Orange Ave.) from the list for consideration as a project to be eliminated as a cost saver. Commissioner Rackleff seconded the motion.

Commissioner Desloge stated that he would like staff to bring back all of the possible recommendations before a decision was made about which items to modify.

Commissioner Thael stated that he would like to know the total savings that could occur with each modification. He further requested greater detail as well as a look at the whole program. He further stated that his sentiments were with Commissioner Lightsey, but that he would not support the motion. He asked if the possibilities provided were the only range of possibilities. Mr. Davis stated that they were not. Commissioner DePuy asked if staff was going to bring this item back to the June 2, 2008 meeting and provide further details. Mr. Davis stated that staff did intend to come back with greater detail. **Commissioner Thael added a substitute motion to direct staff to bring back all possibilities for addressing the \$59 – \$73 million reduction in funding to the program.**

Mr. Davis clarified that no action was necessary on the item because it was an informational item that he felt need to be discussed. Commissioner Gillum stated that the motions should be disposed of since staff intended to bring the item back to the Board in June 2008. Commissioner Rackleff stated that his impression was that it was a list of possible impacts and that it was not provided as direction to staff to start making cuts. **Commissioner Thael withdrew his substitute motion. Commissioner Lightsey withdrew her motion.**

RECOMMENDED ACTION:

No action required

16. Capital Circle NW/SW: US 90 to Orange Avenue - Construction Engineering Inspection Services

Mr. Davis stated that this item was to request authorization to move forward with the advertisement for a Consultant for Construction Engineering and Inspection (CEI) Services for the construction of Capital Circle NW/SW. He noted the firm would come on board early so that they could review the plans for construction and provide other quality control comments.

RECOMMENDED ACTION:

Option 1: Authorize the advertisement for Consultant Construction Engineering and Inspection (CEI) Services for the Capital Circle NW/SW (US 90 to Orange Avenue) Project, at a cost to not exceed \$2,750,000.00, which includes a 10 percent contingency. Authorize the IMC to negotiate and award the contract once Consultant CEI selection activities are complete.

1. Initiate the procurement process for selection of a CEI Firm for Capital Circle Northwest/Southwest from West Tennessee Street (US 90) to Orange Avenue (SR 371), to include solicitation of qualifications, short listing and issuance of the RFP to no less than three firms. The TCC will be requested to review the Scope of Services.
2. Authorize a CEI budget of \$2,750,000.00, which includes a ten percent contingency (\$250,000.00).
3. Authorize the Intergovernmental Management Committee to negotiate and award a contract with the selected firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence.

Mayor Marks moved the staff recommendation. Commissioner Desloge seconded the motion. **The motion carried unanimously 11-0.**

17. Approval for the Extension of General Engineering Consultant Contract

RECOMMENDED ACTION:

Option 1: Approve the extension of LPA's contract for an additional five (5) years.

Commissioner Katz moved the staff recommendation. Commissioner Dailey seconded the motion. Commissioner Gillum asked if the GEC stayed within the contracted amount or if they had used contingency funds. Mr. Davis confirmed that they had stayed within the budget. However, it fluctuated, he stated, because it was based on the activities of each project. There was no contingency money in the GEC contract. Furthermore, the GEC budget was presented to the Board each year with Blueprint's annual budget. **The motion carried unanimously 11-0.**

VII. CITIZENS TO BE HEARD

There were no requests by citizens to speak to members of the Board.

VIII. ITEMS FROM MEMBERS OF THE COMMITTEE

There were no items brought forward by the Commissioners.

IX. ADJOURNMENT

There being no further business, Chairman DePuy adjourned the meeting at 3:15 pm.

APPROVED:

ATTEST:

Ed DePuy
Chairman of Blueprint 2000 IA

Shelonda Gay
Secretary to Blueprint 2000 IA