AGENDA MODIFICATIONS

CAC CHAIRMAN’S REPORT

INFORMATION ITEMS
1. CAC Meeting Minutes (February 11, 2010 and April 8, 2010) Shelonda Meeks
2. Capital Circle Southeast: Woodville Highway to Crawfordville Road – Design/Build Project Dave Snyder
3. Cascade Park Update Gary Phillips

CONSENT
4. IA Meeting Minutes: March 1, 2010 Chairman Mustian
5. Citizens Advisory Committee Appointments Dave Bright
6. Relocation of Blueprint 2000 Office Phil Maher
7. Capital Cascade Trail - Segment 1 - Authorization to Negotiate a Supplemental Agreement to Design Segment 1 Flood Relief Project and to Amend the Master Plan to Incorporate any Additional Funding Received Gary Phillips
8. Capital Cascade Trail - Segments 3 and 4 Design Update: Gary Phillips
Request Approval to Initiate the Design Phase for Segment 3 From South Adams Street to Gamble Street
9. Springhill Road Corridor Improvement Concept Report Dave Bright

PRESENTATIONS/DISCUSSION
10. Election of Intergovernmental Agency Vice-Chair Chairman Mustian
11. Proposed FY 2011 Blueprint Operating Budget Phil Maher
12. Revised Master Plan and Proposed FY 2011-FY 2015 Blueprint Capital Budget Phil Maher

CITIZENS TO BE HEARD
*Citizens desiring to speak must fill out a Speaker Request Form; the Chair reserves the right to limit the number of speakers or time allotted to each.

ITEMS FROM MEMBERS OF THE COMMITTEE

ADJOURN
#1

CAC Meeting Minutes
(February 11, 2010 and April 8, 2010)
Lamar Taylor, Chair, called the Citizens Advisory Committee meeting to order at 4:34 pm.

Committee Members present:

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<td>Tom O'Steen</td>
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<td>Lamar Taylor</td>
<td>Ron Pease</td>
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<td>Kevin McGorty</td>
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<td>Nancy Miller</td>
<td>Dale Landry</td>
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<td>Burt Davy</td>
<td>Windell Paige</td>
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Guests/Presenters/Staff:

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<td>Jim Davis</td>
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<td>Ray Youmans</td>
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<td>Gary Phillips</td>
<td>Rita Stephens</td>
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Agenda Modifications

Item #6 was moved to the beginning of the Agenda, otherwise there were no modifications.

Dave Bright noted that the Blueprint Program had received an award from Storm Water Solutions Magazine for Martha Wellman Pond and Park, and Blueprint also had been notified that the Big Bend Chapter of the American Public Works Association had chosen the Martha Wellman Park project and the Capital Circle Southeast project (Tram to Connie) as local APWA award winners.

Information Items

**Item #6: Acceptance of FY 2009 Comprehensive Annual Financial Report (CAFR) and Appropriation of FY 2009 Operating Fund Balance**

This item was informational only. Phil Maher distributed the Management Letter for the CAFR and noted that the Blueprint Program received another clean audit.

**Item #1: Leveraging Update**

This item was informational only.
Item #2: Capital Circle Southeast: Woodville Highway to Tram Road – Design/Build Project
This item was informational only.

Item #3: Capital Circle Southeast: Woodville Highway to Crawfordville Road – Design/Build Project
This item was informational only.

Item #4: Capital Circle Northwest/Southwest: US 90 to Orange Avenue
This item was informational only.

Mr. Davis provided clarification regarding the terminus of the project. He stated that Blueprint needed $55M to construct through the SR 20 intersection. With only $40M available, Blueprint did not have the option of going through the intersection. They could not get permits approved to build to the north side of Blountstown Highway without redesigning the stormwater portion of the project. Blueprint needed to do what they could for the benefit of the community even though stopping north of SR 20 was not the perfect solution.

Item #5: Sales Tax Receipts Update
This item was informational only.

Consent Items

Item #7: CAC Minutes: December 3, 2009
It was noted that on page 5, the word “conscious” should be “conscience”.

Kevin McGorty moved approval. Tom O’Steen seconded; it passed unanimously.

Presentations/Discussion

Item #8: Cascade Trail Update

Jim Davis stated that bid openings for the Park’s construction occurred on February 4, 2010. Blueprint placed a $23M cap on the bids for construction of Cascade Park. They were retaining a 15% contingency (compared to the typical 10%) due to the “unknowns” with contamination, utilities, etc., within the park. Two of the four bids received were less than that cap; Sandco at $22,980,000 and M. Inc at $22,994,000 were the low bidders with a difference of $14,000. As was standard practice, Blueprint was exercising their due diligence in the review of the bids. In the course of doing so, the City of Tallahassee MBE office was investigating “issues” related to the bids. While the bids were in and the lowest bidder identified, Blueprint was not in a position to announce who actually won the contract until the MBE issues were resolved. Erin Ennis questioned the odds of a bid challenge. Mr. Davis stated the probability of a challenge was high in light of the issues. Blueprint would follow the City’s procedure in that event with the City Manager having the final decision; legal challenges would also be an option. It had the potential
to significantly delay the project.

Gary Phillips stated that staff had identified options A-D for the bidding process. Option A incorporated everything related to the Amenities in the design plans; subsequent options had amenities deducted (by staff) with option D having only five of the amenities included. The bids came in for option C. The items that **would not** be constructed in the first phase were the Hydrological Cycle Fountain (underground vaults and electrical would be constructed, however, the pumps and fountain would not be included), Boca Chuba (the concrete pad it would rest on would be constructed), the Shade Canopy over the amphitheater, and the History Fence. Blueprint would proceed with design, as with other amenities, so that they would be construction ready should donors step forward.

Stephen Hogge questioned if the amenities, such as the Shade Canopy, would be constructed at a later date. Mr. Davis stated that all of the amenities could be added in an iterative process. Blueprint had decided that if, prior to approximately six months of finishing the contract with the existing contractor, they were to receive funding (from private donations) they would probably amend the existing contract to allow them to complete the work. If it was less than six months until the end of the contract, Blueprint would probably wait for the existing contract to expire and advertise for the construction of the newly funded amenity.

Mr. Phillips stated that other items in the plans would be constructed: the structures, bridges, drainage, utility relocation, trails, landscaping, lighting, the Interactive Fountain, the Cascade Fountain, the Meridian Plaza, restroom facility, and community room. The Smokey Hollow Plaza would also be included. It was currently under design however was not included in the bid price because the donation had not been received when the RFP was posted. Once the design was completed it would be added to the final selected contractor or someone else. It would be opened when the overall park opened.

Kevin McGorty stated that of the amenities not included in option C he felt the shade structure over the plaza, if delayed for a few years, would affect performances at the amphitheater. It would take a “major bite” out of the park. Mr. Phillips understood and stated that it all depended on the contingency funding and what might be available at the end of the contract. The members of the committee requested that the Shade Canopy be made a number one priority when residual contingency or other funding was available.

Tom O’Steen questioned the plans for private fundraising that they had not initiated yet. Mr. Davis stated Blueprint had received $4.2M in private and public funding and gave examples of the donations and the amenities they were funding. He further stated that the brick program was on-line (Blueprint had sold two bricks to date). There was discussion of selling benches, garbage cans, etc. There was one gentleman, who requested to remain anonymous, stated Mr. Davis, that intended to raise $500,000 for the Meridian Plaza. If that came to fruition Blueprint dollars could be reallocated to, perhaps, the Shade Canopy because the Plaza would already have been constructed. There were ongoing activities to fund Centennial Field Memorial Garden; it had not yet materialized but Blueprint felt “fairly comfortable” about it.
Lamar Taylor suggested that the CAC inform the IA of priorities for residual contingency funds. Mr. Davis stated that he felt that was premature. He requested holding that sentiment until closer to the end of the project. However, the CAC would be on record (via the minutes) of their position regarding contingency fund and the Shade Canopy.

Dale Landry stated that he could anticipate that with a project being developed in the area of the former Smokey Hollow community, capitalizing on money being spent, there would be donors who would ask, “Why wasn’t Smokey Hollow considered as a part of it, not as an ‘add on’ to it?” He anticipated comments because he knew there was movement in the community about Smokey Hollow and not losing the significance of that community. It was good to know there was something being planned, in all fairness he wanted to alert Blueprint that folks would question why there was no sensitivity to it from the beginning.

Mr. Phillips stated that Blueprint was sensitive to Smokey Hollow; they had to find the funding for it and that took time. Mr. Landry concurred; he reiterated that at the time of construction however, there would be people who would say that Smokey Hollow should have been on the forefront not a follow up to it.

Dave Bright stated that Blueprint met with community representatives three years ago and Blueprint staff attended the Smokey Hollow Reunion at the church on Holton Street. They had done their best to gather information from the community but it had been extremely difficult. Staff continued to work with Althemese Barnes, of the Riley House, because they understood the seriousness and significance of Smokey Hollow to Tallahassee and what would be put on that site. Mr. Landry stated that his statements were not intended as condemnation of anyone or anything. Based on his experiences, he stated, when construction began the folks who had an interest in Smokey Hollow would “all of a sudden” surface (despite efforts made by Blueprint for the past three years). As president of NAACP and a member of the CAC, he anticipated the phone calls questioning the process. He stated that he was asking so that he would be informed of the plans and efforts of Blueprint staff.

Mr. Davis stated that the general concept for the Park was that Blueprint funding would pay for the baseline infrastructure to include the stormwater ponds, sidewalks, and those types of things. The goal had been all along to fund the amenities from private donations. Blueprint had been successful at securing private funding for Smokey Hollow. Nothing in the park that was attributable to any one special…testimony to any one thing would be funded with Blueprint dollars. Centennial Field, the Lake Hall School House, the Veteran’s Memorial were all on hold because their funding fell apart, stated Mr. Davis. The only reason Smokey Hollow was not included in the base line of the bid process, for phase one of construction, was that the funding was not secured in time to incorporate it.

Kevin McGorty stated that the public expectation was that it would be a gathering place that would tremendously suffer if there was not the ability to have a functional amphitheater. Delaying, by a few years, being able to have entertainment there…to not have the synergy of having entertainment and performances there…it (the Shade Canopy) needed to be made a high priority.
Windell Paige stated that “an ounce of prevention was worth a pound of cure.” He strongly recommended that Blueprint have the Public Involvement Office develop speaking points on the history, sensitivities, deliberations, and coordination efforts as they related to Smokey Hollow to be prepared when (if) people spoke out negatively about it as Mr. Landry suspected would happen. Mr. Hogge confirmed that Blueprint was not saying Smokey Hollow Plaza would not be constructed but simply that it was not included with the baseline bid. Funding was now available but as it was not designed, it was not included with the initial package.

Mr. Davis stated that Blueprint did not have the funding available to design to 100% each of the amenities in the park. They had a limited amount of design funding and it was imperative that the basic infrastructure (stormwater, trails/sidewalks, etc) was completed. Without a donor or sponsor for Smokey Hollow (or any other amenity) Blueprint did not initiate the design. They were able to surreptitiously fund the Meridian Plaza therefore it was designed to 100%. Everything that was designed was bid as part of the $23M package. Smokey Hollow Plaza could not have been included in the bid packet because it had not been designed; therefore the contractor would not have known what to bid on.

Mr. Davis further stated that Blueprint had since secured the funding and initiated the design. At the appropriate time, Blueprint would implement a change to the contract to build it. Blueprint had become aware of rumors that citizens were concerned about the proposed concept for the Smokey Hollow Plaza. Mr. Landry stated that Mr. Paige’s comments were critical. Mr. Landry was concerned that Blueprint would wear the mask of all the problems or what was not done with Smokey Hollow. He and Mr. Paige were suggesting Blueprint be even more pro-active regarding Smokey Hollow and the community.

Tom O’Steen stated, for the benefit of everyone (except longstanding members), that it was reminiscent of another aspect of Cascade Park, Franklin Boulevard. Enclosing the St. Augustine Branch along Franklin Boulevard, to assist with flooding, had always been part of the Capital Cascade Trail project. It was only after Blueprint 2000 had been approved by citizens that the after-the-fact-criticisms surfaced. He ensured Mr. Landry and other new members of the CAC that Smokey Hollow had been recognized as a component of Cascade Park from the very beginning. He was concerned that the new members were under the impression that it was only when funding recently became available was Blueprint inserting it into the project. That was not the case. From day one, on every concept plan created, there was a Smokey Hollow component, he emphasized. It was part of every public hearing, drawing, always.

As Mr. Davis indicated, Mr. O’Steen continued, the various components or amenities; things other than the grading of the property, the installation of utilities, or the stormwater fix that was the main environmental component of the park program, those became the backbone or the base of Cascade Park. It had always been the idea, but Cascade Park continued to get more and more expensive. Therefore when the project was put out to bid it was to be for the base infrastructure; all additional amenities would be funded some other way.

Mr. O’Steen further stated that various organizations began funding the amenities. At that point it was a matter of timing, when the funding (donations) hit, as to whether those amenities could
be incorporated into the plan set that was put out for bid. Do not be mistaken, he stated, that Smokey Hollow was a “tacked on” component.

Mr. Landry stated that it was important for the CAC and Blueprint to understand that this was his first time hearing about it. The way it was presented left him thinking, “Where is Smokey Hollow?” His point was that, as a member of the CAC, it was his first time hearing about it; imagine what the reaction would be out in the community. He suggested including that Smokey Hollow was a part of the concept from the beginning needed to be included in the presentations so that the descendents of that community would feel honored, and feel that their area was respected.

Mr. McGorty stated that the descendents were honored and respected. Also there were public hearings and public input. He did not understand what staff was struggling with in terms of documenting the history of Smokey Hollow. It was well documented and could be found at Riley House, FAMU Archives, or the Tallahassee Trust.

Jim Davis stated that was not the issue. Blueprint had received subtle feedback and could not attest to whom it was from, that some of the descendents were upset with the proposed concept to memorialize Smokey Hollow. Staff had made repeated attempts to contact Althemese Barnes for assistance, but to date had been unsuccessful. Commissioner Gil Ziffer had also been involved. Bottom line, Blueprint did not know what the concerns were and could not get any representative of Smokey Hollow to speak openly about it.

Mr. Paige interjected that the people that would raise the most cane were the ones that did not come to the public hearings, did not know there had been public hearings, and frankly, did not care that there had been public hearings. Blueprint did their due diligence however it was a situation that required extensive public involvement. Blueprint just needed to get ahead of it. Jim Davis concurred.

Dave Bright impassionedly declared that the real issue was that Blueprint needed leaders of the black community to help them. For all of Blueprint’s efforts they were either not accepted or not trusted. Staff attended the reunion; they held meetings, presented aerials trying to get the layout of the neighborhood, etc. Their concerns were a mystery to Blueprint because of the lack of response from community representatives to Blueprint’s questions of: “What is the issue? What do you want? Do you want to commemorate the culture? ...the artists? What?” It was an issue that staff had spent a minimum of 100 hours working unsuccessfully on. Mr. Landry and Mr. Paige agreed to help staff resolve the outstanding issues.

Mr. McGorty stated that the important thing was that they had consensus and that there was a memorial because it was a vestige of the city’s history that should not be forgotten. Mr. Davis stated that would not be. It was always Blueprint’s intention to include Smokey Hollow with all due honor and respect. Of all the amenities in Cascade Park, Blueprint staff spent more hours on Smokey Hollow and was more frustrated by it as well. Dale Landry stated that everything Blueprint had done thus far was fantastic. He suggested going to Smokey Hollow and having the descendents meet staff and CAC members there to exhibit the concept design and the changes
that would be happening in Cascade Park, as well as ask their ideas on how to memorialize Smokey Hollow.

Nancy Miller stated that she felt it had been an enlightened conversation for a number of reasons. For one, they developed an action plan. She suggested modifying how the late funding and inclusion of Smokey Hollow would be presented in future (IA) presentations to clarify for people that may not have the historical knowledge of staff and some CAC members. Mr. Landry requested other members of the CAC be present at the subsequent meetings to assist as well.

Jim Davis stated that his only concern, as a result of the conversation, was that Blueprint had a concept that they were prepared to go to design with and it could potentially be wrong. Several members disputed that it would be “wrong.” Mr. Landry stated that there was nothing wrong when people were brought to the table to discuss the issues.

Burt Davy questioned who developed the concept for the Smokey Hollow Plaza. Dave Bright stated that Peter Martin with Carr, Lynch, and Sandell created it as a result of his research with Althemese Barnes and readings of old time Tallahassee. It was presented at various community meetings that had been held over the past several years. The bronze relief was to replicate Smokey Hollow building by building. That information came from a meeting with the descendents of Smokey Hollow at Blueprint and at the Reunion. While some information was gleaned from those meetings, it was not enough to complete the concept. Mr. Bright repeated that the concept had been presented at multiple public meetings. Granted many minorities were not in attendance, and the ones that were presently voicing dissatisfaction obviously were not in attendance. However, it had been included with the park since the unveiling of the first major Master Plan.

Steven Hogge questioned who the concept was unveiled to if the NAACP and Capital City Chamber were not familiar with it. Dave Bright stated that it was unveiled at a public meeting at City Hall that was advertised city wide as well as at multiple well attended (20-100 people) presentations by Jim Davis, Gary Phillips and himself over the past three years. Kevin McGorty stated that representatives of the Riley House had been involved with the project from the beginning.

Staff frustrations were obvious, stated Jim Davis. Althemese Barnes had been instrumental to the Cascade Park project and an asset to Blueprint and Peter Martin and would continue to be. He acknowledged that she was an extremely busy lady and staff had difficulty reaching her to figure out specifically what the concern was. A meeting had finally been scheduled for the following Tuesday to hopefully work it out. Members of the committee volunteered to participate in that meeting and future/additional ones as well, to help facilitate a positive outcome.

Nancy Miller requested elaboration on the Veteran’s Memorial. Jim Davis stated that it was in the plan, a concept had been developed, and as “an old soldier” it gave him goose bumps to see it. The local Veteran’s Association tried to raise $1.5M to $1.8M and unfortunately, were not able to, and it died. Mrs. Miller noted how difficult it was to raise money, certainly in the
present economy. However, she felt that once the project came on line more people would share in the excitement and would take on a dynamic of its own. Mr. Davis stated that the beauty of the park was that space was reserved for each of the unfunded amenities. As donations materialized the space was reserved, the grading would be complete, and in some cases the foundations and electrical work would be in place for them to be added. It could be 10 years, he stated, before the park was fully built out; it was an iterative process.

With the exclusion of Boca Chuba, Mrs. Miller questioned the “alarm” feature that had been included to warn visitors of a rapid rate of rise of water levels in the lower pond. Mr. Phillips stated it was not a serious element but more fun. Mr. Davis stated that the water would not rise nearly as quickly because of the installation of the double box culvert.

Dale Landry questioned if the park had been named and who was responsible for naming it. Mr. Davis stated that it had been Cascade Park and Capital Cascade Trail… Mr. Landry interjected his reasoning for asking was to determine if it had been formally named by the City or County Commissions. He felt that naming it Smokey Hollow Park might resolve the problem. Mrs. Miller stated that various components within Cascade Park or Capital Cascade Trail could be named something other. Mr. Hogge concurred. Mr. McGorty stated that he did not think they would be able to take the name “Cascade” out of the park because it was the “cascade” that was the reason for the founding of Tallahassee.

Nancy Miller questioned the high water levels and if there would be effects from erosion. Mr. Davis stated that with the double box culvert running through the park, the majority of stormwater would never actually be “in” the park. It would pass beneath and fill the lower pond. It was designed so that as water levels in the lower pond increased it would flood the park gently from the lower end. Ergo when the water was released downstream, in a controlled method, the erosion would be minimal.

In response to Mrs. Miller’s inquiry about ramifications of flooding at Leon High School, Mr. Davis stated that Blueprint had met with Bill Montford when he was Superintendent of Leon County Schools. They discussed potential partial solutions realizing that flooding could probably never be fully resolved; when one constructs anything in what was formerly a lake, Lake Leon, it was near impossible to keep it from flooding. A plan was developed with Mr. Montford to move the parking lot to the north and turn the present parking lot area into a small, mostly dry, stormwater pond. It would not work without the improvements on Franklin Boulevard as well as upstream improvements in the Lafayette Park area, which was where the problem began. Then there would be opportunity to significantly reduce flooding in that area. However, it had not moved forward since the IA made the decision to make Segment 1 the last segment constructed. Furthermore, improvements to Franklin Boulevard were currently completely unfunded. There was the potential for Blueprint to receive $1.7M from the funding received by Leon County and the City of Tallahassee as part of the FEMA reimbursement from Tropical Storm Fay. In hopes of that, Blueprint had developed a $1.7M design for interim improvements to Franklin Boulevard. Interim in that case referred to approximately 15 years, he stated.
Mr. Davis, in giving additional history of the Capital Cascade Trail project, he noted that the stormwater that was presently being stored on Franklin and at Leon during rain events would be stored in the park. The gross volume would be equivalent to one football field 140-feet deep.

**Item #9: Capital Cascade Trail – Segment 3 and 4 Update**

Gary Philips stated that the Coal Chute Pond was being designed to treat retrofit stormwater as well as redevelopment stormwater from Railroad Square and Gaines Street redevelopment. That was consistent with the EECC in that it was a regional stormwater facility rather than individual ponds on each development site. The Coal Chute Pond would treat the stormwater from the three mentioned areas. It would also generate revenue from developers looking to use the pond for treatment. Alisha Wetherell stepped in to give a PowerPoint presentation of the preliminary design concepts for Coal Chute Pond.

Dale Landry questioned the safety precautions that would be taken at the park in regards to the pond and the railroad tracks. Jim Davis stated that the pond was at grade level with 4:1 gradual slopes. It would be a dry pond, with the exception of during and after rain events, therefore Blueprint had no plans to fence it. As for the tracks, there was currently a park on site … right or wrong but it was there now.

Furthermore, Mr. Davis explained that Railroad Square wanted to put their stormwater into Coal Chute Pond because it would save them a significant amount of money. They owned property nearby / across the street from the pond that could be used to relocate the playground amenities to that location. Mrs. Wetherell stated that Coal Chute Park would have less of a playground effect encouraging children not to be there without their parents. Mr. Davis reiterated that the pond would be shallow and decorative; if a reflecting pool was incorporated, it would be shallow as well. It was not a pond, quite frankly, that Blueprint would encourage people to visit.

Mr. Davis stated that Blueprint philosophy had been to design and construct the pond to the greatest capacity for the real estate they were able to acquire. The pond had enough capacity for all of the retrofit for the whole basin, new development (new business would not need to build stormwater ponds on their property), and attenuation as well.

Nancy Miller suggested additional field trips for the CAC to see, in person, the sites that were being discussed. Mr. Davis agreed and as in the case of the October 29, 2009, meeting staff could have shown dozens of pictures of the ditch and CAC members would not have had a true appreciation for the depth of it. The on-site meeting was effective and he could see staff scheduling more like that in the future.

Tom O’Steen questioned if it would be mainly shallow, decorative, and would encourage people not to frequent it, why would Blueprint spend the money to construct it. Mr. Davis stated that the reflecting pool would be done mainly for Railroad Square IF they contributed to the project. Staff would follow up with additional presentations as the design concept was developed.
Citizens To Be Heard

There were none.

Items From Members Of The Committee

Ron Pease stated that in listening to the discussions he had become educated on stormwater, the budget, and the hard work of Blueprint staff and consultants. He suggested that there might be a need for additional education and communication for the larger community. However, it was a give and take. Blueprint had dedicated hours of hard work to educating segments of the community. Conversely it was also the responsibility of members of the community to involve themselves in the process.

Adjourn

The meeting adjourned by consensus at 6:53 pm.
Lamar Taylor, Chair, called the Citizens Advisory Committee meeting to order at 4:36 pm.

Committee Members present:

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<td>Michael Willinger</td>
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<td>Ray Youmans</td>
<td>Claire Forbes</td>
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Agenda Modifications

There was not a quorum present for this meeting.

Information Items

Item #1: Leveraging Update
This item was informational only.

Lamar Taylor asked if there was a willing seller for the Grassy Lake parcels. Dave Bright stated that Steve Hodges indicated that there was, however they did not want to settle for the appraised value in the past, which was what FCT offered. It could be acquired at a higher value; however, the additional funds would have to come from local government, not from FCT.

Item #2: Capital Circle Southwest PD&E – West Ditch Study Schedule
This item was informational only.

Item #3: Capital Circle Southeast: Woodville Highway to Crawfordville Road – Design/Build
This item was informational only.

Consent Items

Item #4: CAC Minutes: February 11, 2010
The minutes could not be acted upon because a quorum was not achieved.
Item #5: Cascade Trail Update

Jim Davis explained the bid process and stated that Blueprint had included a clause in the RFP that the contract price could not exceed $23M. The City and Blueprint reviewed all of the proposals line by line, especially two in particular (Sandco and M. Inc.) due to the closeness of the final price. There were mathematical errors on the part of M. Inc which pushed their bid to $23,003,000.00. Technically at that point in time M Inc. was non-responsive. Sandco also made an error which brought their bid down a similar amount. There were also issues with the Sandco proposal regarding MBEs. However, it was irrelevant because there was technically only one responsive bidder. Mr. Davis noted that Blueprint is currently in the process of negotiating the contract with Sandco. Furthermore the groundbreaking ceremony was planned for Wednesday, April 21, 2010.

Mr. Davis further stated that Blueprint had been in discussions with the Riley House staff with regard to Smokey Hollow Plaza, the Lake Hall School House, and Cascade Park. Leon County had agreed to donate a 20-foot strip of ROW along Meridian Street to connect the Riley House to Cascade Park. Additionally, representatives of the Riley House, through negotiations with Leon County, proposed rather than relocating the Lake Hall School House to the northern-most part of the park, to create the Smokey Hollow Village. It would include two to four shotgun style houses reminiscent of the time and daily life. Blueprint was amenable to this proposal and agreed to replace the previously conceptualized bronze relief and misting fountain. Furthermore Sean Pittman, the donor for the bronze relief and misting fountain, was conceptually agreeable to change his donation to the new idea of the Village.

How did this change the Park? The Smokey Hollow Plaza that had been planned was off the table. The plumbing for the misting fountain would still be installed and Blueprint would determine if or how it would be utilized in the near future. However the site would be graded to allow for a plaza and infrastructure would be installed for any option of future use. The Riley House had been tasked with developing the concept for the Smokey Hollow Village and that Blueprint would expand upon with drawings, etc. The sidewalk-trail in the new Smokey Hollow Village site and a bus pull out at the site was included in the current contract. The Smokey Hollow Village construction was not. Mr. Davis stated that the proposed changes had not been presented to the IA and therefore had not yet received approval. It had, however, been tentatively accepted by the Leon County BOCC.

Kevin McGorty stated that he did not like the previous idea of moving a rural school house to an urban setting nor, was he in favor of a “Disney World Concept” of recreating Smokey Hollow. He felt the misting fountain was a great focal point for recreational purposes and the gathering of children. However, he understood the politics and if it came to fruition he hoped the building would be utilized and appreciated. He reminded the committee and Blueprint of the difficulties in moving and sustaining historical buildings. He felt that the relief was a great tribute to what was once a vibrant community that no longer existed. Many communities recreate their historical resources, or relocate them out of context, but they have an extremely short shelf life in terms of durability and public use. Mr. Davis agreed that they would be very high maintenance
and that had been discussed with COT Parks and Recreation. Blueprint was reserving judgment; the devil was in the detail and the details were not there yet.

Mr. Davis stated that the Riley House would be raising money, along with Leon County and Blueprint’s ongoing efforts at fundraising, for the Smokey Hollow Village. The County had previously acknowledged that Blueprint did not have any funding to contribute to the plaza and that they would need to pony up on funding as well. Blueprint had no financial commitment beyond preliminary design and things to that effect.

Lamar Taylor requested that Blueprint include a timeline for deliverables from the Riley House. Mr. Davis stated that Blueprint had been insistent to write a full Scope of Services that included all expectations, including deliverables. It would not be a “handshake” deal.

Burt Davy questioned where the funding for the two to four houses would come from. Mr. Davis stated that part of it would be the donation from Sean Pittman, however, there was not a concept in place so there was no cost estimate. He stressed that there would be no sales tax dollars used to fund the amenity.

Mr. McGorty questioned if there was a timeline associated with the construction of the Village. What if the concept was not built for another decade; would the park lose valuable space related within the park? Mr. Davis stated the space would not be lost, it would be reserved. Mr. McGorty felt it would behoove Blueprint to have a timeline for when to expect the project to be completed. Mr. Davis assured Mr. McGorty that Blueprint would assist with fundraising and that there was no funding outside of the Pittman donation available. These facts were well documented in the Scope of Services as well as minutes of the negotiation meetings. Furthermore he was not inclined to impose a timeline.

Cascade Park was the most difficult construction project in Blueprint’s history, stated Mr. Davis. He was not interested in growing Blueprint staff anymore than he had for the project (already having five employees committed to Cascade Park). He did not want to focus on Smokey Hollow Village at the exclusion of other things that were happening. Once construction on the park was underway then Blueprint would pursue funding for Smokey Hollow Village. Mr. McGorty clarified that he was speaking to an end point from the obligation of the organization. He understood the difficulties in the fabrication of such a project. His point was that if within a decade there had been no movement on Smokey Hollow construction, the City or County could rethink the concept of that space. Mr. Davis stated that he did not view the Smokey Hollow Village concept, an unfunded amenity, any differently than the also unfunded Veteran’s Memorial or other unfunded amenities. He felt it was more important to reserve those spaces within the park for those amenities without a specific timeline. Could it be re-thought in 10-years? Certainly, as it had just been rethought.

Dave Bright reminded the committee of the Riley House’s success with grant proposals. He stated that he did not anticipate it being 10-years out unless the poor economy provided no grant money in the Historic or Preservation categories. Mr. McGorty was more concerned with the stakeholders and tying up a piece of valuable park real estate, indefinitely. He hoped their
success continued, however, he felt there would be other opportunities for other things to go in, to create the synergy. He did not want to lay the land fallow of public utilization. He felt an end date was important. Burt Davy questioned the construction completion date. Mr. Davis stated that the items that were in the current contract would be completed in two years (2012).

Mr. Davis stated that Blueprint had established a History Fence Working Group that was chaired by Russell Daws of the Tallahassee Museum of History and Natural Science. They have come up with general concepts for the history panels and have done a wonderful job. Blueprint would possibly contract with the Museum to finalize the wording and layout. It would be an inexpensive venture and they were approximately half way through the project.

**Item #6: Capital Cascade Trail – Segment 1 (Franklin Boulevard) Flood Relief Improvement Project**

Jim Davis reminded the CAC that the City and County had received money from FEMA for flood relief (from issues with TS Fay in 2008); $1.7M was earmarked for Franklin Boulevard. Mr. Davis clarified that it was Franklin specifically; not at Leon High School (LHS). Blueprint had considered options to maximize the dollars and that it would not be “throw away” in the ultimate design of Segment 1.

Mr. Davis stated that ideally Blueprint would like to install box culverts the full length of Franklin Boulevard, and take the heat as necessary for “entombing the St. Augustine Branch,” because it was the most efficient stormwater conveyance solution. However, with the potential funding available they would be able to, beginning at the park, install box culverts north to Park Avenue. The remainder of the ditch would be lined with gunite; that portion would be throwaway. The City had expressed an interest in and was trying to identify an additional $1.4M in stormwater funding to complete the installation of the box culvert to East Tennessee Street. Blueprint was agreeable to that.

Mr. Davis discussed the inefficient manifold of converging ditches and culverts north of East Tennessee. Leon would not be able to do anything to fix flooding issues until improvements were made to the conveyance along Franklin. Short of LHS constructing major stormwater ponds on their property to store all of the water that backed up there currently, or the City/County catching and treating the problem where it began, near Lafayette Park and generally north of Tennessee Street.

Mr. Davis reiterated that Blueprint would not eliminate flooding but they would significantly reduce flooding along Franklin Boulevard. Having the box culvert in place would improve that conveyance for any improvements at LHS. However, something would need to be done underneath East Tennessee and northward to truly correct the flooding problems. With the City’s additional $1.4M Blueprint could install the box culverts to Tennessee Street. Ed Ringe stated it would cost and additional $250K to improve the conveyance under Tennessee Street.

Nancy Miller expressed her concern over the priorities…should it be the homes along Franklin or the parking lot at the high school. Mr. Davis stated that Blueprint’s proposed improvements along Franklin would help the flooding there. It was a puzzle and no one piece would fix the
overall problem. The conveyance was critical to that puzzle however. Also Mr. Davis said remember that the real problem was that Lake Leon was now a ball field and we all knew how Mother Nature felt about that. Kevin McGorty stated that it was nice because it was movement in the right direction and got everyone back to the origins of the project: connecting stormwater to the park.

Phil Maher stated that there was a deadline for when the FEMA money had to be used; he thought it was two years. Assuming the money came through by the summer, it would need to be used by the summer of 2012. In terms of the project, Burt Davy questioned how long it would take to complete. Mr. Davis estimated that if Blueprint could close the road (because of the extensive excavation required), it would take approximately six to eight months. Ed Ringe stated that it might be possible to do it with only one lane closed in each direction.

**Item #7: Capital Cascade Trail – Segment 3 Design Update**

Dave Bright stated that Blueprint was preparing the RFQ for the design of the Capital Cascade Connector Bridge that would connect Segment 2 and Segment 3. Funding for design had been provided by a Transportation Enhancement grant received from DOT. Additionally, construction funding was available beginning in 2014. The RFQ would be on the street later in the spring.

Mr. Davis stated that Blueprint had been working with FSU’s Innovative Material Institute on the project. As well as a transportation bill, proposed by a Congressman from Pennsylvania and an FSU graduate, that would have generated approximately $10M and provided $2M for construction of the pedestrian bridge, however, it fell through. Mr. Davis stated that there were other opportunities; furthermore it was a wonderful partnership between Blueprint and FSU. Together they could design the bridge using conventional materials; on someone else’s nickel it could be re-designed using the new space-age, high-tech material. The pedestrian bridge would become a test bed for the new material.

Additionally, Mr. Davis stated that Blueprint was in negotiations with Kimley-Horn for a Supplemental Agreement for them to design the box culvert between South Monroe and Adams Streets. Furthermore, Blueprint was working on the 60% design of one of the large lakes in Segment 4. An 11.5-acre parcel had become available that would allow Blueprint to expand that lake even more. Blueprint was looking into acquiring it. Coal Chute Park was still under design; the City, working with CRA, had discussed applying for a grant for $2M that would fund construction of it.

Regarding FAMU Way, Mr. Davis stated that Blueprint had been tasked, with no cost to the IA, to be the ROW agents for the ROW acquisitions for the FAMU Way extension. Mark Beaudoin and Judy Donahoe would work for Blueprint in the process. Blueprint would use their Incentive Policy and would proceed as Blueprint generally did with acquisitions without playing politics. One of the reasons the City wanted Blueprint to take this role was because of their efficiency. One of the reasons Blueprint was so efficient was because they did not become tied up in City politics. Furthermore, Blueprint was actively involved in all of the City’s FAMU Way meetings, including the public forums. Nancy Miller was in favor of Blueprint’s role in the ROW
acquisition process and suggested they could maybe do more for the City, in that capacity, in the future.

Burt Davy requested a CAC field tour, similar to the on-site meeting in October 2009, to help everyone “see” the project areas. Mr. Davis stated that Blueprint could do more of those. Nancy Miller commented on how scary some parts of the St. Augustine Branch were, in particular the area between Monroe and Adams. Mr. Davis stated that Blueprint would be installing an 8 foot x 21 foot continuous span boxed culvert, without interior supports because they would decrease the efficiency, there to allow for maximum conveyance. Box culverts were extremely efficient, he stated, and much safer than the open ditch. This echoed the public sentiment expressed at the FAMU Way public meetings.

Citizens To Be Heard

There were none.

Items From Members Of The Committee

Phil Maher gave a brief update of the last Finance Committee Meeting. Last year they estimated an 8% decrease in sales tax revenue; that estimate was accurate. For this year and next year Blueprint had budgeted a 1% increase, with a 2% increase in FY 2012 and 3% in FY 2013-2019. The Finance Committee, along with the financial advisors, had reviewed the model and Master Plan and the bottom line was that there was enough money in the short term. The projects that had been impacted were in the out years. The recommendation of the Finance Committee, since it appeared that things were stabilizing, was that Blueprint makes no changes to the model or Master Plan for the next year. Any adjustments would be in the years 2017-2018. Mr. Maher stated that at the June meeting, the CAC would see the Operating and Capital Budgets and Master Plan, which would be essentially the same as it was currently.

Nancy Miller requested a status update of Capital Cascade Trail Segment 4. Mr. Davis stated that for funding purposes, Segment 3 and 4 had been combined into one project about two years prior. Blueprint had been tasked by the Board to identify three high payoff projects within that area; Kimley-Horn was under contract to complete those three tasks. They were 1) channel improvements between South Monroe and Adams Street (which had been previously discussed), 2) Coal Chute Pond (it would be designed to 100% even though Blueprint had no construction dollars), and 3) Pond 5 in Segment 4 (the southern most pond and largest pond which was also discussed earlier)

Adjourn

The meeting adjourned by consensus at 6:14 pm.
#2

Capital Circle Southeast: Woodville Highway to Crawfordville Road – Design/Build Project
Agenda Item

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<td>Date:</td>
<td>June 21, 2010 (IA)</td>
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<td>Requested By:</td>
<td>Blueprint 2000 Staff</td>
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<tr>
<td>Contact Person:</td>
<td>Dave Snyder/Jim Davis</td>
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STATEMENT OF ISSUE:

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#3

Cascade
Park Update
STATEMENT OF ISSUE:
This item provides an update on the Capital Cascade Trail - Segment 2 (Cascade Park) Groundbreaking Ceremony, Utilities and Pre-Construction Conferences, Partnering Meeting, and the Meridian Marker Plaza Shade Structure.

SUPPLEMENTAL INFORMATION:
The Groundbreaking Ceremony for Cascade Park took place on Wednesday, April 21, 2010, at 10:00 a.m. near the intersection of Gadsden and Bloxham streets. Approximately 200 people attended. Speakers included Mayor John Marks, Commissioner Jane Sauls, Commissioner Bob Rackleff, Jim Davis and Fred Gaske, who provided a brief history of the site. A scale model of the Park, created by Russell Bond and Jerry Kiker, two students from the Florida A&M University School of Architecture, was on display during the event. Key donors to the project received recognition for their support, and a donor recognition sign and project construction sign were unveiled, followed by the “turning dirt” ceremony. Park construction will begin in July 2010.

Utilities Pre-Construction Conference for Cascade Park took place on Wednesday, May 19th at the Blueprint 2000 Office and included Century Link, Comcast, Verizon, Outsource, Qwest and City Gas, Underground Utility, Water and Electric. The CCT Segment 2 100% - Issued for Construction Plans were reviewed and phases of work were discussed.

Pre-Construction Conference for Cascade Park is tentatively scheduled for the week of June 14, to discuss schedules, outstanding issues and permits, billing requirements for various grant and private sector funding and public involvement needed for road closures.

Partnering Meeting for Cascade Park is scheduled for Tuesday, June 22, 2010, to coordinate and to foster team building among the public agencies and various contractors, to develop an action plan for project issues, to discuss the dispute resolution process and to start the project right.

Construction: The anticipated Notice to Proceed date is June 25, 2010, and the anticipated date to Begin Work is July 5, 2010.
Meridian Marker Plaza Shade Structure: The Board discussed the design of the proposed but unfunded shade structure at their March 1 meeting. Staff indicated that the issue would be brought back to the IA for guidance, and following the March meeting distributed the proposed design to all commissioners. E-mail from responding Commissioners were all supportive of the current design for the Shade Structure. Shade Structure graphics are attached.

RECOMMENDED ACTION:
No action required, provided for information only.

ATTACHMENTS:
Shade Structure Graphics
option 2

Meridian Plaza, Cascade Park - Fabric Structure
#4

IA Meeting Minutes: March 1, 2010
MEMBERS PRESENT

**County**
- Commissioner John Dailey
- Commissioner Akin Akinyemi
- Commissioner Bryan Desloge
- Commissioner Bill Proctor
- Commissioner Bob Rackleff
- Commissioner Jane Sauls
- Commissioner Cliff Thaell

**City**
- Commissioner Debbie Lightsey
- Commissioner Andrew Gillum
- Mayor John Marks
- Commissioner Mark Mustian
- Commissioner Gil Ziffer

CITY/COUNTY STAFF

- Ramon Alexander, City Commission
- Dave Bright, Blueprint 2000
- Jim Davis, Director, Blueprint 2000
- Shelonda Meeks, Blueprint 2000
- Gabriel Menendez, City Public Works
- Phil Maher, Blueprint 2000
- Harry Reed, CRTPA
- Angela Richardson, Blueprint 2000
- Wayne Tedder, Planning
- Jay Townsend, COT
- Patrick Twyman, COT
- Bill Woolery, COT

OTHERS PRESENT

- Althemese Barnes, Riley House
- Richard Barr, Kimley-Horn
- Melissa Brock, Tetra Tech
- Paige Carter-Smith, Governance
- Paco de la Fuente
- Barry Eady, Culpepper
- Steve Ghazvini, Sandco
- Joey Gordon, The LPA Group*
- Carlana Hoffman, Quest*
- Mark Jones, CRI

* Indicates Blueprint 2000 Consultant

Chairwoman Jane Sauls called the meeting to order at 3:08 p.m.
Chairwoman Sauls acknowledged Mr. Sean Pittman, The Pittman Law Group, for his $100,000 donation to the Smokey Hollow portion of the Capital Cascade project. Mr. Pittman stated that he appreciated the Board recognizing the importance of the neighborhood and making it a part of the park system and giving him the opportunity to provide the resources so that others could learn about it as well.

Mr. Davis stated that Blueprint 2000 had received three awards and plaques in recognition for its work. The first was from Stormwater Solutions Magazine for Martha Wellman Park. The other two plaques were from the Big Bend Chapter of the American Public Works Association for Capital Circle SE and Martha Wellman Park.
I. **AGENDA MODIFICATIONS**

There were two agenda modifications: Item #7- **Capital Circle Northwest/Southwest Project Funding Update and US 90 to SR 20 (Modified Construction Limits) Design Supplemental** which reflects an additional $75,000 to be transferred for post design engineering services. Also, Item M-1 **Capital Cascade Trail - Segment 1 - Authorization to Amend the Master Plan to Incorporate Grants Received for the Flood Relief Project** which asked for authorization to amend the Master Plan to incorporate any grant money received for Capital Cascade Trail Segment I flood relief project.

II. **CITIZEN’S ADVISORY COMMITTEE (CAC) CHAIRMAN’S REPORT**

Mr. Lamar Taylor, CAC Vice Chairman, stated that he wanted to give the Board a brief rundown of the CAC’s February meeting. He stated most notably the sales tax drop might be leveling off and that Blueprint 2000 had received another clean audit. The Capital Cascades Trail update generated the most discussion because bids had been received and some of the amenities were not included in the initial construction cost, i.e. the hydrological cycle fountain, shade structure, History Fence, Smokey Hollow and Boca Chuba. He stated that members were concerned that those items were not funded and suggested more community outreach to obtain funding.

III. **INFORMATION ITEMS**

1. **CAC Meeting Minutes (October 29, 2009 and December 3, 2009)**
   This item was presented as informational only.

2. **Capital Circle Southeast: Woodville Highway to Tram Road – Design/Build Project**
   This item was presented as informational only.

3. **Capital Circle Southeast: Woodville Highway to Crawfordville Road – Design/Build Project**
   This item was presented as informational only.

4. **Capital Cascade Trail – Segments 3 and 4 Design Update (Coal Chute Pond and Pond 5)**
   This item was presented as informational only.

5. **Sales Tax Receipts Update**
   This item was presented as informational only.

IV. **CONSENT**

6. **IA Meeting Minutes: September 21, 2009**

   **RECOMMENDED ACTION:**
   Approve minutes as provided.
7. **Capital Circle Northwest/Southwest Project Funding Update and US 90 to SR 20 (Modified Construction Limits) Design Supplemental**

**RECOMMENDED ACTION:**
Option 1:
1. Authorize a new contractual limit for Contract 772 with H.W. Lochner, Inc. for consultant services for the Capital Circle NW/SW Project (US 90 to Orange Avenue) in the amount not to exceed $5,892,000.00 which includes the previous contract amount of $5,467,000 (including Supplemental Agreements Numbers 1 through 9 with H.W. Lochner, Inc.).
2. Authorize Supplemental Agreement #10 with H.W. Lochner, Inc. in an amount not to exceed $425,000, to modify the plans and permits to stop the project north of SR 20 and to provide additional funding for post-design services.
3. The $425,000 requested in this agenda item will come from FDOT funding not utilized under the current design contract; incorporate the $425,000 into the approved Master Plan and Capital Budget.
4. In the event that additional project funding is secured through Federal Stimulus:
   a. Authorize Blueprint staff and the IMC, as appropriate, to amend the contract with H.W. Lochner, Inc. to prepare plans required to implement the intent of Option 2 (June 17, 2009, IA meeting) extending the project limits to south of SR 20.
   b. Authorize Blueprint staff to complete design, right-of-way and permitting activities and turn all project materials over to FDOT District III, as the contracting entity.
   c. Authorize the Executive Director to enter into a JPA with FDOT to provide the identified funding (approximately $40.5 Million) for the project.

8. **Capital Cascade Trail – Capital Cascade Connector Bridge – Authorization to Advertise, Negotiate and Award the Design Contract**

**RECOMMENDED ACTION:**
Option 1:
1. Authorize the IMC to advertise, negotiate and award a design contract with the top ranked firm at a cost not to exceed $250,000 and if negotiations are unsuccessful be authorized to move to the next firm in sequence. The $100,000 in excess of the federal grant funds will come from Segment 3 and 4 design funds.
2. Amend the Master Plan and incorporate into the Capital Budget any grants received for Segments 3 and 4.

9. **Revised Citizens Advisory Committee Bylaws**

**RECOMMENDED ACTION:**
Option 1:
Recommend approval of the Revised CAC Bylaws as presented.

**RECOMMENDED ACTION:**
Option 1:
Accept the FY 2009 Comprehensive Annual Financial Report (CAFR) and approve additional appropriation to the FY 2010 Operating Budget of $53,953 for encumbrances and $48,312,800 for transfer to the Capital Projects Fund.

M-1 **Capital Cascade Trail - Segment 1 - Authorization to Amend the Master Plan to Incorporate Grants Received for the Flood Relief Project**

**RECOMMENDED ACTION:**
Option 1:
Authorization to amend the Master Plan and incorporate into the Capital Budget any grants received for Segment 1 Flood Relief Project.

Commissioner Dailey moved to approve the consent agenda items. Commissioner Lightsey seconded the motion. Commissioner Gillum pointed out that the minutes reflected Commissioner Thaell as a city commissioner rather than a county commissioner. The motion carried unanimously 10-0 with the correction to the minutes. Commissioner Rackleff was not present for the vote.

V. **PRESENTATIONS/ACTIONS/DISCUSSIONS**

11. **Cascade Park Update**

Mr. Davis stated that the purpose of the item was to bring the Board up to date regarding the project as outlined in the agenda item. He pointed out that Capital Cascade is designed to be a floodable park that will be built to handle 100 acre-feet of stormwater. He stated that when the bid process was set-up there were 4 levels in which each vendor could bid with level A including all of the amenities and level D including the least number of amenities, and that the maximum bid was $23 million to be considered responsive. He stated that there was a contingency fund due to the fact that there were so many unknown issues that could be underground, because of the history of the park. Mr. Davis stated that the Intergovernmental Management Committee would not make a decision on who the winning bidder would be until some issues had been resolved. Also Legal Counsel had advised that the issues not be discussed at the Board meeting. He pointed out in the agenda item which infrastructure and amenities had been designed and fully funded and which of those that were only designed. He stated that he hoped that organizations and/or individuals would help fund some of the amenities.

Mayor Marks asked if the decision on which shade structure would be installed would come back to the Board for a decision. Mr. Davis stated that staff would bring the item back to the Board for guidance. He stated that he wanted to acknowledge Commissioner Ziffer’s efforts to fund the amenities through private donations and he pointed out the donations and grants that had been secured.
Commissioner Rackleff and Commissioner Mustian were present from this point forward.

Mayor Marks asked if there was any thought to having an artistic structure in the park that would be unique to Tallahassee such as the Archway in St. Louis and the Washington monument are to those communities. Mr. Davis stated that the signature bridges would be that artistic element for the park. Mayor Marks asked if the Board could get a drawing of how the signature bridges would fit in with the amphitheatre shade structure. Mr. Davis said that staff would provide the drawings.

Commissioner Thaell stated that the waterfall was the signature feature of the area when the area was selected as the capital for the state of Florida. Mr. Davis stated that the waterfall structure was funded.

Commissioner Ziffer stated that the entire park, and all of the amenities, would be the signature piece for the community because of how special it would be. Commissioner Ziffer pointed out that the amphitheatre’s dual purpose/reversible stage was a signature feature that would seat from 200 to 3,000+.

Commissioner Rackleff asked if there would be a water feature for children to splash around in the summertime. Mr. Davis stated that there would be an interactive, programmable water feature which was adjacent to the bathhouse. He stated that Smokey Hollow would have a misting fountain which would use potable water.

There was discussion of the shade structure.

Commissioner Mustian pointed out that currently the building which was behind the Meridian Marker was an aesthetically undesirable state office building leased by Florida State University (FSU). The drawing of the plaza shows a beautiful 5-story building that does not exist. He suggested that the Commissioners contact the new President of FSU to discuss the opportunity for a trade of facilities. Mr. Davis stated that the current plan was to notch out a section of the plaza and move forward with construction without having control of the property. Commissioner Proctor requested the Chairwoman send a letter to FSU requesting special consideration of this project and the effects on the community.

**RECOMMENDED ACTION:**
No action required, provided for information only.

12. **Capital Cascade Trail - Segment 3 Ditch Improvement Box Culvert Project**

Mr. Davis stated that due to funding shortfalls, the Board had previously directed staff to focus on high payoff stormwater improvements for the project area. Staff identified three water quality and flood relief projects: (1) Ditch Improvements from Monroe to Adams (2) Coal Chute Park Pond and (3) Pond 5 - Black Swamp Nature Park. Mr. Davis reviewed all of the options for the ditch improvements, as outlined in the agenda item, and discussed the staff’s recommendation. He stated that his direction to staff was to design the box culvert larger than necessary to
accommodate any future growth. There was discussion of the location of the entrances to the box culverts and the safety guards to the public.

Mayor Marks asked if the park was designed to handle the 100-year flood criteria. Mr. Davis affirmed that it was.

**RECOMMENDED ACTION:**
**Approve Option 1:** Concrete box culvert and authorize staff to proceed with the design and permitting associated with this improvement.

Commissioner Desloge moved staff recommendation. Commissioner Gillum seconded the motion.

Commissioner Akinyemi recused himself from voting on the issue because he was a sub-consultant on the project.

Commissioner Proctor asked what the cost of the box culverts was compared to the other options. Mr. Davis stated that the box culverts would be $833,000, the U-shaped channel would be $500,000 and the Gabion Channel lining would be $952,000. He stated that with the other choices there would be additional costs for right of way for the trail heads.

There was discussion of using the railroad line as a local subway transit line.

Commissioner Rackleff suggested that staff use the FSU Master Craftsmen Studio for architectural elements in the park. Mr. Davis stated that staff had contacted them regarding the Timeline Fence which was currently unfunded. Mr. Davis stated that students from the FAMU School of Architecture were building a scale model of the project that should be ready in 60-days. Furthermore staff was working with FSU’s High-Performance Materials Institute in hopes of winning part of a $9.5 million federal grant to be used on the Connector Bridge. It would showcase and test new technologies in bridges.

Commissioner Thaell asked if the high transmission lines would be moved. Mr. Davis stated that it would be cost prohibitive to move the lines.

The motion carried unanimously 11-0. Commissioner Akinyemi recused himself from the vote.

**VI. CITIZENS TO BE HEARD**

There were no citizens to be heard.

**VII. ITEMS FROM MEMBERS OF THE COMMITTEE**

Commissioner Proctor asked if the box culvert would relieve flooding at Leon High School. Mr. Davis stated that Franklin Boulevard was part of the Capital Cascade Trail project, Segment 1, which is the last segment that is scheduled to be done. He stated that due to budget shortfalls,
there was no money in the budget to complete that portion of the project. Furthermore there were issues with the limits of the Blueprint program which begins south of E. Tennessee Street; therefore the Board had no authority over the parking lot at Leon High School.

Mr. Davis stated that the Board had previously set aside $5M for interim improvements on Franklin Boulevard, however when the budget was revised that money was removed from the project. The interim improvements would include a box culvert on Franklin Boulevard that would flow into Capital Cascade Park and alleviate some of the flooding. He reiterated that it would only be an interim solution that might only work for 10 years of partial relief and that the total cost for the full solution to reconstruct Franklin Boulevard is $22M.

Mr. Davis stated that the problem needed to be fixed long term, beginning at Lafayette Park down through Leon High School. He described what was causing the problem upstream of Franklin Boulevard and the flooding in the parking lot as well as the different interim solutions that were explored. He stated that staff had investigated installing a box culvert at the south end of Franklin Boulevard near the park and up to just north of Park Avenue, and gunite the remaining portion of Franklin Boulevard up to East Tennessee. He further provided alternatives for moving the parking lots at Leon High School.

There was further discussion of the history of the property and the fact that Tallahassee had been experiencing a drought and was returning to normal amounts of rainfall. There was discussion of an early warning notification for students parking at Leon.

Commissioner Mustian stated that he was less inclined to do “throw away” improvements that would not alleviate the flooding problem at the high school; Mr. Davis’s idea of a tie in into the park was the better solution. He stated that a long term solution was most likely 10-years away but that he was concerned about students being hurt during a flood event. He stated that he felt that the City and the School Board needed to address the issue and then come to the County for assistance.

Commissioner Lightsey concurred with Commissioner Mustian; as did Commissioner Ziffer. Commissioner Lightsey felt that the Blueprint 2000 money needed to be used for long-term solutions that would stay in place.

Commissioner Rackleff stated that he was not inclined to spend money for parking when students have other means to get to school. He suggested angled parking on Tennessee St.

Mayor Marks asked if the sports fields flood. He suggested that the football field needed to be reconfigured to where the parking lot currently is.

Mr. Davis stated that the information that he had provided to the Board was very preliminary and that staff was meeting with a firm, which the School Board had hired, to address the problem.

Commissioner Akinyemi asked how many intersections would be taken care of with the $1.7 million. Mr. Davis said only two would be improved. Commissioner Akinyemi stated that there needed to be an interim and a long term solution to the problem at the high school.
Commissioner Proctor stated that just placing orange cones at the entrance of the parking lot on rainy days would solve the problem the most cost effectively.

Commissioner Proctor also stated that he would like to nominate Ms. Althemese Barnes to serve as a consultant for the Smokey Hollow site in the Capital Cascade project. Mr. Davis stated that staff and CAC members had met with Ms. Barnes and were working on a Scope of Services for her services.

Commissioner Akinyemi asked if there was a map that shows the Riley House in relation to the park. Mr. Davis stated that there was not; however he pointed out, on the site plan, where the Lake Hall school house would be placed.

VIII. ADJOURNMENT

There being no further business, Chairman Sauls adjourned the meeting at 4:35 pm.

APPROVED: 

________________________   __________________________
Jane Sauls      Shelonda Meeks
Chairman of Blueprint 2000 IA   Secretary to Blueprint 2000 IA
#5

Citizens Advisory Committee
Appointments
STATEMENT OF ISSUE:
This item advises the Intergovernmental Agency on required appointments to the Blueprint 2000 Citizens Advisory Committee.

SUPPLEMENTAL INFORMATION:
Four (4) CAC positions require action. Nominations were provided for three (3) of the positions:

Representative from the Disabled Community: This position was previously filled by Steve Amnot of Ability 1st. David C. Jones has been nominated by the Florida Disabled Outdoors Association. Judith Barrett, Executive Director of Ability 1st stated her knowledge of and support for the nominee. The appointment term will be through November 2011 completing the term of Mr. Amnot.

Representative from the Education Community (FAMU, FSU, TCC, and LCSB): This position was filled by Scott Balog, representing Tallahassee Community College. Mr. Balog no longer works for TCC, and therefore is no longer eligible to serve in the position. Luciano Ramos has been nominated by Florida A&M University. Lee Hinkle, FSU Vice-President for University Affairs concurs in this nomination. The appointment term will be through November 2013.

Financial Expert with Bonding Experience nominated by the Economic and Environmental Consensus Committee (EECC): This position expires November 2010, and is currently filled by Lamar Taylor of the State Board of Administration. As Mr. Taylor is completing his first term, he is eligible for reappointment; he has met the attendance requirements. The EECC has recommended that Mr. Taylor remain in the position. The appointment term will be through November 2013.

Representative from the EECC-Natural Scientist/Biologist: This position was filled by Jess Van Dyke, who served in the position from November 2001 through November 2009, and was not eligible for reappointment. No nomination was received from the EECC for this position. The appointment term will be through November 2012.
OPTIONS:
Option 1: Approve the following nominations:
- **Representative from the Disabled Community**: David C. Jones
- **Representative from the Education Community**: Luciano Ramos
- **Financial Expert with Bonding Experience nominated by the EECC**: Lamar Taylor

Option 2: Provide Board guidance.

RECOMMENDED ACTION:
Option 1: Approve the following nominations:
- **Representative from the Disabled Community**: David C. Jones
- **Representative from the Education Community**: Luciano Ramos
- **Financial Expert with Bonding Experience nominated by the EECC**: Lamar Taylor

Action by TCC and CAC:
The CAC concurred in the two new appointments and the reappointment.

The nominations were not presented to the TCC.

ATTACHMENTS:
Application forms and resumes as appropriate.
Nominating Organization: Florida Disabled Outdoors Association

Name: David C. Jones

Address: 2475 Apalachee Parkway, Suite 205
          Tallahassee, FL 32301

E-mail: davidjones@fdoa.org

Work Phone: (850) 201-2944 ext. 2  Home Phone: (850) 668-7323

Occupation: Disability Consultant

Employer: Florida Disabled Outdoors Association / Jonesco

Address: 2475 Apalachee Parkway, Suite 205, Tallahassee, FL 32301

Race: ☑ White  ❏ Hispanic  ❏ Asian or Pacific Islander
      ☐ Black  ☐ American Indian or Alaskan Native  ☐ Other

Sex: ☑ Male  ☐ Female

Identify any potential conflicts of interest that might occur were you to be appointed:

Are you a City resident? ☑ Yes  ☐ No
Are you a Leon County resident? ☑ Yes  ☐ No
Are you a City property owner? ☑ Yes  ☐ No
Are you a Leon County property owner? ☑ Yes  ☐ No
Can you serve a full three-year term? ☑ Yes  ☐ No
Can you regularly attend meetings? ☑ Yes  ☐ No

Conflicts: ____________________________
Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

See Attached.

Education:

Florida State University
(College/University attended)
Bachelor of Science in Marketing
(Degree received, if applicable)

(Graduate School Attended)
(Degree received, if applicable)

References (at least one):
Laurie LoRe-Gussak 2475 Apalachee Parkway, Suite 205 (850) 201-2944 ext. 1
(Name/Address) (Phone)

(Name/Address) (Phone)

(Name/Address) (Phone)

All statements and information given in this application are true to the best of my knowledge.

Signature: ___________________________ Date: ___________________________

(7/25/07)
David C. Jones  
President, Florida Disabled Outdoors Association

David Jones has been an advocate for inclusive accessible recreation since 1990 when he founded the Florida Disabled Outdoors Association (FDOA). The mission of the FDOA is to enrich lives through accessible inclusive recreation and active leisure for all. He has made it his personal mission to educate the public and disseminate information pertaining to recreational areas, facilities, programs, events, and opportunities that include persons with disabilities. He has assisted designers, planners, and managers in making recreational programs, areas, and facilities universally accessible. David Jones has a Bachelor of Science in Marketing from Florida State University.

David has taught a variety of subjects relating to inclusive accessible recreation, including:
- Teaching programmatic access for outdoor recreation for employees of the US Fish and Wildlife Service
- Leading seminars on providing recreation programs for people with disabilities to students of the Tallahassee Community College Recreation Management Program
- Teaching seminars on disability sensitivity at the Florida State University School of Social Work
- Teaching seminars on occupational therapy at Florida A&M University
- Consulted on ADA Compliance for the Florida Park Service

David speaks regularly throughout the US promoting inclusive accessible recreation. Naming a few of the programs where he has presented: the Family Cafe Developmental Disabilities Conference, the Florida Brain Injury Association Annual Jamboree, the Blueprint for Muscular Sclerosis, numerous legislative and governmental committee and agency meetings and many more. He has done training sessions for large and small organizations – from ADA compliance for national companies to disability awareness training for Cub Scout groups.

David has been extremely active in the National Recreation and Parks Association (NRPA) which is the largest recreation and park support organization, advocating for making parks, open space, and recreational opportunities available to all Americans for 40 years. He served for three years on the NRPA National Therapeutic Recreation Society Board of Directors, which is a branch of the National Recreation and Park Association. NTRS specializes in the provision of therapeutic recreation services for persons with disabilities in clinical facilities and in the community. David served as an advocate for community-based therapeutic recreation and active leisure for all.
CITY OF TALLAHASSEE - LEON COUNTY
BLUEPRINT 2000
INTERGOVERNMENTAL AGENCY

CITIZEN ADVISORY COMMITTEE APPLICATION

Nominating Organization: Florida Agricultural and Mechanical University

Name: Luciano Hipolito Ramos

Address: 973 Willow Creek Lane, Tallahassee, Florida 32301

E-mail: Luciano.ramos@gmail.com

Work Phone: 850-488-7782 Home Phone: 850-576-6763

Occupation: Educational Administrator

Employer: Florida Campus Compact/Florida State University

Address: 1801 Miccosukee Commons Drive, Tallahassee, Florida 32308

Race: ☑ Hispanic ☐ Asian or Pacific Islander ☐ Other

Sex: ☑ Male ☐ Female

Identify any potential conflicts of interest that might occur were you to be appointed:

Are you a City resident? ☑ Yes ☐ No
Are you a Leon County resident? ☑ Yes ☐ No
Are you a City property owner? ☑ Yes ☐ No
Are you a Leon County property owner? ☑ Yes ☐ No
Can you serve a full three-year term? ☑ Yes ☐ No
Can you regularly attend meetings? ☑ Yes ☐ No

Conflicts: ____________________
Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

Please see attached.

Education:

Old Dominion University
(College/University attended)
Bachelor of Arts (History Education/Political Science)
(Degree received, if applicable)

Florida State University
(Graduate School Attended)
Masters of Science in Planning (Urban and Regional Planning)
(Degree received, if applicable)

References (at least one):
Andrew Chin, Assistant Dean of the FAMU School of Architecture, 599-8763
(Name/Address) (Phone)
Melissa Saudner, Planner in Residence at FSU, 644-8516
(Name/Address) (Phone)
DeeDee Rasmussen, Executive Director of Florida Campus Compact, 488-7782
(Name/Address) (Phone)

All statements and information given in this application are true to the best of my knowledge.

Signature: James H. Amm (7/25/07) 
Date: 5/26/10
Luciano H. Ramos
973 Willow Creek Lane, Tallahassee, FL 32301 | Home: 850.576.6763 | Cell: 850.322.6765
Email: luciano.ramos@gmail.com

Career Accomplishments

- Ten years of experience working with a wide-range of experts to address domestic and international community needs ranging in topics such as governance, civic participation, healthcare, housing, economic development, workforce training, and sustainability.
- A nationally recognized presenter and workshop facilitator on a wide-range of topics related to community development, participatory planning, civic engagement, and human empowerment.
- Served on the Senator Bob Graham and Congressman Lou Frey Center for Civic Education planning committee, which lead to the creation of the Florida Joint Center for Citizenship.
- Over ten years of experience coordinating major events such as the 2009 Florida Campus Compact Awards Gala with keynote speaker First Lady Michelle Obama; the 2006 International Research Conference on Service-Learning and Engaged Scholarship; volunteers for the 6th Annual Community-Campus Partnership for Health Conference in 2002; and four years of the St. John Community Development Corporation’s annual fundraising event, “Things Are Cooking in Overtown.”
- Currently working with over 50 colleges and universities spanning the entire State of Florida to advance the application and creation of knowledge that serves communities.
- Worked with over 300 community serving agencies and 100 faculty members each semester to engage thousands of students in community service tied academic programs at Miami Dade College’s downtown Wolfson, East Little Havana InterAmerican, and Medical Center campuses.
- Spearheaded the creation of an online database and program management tool to support Miami Dade College’s service-learning and community partnership activities.
- Aided in the creation of national train-the-trainer program for faculty and administrators responsible for expanding campus engagement activities at their institutions.
- Was critical in the creation of the Miami Dade College's Community Health Nursing programs.
- Have supported grantees and provided consultative services throughout the State of Florida in urban cities such as Miami, Ft. Lauderdale, Orlando, Tampa, St. Petersburg, and Jacksonville, as well as in the suburban or rural communities of Tallahassee, Avon Park, Madison, Deland, Lakeland, St. Leo, and Niceville.

Education

Florida State University, Tallahassee, Florida
Master of Science in Planning, 2009

Troy State University (distance learning), Troy, Alabama
Graduate level work in International Relations and Research, 2004

Florida International University, Miami, Florida
Graduate level work in Educational Development, Conflict Resolution, and Research, 2002 - 2003

Old Dominion University, Norfolk, Virginia
Bachelor of Arts, History Education / Special Education, 1999
Professional Experience

Associate Director, March 2005 - Present
Florida Campus Compact, Tallahassee, FL

- Manage and direct over $3.5 million in federal, state, and private funding to build campus-community infrastructure and programming that improves the physical, economic, and social condition of Florida and beyond.
- Conduct statewide and local community assessments and stakeholder analyses in order to develop comprehensive and strategic plans.
- Establish and strengthen strategic partnerships with government, non-profit, and private entities in order to leverage resources and fortify efforts.
- Research and align statewide and local strategic plans to create holistic approaches toward community development and revitalization.
- Research, write, manage, and assess grants and funding to expand services.
- Direct sub-granting programs, technical assistance for writing grant proposals, and the procurement of services and resources through subcontracts.
- Create best practices in programming, assessment, and partnerships to better support statewide efforts in workforce, economic, and community development through educational programs.
- Provide statewide and national consultative services and programming promoting community engagement, partnerships, and democratization.
- Facilitate local, regional, and national workshops, presentations, and trainings.

Campus Director, October 2000 - March 2005
Miami Dade College Center for Community Involvement, Miami, FL

- Responsible for service-learning and community outreach activities for three college campuses.
- Designed programming to further civic engagement and knowledge.
- Worked closely with thousands of stakeholders to address a wide-range of community needs while promoting the ethics of service, citizenship, and collaboration.
- Created evaluation tools, assessed, and reported on Center activities.
- Served on college-wide management team.
- Facilitated faculty and community trainings, conferences, and other program-related forums and presentations.
- Spearheaded the creation of Service-Learning Application on the Web (SLAW), an online database and program management tool designed to connect students, community, organizations, and faculty while tracking student hours of service, allowing agencies to post community needs, and faculty to assess student experiences.
- Provided oversight to a community technology center that provided workforce training and professional development to residents in and around the historic Overtown neighborhood in Miami, Florida.
- Aided in the creation of the college’s Community Health Nursing Program.
- Served as a non-profit management specialist to support the missions of community-serving organizations in the Miami-Dade area.

Additional five years of full- and part-time professional experience serving as a volunteer coordinator with a non-profit educational organization and in the cash-flow, collection, and information technology departments of financial institutions.
Graduate Fieldwork and Relevant Coursework

**URP5123 Collaborative Governance (Consensus Building for Planners) Final Project:** Identified a planning and development conflict that existed within the local community and with application across the state of Florida and drafted a proposal outlining a new process to overcome the current conflict and prevent similar problems from occurring in the future.

**URP5125 Legal Foundations of Planning (Plan Implementation) & URP5222 Planning Alternatives Evaluation:** These courses examined planning from a top-down approach and provided a holistic view of evaluating plan alternatives, the role of law as an implementation lever or hurdle in plan implementation, and historical cases that serve as the foundation for community development in the United States.

**URP5424 Sustainable Development Planning Final Project:** Identified a piece of property owned by the City of Tallahassee and designed a proposed off-grid, community-centered sustainable facility to be constructed on site.

**URP5615 Infrastructure and Housing Issues in Developing Countries:** The course emphasized the provision of adequate shelter, the upgrading or replacement of existing facilities, sites and services, self-help housing strategies, and the application of this information in the developing and developed world.

Professional Certification and Affiliations

*National Charrette Institute (NCI)*
Certification, Charrette Facilitation
May 2009

*American Planning Association*
*Member Since:* January 2008

Published Chapters and Contributions


April 6, 2010

President James H. Ammons
Florida Agricultural and Mechanical University
Lee Hall, Room 400
Tallahassee, FL 32307

Dear President Ammons:

I am writing to humbly request to serve as the volunteer representative of Tallahassee’s higher education community for the Blueprint 2000 Citizens Advisory Committee (CAC). The appointment is one that must come from either Florida A&M University or Florida State University. I am requesting endorsement from both institutions so that, if selected to serve, it would be my duty to fully represent the interests of both institutions equally. I feel that my professional and personal experiences have positioned me as highly qualified to serve in this capacity. This includes:

- My five-year tenure as Associate Director of Florida Campus Compact advocating on behalf and advancing the civic purposes of over 50 educational institutions throughout Florida;
- Five years of experience as a Campus Director at Miami Dade College’s Center for Community Involvement, which afforded many opportunities to connect the resources of campus and community to advance community development and revitalization — including in some of South Florida’s neediest communities such as Overtown, Liberty City, East Little Havana, Allapattah, Hialeah, West Coconut Grove, and many others;
- A Master’s degree in Urban and Regional Planning;
- Graduate work that included a capstone studio project that analyzed the comprehensive plans of Blueprint 2000, Florida A&M University, Florida State University, as well as numerous Tallahassee-Leon County government agencies in order to make recommendations to advance a stalled 20-year downtown revitalization effort.

In addition, my capstone experience afforded an opportunity for me to meet, work with, and learn from Samuel Houston and Blanche “Karen” Brown from FAMU’s Department of Facilities Planning and Construction. They informed me last summer of the upcoming creation of a new comprehensive plan for the university, and, if given the privilege to represent the interests of FAMU by serving on the CAC, I pledge to continue to work with them to advance this new vision for FAMU’s future.

I have spent the past ten years helping to fortify education’s place as the keystone of communities. I am well versed in best practices of campus-community economic and community development efforts from colleges and universities around the country, and a staunch advocate for mutually beneficial relationships. I hope that you will agree that this combined experience would add value to FAMU and the overall Blueprint 2000 initiative. Please let me know if you would like to discuss this further and thank you for your time. Dave Bright, the Planning Manager with Blueprint 2000, is also happy to speak with you about the prospect of me serving on the CAC or any other questions you may have. He can be reached at 701-2740 or david.bright@blueprint2000.org.

Sincerely Yours,

[Signature]

Luciano H. Ramos
#6

Relocation of Blueprint 2000 Office
SUBJECT/TITLE: Relocation of Blueprint 2000 Office

Date: June 21, 2010  
Requested By: Blueprint 2000 Staff  
Contact Person: Phil Maher  
Type of Item: Consent

STATEMENT OF ISSUE:
Blueprint’s current lease is scheduled to expire on December 31, 2010, and Blueprint to seek a new location.

SUPPLEMENTAL INFORMATION:
Blueprint has been occupying space in the Ellis Building at the Koger Center since November 1, 2003. Our current lease expires on December 31, 2010. We have been notified by Koger that the building will be vacated and completely renovated.

One option investigated by Blueprint was to renovate a Church acquired thru the Right of Way process on Capital Circle Southeast between Tram Road and Woodville Highway. Due to the size and configuration of the building renovation would not be cost effective.

Blueprint is currently investigating sites with the proximity of the Downtown area.

RECOMMENDATIONS:
1. Authorize the Executive Director to pursue the relocation of the Blueprint Office and to negotiate a lease with the Landlord.
2. Authorize the Intergovernmental Management Committee to approve and finalize any lease agreement with the Landlord.

ATTACHMENTS:
None
Capital Cascade Trail - Segment 1 – Authorization to Negotiate a Supplemental Agreement to Design Segment 1 Flood Relief Project and to Amend the Master Plan to Incorporate any Additional Funding Received
Agenda Item

SUBJECT/TITLE: Capital Cascade Trail – Segment 1 – Authorization to Negotiate a Supplemental Agreement to Design Segment 1 Flood Relief Project and to Amend the Master Plan to Incorporate any Additional Funding Received

Date: June 21, 2010 (IA)  Requested By: Blueprint 2000 Staff
Contact Person: Gary Phillips  Type of Item: Consent

STATEMENT OF ISSUE:
The purpose of this agenda item is to request approval to negotiate a Supplemental Agreement with Genesis Group to design the Segment 1 Flood Relief Improvement Project and to amend the Master Plan and Capital Budget if any additional funding is received for the project.

SUPPLEMENTAL INFORMATION:
Capital Cascade Trail (CCT) – Segment 1, known as the Franklin Boulevard Section, is the last of the four (4) segments proposed to be constructed based on guidance and direction from the Intergovernmental Agency. Funding for Segment 1 was eliminated during a Master Plan Update due to the decline in sales tax revenue.

January 31, 2005: The IA approved the Concept Plan for Segment 1 that included the box culvert, turn lanes, sidewalk, multi-use trail, and optional landscape easement. The sequence of construction was approved as: Segment 2, Segment 4, Segment 3 and Segment 1 per IA action.

September 19, 2005: The IA approved moving Segment 4 construction from Tier 2 to Tier 1.

September 15, 2008: Staff presented potential interim improvements for possible funding to the IA. The IA expressed concerns that the improvements did not significantly reduce flooding at the Leon High School parking lot and that the improvements were interim in nature and not consistent with the CCT – Segment 1 Approved Concept Plan. Note: There has been some citizen opposition to the approved box culvert concept because there is a concern that the culvert will “entomb” the St. Augustine Branch.

February 2010, staff was notified that Blueprint 2000 may be receiving funding from the U.S. Department of Housing and Urban Development (HUD) in the amount of $1,700,000 for flood relief along Franklin Boulevard. The proposed project will reduce flood stages on Franklin Boulevard using a combination of conveyance improvements, storage creation, and storage preservation.
March 1, 2010: The Board took action to amend the Blueprint Master Plan and incorporate into the Capital Budget any grants received for a Segment 1 flood relief project. Based on Board reaffirmation at the March 2010 IA meeting to avoid “throw away” improvements, staff modified the HUD Grant project concept description to be a permanent flood relief project that will extend the CCT-Segment 2 box culvert from north of Pensacola Street to north of Park Avenue. This project would provide funding to improve approximately 1,300 feet of existing undersized and hydraulically insufficient open stormwater conveyance. The existing culverts under Jefferson Street, College Avenue and Park Avenue would be replaced as would the open ditch segments between these street crossings. The existing combination of undersized culverts and a nearly vertically sided open ditch would be replaced with a continuous 10’ x 8’ concrete box culvert designed to fully mitigate flooding in this section of Franklin Boulevard. The proposed culvert would be capable of containing and conveying the 100-year storm, eliminate the hazard of the open ditch and would accommodate other improvements such as turn lanes and landscaping. The proposed entrance grate at Pensacola Street would be relocated to the new entrance north of Park Avenue.

In order to address flooding along the entire length of Franklin Boulevard, the box culvert would need to be extended an additional 1,000 feet to connect to the end of the existing culvert under Tennessee Street at an additional cost of approximately $1.4 Million. Also, in order to address the flooding at the Leon High School (LHS) parking lot, an additional $350,000 is needed to provide an additional culvert to convey water from the LHS parking lot underneath Tennessee Street to the proposed Franklin Boulevard box culvert.

HUD grant funds will provide for the design and construction of the box culvert from Segment 2 (north of Pensacola Street) to north of Park Avenue. However, the design and construction of the box culvert extension from north of Park Avenue to Tennessee Street and the additional conveyance underneath Tennessee Street is unfunded (See Funding Summary below and Attachment 1 for project segments). Potential funding partners include the Leon County School Board and the City of Tallahassee.

**Funding Summary:**

- Box Culvert (1300 ft.) from Segment 2 to Park Avenue (HUD Grant) = $1,700,000
- Box Culvert (1000 ft.) from Park Avenue to Tennessee Street (Unfunded) = $1,400,000
- Conveyance underneath Tennessee Street (Unfunded) = $350,000

**Total Cost** = $3,450,000

**OPTIONS**

**Option 1:**

A. Authorize the Director to negotiate a Supplemental Agreement with Genesis Group for an amount not to exceed $330,000 which includes a 10% contingency, to model the St. Augustine Branch (SAB) from CCT Segment 2 to LHS parking lot and to design the Segment 1 Flood Relief Improvement Project from the Segment 2 (Pensacola Street) Northern Terminus to north of Park Avenue.
B. Authorize the Director, if additional funding becomes available, to negotiate a Supplemental Agreement with Genesis Group for an amount not to exceed $350,000 which includes a 10% contingency to design the remaining section of Franklin Boulevard from north of Park Avenue to Tennessee Street, or to the LHS parking lot.

C. In addition to the FEMA funding, provide authorization to amend the Master Plan and incorporate into the Capital Budget any additional funding which may be identified and received for the Segment 1 Flood Relief Project.

**Advantages:**

- Permanent, long-term flood relief benefits; no throw away
- Consistency with the Capital Cascade Trail - Segment 1 Approved Concept
- Assures the design provides for ultimate Segment 1 improvement
- Genesis Group has substantial institutional knowledge; completed Capital Cascade Trail Segment 2 Hydraulic Analyses and Interim Improvement Study for Segment 1
- Supplementing Genesis’s existing contract will save 6 months in the procurement process and would meet the Department of Community Affair’s Disaster Recovery Program Project Work Plan (Attachment 2).

**Disadvantages:**

- Unless additional funding is received, construction will extend to just north of Park Avenue and therefore there is no relief to flooding north of Park Avenue to Tennessee St. (including Leon High School parking lot)
- Standard procurement process will take 6 months longer than Option 1 procurement process

**Option 2:**

A. Authorize the IMC to advertise, negotiate and award a modeling and design contract with the top ranked firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence. Depending on available funding, limits would be from north of Pensacola Street to north of Park Avenue at a cost not to exceed of $330,000 including a 10% contingency; and from north of Park Avenue to Tennessee Street or to the LHS parking lot at a cost not to exceed of $350,000 including a 10% contingency.

B. In addition to the FEMA funding, provide authorization to amend the Master Plan and incorporate into the Capital Budget any additional funding which may be identified and received for the Segment 1 Flood Relief Project.

**Advantages:**

- Permanent, long-term flood relief benefits; no throw away
- Consistency with the Capital Cascade Trail - Segment 1 Approved Concept
- Assures the design provides for ultimate Segment 1 improvement

**Disadvantages:**

- Unless additional funding is received, construction will extend to just north of Park Avenue and therefore there is no relief to flooding north of Park Avenue to Tennessee St. (including Leon High School parking lot)
Option 3: Board Guidance

RECOMMENDED ACTION:

Option 1:

A. Authorize the Director to negotiate a Supplemental Agreement with Genesis Group for an amount not to exceed $330,000 which includes a 10% contingency to model the St. Augustine Branch (SAB) from CCT Segment 2 to LHS parking lot and to design the Segment 1 Flood Relief Improvement Project from the Segment 2 (Pensacola Street) Northern Terminus to north of Park Avenue.

B. Authorize the Director, if additional funding becomes available, to negotiate a Supplemental Agreement with Genesis Group for an amount not to exceed $350,000 which includes a 10% contingency to design the remaining section of Franklin Boulevard from north of Park Avenue to Tennessee Street, or to the LHS parking lot.

C. In addition to the FEMA funding, provide authorization to amend the Master Plan and incorporate into the Capital Budget any additional funding which may be identified and received for the Segment 1 Flood Relief Project.

ATTACHMENT(S):

Attachment 1: Franklin Boulevard Aerial with Project Segments
Attachment 2: Disaster Recovery Program Project Work Plan
## Project Work Plan

**Recipient:** City of Tallahassee  
**Contract No.:**  
**Date Prepared:** May 26, 2010  
**Project Budget:** $1,700,000

<table>
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<th>Date Start (month &amp; year)</th>
<th>Date End (month &amp; year)</th>
<th>Proposed Action to be Undertaken or Contract Special Condition</th>
<th>Clearance Documentation to be submitted by “Date End”</th>
<th># Units to be completed by “Date End”</th>
<th>Proposed $$ to be Requested by “Date End”</th>
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<td>June 2010</td>
<td>July 2010</td>
<td>Obtain Intergovernmental Agency Approval on June 21. Prepare Scope and Negotiate Design Fee with Consultant</td>
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<td>Sept. 2010</td>
<td>Conduct Environmental Review and Prepare NEPA documentation</td>
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<td>Execute Design Contract with Consultant</td>
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<td>Feb. 2011</td>
<td>Prepare Construction Plans and Specs. and obtain necessary permits</td>
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<td>Oct. 2010</td>
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<td>June 2011</td>
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<td>March 2011</td>
<td>June 2011</td>
<td>Advertise Invitation for Bids and Verify/Select Successful Bidder</td>
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<td>July 2011</td>
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<td>May 2012</td>
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Note: More than one activity may be included per form.

(Rev. March 2010)
Capital Cascade Trail
- Segments 3 and 4
Design Update:
Request Approval to
Initiate the Design
Phase for Segment 3
From South Adams Street to Gamble Street
SUBJECT/TITLE: Capital Cascade Trail - Segments 3 and 4 Design Update: Request Approval to initiate the design phase for Segment 3 from South Adams Street to Gamble Street.

Date: June 21, 2010
Requested By: Blueprint 2000 Staff
Contact Person: Gary Phillips
Type of Item: Presentation/Discussion

STATEMENT OF ISSUE:
This item updates the Board on the status of Capital Cascade Trail Segments 3 and 4 design, and requests approval to initiate the design phase for Segment 3 from South Adams to Gamble Street.

SUPPLEMENTAL INFORMATION:
January 31, 2005, Agency Meeting: The IA approved the Capital Cascade Trail Master Plan Concepts for Segments 1-4 which included the Cascade Connector Bridge over South Monroe Street in Segment 3.

September 17, 2007, Agency Meeting: The IA approved combining the future design and permitting phases of Segments 3 and 4 into one design contract, which would allow better coordination with the FAMU Way Extension project, Gaines Street revitalization efforts, and coordinated stormwater modeling of both segments. The Board also authorized the design project budget not to exceed $5,740,320 (including contingency) which was the combined amount contained in the approved Blueprint 2000 Master Plan for the Segment 3 and Segment 4 design and permitting phases. In early 2008, Kimley-Horn and Associates was selected by the Evaluation Committee and approved by the Intergovernmental Management Committee for the Segment 3 and 4 contract. Kimley-Horn is currently under contract as noted below.

February 23, 2009, Agency Meeting: The IA approved staff’s recommendation to proceed with the design and permitting of three (3) water quality and flood relief projects located in Segments 3 and 4.

June 17, 2009, Blueprint 2000 staff subsequently executed a Letter of Authorization with Kimley-Horn and Associates to design three (3) water quality and flood relief projects including:
1. **Ditch Improvement** – from the downstream side of South Monroe Street culverts to the downstream side of the South Adams Street culverts (Construction Plans and Permits)
2. **Coal Chute Park Pond** (Construction Plans and Permits)
3. **Pond 5 - Black Swamp Nature Park** (60% design only)
Segment 3 Design and Permitting Improvements (see Attachment 1: Segment 3 Preferred Concept)

**Stormwater Ponds:** Due to contamination concerns, construction of a pond at the Myers Commercial Park was removed from future consideration and replaced with the Van Buren Pond to the east, a facility with equal or larger capacity, approximately 5.0 acres (see Attachment 2). The Coal Chute Park Pond is the second Stormwater Management Facility (SWMF) in Segment 3 and is being designed as an off-line Regional Stormwater Management Facility that will provide both retrofit treatment for the existing 39-acre drainage basin and treatment and attenuation for redeveloped areas along Gaines Street, predominately between Stone Valley Road and Railroad Avenue/Wahnish Way. This regional 4.4-acre SWMF may also provide treatment and attenuation for the proposed redevelopment at Railroad Square (see Attachment 3).

**Conveyance Structures:** The IA approved at the March 2010 meeting the box culvert alternative between South Monroe Street and South Adams Street. Improving this conveyance will result in a reduction of the flood elevation at the South Monroe Street crossing of the St. Augustine Branch (SAB) and also lowers the water surface where the South Monroe Street storm drain systems connect to the SAB (Attachment 4).

The section of Segment 3 between South Adams Street and the CSX Railroad Crossing has not been designed. In coordination with the FAMU Way Extension Project, staff has developed several alternative concepts for the ditch section adjacent to Railroad Square including:
- Box Culvert with Brook and Trail
- Box Culvert with Trail only
- Open ditch with Gabions and Trail

See Attachment 4 with renderings. No decision has been made on the preferred concept in this area.

**Pedestrian Bridge over South Monroe:** The IA, at the March 2010 meeting, authorized the IMC to advertise, negotiate and award a design contract with the top ranked firm at a cost not to exceed $250,000. The bridge will connect Capital Cascade Trail – Segment 2 with Capital Cascade Trail – Segment 3. The project limits extend from Gadsden Street on the east side to South Adams Street on the west side, a distance of approximately 1,150 feet. In late 2009, Blueprint 2000 was notified that the Draft FDOT Work Program included $850,000 in Federal Transportation Enhancement Funds for constructing the pedestrian bridge in FY 2013-2014. Design consultant procurement activities are underway.

**City of Tallahassee Improvement:** The City of Tallahassee Public Works Department Operations Division is in the process of designing a project to stabilize the west side bank of the St. Augustine Tributary Drainage Ditch beginning at the bridge over Stearns Street and proceeding approximately 600' to the north. This will take the improvement to approximately
the curve where the ditch turns to the east near the CSX Railroad trestle. This improvement is necessary to stop the progressive deterioration of this ditch bank which is beginning to impact some private property. The project will be accomplished through the use of "Ready Rock", a product that can be removed and reused elsewhere if the future permanent design for the St. Augustine Branch and Capital Cascade Trail in this area require this.

**Segment 4 Design and Permitting Improvements (see Attachment 5: Segment 4 Preferred Concept)**

**Pond 5 – Black Swamp Nature Park (BSNP) (located at south end of CCT Segment 4):** Similar to the Master Plan concept, Black Swamp Nature Park is an in-line open water wetland creation project that will be taken to 60% design with no permits. The BSNP pond is located primarily on Leon County Right-of-Way (approximately 20 acres) and staff is investigating the purchase of an adjacent 11-acre parcel that also has frontage along Springhill Road. This project is consistent with Blueprint 2000’s philosophy of developing production ready projects for potential federal, state and local grants (see Attachment 6 for Pond 5 concept alternatives).

**City Stormwater Improvements:** City Stormwater is developing a ditch stabilization project in Segment 4 from Gamble Street to Orange Avenue. The City and Blueprint will coordinate these improvements to the extent feasible so that they are compatible with the Segment 4 Preferred Concept.

**OPTIONS**

**Option 1:**
1. Approval to initiate the design phase for Capital Cascade Trail Segment 3.

**Advantages:**
- The Segment 3 design will be completed and coordinated concurrent with FAMU Way Extension design.
- The design scope will be reviewed by TCC and will include the Stormwater Master Plan and modeling update that will be used to provide a system wide analysis of Segment 1-4 improvements.

**Disadvantages:**
- This changes the original sequence of construction approved by the Board for Segments 2, 4, 3 and 1.

**Option 2:** Board Guidance

**RECOMMENDED ACTION:**

**Option 1:**
1. Approval to initiate the design phase for Capital Cascade Trail Segment 3.
Blueprint 2000 Intergovernmental Agency Agenda Item
Item Title: Capital Cascade Trail - Segments 3 and 4 Design Update: Request Approval to initiate the design phase for Segment 3 from South Adams Street to Gamble Street.
Meeting Date: June 21, 2010
Page 4

Action by the TCC and CAC:
TCC: The TCC discussed the importance of coordinating the Cascade Trail Segment 3 design with the FAMU Way extension and the FAMU Campus Master Plan Update. It was suggested that a working group be organized consisting of staff representing City Stormwater, City roadway design, Blueprint 2000, and Florida A&M University. It was noted that FAMU had previously paid the City a rate ($)/acre to handle its stormwater, and as appropriate, area stormwater facilities should be designed to accommodate this requirement.

CAC: The CAC approved the Recommended Action. Key discussion issues with the CAC related to engaging Florida A&M University in the design options and decision, and during the design phase, and bringing more information back to the CAC regarding the designs of the corridor with and without the brook.

ATTACHMENTS:
Attachment 1: Segment 3 Preferred Concept and current status
Attachment 2: Van Buren Pond Concept
Attachment 3: Coal Chute Pond Concept
Attachment 4: Box Culvert between South Monroe and South Adams
Attachment 5: Ditch Options adjacent to FAMU Way Extension
Attachment 6: Segment 4 Preferred Concept and current status
Attachment 7: Black Swamp Pond Concepts
Wet Pond
Dry Pond


Box Culvert: From South Monroe Street to South Adams Street Design Complete: January 2011 Construction Ready: June 2011

Van Buren Pond (five acres) to replace Myers Industrial Park Pond

Myers Industrial Park Pond eliminated due to contamination

Coal Chute Pond Design Complete: February 2011 Construction Ready: June 2011 US Economic Development Administration grant to be submitted

Box Culvert: From South Monroe Street to South Adams Street Design Complete: January 2011 Construction Ready: June 2011

COT funded - ditch stabilization Construction 2011

FAMU Way Extension Design and ROW to be coordinated with Cascade Trail from South Adams Street to CSX RR Crossing Design Complete: August 2012 Construction Ready: March 2013
PROJECT AREA 5.0 AC

MYERS INDUSTRIAL PROJECT AREA: 5.2 AC


11/7/2008
Rendering with Box Culvert
Capital Cascade Trail

FAMU Way & Capital Cascade Segment 3 Improvements
Capital Cascade Trail

FAMU Way & Capital Cascade Segment 3 Improvements

BLUEPRINT 2000 AND BEYOND
Tallahassee, Florida

U R G
URBAN RESOURCE GROUP
Birdwell Property - 11 Acres
Adjacent to Pond 5 and Springhill Road

Pond 5
Black Swamp Nature Park
60% design complete
April 2011

COT funded ditch stabilization
Construction 2011/2012
Springhill Road Corridor Improvement Concept Report
SUBJECT/TITLE: Springhill Road Corridor Improvement Concept Report

Date: June 21, 2010
Requested By: Blueprint 2000 Staff
Contact Person: Latesa Turner/Dave Bright
Type of Item: Consent

STATEMENT OF ISSUE:
This agenda item provides the Springhill Road Corridor Improvement Concept Report to the Board showing a concept for future improvements to Springhill Road from Capital Circle SW to Orange Avenue. Actions are recommended to be taken so that the corridor right-of-way can be preserved for future construction of the roadway.

SUPPLEMENTAL INFORMATION:
This corridor has previously been identified for aesthetic gateway beautification improvements from Capital Circle Southwest to Orange Avenue.

During the development of the Blueprint 2000 and Beyond document and execution of the City and County Interlocal Agreements prepared prior to the November 2000 vote, Springhill Road was shown as a Tier 2, unfunded project.

In 2002, the Blueprint 2000 Intergovernmental Agency Board began developing the 15-year Master Plan for the implementation of Blueprint 2000 projects. At that time, it was requested by a Commissioner that Springhill Road be added to the Tier 1 listing of projects. The recommendation was that Springhill Road be included in the Project Development and Environmental (PD&E) Study for the Capital Circle Southwest project, as that study would determine whether Springhill Road would be incorporated into the potential realignment of Capital Circle. Action on moving Springhill Road to a Tier 1 project was deferred until after the PD&E Study was completed.

In June 2003, an Intergovernmental Agency Sub-committee convened to discuss issues related to Springhill Road including the gateway concept and its inclusion into the Capital Circle Southwest PD&E Study and possibly into the realignment option for the corridor. The Sub-committee’s Conclusions, accepted by the Agency Board on September 9, 2003, were:

1) Springhill Road will be included in the PD&E Study for Capital Circle Southwest and no decisions regarding Springhill Road will be made until the study is completed.
2) Alternative funding should be investigated by both the city and county for Springhill Road.
3) Design for Springhill Road will be 4-lanes divided with emphasis on landscaping and aesthetics.
During the Capital Circle SW PD&E Study, an alignment that relocated Capital Circle SW north of Lake Bradford, and incorporated sections of Orange Avenue and Springhill Road was identified and included in the initial route analyses. Following the Development of Corridor Alternatives phase documentation, this route was not recommended for further study due to its length, extreme curvature, and impacts to residential and environmentally sensitive areas. As such, it was determined that a Concept Report would be prepared describing a future four-lane improvement to Springhill Road from Capital Circle SW to Orange Avenue.

**OPTIONS:**

**Option 1:**
1. Accept the Concept Report regarding future improvements to Springhill Road between Capital Circle SW and Orange Avenue.
2. Instruct CRTPA staff to identify Springhill Road as a future four-lane roadway from Capital Circle SW to Orange Avenue in the CRTPA Regional Mobility Plan currently under development, and correspondingly instruct Planning Department staff to incorporate the segment into the Right-of-Way Needs Map in the Transportation Element of the Tallahassee-Leon County Comprehensive Plan.

**Option 2:**
Provide alternate direction to staff.

**RECOMMENDED ACTION:**

**Option 1:**
1. Accept the Concept Report regarding future improvements to Springhill Road between Capital Circle SW and Orange Avenue.
2. Instruct CRTPA staff to identify Springhill Road as a future four-lane roadway from Capital Circle SW to Orange Avenue in the CRTPA Regional Mobility Plan currently under development, and correspondingly instruct Planning Department staff to incorporate the segment into the Right-of-Way Needs Map in the Transportation Element of the Tallahassee-Leon County Comprehensive Plan.

**Action by TCC and CAC:**
TCC: The TCC recommended that the Tallahassee Regional Airport staff be advised of potential future right of way needs from Airport-owned property near the Capital Circle/Springhill Road intersection.
CAC: The CAC approved the Recommended Option and emphasized that Springhill Road was not a Tier 1 project and that no future phase of the project was funded.

**ATTACHMENT(S):**
Springhill Road Corridor Improvement Concept Report
Corridor Improvement Concept Report

Springhill Road
Capital Circle SW to Orange Avenue
Tallahassee, Florida

Prepared for:
Blueprint 2000 & Beyond

Prepared by:
Kimley-Horn and Associates, Inc.

May 2010
149079000
©Kimley-Horn and Associates, Inc.
INTRODUCTION

Capacity improvements and aesthetic gateway beautification have been proposed for Springhill Road, from Capital Circle Southwest to Orange Avenue, which is a distance of approximately 1.7 miles. This corridor improvement concept report briefly reviews right-of-way and land use impacts along the corridor. It also describes a proposed 130-foot four-lane cross-section as shown in Figure 1, which is consistent with the typical section for the portion of Blair Stone Road north of Park Avenue.

BACKGROUND

During the development of the Blueprint 2000 & Beyond document and execution of the City and County Interlocal Agreements prepared prior to the November 2000 general election, discussions were held on the inclusion of Springhill Road as a funded project. Springhill Road is referenced in Section 10, as projects “m” and “s” in the original Interlocal Agreement dated October 27, 2000, and in Section 8, as projects “m” and “s” in the Amended and Restated Interlocal Agreement dated February 1, 2003, as the following:

- m. Map 2B/2C: Airport Gateway-Connector from Capital Circle SW to Lake Bradford Road
- s. Map 2C: Springhill Road ROW and construction; stormwater system and improvements from Springhill Road east to Indianhead Acres; greenways/trail development.

It is noted in the Interlocal Agreements, that projects “a-i” represent first priority (Tier 1), and projects “j-w” represent the second priority (Tier 2).

In 2002, the Blueprint 2000 Intergovernmental Agency Board began developing the 15-year Master Plan for the implementation of Blueprint 2000 projects. At that time, it was requested by a commissioner that Springhill Road be added to the Tier 1 listing of projects. The recommendation was that the Springhill Road Study be included in the Project Development and Environmental (PD&E) Study prepared for Capital Circle Southwest. This study would determine whether Springhill Road would be incorporated into the potential realignment of Capital Circle Southwest. Action on moving Springhill Road to a Tier 1 project was deferred until after the PD&E Study was completed.

In June 2003, an Intergovernmental Agency sub-committee convened to discuss issues related to Springhill Road including the gateway concept and its inclusion into the Capital Circle Southwest PD&E
Figure 1: Springhill Road Typical Section

PROPOSED ROADWAY TYPICAL SECTION

TYPICAL SECTION
SPRINGHILL ROAD
FROM CAPITAL CIRCLE SW (SR 263) TO ORANGE AVE.
DESIGN SPEED = 45 MPH
Study and possibly into the realignment option for the corridor. The sub-committee’s conclusions, accepted by the Agency Board on September 9, 2003, were:

1) Springhill Road will be included in the PD&E Study for Capital Circle Southwest and no decisions regarding Springhill Road will be made until the study is completed.
2) Alternative funding should be investigated by both the City of Tallahassee and Leon County for Springhill Road.
3) Design for Springhill Road will be a 4-lane divided section with emphasis on landscaping and aesthetics.

CONCEPT

In the process of developing a concept, alternatives that widened to the left, right, and concentrically along the existing centerline were reviewed. The existing right-of-way is approximately 60 feet and the proposed right-of-way for the corridor, as shown in Figure 1, is 130 feet. It includes an urban section with a posted speed of 45 miles per hour, four travel lanes, bike lanes on both sides of the roadway, a 10-foot sidewalk on one side, a five-foot sidewalk on the other, and a 22-foot landscaped median. After completing a preliminary review of the alignment alternatives and the potential right-of-way, social, and environmental impacts, a very conceptual alignment was identified. This alignment is a combination of two alignment alternatives. For the southern portion, the alignment that widened to the right (southeast) from Capital Circle Southwest to the Bradford Brook crossing was chosen. Widening to the right was chosen for this section because it is expected to have fewer impacts to homes and neighborhoods, as well as require fewer residential relocations. For the northern portion, concentric widening was chosen from the Bradford Brook crossing to Orange Avenue. Concentric widening in this section was chosen to limit impacts to the development and those businesses that front Springhill Road. Figure 2 shows the right-of-way and centerline for the chosen alignment alternative.
Figure 2 - Springhill Road Four Lane Widening

- Proposed Right-of-Way (Acquired equally from both sides)
- Proposed Right-of-Way (All acquired from right side)
- Parcel Lines
- Proposed Centerline
- Proposed Centerline
RIGHT-OF-WAY NEEDS

Using the alternative shown in Figure 2, a preliminary right-of-way analysis was completed to identify the parcels impacted, the total impacted acres, and the estimated cost of the right-of-way needed to accommodate the 130-foot typical section. The results of the preliminary right-of-way analysis indicate that approximately 15 acres of right-of-way will be needed for the alignment and will result in a total right-of-way cost of approximately $9,400,000 (based on the latest data available at the time of study). It should be noted that the estimated acres and cost do not include considerations for stormwater management facilities or land needed for mitigation of impacts.

CONSTRUCTION COSTS

A preliminary construction cost estimate to widen the existing two-lane facility to the proposed four-lane facility shown on Figure 1 was developed using FDOT's Generic Cost Per Mile Models published in October 2009. In addition to reconstructing the existing, at-grade two-lane section as a four-lane facility with sidewalks and bike lanes, the bridge over the Black Swamp/Lake Henrietta connection is expected to require removal and full reconstruction. The cost for removal of the existing bridge and construction of a new, larger bridge was included. The estimated construction cost to widen the existing two-lane section to the four-lane facility shown in Figure 1 is estimated to be $14,490,000. Table 1 summarizes the preliminary construction cost calculations completed using the latest available data published by FDOT.

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<th>Item</th>
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<tr>
<td>Total Cost</td>
<td></td>
<td></td>
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<td>$14,490,000</td>
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Note: Costs are estimated using FDOT's October 2009 Generic Cost Per Mile Models.
**SUMMARY**

The Springhill Road Corridor Improvement Concept Study was undertaken with the objective of completing a limited initial review of a four-lane alternative that would connect the existing five-lane portion of Springhill Road located north of Orange Avenue to Capital Circle Southwest. This initial review included a preliminary review of alignment alternatives along the existing corridor, selection of a preliminary chosen alternative based upon an initial review of community impacts, the basic review of right-way needs and cost, and the preliminary cost to construct the chosen alignment. The study did not include any analyses or reviews related to stormwater management facilities, structures, utilities, or mitigation of impacts. The reviews related to environmental, social, and cultural impacts were very limited. It is recommended that a more detailed environmental and engineering study, such as a PD&E study, be conducted prior to this project moving forward to design, right-of-way acquisition, and construction. The total estimated cost to complete this project, including a more detailed PD&E study is $27,590,000 as shown in Table 2. These costs are preliminary and should be used for planning purposes only. A more detailed review of the project costs should occur during the PD&E phase of this project, including design, right-of-way, construction, and mitigation costs.

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Note:
* Costs are estimated using FDOT's October 2009 Generic Cost Per Mile Models.
#10

Election of Intergovernmental Agency Vice-Chair
SUBJECT/TITLE: Election of Intergovernmental Agency Vice Chair

Date: June 21, 2010
Requested By: Chairman Mustian
Contact Person: Jim Davis
Type of Item: Discussion

STATEMENT OF ISSUE:
The IA will be requested to elect a Vice-Chairperson for the Blueprint 2000 Intergovernmental Agency.

SUPPLEMENTAL INFORMATION:
The By-Laws of the Agency specify:
1. The Vice-Chairperson shall be elected for a term of two years, the second of which will be as Chairperson
2. The Chairman shall serve for a period of one year effective June 1.
3. The Chair of the Agency shall rotate annually between the City and County Commissions.

The past IA Vice-Chairperson and the incoming/current IA Chair is City Commissioner Mark Mustian. The newly elected Vice Chairperson should be a County Commissioner.

RECOMMENDED ACTION:
That the Agency conduct an election for a Vice-Chairperson in accordance with the approved By-Laws.

Action by TCC and CAC:
Not presented to either committee.
#11

Proposed FY 2011 Blueprint Operating Budget
STATEMENT OF ISSUE:
The Blueprint 2000 Budget Policy, approved by the Board of Directors of the Intergovernmental Agency on June 17, 2002, provides a procedure for the annual adoption of the operating budget. This agenda item presents the Proposed FY 2011 Operating Budget to the Board for their review and approval.

SUPPLEMENTAL INFORMATION:
- In accordance with Blueprint 2000’s Budget Policy, the Executive Director shall develop a proposed operating budget for the upcoming fiscal year. Once the budget has been developed and approved by the Intergovernmental Management Committee, the Director shall place the proposed budget on the agenda for the next Citizens Advisory Committee Meeting. Concurrently the Executive Director shall schedule an opportunity for public comment on the proposed budget.
- A Public Meeting was advertised for the Blueprint 2000 CAC meeting on June 3, 2010
- At the September 20, 2010, Intergovernmental Agency meeting, a public hearing on the recommended budget will also be conducted prior to adoption of the budget and approval of the budget resolution. This action will formally appropriate the funds for the FY 2011 Operating Budget, which commences October 1, 2010.
- Changes to the Budget are highlighted on Attachment 1. Blueprint is requesting the higher of the City or County’s proposed pay raise be appropriated to Blueprint employees. Currently there are no funds included for pay raises.

RECOMMENDED ACTION:
Review and comment on the FY 2010 Operating Budget.

ACTION BY THE CAC:
The CAC approved the Operating Budget with no recommended changes.

ATTACHMENT(S):
(1) FY 2010 Budget Comparison
(2) FY 2010 Budget Narrative
## PROPOSED FY 2011 OPERATING BUDGET

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<td>$70,645,986</td>
<td>$76,262,818</td>
<td>$27,960,087</td>
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</table>

**Source of Funds**

| Fund Balance | $41,755,171 | $48,320,527 |
| Encumbrance carry forward | $48,935 | $53,953 |
| Other (interest, admin fees) | $1,015,334 | |
| Sales Tax Proceeds | $27,826,546 | $27,888,338 | $27,960,087 |
| Total | $70,645,986 | $76,262,818 | $27,960,087 |
## 2011 Budget Narrative

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<th>Code</th>
<th>Description</th>
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<td>511000</td>
<td>Blueprint is requesting the higher of the City or County’s proposed pay raise be appropriated to Blueprint. Currently there are no funds included for pay raises.</td>
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<td>511500</td>
<td>Temp wages includes Intern during the summer $10,000 and $10,000 for temporary help to assist in scanning of documents. There is also $25,000 Included for temporary legal assistance.</td>
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<td>512400-516100</td>
<td>These costs are determined by the City and County to cover the cost of their respective fringe benefit packages.</td>
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<td>512000</td>
<td>Overtime for Admin Asst and OPS staff</td>
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<td>521010</td>
<td>Public hearing notices, new releases, etc.</td>
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<tr>
<td>521030</td>
<td>Copies, letterhead, agenda items, etc.</td>
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<tr>
<td>521040</td>
<td>Unclassified Professional fees; Financial Audit $22,800, Performance Audit $25,000, Financial Advisor $20,000, Bond Information Services $6,000, ERD $2,000, and misc. $4,200</td>
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<tr>
<td>521100</td>
<td>Equip repairs, copier maintenance contract and copies, recording equipment, power point projector no longer on warranty, fax machine.</td>
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<td>521160</td>
<td>Legal services includes outside General Counsel Attorney services</td>
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<td>521080</td>
<td>Unclassified Contract Services includes two FSU planning interns $16,000 and $4000 misc.</td>
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<tr>
<td>521190</td>
<td>Computer Software $4,000, maintenance, software licenses $3500.</td>
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<td>522080</td>
<td>Telephone long distance and 5 cell phones</td>
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<td>523020</td>
<td>6 CAC meetings, workgroup meeting, lunch meetings, and 1 evening IA meeting</td>
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<td>523060</td>
<td>Office supplies printer toner, paper, and general office needs.</td>
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<td>523080</td>
<td>Unclassified Supplies, items such as surge protectors, safety vests</td>
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<td>523100</td>
<td>Repairs and service on 3 Vehicles. Average age of vehicles is 9 years</td>
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<td>524010</td>
<td>Travel includes trips similar to, Chamber Retreat, Team Florida, FCT related seminars and includes $4000 Florida Bar conferences.</td>
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<td>524020</td>
<td>Journals and Books including legal subscriptions</td>
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<td>524040</td>
<td>Membership dues Florida Bar dues and etc.</td>
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<td>524050</td>
<td>Current lease expires in December. The amount reflected is based on our lease.</td>
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<td>524080</td>
<td>Unclassified Charges, including Paying Agent charges</td>
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<td>560010-40</td>
<td>Blueprint’s share of Allocated Costs. Accounting Services expense increase is to bring the charge inline with actual usage.</td>
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<td>612400</td>
<td>General Engineering Consultant $800,000 and transfer of sales tax revenue to Capital Project.</td>
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<tr>
<td>524080</td>
<td>None recurring move cost includes cost of movers, relocation of computer and telephone equipment as well as replacement of 3 servers.</td>
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</table>
#12

Revised Master Plan and Proposed FY 2011-FY 2015 Blueprint Capital Budget
STATEMENT OF ISSUE:
This item is to provide an opportunity for the Board to review and comment on the Revised Master Plan and FY 2011-2015 Capital Budget.

SUPPLEMENTAL INFORMATION:
The Capital Budget implements the approved Master Plan. Funding of the Master Plan is based on a cash flow forecast of projected sales tax revenues thru the entire program. The current model includes a 1% growth rate in FY 2011, 2% in FY12 and 3% there after to FY 2020. The forecast is reviewed by our Finance Committee and Financial Advisor every year. The Committee met on March 2, 2010. It was the recommendation of the Finance Committee and Financial Advisor not to adjust the growth rates for this budget cycle. This recommendation was based on two factors:
- Indications that the current downward trend will reach bottom this fiscal year and modest growth are expected before full recovery begins in late FY 2011.
- Any fluctuation in the growth rates only affects projects in the out years.
Blueprint is not recommending any major changes to the Master Plan adopted in September other than those approved by the Board for additional grant revenues. The Board has approved the following increases to the Master Plan:
1. $9 million in additional ARRA funds for Capital Circle Southeast Woodville Highway to Crawfordville Road.
2. $2,121,919 in additional grants and donation for amenities in Cascade Park
3. $425,000 in DOT funds not previously budgeted for the design and post design services of Capital Circle Northwest/Southwest.
4. $150,000 in FDOT funds for the design of a pedestrian bridge over South Monroe Street connecting Cascade Park and Segment 3 of Capital Cascade Trail.
5. A reduction of $1,357,829 due to a change in the County’s water quality drawdown schedule.
This represents an $10.3 million increase from the previously approved master plan.

RECOMMENDED ACTION:
Review and comment on the revised Master Plan.

ACTION BY CAC:
The CAC approve the Revised Master Plan and Capital Budget. The CAC recommend that the Capital Budget spreadsheet be reformatted.
ATTACHMENTS:
Attachment 1: Proposed Master Plan
Attachment 2: Approved Master Plan
Attachment 3: Capital Budget FY 2011- 2015 Request
<table>
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### MASTER PLAN

**Fiscal Year Begins October 1 (10/1/2009)**

**Attachment #2**

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<th>Year</th>
<th>Total Water Quality/Sens Lands &amp; Misc.</th>
<th>Projects</th>
<th>Annual Project Expense</th>
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<td>2008</td>
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<td>2009</td>
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<td>2011</td>
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<td>2014</td>
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### Projects

**Headwaters St. Marks NWFWMD**

- **Total**: $24,048,000
- **Payback County (2002 Operations Loan)**: $1,788,536
- **Reserve for Mahan**: $4,800,000

**Greenway**

- **Projects**: $2,000,000
- **Total Project**: $2,136,000

**Right-of-Way Acquisition**

- **Projects**: $24,048,000
- **Total Project**: $20,000,000

**Construction**

- **Projects**: $14,761,847
- **Total Project**: $16,269,995

**Preliminary Engineering**

- **Projects**: $298,260
- **Total Project**: $530,130

**Stormwater**

- **Projects**: $1,540,000
- **Total Project**: $3,163

**Program Management**

- **Preliminary Engineering**: $2,043,624
- **Right-of-Way Acquisition**: $101,075
- **Construction**: $0

**Other Water Quality/Sens Lands & Misc.**

- **Projects**: $3,042,429
- **Total Project**: $3,042,429

**LIDAR**

- **Projects**: $0
- **Total Project**: $0

**Greenway Distribution**

- **Projects**: $0
- **Total Project**: $0

**Annual Project Expense**

- **Projects**: $28,551,962
- **Total Project**: $4,123,336

---

Note: The table above represents the budgetary allocations for various projects and expenses over the fiscal year, showcasing the planned expenditures for different categories and years.
## Blueprint 2000 Five Year Capital Budget
### 2011-2015

<table>
<thead>
<tr>
<th>Budget Schedule</th>
<th>Prior Years Appropriation</th>
<th>FY 2011</th>
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<th>FY 2013</th>
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