INTERGOVERNMENTAL AGENCY MEETING
June 20, 2011
3:00 pm to 5:00 pm
City Commission Chambers

Chairman: Bryan Desloge

Agenda

I. AGENDA MODIFICATIONS

II. CAC CHAIRMAN’S REPORT

III. INFORMATION ITEMS
1. CAC Meeting Minutes (February 10, 2011) Shelonda Meeks
2. Cascade Park History Fence: Committee Recognition and Example Panel Dave Bright
3. Capital Circle Southeast: Woodville Highway to Crawfordville Road – Design/Build Project Dave Snyder
4. Capital Circle SW PD&E Study Update Latesa Turner
5. Blueprint Enrollment in Federal E-Verify Program Dave Bright
6. Capital Cascade Trail - Segments 3 and 4 Design Update Gary Phillips
7. FAMU Way House Acquisition and Surplus Wayne Tedder

IV. CONSENT
8. IA Meeting Minutes: February 28, 2011 Chairman Mustian
9. Capital Cascade Trail – Segments 1 and 3: Construction Engineering and Inspection (CEI) Services Jim Shepherd
10. Franklin Boulevard Flood Relief Project Update and Authorization to Advertise, Negotiate and Award the Construction Contract Marek Romanowski
13. Request Advance Funding for Provision of Right of Way Services to COT for FAMU Way Road Project Debra Schiro
14. Transfer of Remaining funds from Capital Circle Southeast (Tram Road to Woodville Highway) to Capital Cascade Trail – Segment 2 Gary Phillips
15. Revisions to Blueprint Real Estate Policy (No. 107) to Include a Relocation Policy for Locally Funded Projects Debra Schiro
V. PRESENTATIONS/DISCUSSION
16. Election of Intergovernmental Agency Vice-Chair Chairman Desloge
17. Capital Cascade Connector Bridge Design and Design Gary Phillips Contingency Budget
19. Capital Circle NW/SW: US 90 to Orange Avenue Right of Debra Schiro/ Acquisition (Parcel 803) and Resolution Ray Youmans
20. Capital Circle NW/SW: Construction Options Latesa Turner
21. Cascade Park Update Gary Phillips
22. Name That Park: Cascade Park vs. Cascades Park? Dave Bright
23. Cascade Park Amenity Fundraising Dave Bright
24. Sales Tax Extension Wayne Tedder
25. Proposed FY 2012 Blueprint Operating Budget Wayne Tedder

VI. CITIZENS TO BE HEARD
*Citizens desiring to speak must fill out a Speaker Request Form; the Chair reserves the right to limit the number of speakers or time allotted to each.

VII. ITEMS FROM MEMBERS OF THE COMMITTEE

VIII. ADJOURN
#1.

CAC Meeting Minutes
(February 10, 2011)
Lamar Taylor, Chair, called the Citizens Advisory Committee meeting to order at 4:37 pm.

Committee Members present:

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<tr>
<th>Tom O’Steen</th>
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<td>Lamar Taylor</td>
<td>David Jones</td>
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<td>Kevin McGorty</td>
<td>Christic Henry</td>
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<td>Burt Davy</td>
<td>Dale Landry</td>
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Guests/Presenters/Staff:

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<tr>
<th>Phil Maher</th>
<th>Ron Jones, Carr, Riggs, &amp; Ingram</th>
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<td>Dave Bright</td>
<td>Patrick Twyman</td>
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<td>Dave Snyder</td>
<td>Rita Stephens</td>
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<td>Jim Shepherd</td>
<td>Paco de la Fuente</td>
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<td>Gary Phillips</td>
<td>Alicia Wetherell</td>
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<td>Margie Quillman</td>
<td>Kyle Davie</td>
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<td>Angela Richardson</td>
<td>Stephen Galloway</td>
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<td>Shelonda Meeks</td>
<td>George Roland</td>
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<td>Debra Schiro</td>
<td>Kent Wimmer</td>
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<td>Ray Youmans</td>
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Agenda Modifications

Dave Bright stated that Agenda Modifications included the independent auditors’ Draft Management Letters for Agenda Item #3 and a revised table of sales tax receipts that included November 2010 receipts for Agenda Item #2.

Mr. Bright also noted that since the December 2010 CAC meeting, Luciano Ramos had resigned from the CAC due to relocating to Boston for a position at the University of Massachusetts. The nomination for Mr. Ramos’ replacement as CAC Vice-Chair would be discussed under presentations.

It was noted that if there was no objection, Agenda Item #3 would be taken up first so that those staff present for the item could leave when discussion is complete.

Information Items

**Item #3: Acceptance of FY 2010 Comprehensive Annual Financial Report (CAFR) and Appropriation of FY 2010 Operating Fund Balance**

Phil Maher stated that he had distributed the Management Letters that were not included with the agenda packages. Due to timing of the Audit in relation to the meeting, the actual statements were still under review. Based on the unqualified opinion of the auditors, however, there was nothing materially misleading or wrong with the statements. Furthermore, there were no
deficiencies or weakness of internal control.

Lamar Taylor stated that in light of recent issues at Innovation Park, he wanted to ensure that the auditors were comfortable and had completed the report on internal controls. He also noted the close ties with the City and County. Patrick Twyman stated that all of Blueprint’s financial records were part of the City’s financial system, distinguished by specific fund numbers. Ron Jones stated that Carr, Riggs & Ingram also tested those systems as part of the City audit. Mr. Taylor questioned if Carr, Riggs applied different materiality standards at the Blueprint level, versus the City overall. Mr. Jones confirmed that they did, at each fund level. Mr. Twyman went on to explain the City’s procurement process and accounting system.

**Item #1: Leveraging Update**
This item was informational only.

Christic Henry requested a map of the Capital Circle project area. Mr. Bright explained that the project area was from north of Blountstown Highway (SR 20) to Orange Avenue, including improvements along SR 20, at the intersection and a segment of four lanes east and west of the intersection. The design from Orange Avenue to Springhill Road would be based on the Board adopting the existing Capital Circle alignment in 2009. It would be designed as a six-lane road. Getting that segment designed would put Blueprint in the position of potentially receiving Right of Way (ROW) dollars from the state and ultimately construction funds. Blueprint currently had no sales tax money programmed for the future phases of the Capital Circle SW project.

**Item #2: Sales Tax Receipts Update**
This item was informational only.

Phil Maher noted that the November 2010 receipts had been added to the table and that receipts had shown growth over 2009 for the previous four months.

**Item #4: Capital Circle NW/SW Contract Authority: US 90 to SR 20**
This item was informational only.

David Jones questioned if Blueprint owned the necessary ROW for the project. Debra Schiro confirmed that Blueprint did. Mr. Maher noted that the final expenses for some right-of-way acquisition costs had not yet been finalized.

**Consent Items**

**Item #5: CAC Minutes: December 2, 2010**
Kevin McGorty moved approval. Burt Davy seconded the motion; it passed unanimously.

**Presentations/Discussion**

**Item #6: Citizens Advisory Committee Appointment**
Kevin McGorty moved approval of Mr. Wimmer’s appointment, noting that Kent Wimmer had
a long, distinguished career in environmental/recreational planning, and had been a colleague of Mr. McGorty’s on the Big Bend Environmental Forum for many years. **Dale Landry seconded the motion; it passed unanimously.**

Dave Bright informed Mr. Wimmer that part of Blueprint’s accomplishments was the acquisition of sensitive lands. When the economy begins coming out of its slump and local governments are able to build more projects, Blueprint would be going for more grants. Mr. Wimmer could be a good person on that committee to help determine exactly where some of the trails could go, where connections to corridor projects to the forest should be, etc.

Mr. Wimmer thanked the committee for the opportunity to work and serve with them. He was a planner by training and was happy to bring that skill set to the CAC. Mr. Bright stated that he would inform Mr. Wimmer after February 28th of his likely approval.

**Item # M1: Election of CAC Vice-Chairman**

Dave Bright lamented the loss of Luciano Ramos from the CAC, who was to serve as Vice-Chair during 2011. He noted that Blueprint had a potential nominee from FAMU to replace Luciano, Andrew Chin, a professor in the Architecture School. They were waiting for Rosalyn Fuse-Hall of the FAMU Administration Office to send a nomination. Staff could not take his resume to the Board without a nomination being submitted. If Ms. Fuse-Hall was unable to come through, Blueprint would contact FSU for a potential nomination.

Lamar Taylor reminded the committee that per the by-laws, the Vice Chair-person would be promoted to Chair the following year. Dave Bright mentioned that the only other time-commitments outside of the CAC meetings were to brief the Chairman prior to the CAC meeting and to brief the IA of CAC activities at each of their three meetings. **Dale Landry nominated Christic Henry; Kevin McGorty seconded the motion. The motion passed unanimously.** Christic was shocked and graciously accepted.

**Item #7: Cascade Park Update**

Tim Owens, the Senior Project Engineer leading the Construction & Engineering Inspection team at Cascade Park briefed the committee on updates at Cascade Park. Updated project photos were included in the briefing. Mr. Owens stated that even with the difficulties they’ve had, contaminated soils, redesigns associated with adding the Franklin Boulevard box culvert, the contractor had made significant progress.

Dave Bright questioned when the limestone rock would be re-installed on the Centennial Field Wall. Mr. Owens stated that that portion of the schedule had not yet been updated. Mr. Bright reminded the CAC that the rock had been saved from the demolition of the original wall.

Dale Landry questioned if the retaining wall near the Electric Building wall would hamper outdoor seating at the (future) café in the Electric Building. Dave Snyder indicated there was approximately 30-feet in between the wall and the building.

Kevin McGorty questioned if there had been any additional issues with sinkholes and how
stabilization was progressing. Mr. Owens stated that there had been no further sinkholes or depressions.

Mr. Landry questioned if the Riley House had made any progress with their concepts for Smokey Hollow. Mr. Bright stated that Blueprint had not addressed the issue recently. One reason was that the Riley House had pursued using the County lot to the south, and that issue had not yet come to a final decision by the County Commission. It did not appear that the Riley House would obtain use of that lot. As soon as that decision was made, however, Blueprint would be developing a committee to work with the Riley House and other community leaders to determine how to best commemorate Smokey Hollow. Mr. Landry noted the changes to the Leon County Board of County Commissioners and that he would pay a visit to Althemese Barnes. Mr. Bright stated he anticipated an April or May timeframe for beginning discussions on Smokey Hollow Plaza.

Mr. Bright noted that Blueprint was moving forward with contract development with Figg Engineering to design the pedestrian bridge over South Monroe.

Mr. Wimmer questioned if the design concepts were available on the website. Mr. Bright confirmed that there was a graphic of the general park layout. Mr. Wimmer questioned if the whole ditch would be placed underground. Mr. Bright confirmed that it would be underground to the west of Railroad Square. He also noted that this discussion segued to the next agenda item…

**Item #8: Capital Cascade Trail – Segment 3 and 4 Update**

Gary Phillips stated that Blueprint would be executing a contract with Figg Engineering in February 2011 to design the Bridge, with a charrette planned for May for the community. The bridge concepts would be presented at the charrette for public input before it is presented to the IA in June for approval and prior to moving into final design. The design has a projected completion date of November 2011.

The box culvert proposed from Monroe to South Adams was currently under (30%) design by Kimley-Horn. It would put the ditch into a double 10’ X 8’ box culvert. Blueprint would be lowering the flow elevation at Adams Street. Design was scheduled to be completed near the end of June 2011 with the project moving into construction by late 2011.

The overall Segment 3 was also under design, concurrent with the City’s FAMU Way Extension. Mr. Phillips noted that the original Master Plan concept approved in 2005 had been modified slightly over the years, and that those changes had been approved by the IA. Segment 3 now included two large ponds, more offline than inline (they collected runoff from the drainage basins; water was then treated before being released into the ditch as opposed to the ditch emptying into the pond). Van Buren Pond was approximately 5-6 acres and Coal Chute Pond was approximately 4.5 acres in size. There was also a stilling basin at the south end of Segment 3.

Mr. Phillips reiterated that the ditch would be in a box culvert from M.L. King Boulevard to the
CSX railroad near Gamble Street. The reason for that was the limited right-of-way available, and the boxed ditch would also create a space for the road and trail as well. In addition, it would eliminate the big divide between the community, Railroad Square, and Gaines Street. Instead it would become a usable green space. Amenities would be determined and included as design progressed.

Mr. Phillips stated that the capacity of Coal Chute Pond was being designed to allow redevelopment on Gaines Street as requested by the City. The City would be contributing approximately $1M for its construction. The design would be completed ahead of the overall Segment 3 design schedule, probably mid-2011, with it going to construction by the end of 2011.

Dale Landry questioned the feedback from public meetings with the community. Dave Bright clarified that it was the City that held the public meetings for the FAMU Way Extension project. Blueprint had the original concept on display (prior to the revisions); however most of the comments were related to the road project proposed by City Public Works. Gary added that the public did express a desire to not have the “brook concept” considered in the Cascade Trail/FAMU Way design.

Mr. Landry also questioned whether the ponds would be aerated. Mr. Phillips confirmed that they would be aerated. Furthermore, the Coal Chute Pond would be designed half wet, half dry - a new treatment train concept. Only with significant rainfall would the full pond be wet. With landscaping, it would be aesthetically pleasing. Mr. Landry questioned if the ponds could include fish, like Lake Ella. Mr. Phillips stated that staff had not determined if the other pond would be a wet or dry facility. The benefit of a dry pond was more treatment; however, it would not have the same aesthetic appeal. With the relationship to Railroad Square, they would prefer to have a wet area as well. It was not so much an issue of cost, but more as to which design would provide the most treatment. Mr. Wimmer volunteered that a similar pond concept was located at Pedrick Road and Highway 90.

Mr. Landry was still concerned with it becoming an eyesore and the repercussions of that through the community. He questioned that if that came to pass, whether it would be difficult to make the pond wet without major redesign issues. Mr. Phillips stated that staff would take that under review.

Mr. Wimmer questioned how the box culverts would be cleaned and kept clear of sediment. Mr. Phillips stated that the City had equipment to clean them. Also there was a pretty good drop in elevation from Franklin to Gamble. With enough slope, they were self-cleaning. Only in the flat areas would there be potential sediment build up and the necessity to clean the culverts.

Burt Davy questioned the brook concept. Mr. Phillips stated that the brook concept was presented at the FAMU Way Extension public meetings as an option. However, the community preferred the no water option, especially no stormwater. It was presented to the IA in September 2010, and they eliminated the brook concept from consideration. The culvert would be beneath the trail itself. The stilling pond would be inline, to reduce the velocity of the St. Augustine Branch.
Kevin McGorty stated that he supported Mr. Landry’s concerns. Some folks were very supportive of the babbling brook concept as a linking theme throughout, but understood some of the problems associated with it. Speaking in regards to the ponds in Segment 3, he argued that everything should be done to keep the open water. It was a highly urbanized park linking with Gaines Street. The City had a remarkable design paradigm shift that had occurred in the last few years about making stormwater ponds attractive and park-like. He argued that with what they all were trying to achieve with Capital Cascade Trail and Gaines Street, keeping the waterways open would be a critical design feature to maximize that urbanized greenway experience.

The overall time frame was 60% design plans by October 2011 tracking with the FAMU Way Extension; final construction plans by the middle of 2012. The City wanted to push to begin construction as fast as possible, too. Construction would most likely begin near the end of 2013.

**Item #9: Franklin Boulevard Flood Relief Project**

Gary Phillips stated that $4.2M of HUD money was funding the project and could be used for flood relief only. (Phil Maher noted that Federal money had not been received for the Franklin Boulevard project or for E-3 at the time of the financial audit.) The Genesis Group had started design, as they were already under contract and they were the most familiar with the modeling and Master Plan to expedite the design. Survey and utility coordination work had begun and Blueprint intended to fast track the environmental process. It would be designed and Blueprint would have permits by September 2011. It would be going to construction quickly, as there was a two-year duration for expending the funding. By July 2012, all of the HUD funding must be allocated and the project should be substantially complete.

Dale Landry questioned the flooding at Leon High School. Gary responded that the HUD money did not address any construction on the Leon property; however, Blueprint extended the design and construction limits to include a 54” pipe underneath East Tennessee Street to the Leon parking lot. Whether or not that pipe could be opened from the beginning was dependent on the upcoming stormwater modeling, and on how much water Segment 2 could accept without impacting FEMA requirements and regulations. The pipe would be installed, but it might be closed off until the necessary permitting could be obtained. Blueprint was coordinating with the School Board. They recognize that approximately 25-acre feet would remain as storage on the Leon site. However, there are things the school could do to mitigate the flooding, such as raising the elevation of the parking lot, amongst others.

**Citizens To Be Heard**

Dale Landry stated that in a conversation with Commissioner Dailey regarding improvements to Old Bainbridge Road, Commissioner Dailey suggested Mr. Landry bring the suggestion to Blueprint. Dave Bright explained the Blueprint project tier structure and processes for moving projects within it. He also stated the Old Bainbridge Road was not listed as a project in the Project Definitions Report or in the Interlocal Agreement. Furthermore, as the Finance Manager would ask, what (current) project would Mr. Landry have them remove? Mr. Landry understood and stated that he mentioned it on the chance that something might occur in the future by way of
funding, etc. Mr. Bright stated that Blueprint staff would relay Mr. Landry’s concerns to Tony Park, Director of County Public Works. He might know of potential FDOT funding for county roads.

Ron Pease questioned if there was any follow up information regarding Mr. John Gibby and his presentation at the last CAC meeting. Debra Schiro stated that the hearing on the Wetland Resource Permit challenge (on the N2 – Capital Circle Northwest/Southwest project) was scheduled for March 1, 2011. General comment was that no one had been served in the case.

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The meeting adjourned by consensus at 6:07 pm.
#2.

Cascade Park History
Fence: Committee
Recognition and
Example Panel
SUBJECT/TITLE: Cascade Park History Fence Working Group Recognition and Example Panel

Date: June 20, 2011  Requested By: Staff
Contact Person: Dave Bright  Type of Item: Information

STATEMENT OF ISSUE:
The approved Cascade Park concept includes constructing a History Fence along the Meridian Street/Lafayette Street curve. The Fence will include 14 etched stainless steel panels highlighting key events in the area’s history in narrative, maps, and images.

SUPPLEMENTAL INFORMATION:
Since early 2010, a History Fence Working Group has been providing Blueprint 2000 with ideas and direction on topics, narratives, and images to be considered for the history panels. The Working Group has been composed of the following members, to which Blueprint 2000 extends a sincere ‘Thank You’ for their assistance and dedication to the Project:

Members
Russell Daws, Chair – Tallahassee Museum
Jeanie Conner, Vice-Chair – Myers Park Neighborhood
Linda Deaton – Tallahassee Museum
Titus Brown – Professor, FAMU History Department
Bob Jones – Historic Preservation, Florida Department of State
Michael Wing – The Tallahassee Trust for Historic Preservation
Gerald Ensley – Tallahassee Democrat
Fred Gaske – State Historic Preservation Office (former)

Staff Assistance
Gwendolyn Waldorf – Tallahassee Museum
Jamie Hart – Blueprint 2000 intern
Claire Forbes – Blueprint 2000 intern
Michael Frixen – Blueprint 2000 intern
Dave Bright – Blueprint 2000
Jennifer Koslow (Professor), Jennifer Sullivan and John Antkowiak (Graduate Students) – FSU Department of History

The 14 History Panels will cover the following topics related to local history and Cascade Park:
• Welcome
• The First Residents
• Arrival of the Europeans
The draft panel narratives are available to any Board member wishing to review them. It should be noted that the fence structure and the history panels are not currently funded. The total cost is estimated at $520,000.

**RECOMMENDED ACTION:**
For Board information only, no action requested.

**Action by TCC and CAC:**
Provided to the CAC for information only.

**ATTACHMENTS:**
Example History Panel mock-up
choosing the **CAPITAL**

when Florida officially became a U.S. territory in **1822**, Pensacola and St. Augustine were its largest towns. The first territorial councils alternated between them for meetings. The hardships of travel led to the decision to find a halfway point for the capital.

In October **1823**, commissioners John Lee Williams of Pensacola and Dr. William Hayne Simmons of St. Augustine explored present-day Tallahassee - an area already inhabited by Seminole Indians and a handful of settlers. They recommended it as the capital, with Williams reporting:

> “a more beautiful country can scarcely be imagined; it is high, healthy and well-watered.”

THE TERRITORIAL council met in Tallahassee for the first time in November **1824** in a log cabin on the site of the present capitol. The council quickly adopted the Seminole name Tallahassee, meaning “Old Town,” an acknowledgement of the centuries-long occupation by Apalachee indians.

**The STATE CAPITOL in 1826**

**ALSO at this time in history**

- **1823 May 10** - The first steamboat to navigate the Mississippi River arrives at Fort Snelling MN
- **1823 Dec. 2** - President James Monroe declares his “Monroe Doctrine”
- **1824 May 7** - Beethoven’s 9th Symphony premieres in Vienna Austria
- **1824 June 8** - The washing machine is patented by Noah Cushing of Quebec
- **1826 May 22** - The HMS Beagle departs on its first voyage, carrying Charles Darwin
- **1826 July 4th** - John Adams and Thomas Jefferson, second and third presidents, die
#3.

Capital Circle Southeast: Woodville Highway to Crawfordville Road – Design/Build Project
Agenda Item

SUBJECT/TITLE: Capital Circle Southeast: Woodville Highway to Crawfordville Road – Design/Build Project

Date: June 20, 2011  Requested By: Blueprint 2000 Staff
Contact Person: Dave Snyder  Type of Item: Information

STATEMENT OF ISSUE:
This agenda item updates the Board as to the status of the Capital Circle corridor project from west of Woodville Highway to east of Crawfordville Road.

SUPPLEMENTAL INFORMATION:
The project bid of $8,620,742 (ARRA funds) is sufficient to construct the seven-lane roadway from west of Woodville Highway to just east of Crawfordville Road, and to fund the Construction, Engineering and Inspection (CE&I) services.

The project Groundbreaking Ceremony was held on Tuesday, May 3. Initial construction activities will begin in June including clearing of the right-of-way, and construction of sedimentation prevention elements.

The project is expected to be complete in June 2012.

RECOMMENDED ACTION:
No action required. Provided for information only.

ATTACHMENT(S):
None.
#4.

Capital Circle SW PD&E Study Update
SUBJECT/TITLE: Capital Circle Southwest PD&E Study Update

Date: June 20, 2011  
Requested By: Blueprint 2000 Staff  
Contact Person: Latesa Turner  
Type of Item: Information

STATEMENT OF ISSUE:
This agenda item informs the Board as to the upcoming Final Public Hearing for the Capital Circle Southwest (SR 20 to Crawfordville Road) PD&E Study and information on the West Ditch Study.

SUPPLEMENTAL INFORMATION:
Following completion of the evaluation of various corridor and alignment options, the Intergovernmental Agency Board voted on September 21, 2009, to approve the widening of the existing alignment of Capital Circle Southwest from SR 20 to Crawfordville Road. The consultant is completing final documentation of the study, and the Final Public Hearing will be scheduled for September or October 2011.

It should be noted, that the Tentative FDOT Work Program includes $2.7 million in FY 2012 to design Capital Circle Southwest from Orange Avenue to Springhill Road.

West Ditch Study Update: The IA’s September 21, 2009, action included the following task:
“Authorize staff to commence with a concept study to implement improvements to the West Ditch and Black Swamp utilizing funds remaining in the PD&E budget.” Kimley-Horn has been tasked to initiate this study, beginning with a review of previous studies and recommendations, including discussions with appropriate City and County stormwater staff.

RECOMMENDED ACTION:
No action required. Provided for information only.

ATTACHMENT(S):
None.
#5.

Blueprint Enrollment in Federal E-Verify Program
**SUBJECT/TITLE:** Blueprint Enrollment in Federal E-Verify Program

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**STATEMENT OF ISSUE:**
This item advises the IA that Blueprint 2000 has enrolled in the Federal E-Verify Employment Verification Program.

**SUPPLEMENTAL INFORMATION:**
A recent Florida Department of Environmental Protection (FDEP) Agreement Amendment (S0420) and a new Agreement with FDEP (G0318) both require that the “grantee” and prime contractors be enrolled in the Federal E-Verify Employment Verification Program.

As a result, Blueprint has enrolled in E-Verify, and will include this requirement in all future and revised contracts with its consultants and contractors as appropriate.

**RECOMMENDED ACTION:**
No action requested, for Board information only.

**Action by TCC and CAC:**
Not presented to either committee.
#6.

Capital Cascade Trail
- Segments 3 and 4
Design Update
STATEMENT OF ISSUE:
The purpose of this agenda item is to update the Board on the planning and design activities ongoing or proposed for Segments 3 and 4 of the Capital Cascade Trail.

SUPPLEMENTAL INFORMATION:
- **Capital Cascade Connector Bridge**: FIGG conducted a Design Charette on May 14, 2011, and a summary of the meeting along with the preferred bridge concept, abutment façade and lighting is included in a separate agenda item. The design is scheduled to be completed in November 2011, with Enhancement Grant construction funding available in FY 2014.
- **Box culvert between Monroe Street and Adams Street**: The design of the double box culvert between South Monroe Street and South Adams Street has been extended an additional 150 feet to the west to avoid impacts to the Grapheteria Building on South Adams Street. Final construction plans are expected to be completed in July 2011, and the construction should begin in the fall 2011. Separate Items are on the June 20 Agenda requesting authorization to advertise the project for construction/bid and award the construction contract, and to solicit and award Construction Engineering and Inspection services.
- **Coal Chute Pond**: The proposed Coal Chute Pond west of Railroad Square requires ten (10) privately-owned parcels to be acquired. At this time, the Agency has ownership of eight (8) of the ten (10) parcels. The Agency has filed a petition for the remaining two parcels and will request a hearing in July to acquire ownership. Design and permitting for the Pond is expected to be completed in August 2011, and construction should begin by fall 2011.
- **Segment 3 Design**: A public meeting was held at the Walker-Ford Community Center on May 10, 2011, to present the FAMU Way Extension and CCT – Segment 3 design. The public outreach for the FAMU Way and CCT – Segment 3 projects has been the most extensive ever conducted by the City of Tallahassee. The City and Blueprint are finalizing a Joint Participation Agreement (JPA) that authorizes Blueprint to act as agency for the City in acquiring FAMU Way Extension parcels in addition to the parcels Blueprint is acquiring for the CCT – Segment 3 project.
Van Buren Pond Property Acquisition: The proposed Van Buren Pond is to be located in Segment 3 of the Capital Cascade Trail, bounded by FAMU Way on the south; MLK Jr. Boulevard on the west; the CSX Railroad on the north; and the Bronough Street overpass on the east. The Pond will require the acquisition of twelve (12) parcels. On June 20, Blueprint will be asking the Board for the authority to acquire these parcels, using the power of condemnation, if needed.

Blueprint Relocation Policy: Blueprint has prepared a revision to the adopted Right-of-Way Policy designed to provide relocation assistance and benefits on projects without Federal funding. It is the intent of this policy to ensure that Blueprint provides uniform, consistent, and equitable treatment of persons or businesses displaced by the acquisition of property. Although it is being developed for all future projects, the Policy will initially be used for any relocation required for the FAMU Way extension and Capital Cascade Segment 3 property acquisitions.

Stormwater Model: As part of the Segment 3 Overall Concept Plan Update, Blueprint 2000 has authorized an update to the Capital Cascade Trail Stormwater Model Master Plan. The Master Plan Model calibration and validation effort for XPSWMM models is expected to be completed in June with the modeling report completed in July, 2011.

Segment 4 – Pond 5 Design: Blueprint has acquired an 11-acre parcel on Springhill Road adjacent to county-owned property, for incorporation into the future Pond 5 construction. Once the Master Plan model update is complete in June 2011, the Pond 5 design concept will be analyzed using the XPSWMM modeling and design adjustments will be made as necessary.

RECOMMENDED ACTION:
No action required, presented as information only.

TCC and CAC Actions:
TCC members asked questions about the total treatment capacity of the Coal Chute Pond and its allocated capacity. A TCC member noted that the Work Camp on Springhill Road at the southern end of Segment 4 was proposed to be closed by the State. There is a “choke point” in the Central Drainage Ditch at that point, and suggested that possibly additional right-of-way could be acquired from the Work Camp to widen the channel.

ATTACHMENT(S):
None.
#7.

FAMU Way House Acquisition and Surplus
**SUBJECT/TITLE:** FAMU Way House Acquisition and Surplus  

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<th>June 20, 2011</th>
<th>Requested By:</th>
<th>Blueprint 2000 Staff</th>
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<tr>
<td>Contact Person:</td>
<td>Wayne Tedder</td>
<td>Type of Item:</td>
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**STATEMENT OF ISSUE:**  
Blueprint has acquired property at 216 FAMU Way (parcel ID# 410135 A0060) in Segment 3 of the Capital Cascade Trail. A relatively new house is located on the property. Blueprint has alerted both City and County Housing Divisions of the availability of the house, and suggested the house be moved to a new location versus demolition of the structure.

**SUPPLEMENTARY INFORMATION:**  
The property is needed for the upcoming improvements in Segment 3 of the Capital Cascade Trail. The 748 square foot house is in good condition, and warrants relocation instead of demolition. Blueprint ROW staff estimates demolition would cost up to $20,000.

The Blueprint Interim Director asked both the City and County housing divisions if they desired the house for relocation to a suitable site, and requested they provide a formal response. Thomas Lewis of the City Housing Division indicated their interest to move it, rehab it, and provide it to a low income resident. The County Housing Division indicated they did not wish to pursue the property at this time.

It is Blueprint 2000’s intention to offer the house to the City Housing Division to be relocated at their expense. Blueprint would then have minimal remaining costs removing the remainder of the foundation and other site cleanup as needed.

**RECOMMENDED ACTION:**  
No action requested, presented as information only.

**Action by TCC and CAC:**  
Not presented to the TCC. The CAC was advised of the proposed action.

**ATTACHMENT(S):**
None.
Commissioner Mark Mustian called the meeting to order at 3:03 pm.

I. AGENDA MODIFICATIONS

Mr. Maher stated that there were no agenda modifications.

II. CITIZEN’S ADVISORY COMMITTEE (CAC) CHAIRMAN’S REPORT

Mr. Lamar Taylor, Chairman of the CAC, stated that he had been re-elected as the Chairman of the CAC and Christic Henry had been elected as the Vice-Chairwoman. He stated that the CAC
had recommended the approval of Kent Wimmer, representative of the Big Bend Environmental Forum, as a new member of the CAC to replace Commissioner Nancy Miller. Mr. Taylor stated that the CAC was very concerned about moving the Franklin Boulevard project forward in a timely fashion. He further stated that some of the members were concerned about Capital Cascade Trail Segment 3, specifically the Van Buren Pond. He stated that they wanted this pond to remain wet to add aesthetic value and a sense of place along that corridor.

III. INFORMATION ITEMS

1. CAC Meeting Minutes (October 21, 2010, and December 2, 2010)
   This item was presented as informational only.

2. Sales Tax Receipts Update
   This item was presented as informational only.

3. Capital Cascade Connector Bridge
   This item was presented as informational only.

4. Capital Cascade Trail - Segments 3 and 4 Update
   This item was presented as informational only.

5. Tentative FDOT FY 2012-FY 2016 Work Program
   This item was presented as informational only.

IV. CONSENT ITEMS

6. IA Meeting Minutes: September 20, 2010
   **RECOMMENDED ACTION:**
   Approve minutes as provided.

7. Citizens Advisory Committee Appointment
   **RECOMMENDED ACTION:**
   Option 1: Approve the following nomination:
   Representative from the Big Bend Environmental forum: Kent Wimmer

8. Capital Circle NW/SW Contract Authority: US 90 to SR 20
   **RECOMMENDED ACTION:**
   Option 1: Increase the contract authority limit on the Capital Circle NW/SW project (US 90 to SR 20) from $40.5 million to $43.0 million.

9. Capital Circle SE (Woodville to Crawfordville) Contingency
   **RECOMMENDED ACTION:**
   Increase the Capital Budget and the approved Master Plan by $272,857 to provide a contingency for Capital Circle Southeast from Woodville Highway to Crawfordville Road.
10. **Acceptance of FY 2010 Comprehensive Annual Financial Report (CAFR) and Appropriation of FY 2010 Operating Fund Balance**  
**RECOMMENDED ACTION:**  
**Option 1:** Review and comment on the FY 2010 Comprehensive Annual Financial Report (CAFR) and approve additional appropriation to the FY 2011 Operating Budget of $26,253 for encumbrances and $55,450,117 for transfer to the Capital Projects Fund.

Commissioner Ziffer moved for the approval of the Consent Agenda. Mayor Marks seconded the motion. The motion carried unanimously 10-0.

V. **PRESENTATIONS/ACTIONS/DISCUSSIONS**

11. **Cascade Park Update**  
**RECOMMENDED ACTION:**  
No action requested; presented for information only.

Mr. Gary Phillips, project manager, provided the Board with an update of the status of the work that was being done in Cascade Park. He referred to the list of project activities that was provided in the Board’s agenda package. He mentioned that the work was approximately 30% complete; the box culvert was about 70% complete, and Cascade Park Lane was about 80% complete. Mr. Phillips told the Board about the various finishes on the retaining wall and mentioned that the anti-graffiti coating didn’t work very well and that they were still working on a solution to that issue. There was discussion of the locations of retaining walls and the weirs that would direct stormwater flows to various ponds and culverts. Commissioner Dozier asked if the water would flow into the Van Buren Pond to ensure that it stayed wet. Mr. Phillips stated that it would and that there would be pond liners that would ensure that the ponds stayed wet. There was discussion of the completion and relocation of parking lots near the FDOT building and the impacts on traffic in the area. Mr. Phillips stated that the project was on schedule and would be completed in just over a year.

12. **Design and Permitting of Franklin Boulevard Flood Relief Project**  
**RECOMMENDED ACTION:**  
No action required, presented as information only.

Mr. Gary Phillips, project manager, stated that the project had been funded through a Community Development Block Grant (CDBG) for a total of $4.2 million, and that Genesis Group was under contract to do the design for the project. Mayor Marks asked if the funding was affected by the continuing resolution in Congress that could result in federal spending cuts. Mr. Maher stated that the money had already been released and the project was under contract. Mr. Phillips stated that this project would provide a continuous box culvert from Cascade Park to Tennessee Street and that it would meet or exceed the City and County’s requirements for stormwater conveyance. He further stated that the hydraulic modeling was underway, but the results weren’t available yet. Mr. Phillips mentioned that the project would help relieve the flooding at Leon High and that the School Board has also hired the Genesis Group to model the improvements that they will make at Leon High. He stated that there would still need to be water storage at the north end of the project of approximately 25 acre-feet, because Franklin will not be able to take all the water from the site. Commissioner Ziffer stated that he understood that the flooding would go from two feet deep to approximately 7 inches. Mr. Phillips referred the
Board to the schedule provided in the agenda packets. He stated that this was a two-year project, with the design being completed by October 2011 and construction beginning soon after that. Commissioner Ziffer asked what Franklin Boulevard would look like. Mr. Phillips stated that there would be a landscaped median.

Mayor Marks stated that he would like to reiterate that this project wouldn’t cure the flooding at Leon High School but it will help mitigate the problem. There was further discussion and staff was directed to notify the School Board that the flooding problem at Leon High School would not be completely cured by this project.

Commissioner Dozier asked if staff had investigated using low maintenance sustainable grasses in the median rather than grass which needs to be mowed. Mr. Maher stated that staff would look into doing that in this area since it has been done on other Blueprint roadway projects. Commissioner Dozier stated that this project leads into the park, and that she favored more sustainable solutions, and that this was a good place to try something different. Mr. Mark Llewellyn, of the Genesis Group, stated that they needed to be careful of over-landscaping because the median would be narrowed when the Capital Cascade Trail Segment 1 segment was finished, the median would be narrowed to provide sidewalks along the edges along Franklin Blvd. He stated that Leon High School was already studying what needs to be done to accommodate the additional water storage on their property. Commissioner Mustian stated that essentially this project will only be filling in the ditch along Franklin Boulevard with a box culvert.

VII. CITIZENS TO BE HEARD

There were no additional citizens to be heard.

VIII. ITEMS FROM MEMBERS OF THE COMMITTEE

Commissioner Ziffer asked about the status of the hiring of the new Blueprint 2000 Executive Director. Commissioner Mustian stated that that question needs to be addressed by the City Manager and County Administrator, and that he would like to ask that they address the issues with the Commissioners.

Commissioner Ziffer asked if Blueprint would be involved with FAMU Way. Mr. Maher stated that a Joint Participation Agreement (JPA) was being created describing the City’s and Blueprint responsibilities, and that it was in legal for review.

Commissioner Gillum asked about the status of the fundraising activities for the amenities in Cascade Park. Mr. Maher stated that money has been contributed by various groups and individuals. Commissioner Gillum asked that the Board be given an update on the items at a future meeting. Commissioner Ziffer stated that Centennial Field, the shade structure over the Meridian Plaza, the History Fence and Boca Cuba (the big fish) had not been funded. Commissioner Gillum stated that the shade structure will be very important during the summer months. Commissioner Mustian stated that the public needs to be educated on the status of the park in preparation for the extension of the sales tax. Commissioner Ziffer asked Gary Phillips to prepare a presentation for the next Intergovernmental Agency meeting.
Commissioner Dozier stated that she was aware of letters that were sent to Florida State University (FSU) regarding the building that sits next to the Meridian Marker and that they had stated that they had plans for the building. She wanted to know if there had been any further action. She also asked if there had been any decision on the use of the historic electric building. Commissioner Mustian stated that there were additional on-going discussions with FSU, and that they were interested in helping with the project, however, they would need to be paid. He stated that by the next meeting there may be an update on the status. He further stated that there currently were no plans for the electric building, and that by the time the park opens, the building would look exactly as it does today. The City would need to make a decision on the building. Commissioner Dozier stated that the building could be an asset to the park and it could be renovated for use by private parties. Mayor Marks stated that the building’s restoration could be considered by the Community Redevelopment Agency (CRA).

IX. ADJOURNMENT

There being no further business, Chairman Mustian adjourned the meeting at 3:35 pm.

APPROVED:        ATTEST:

________________________   __________________________
Mark Mustian     Shelonda Meeks
Chairman of Blueprint 2000 IA  Secretary to Blueprint 2000 IA
#9.

Capital Cascade Trail – Segments 1 and 3: Construction Engineering and Inspection (CEI) Services
STATEMENT OF ISSUE:
This item requests the IA’s approval to advertise and select a consultant for Construction Engineering and Inspection (CEI) Services for Capital Cascade Trail, Segments 1 and 3. It also requests authority for the Intergovernmental Management Committee (IMC) to negotiate and award a contract once the CEI consultant selection activities are complete. The CEI budget for each improvement will be negotiated by Staff and approval from the IA will be requested as part of the authorization to proceed with construction of each improvement.

SUPPLEMENTAL INFORMATION:
Blueprint 2000 intends to enter into a contract for Construction, Engineering, and Inspection Services for construction of interim and/or ultimate improvements for Capital Cascade Trail within the boundaries of Segments 1 and 3 (hereinafter referred to as the "Project"). The Project is anticipated to consist of the following interim improvements:

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<th>Improvement*</th>
<th>Construction Date</th>
<th>Funding Source</th>
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<tr>
<td>3. Franklin Boulevard Box Culvert</td>
<td>Jan. ’12 to Aug. ’12</td>
<td>HUD</td>
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<tr>
<td>4. Capital Cascade Connector Bridge</td>
<td>July ’13 to Apr. ’14***</td>
<td>FDOT &amp; Agency</td>
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* Blueprint 2000 reserves the right, at its sole discretion, to add or delete improvements (interim or ultimate) for Cascade Trail within the boundaries of Segments 1 and 3 as part of this Project.
** HUD funding will possibly become available.
*** Based on Enhancement Grant funding becoming available in FY 2014; construction possibly could start earlier using local funding and Enhancement Grant funding reimbursement.

The objective of the Construction, Engineering and Inspection Services Contract will be to administer and monitor the work of the Contractor constructing the Project.
OPTION 1: Authorize the advertisement for Consultant Construction Engineering and Inspection (CEI) Services for the Capital Cascade Trail, Segments 1 and 3. Authorize the IMC to negotiate and award the contract once Consultant CEI selection activities are complete.

1. Initiate the procurement process for selection of a CEI Firm for Capital Cascade Trail, Segments 1 and 3, to include solicitation of qualifications, short listing, and issuance of the RFP to no less than three firms. The TCC will be requested to review the Scope of Services.
2. Authorize the Intergovernmental Management Committee to negotiate and award a contract with the selected firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence.
3. For CEI Services for Capital Cascade Trail, Segments 1 and 3, authorize Staff to include the CEI budget in the IA Agenda Item requesting authorization to proceed with construction of each of the improvements.

OPTION 2: Board Guidance.

TCC and CAC Actions:
Not presented to the CAC. The TCC will review the Scope of Services for the Capital Cascade Trail Segments 1 and 3 CE&I project.

RECOMMENDED ACTION:

Option 1: Authorize the advertisement for Consultant Construction Engineering and Inspection (CEI) Services for the Capital Cascade Trail, Segments 1 and 3. Authorize the IMC to negotiate and award the contract once Consultant CEI selection activities are complete.

1. Initiate the procurement process for selection of a CEI Firm for Capital Cascade Trail, Segments 1 and 3, to include solicitation of qualifications, short listing, and issuance of the RFP to no less than three firms. The TCC will be requested to review the Scope of Services.
2. Authorize the Intergovernmental Management Committee to negotiate and award a contract with the selected firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence.
3. For CEI Services for Capital Cascade Trail, Segments 1 and 3, authorize Staff to include the CEI budget in the IA Agenda Item requesting authorization to proceed with construction of each of the improvements.

ATTACHMENT(S):
None
#10.

Franklin Boulevard Flood Relief Project Update and Authorization to Advertise, Negotiate and Award the Construction Contract
STATEMENT OF ISSUE:
The purpose of this agenda item is to update the Board on the status of flood relief project along Franklin Boulevard and to request authorization from the IA to advertise, negotiate and award a contract to construct the Franklin Boulevard Flood Relief Project.

SUPPLEMENTAL INFORMATION:

1. Hydraulic Design:
The project hydraulic analysis has been completed. The Drainage Report has been submitted for review and comment. The design includes a 12’ x 8’ Concrete Box Culvert (CBC) from CCT-Segment 2 northern terminus at Pensacola Street to north of Park Avenue and then transition to a 10’ X 8’ CBC to Tennessee Street. To reduce flooding at LHS in the future, a supplemental 54 inch pipe will be constructed from the CBC terminus at Tennessee Street to Leon High School parking lot outfall. Per Federal Emergency Management Agency (FEMA) requirements, the water elevation in downstream Segments cannot be raised by more than 1 ft. without federal authorization. As a result, the supplemental 54 inch pipe from LHS to the CBC will be blocked until the federal Conditional Letter of Map Revision (CLOMR) for increased water level is approved by the FEMA. The following events will have to be completed before the FEMA submittal.

   - Cascade Park construction complete
   - As-built Cascade Park plans
   - Apply for Letter of Map Revision (LOMR) for Cascade Park
   - Apply for No-Rise Certification for Franklin Boulevard and Leon High School Projects.
   - Franklin Boulevard and Leon High School construction complete with structural controls in place to comply with No-Rise Certificate
   - As-built Franklin Boulevard and Leon High School projects
   - Apply for CLOMR for Franklin Boulevard and Leon High School projects with structural controls removed.
   - Remove structural controls
2. Utility Coordination:
   - Century Link has provided horizontal and vertical information on their facilities within the project limits.
   - Several discussions have been held with COT Electric. Their overhead facilities will be temporarily relocated to the southbound inside lane to meet OSHA safety requirements during construction. OHSA requires 10 ft. clearance from all electrical conductors.
   - The current construction approach is to use the northbound lanes as construction staging with construction from the east side of the ditch.
   - The use of sheet piles has not been readily accepted, so the use of trench boxes may be an alternative method for the contractor.
   - The end result of the project will be a landscaped median on top of the concrete box culvert (See the Attached Typical Section).
   - Sidewalks and turn lanes are desired by the surrounding neighborhood, but current funding is for drainage improvements only. Future improvements to Franklin Boulevard will add the bicycle and pedestrian facilities.

3. Permitting:
   - Agencies requiring permits are City of Tallahassee, FDOT, FDEP, and ACOE. Additional coordination will be required with the Division of Historic Resources and FEMA. (See the Attached Permit Status Report)
   - It was suggested that until the project reaches the point of the EMP submittal, the typical permitting track will assist in timely reviews of documents and comments from COT staff. Blueprint will submit for the fast-track permitting process for the COT permits after the EIA is submitted.
   - The Natural Features Inventory (NFI) has been submitted and approved by COT Growth Management. The Environmental Impact Analysis (EIA) is currently under review by Blueprint.
   - The Natural Features Inventory (NFI) has been approved by COT Growth Management.
   - The EIA has been prepared and is currently under review by COT Growth Management.

4. Construction Documents: 60% Construction Documents have been prepared and submitted to Leon County and the City of Tallahassee for review and comment. A public meeting will be held in August on the Construction Plans.

5. Project Schedule: The design and permitting is scheduled to be completed by September followed by Invitation for Construction Bids. Construction Notice-to-Proceed is anticipated in December 2011 or January 2012 (See the Attached Project Schedule).

OPTIONS:
Option 1: Authorize the advertisement for Construction Services for the Franklin Boulevard Flood Relief Project at a cost not to exceed $3,600,000 which includes 20% for CEI services and project contingency.
   1. Authorize the Intergovernmental Management Committee to advertise, negotiate and award a contract with the selected construction firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence.
2. Authorize the IMC to negotiate and approve a scope and fee with the CEI firm selected under a separate procurement.

Option 2: Board Guidance.

RECOMMENDED ACTION:
Option 1: Authorize the advertisement for Construction Services for the Franklin Boulevard Flood Relief Project at a cost not to exceed $3,600,000 which includes 20% for CEI services and project contingency.

   1. Authorize the Intergovernmental Management Committee to advertise, negotiate and award a contract with the selected construction firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence.

   2. Authorize the IMC to negotiate and approve a scope and fee with the CEI firm selected under a separate procurement.

ATTACHMENT(S):
1. Typical Section
2. Permit Status Report
3. Project Schedule
FRANKLIN BOULEVARD DRAINAGE IMPROVEMENTS
TYPICAL SECTION
CAPITAL CASCADE TRAIL
SEGMENT 1
Franklin Boulevard Drainage Improvements
04/30/11

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### CAPITAL CASCADE TRAIL
#### SEGMENT 1
Franklin Boulevard Drainage Improvements

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#11.

Capital Cascade Trail – Segment 3 Ditch Improvement/Box Culvert Project: Authorization to Advertise, Negotiate and Award the Construction Contract
STATEMENT OF ISSUE:
The purpose of this agenda item is to request authorization from the IA to advertise, negotiate and award a contract to construct the Capital Cascade Trail – Segment 3 Ditch Improvement/Box Culvert Project from South Monroe Street to 180 feet west of South Adams Street.

SUPPLEMENTAL INFORMATION:
This project is currently in the design phase with Final Construction Plans and Permits scheduled to be completed in July 2011. Blueprint 2000 has budgeted for Construction and Construction Engineering and Inspection (CEI) services.

Potential Additional Funding: Blueprint staff has had discussions with Department of Community Affairs staff as to the possibility of an additional $1.6 million in HUD funding becoming available for construction of this box culvert improvement. If these funds become available, this Agenda Item also requests authorization for the Blueprint Master Plan and Capital Budget to be amended to incorporate that funding for utilization on this project.

OPTIONS:
Option 1: Authorize the advertisement for Construction Services for the Capital Cascade Trail – Segment 3 Ditch Improvement/Box Culvert Project at a cost not to exceed $1,800,000 which includes 20% for CEI services and project contingency.
   1. Authorize the Intergovernmental Management Committee to advertise, negotiate and award a contract with the selected construction firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence.
   2. Authorize the IMC to negotiate and approve a scope and fee with the CEI firm selected under a separate procurement.
   3. If additional HUD/FEMA funding becomes available for this project, provide authorization to amend the Master Plan and incorporate into the Capital Budget this new funding to be used for the Segment 3 Ditch Improvement/Box Culvert project.

Option 2: Board Guidance.
**RECOMMENDED ACTION:**

**Option 1:** Authorize the advertisement for Construction Services for the Capital Cascade Trail – Segment 3 Ditch Improvement/Box Culvert Project at a cost not to exceed $1,800,000 which includes 20% for CEI services and project contingency.

1. Authorize the Intergovernmental Management Committee to advertise, negotiate and award a contract with the selected construction firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence.
2. Authorize the IMC to negotiate and approve a scope and fee with the CEI firm selected under a separate procurement.
3. If additional HUD/FEMA funding becomes available for this project, provide authorization to amend the Master Plan and incorporate into the Capital Budget this new funding to be used for the Segment 3 Ditch Improvement/Box Culvert project.

**Action by TCC and CAC:**

This item was not presented to the TCC and CAC, however both Committees are aware of the project’s status and near-term construction. The Construction Scope of Services will be reviewed by the TCC.

**ATTACHMENT(S):**

Existing Ditch
Rendering of Box Culvert
Existing Ditch between South Monroe Street and Adams Street
Rendering with Box Culvert
#12. Authorization to Select and Contract Right of Way/Land Acquisition and Relocation Consulting Services
STATEMENT OF ISSUE:
The purpose of this agenda item is to request authorization from the IA to allow Blueprint to select and enter into a continuing services agreement (CSA), with at least two (2) right of way/land acquisition and relocation consulting firms to provide professional services to Blueprint administered projects that require the acquisition of property and, if applicable, the relocation of persons or businesses impacted by a project.

SUPPLEMENTAL INFORMATION:
Right of way/land acquisition and relocation services required for Blueprint administered projects have previously been contracted through Blueprint’s General Consulting Firm on an as needed basis utilizing a continuing services type arrangement. The time frame provided under the General Engineering Consultant (GEC) arrangement expires this year and Blueprint wishes to advertise, select and contract directly with the right of way/land acquisition and relocation firms to be selected through a City administered procurement process utilizing requests for qualifications. The City’s MBE and Local Business Preference criteria will be utilized in this Request for Qualifications (RFQ) for Land Acquisition and Relocation Services. RFQ No. 00711-11-ER-RC is attached to this agenda item and sets forth the scope of services being sought by Blueprint.

Through the selection process not less than (2) firms will be chosen by a selection committee made up of Blueprint staff, GEC staff and a representative from both the City and County. The selected firms will be utilized by Blueprint, on an as needed basis, for the procurement of right of way/land acquisition and relocation services on all Blueprint administered projects.

Blueprint intends to secure the services of the Consultants selected to provide any and all required and authorized services for the acquisition of right of way/relocation for transportation projects as well as land acquisition services for land banking; the purchase of environmentally sensitive lands and greenways and/or the purchase of developmental rights and less than fee simple acquisitions. The firms selected will be under a continuing services contract for a term of five (5) years with three (3) one (1) year renewals, if needed.
Funding for the professional services awarded under the individual CSAs will be provided by the budgets for the projects that require acquisition/relocations services.

OPTIONS:

Option 1: Authorize Blueprint, through a RFQ City administered procurement process, to select and contract with at least two (2) right of way/land acquisition and relocation consulting firms to provide right of way/land acquisition and relocation services to Blueprint 2000. Authorize the IMC to negotiate and award the contracts once the firms have been selected through the RFQ process.

Option 2: Board Guidance.

RECOMMENDED ACTION:

Option 1: Authorize Blueprint, through a RFQ City administered procurement process, to select and contract with at least two (2) right of way/land acquisition and relocation consulting firms to provide right of way/land acquisition and relocation services to Blueprint 2000. Authorize the IMC to negotiate and award the contracts once the firms have been selected through the RFQ process.

Action by TCC and CAC: Not presented to either committee.

ATTACHMENT(S):

1. Request for Qualifications for Land Acquisition and Relocation Services
   RFQ No. 0071-ER-RC.
REQUEST FOR QUALIFICATIONS (RFQ)

FOR

LAND ACQUISITION AND RELOCATION SERVICES

FOR

BLUEPRINT 2000

RFQ No. 0071-11-ER-RC

Version Date: MAY 22, 2011
A. INTRODUCTION.

The City of Tallahassee Leon County Blueprint 2000 Intergovernmental Agency (hereinafter referred to as the "Agency"), requests Statement of Qualifications (SOQ) from Right of Way/Land Acquisition and Relocation Consulting firms (hereinafter referred to as the "Consultant" or "Proposer") to provide right of way and/or land acquisition and relocation services in support of the Blueprint 2000 Program. The acquisition services requested by Blueprint 2000 will include right of way and other real property acquisitions as well as relocation services. The acquisition and relocation services will include, but may not be limited to, right of way for transportation projects, land bank purchases, the purchase of greenways and sensitive lands and/or the purchase of developmental rights, including less than “fee simple” acquisitions. Right of way acquisition and relocation services will be provided under the auspices of the Uniform Act on federally funded projects or under Blueprint’s Acquisition and Relocation policy and procedures on other projects without state or federal funding.

The Agency shall use the Blueprint 2000 Procurement Policy for this solicitation, but the City of Tallahassee’s Procurement Services Division shall administer this solicitation. The Evaluation Committee shall consist of staff from the Blueprint 2000 Office, the Agency’s General Engineering Consultant and representatives from the City of Tallahassee and Leon County. Based upon review and consideration by the Agency’s Evaluation Committee, the Agency will select not less than two (2) firms, deemed to be the most qualified from those firms submitting an SOQ. As part of the evaluation, respondents may be required to participate in an interview/oral presentation process.

B. BACKGROUND

In September of 2000 the citizens of Leon County passed a resolution to extend a one-cent sales tax to be used exclusively for the purpose of infrastructure enhancements. This tax commenced in 2004 and terminates in 2019.

On October 27, 2000 the local governments of the City of Tallahassee and Leon County entered into an Inter-local Agreement pursuant to Chapter 163 of the Florida Statutes. This agreement was created for the purpose of forming a new governmental entity, the Intergovernmental Agency. The exclusive charge of this organization is to implement projects that have been identified by a committee of local business and environmental leaders and approved by the local governments. This committee of citizens, the Economic and Environmental Consensus Committee (EECC), created a detailed report, Blueprint 2000 Project Definition Report, which described the projects and the priorities. Although the report specifies projects, of equal importance it proposes a new holistic municipal infrastructure planning philosophy. An understanding of this philosophy is key for the successful consultant. See the Blueprint 2000 report available on line at www.blueprint2000.org. The local governments and the citizens of Tallahassee and Leon County have embraced Blueprint 2000 and agreed to fund the needed improvements.

A provision of the Inter/local agreement was the creation of a new governmental management and staff structure. The Intergovernmental Management Committee, the City Manager and the County Administrator, act in the role of the Chief Executive Officers for the organization. The Executive Director for Blueprint 2000 (Director) similarly acts in the role of Chief Operating Officer. The Director is expressly charged with the implementation of the Program while keeping with the philosophies articulated to local business and environmental leaders and approved by the local governments.
C. **CONTRACT TERM**

It is anticipated that Blueprint 2000 will choose at least two (2) firms, but not more than three (3) under a continuing services contract for a term of five (5) years with three (3) one (1) year renewals, if needed.

D. **SCOPE OF PROFESSIONAL SERVICES**

The Agency intends to secure the services of a Consultant to provide any and all required and authorized services for the acquisition of right of way/relocation for transportation projects as well as land acquisition services for land banking; the purchase of environmentally sensitive lands and greenways and/or the purchase of developmental rights and less than fee simple acquisitions.

E. **MINIMUM QUALIFICATION REQUIREMENTS**

The consultant team shall be technically pre-qualified with the State of Florida Department of Transportation (FDOT) under Administrative Rule 14-75 in Groups:

- Group 21 - Acquisition, Negotiation, Closing and Order of Taking
- Group 22 – Acquisition Business Damage Estimating and Estimate Review
- Group 24 – Acquisition Relocation Assistance
- Group 25 – Right of Way Clearing and Leasing

Pre-Qualification with FDOT must be by the closing date for submittal of the SOQ. The legal entity (prime consultant) contracting with the Agency must be pre-qualified in Group 21 and Group 24. Information concerning pre-qualification may be obtained from the Department of Transportation Contractual Services Office in Tallahassee at (850) 414-4477.

No prequalification by FDOT for this specific RFQ alone will be recognized by the Agency.

F. **SCHEDULE**

The proposed time schedule as related to this procurement is as follows:

<table>
<thead>
<tr>
<th>EVENTS</th>
<th>DATE/TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Release of Request for Qualifications</td>
<td>May 22, 2011</td>
</tr>
<tr>
<td>Pre-Submittal Conference/Meeting</td>
<td>None Scheduled for this RFQ</td>
</tr>
<tr>
<td>Deadline for Questions/Inquiries</td>
<td>* June 01, 2011; 5:00 PM</td>
</tr>
<tr>
<td>Deadline for Receipt of SOQ</td>
<td>* June 09, 2011; 4:30 PM</td>
</tr>
<tr>
<td>Oral Presentations/Interviews (if applicable)</td>
<td>** June or July, 2011</td>
</tr>
<tr>
<td>Notice/Posting of Final Rankings</td>
<td>** July 14, 2011</td>
</tr>
<tr>
<td>Contract Begin Date</td>
<td>To Be Determined</td>
</tr>
</tbody>
</table>

* An addendum WILL BE issued if any of these dates/times change.
** An addendum WILL NOT BE issued if any of these dates change.
G. REQUESTS FOR CLARIFICATIONS OR INTERPRETATIONS

Consultant’s and their representatives SHALL NOT make any contact or communications with any member of the Evaluation Committee, or any other City, County or Agency officer, employee or agent directly serving the procurement activity.

All questions/inquiries concerning this Request for Qualifications must be directed through:

EDWIN RODRIGUEZ, PURCHASING AGENT
TELEPHONE: (850) 891-8129 OR (850) 891-8280 (Central Desk)
FACSIMILE: (850) 891-0970
E-MAIL: Edwin.Rodriguez@talgov.com (preferred method of communication)
PROCUREMENT SERVICES DIVISION
CITY HALL, 3rd FLOOR
300 SOUTH ADAMS STREET, MAILSTOP A-28
TALLAHASSEE, FL  32301-1731

All telephone conversations are to be considered unofficial responses and will not be binding. Consultants desiring an explanation or interpretation relative to this solicitation must request it in writing by the question deadline above. Changes to this RFQ will be made available to all prospective firms by issuance of an addendum.

H. STATEMENT OF QUALIFICATIONS REQUIREMENTS

1. Submission of Unsolicited Documents
   Attaching company brochures, or other documents not specifically requested in this RFQ shall be construed as non-responsive to the RFQ and will not be considered for evaluation. Further, such materials shall be removed from the Statement of Qualifications (SOQ) and excluded from further consideration.

2. Required Information
   The SOQ must be submitted on standard 8 ½"X 11" paper, numbered, typewritten, with headings, sections and sub-sections identified appropriately. The font size shall be no smaller than 11 pts.

   Charts and exhibits may be larger but folded to the standard size. Folder pages larger than 8 1/2" X 11" shall count as two (2) pages in the page count. The Statement of Qualifications shall be limited to twelve (12) single sided pages and the page count shall include typed text, graphics, and charts. The page count shall not include front or back cover, section dividers, examples of right of way tracking system, and items requested in Tabs 1, 3, 4 and 5.

   The SOQ must be tabbed as follows and must include the information/documentation specified in the applicable tab.

   TABLE OF CONTENTS

   TAB 1 – COVER LETTER OF TRANSMITTAL
   a. Project Name.
   b. Prime Consultant or lead entity’s company name and address
   c. Proposed responsible office for Consultant.
   d. Contact person, phone number, and Internet e-mail address for Prime consultant or lead entity.
   e. List of sub-consultant(s) that may be used for the program and roles.
f. Write in succinct terms, a summary of the distinctive competitive attributes of the proposing firm to execute the scope of services.

g. Signed statement declaring that the information submitted is in all respects fair and in good faith, without collusion or fraud; certifies that no principal (which included officers, directors, or executives) is presently suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation on this transaction by any Federal or other governmental agency; and that the signer has the authority to bind the prime consultant.

**TAB 2 – BACKGROUND, ABILITIES, AND CAPABILITIES**

a. Statement regarding FDOT pre-qualification of consultant or proposed sub-consultants in advertised type of work.

b. List all work groups where the consultant is pre-qualified in accordance with FDOT, Administrative Rule 14-75.

c. Narrative of experience with similar work including specific projects.

d. Management and tracking systems for coordinating a project or assignment.

e. Specific abilities relative to providing right of way and/or land acquisition services.

**TAB 3 – RESUMES**

Resumes (limited to one page per resume) of all personnel, not to exceed seven (7), who will be assigned to this program. Resumes shall include experience in acquiring right of way under the Florida eminent domain laws as well as any experience with voluntary land acquisition programs. Resumes shall be limited to current, full time employees.

**TAB 4 – REFERENCES**

List three (3) references that may attest to the recent performance on similar services. References should be for contracts that have occurred since 2005 and should include a brief description of the project, name and phone number of the referenced person, and the relationship of this person to the contract.

**TAB 5 - MISCELLANEOUS DOCUMENTS (REQUIRED)**

- Attachment A - MBE Plan Utilization with Certification documents
- Attachment B - Statement of Good Faith Efforts (if no MBE Plans submitted)
- Attachment C - Local Business Certification Application
- Attachment D - Representations
- Required state and federal licenses (in good standing).
  -- Authorization to do business in the State of Florida:
  -- Reproduction of Corporate Charter Registration
- Proof of insurance capability from a Florida admitted insurer rated B+X or better by A.M. Best's rating service (meeting minimum insurance coverage).
- Acknowledged Addenda (if issued)

**I. MAILING/DELIVERY INSTRUCTIONS**

1. The SOQ must be submitted in hardcopy only.
2. The SOQ, **ONE (1) ORIGINAL, SO IDENTIFIED AND SIX (6) COMPLETE COPIES**, shall be submitted in a **SEALED** envelope or other packaging (which will be received (recorded and clocked in) –

**TO THE ATTENTION OF:**

CITY OF TALLAHASSEE
PROCUREMENT SERVICES DIVISION
THIRD FLOOR, CITY HALL
300 S. ADAMS STREET, MAIL STOP # A-28
TALLAHASSEE, FLORIDA, 32301-1731

**NOT LATER THAN:** 4:30 P. M. (LOCAL), JUNE 09, 2011

3. The front of each envelope (package) **SHALL** contain the following information for proper identification:
   a. In the Upper Left Corner: The name and address of the consultant/firm.
   b. In the Lower Left Corner:
      (1) The words **"SOQ for RFQ No. 0071-11-ER-RC"**;
      (2) The **time/date** specified for receipt of the SOQ (See I.2. above), and
      (3) If submitting more than one envelope/package, the sequence number of each envelope/package submitted (i.e. "1 of 3", "2 of 3", “3 of 3”).

4. The Agency shall not be liable for any costs incurred by a Consultant prior to entering into a contract. Therefore, all Consultants are encouraged to provide a simple, straightforward, and concise description of the requirements set forth in this RFQ.

5. **LATE PROPOSALS WILL NOT BE ACCEPTED**
   Public parking is available in Kleman Plaza garage, directly behind City Hall. Due to building security, all visitors conducting business at City Hall must utilize the main entrance on Adams Street. Therefore, all visitors will be required to pass through a security check. Before attempting to proceed to the Procurement Services Office, a VISITOR pass will be required. Be prepared to present valid identification and sign-in at the security desk. The security measures will take a few minutes. Please plan accordingly to arrive by the scheduled time/date.

6. An SOQ may be modified/withdrawn by written notice (letterhead) IF the notice is received in the office specified above for receipt of SOQs BEFORE the time and date set for receipt of the SOQs.

J. **ISSUANCE OF ADDENDA**

1. If this RFQ is amended, the Agency will issue an appropriate addendum to the RFQ. If an addendum is issued, all terms and conditions that are not specifically modified shall remain unchanged.

2. Consultant’s shall acknowledge receipt of each addendum to this RFQ using one of the following methods –
   (a) By signing and returning the addendum (subject to the conditions specified in the provision entitled “Mailing/Delivery Instructions).
   (b) By signed business letterhead (subject to the conditions specified in the provision entitled “Mailing/Delivery Instructions).
   (c) Facsimile transmissions NOT authorized.

3. The Agency must receive the acknowledgment by the time and date, and at the location specified for receipt of Qualification Statements.

4. A copy of all issued and signed addenda shall be included with each SOQ. Failure to do so may render the SOQ non-responsive.
K. **FACSIMILE DOCUMENTS**

1. “Facsimile document”, as used in this solicitation, means any complete and properly executed document listed below in subsection (2) that is transmitted to and received at the Agency office specified in this solicitation via electronic equipment that communicated and reproduces both printed and handwritten material. Time of receipt as stamped by the receiving equipment shall be conclusive as to time of submission.

2. The following documents are authorized for transmittal via facsimile --
   (a) Questions/inquiries.
   (b) Notification of Withdrawal of an SOQ.

3. Telephone number of receiving facsimile equipment: (850) 891-8796

4. As a minimum, the facsimile document must be identified with the following information –
   (a) Name, address, and telephone number of sender;
   (b) RFQ number; and
   (c) Subject.

5. If the proposer chooses to transmit a facsimile document listed above in section (2), the Agency will not be responsible for any failure attributable to the transmission or receipt of the facsimile document including, but not limited to, the following –
   (a) Failure to transmit the document to the specified facsimile equipment
   (b) Receipt of garbled or incomplete document
   (c) Availability or condition of the receiving facsimile equipment
   (d) Incompatibility between the sending and receiving equipment
   (e) Delay in transmission or receipt of document
   (f) Failure of the proposer to properly identify the document
   (g) Illegibility of the document
   (h) Security of the document data

6. The Agency reserves the right to reject any facsimile document based on the conditions of subsection (5) above. The sender shall promptly submit any complete original document, if requested to do.

L. **JOINT VENTURE**

1. Definition - "Joint Venture" may mean a combination of contractors performing a specific job in which business enterprises participate and share a percentage of the net profit or loss; or "Joint Venture: may mean a joint business association of a minority individual(s)/firm(s) as defined herein, and a non-minority individual(s)/firm(s) to carry out a single business enterprise for which purpose the individuals/firms combine their property, money, efforts, skills and/or knowledge.

2. Vendors who submit a proposal as a "joint venture" must clearly indicate in their proposal the name of the "joint venture" and the individual participants. All documents must be executed/signed and notarized by all parties involved as participants in the "joint venture". A copy of the formal "joint venture" contract between all parties, indicating their respective roles, responsibilities (e.g., agreement of the joint venture relative to the type of work, the dollar levels of participation, and percentage of total fees based on location, where applicable) shall be included with the "joint venture" proposal submittal.
M. **EVALUATION CRITERIA and MAXIMUM RATING POINTS ALLOWED**

Evaluation of qualification statements submittals shall be conducted in accordance with criteria and requirements written herein. A 100-point rating scale has been established for Right of Way and Land Acquisition Services.

Qualification statements will be scored in the following manner:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Maximum Points Allowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Experience and Expertise of the right of way consulting firm and its key personnel in Florida eminent domain acquisition and relocation as well as other land acquisition programs.</td>
<td>30</td>
</tr>
<tr>
<td>B. Experience and expertise of Sub-Consultants.</td>
<td>15</td>
</tr>
<tr>
<td>C. Understanding of Project Requirements and Blueprint Philosophy</td>
<td>10</td>
</tr>
<tr>
<td>D. Strength and Experience of the Project Manager</td>
<td>10</td>
</tr>
<tr>
<td>E. MBE Utilization</td>
<td>10</td>
</tr>
<tr>
<td>F. Local Business (Applicable to the prime firm contracting with the agency only)</td>
<td>20</td>
</tr>
<tr>
<td>G. Consultant References</td>
<td>5</td>
</tr>
<tr>
<td><strong>Maximum Points Allowed</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

**MINORITY BUSINESS ENTERPRISE (MBE) PARTICIPATION**

MBE participation shall be a selection criterion in the RFQ process. Blueprint 2000 has a Minority Business Enterprise participation goal of fifteen point five percent (15.5%) for professional services contracts. It is the goal of this contract to meet this level of MBE participation.

**The Consultant shall include within the SOQ an MBE Participation Plan. Failure to submit a plan may be considered as non-responsive and the SOQ may be rejected. Key elements of the plan will be:**

1. Certification that the goal of 15.5% (professional services) MBE participation shall be met for this contract.
2. Services to be performed by certified MBE firms.
3. Method for monitoring MBE participation
4. Explanation of how your firm will encourage minority participation
5. For professional services, if the consultant elects to utilize graduate or undergraduate minority students, (in accordance with the City of Tallahassee’s definition of “minority persons”) to augment existing staff, these costs may be credited to the MBE goal.
6. List of locally certified MBE firms that will be utilized on this contract.
As a part of the RFQ selection process, up to 10 points may be awarded for MBE participation. The Consultant will be required to submit an MBE Utilization Plan (5 points) and a list of Locally Certified MBE firms to be used (5 points). Failure to submit a MBE plan will be considered as a non-responsive submittal.

If adequate levels of MBE participation cannot be achieved to meet the minimum goals, the Consulting Firm will have to establish that a good faith effort was made to identify suitable MBEs.

**NOTE:** When submitting the MBE Plan, ensure that all selected MBE vendors are certified through the City of Tallahassee or Leon County, Florida. No other certification is acceptable. An MBE vendor who is not certified by the City of Tallahassee or Leon County at the time of the submission of the SOQ does not qualify. Interested parties should contact the City of Tallahassee Office of Minority Business Enterprises at (850) 891-6500 for more detailed information.

**LOCAL BUSINESS INCENTIVE**

The City has established a Local Business Incentive Program. To qualify, prime firm must have maintained a permanent place of business with one or more full-time employees within Leon, Wakulla, Gadsden, or Jefferson County, Florida, for a minimum of six (6) months prior to the date responses are received for this solicitation. To be eligible please provide your firm’s Local Business Certification Application. Attachment B, included in this document should be executed and submitted with your response to be considered eligible for this preference. Prime Firms already certified by the City should submit copy of their prior approved Application.

Certified Firms located within Leon County 20 Points
Certified Firms located in Gadsden, Wakulla or Jefferson Counties 10 Points
Firms located outside of the above referenced Counties 0 Points

**N. GRIEVANCE PROCEDURE**

1. Right to Protest. Any prospective Bidder or Proposer may protest the provisions of an Invitation for Bids (IFB), Request for Proposals (RFP), or Request for Qualifications (RFQ).
   i. Protest of Specifications or Proceedings Prior to Bid Opening
      Any actual or prospective bidder, or contractor, who is aggrieved in connection with the solicitation of a contract or bid, may protest on the grounds or irregularities in specifications or bid procedure.
   ii. Protest of Recommended Award
      Any actual bidder or Proposer, who is aggrieved in connection with the evaluation of bids, the evaluation of Qualifications, or the staff recommendation regarding award of a contract, provided that such bidder or Proposer would have been awarded the contract but for the aggrieved action, may protest such evaluation or award recommendation.

2. Filing a Protest. A written protest shall be considered filed, for purposes of this procedure when all related items are actually delivered to and received by the Procurement Services Division. All protest shall be directed to the attention of the Manager for Procurement Services.
For protest related to the specifications or proceeding of an IFB or RFP, a formal written protest must be filed no later than 72 hours (excluding weekends and holidays) prior to the scheduled bid opening date. Failure to timely file the written protest including the required protest bond/cashier’s check, shall constitute a waiver of such protest.

For protest related to the evaluation of bids, evaluation of Qualifications, or staff recommendation regarding award of a contract, a written notice of intent to protest must be filed with Procurement Services within 72 hours (excludes weekends and holidays) after posting of the intended recommendation regarding award, and a written protest, must be filed with the Procurement Services Division no later than 5:00 p.m., ET, on the seventh (7th) calendar day following the date on which the written notice of intent to protest was filed. A weekend commences at 12:00 a.m., ET, on Saturday and ends at the same time on the following Monday. A holiday begins at 12:00 a.m., ET, on the observed holiday and ends at the same time on the following day.

Such written protest shall state, with particularity the facts and grounds upon which the protest is based, and shall include references to applicable laws, statutes, ordinances, policies, or other authority on which the protest is based. Failure to timely file either the notice of intent or the written protest including the protest bond/cashier’s check, shall constitute a waiver of such protest.

3. Protest Bond. Any person who files a formal written protest, shall post with the Procurement Services Division, at the time of filing the formal written protest, a cashier’s check or bond payable to the City of Tallahassee in an amount equal to 1 percent of the City’s estimate of the total volume of the contract or $5,000, whichever is less.

4. Final Decision. The Agency Attorney or designee shall consider each protest and shall render a final determination. If the decision of the Agency Attorney or designee upholds the action taken by the Agency, then the Agency shall retain the amount in payment of a portion of the cost and expense, including but not limited to, time spent by Agency staff in responding to the protest and in conducting the evaluation of the protest. If the decision of the Agency Attorney or designee does not uphold the action taken by the Agency, then the Agency shall return that amount, without deduction, to the person or entity filing the protest.

5. Stay of Procurement During Bid Protest. In the event protest is filed in accordance with the bid protest procedures herein, Procurement Services shall not proceed further with the solicitation or award of the contract until the Agency Attorney or designee has rendered a written decision regarding the protest or until the Intergovernmental Management Committee, the City Manager and the Leon County Administrator or designee makes a written determination that continuation of the process and award of a contract without delay is necessary to protect the substantial interest of the Agency.
O. **CONFIDENTIALITY**

1. By submitting a Qualification in response to this solicitation, a Proposer acknowledges that City is a governmental entity subject to the Florida Public Records Law (Chapter 119, Florida Statutes). The Proposer further acknowledges that any materials or documents provided to City may be "public records" and, as such, may be subject to disclosure to, and copying by, the public unless otherwise specifically exempt by statute. Should a Proposer provide City with any materials which it believes, in good faith, contain information which would be exempt from disclosure or copying under Florida law, the Proposer shall indicate that belief by typing or printing, in bold letters, the phrase "Proprietary Information" on the face of each affected page of such material. The Proposer shall submit to City both a complete copy of such material and a redacted copy in which the exempt information on each affected page, and only such exempt information, has been rendered unreadable. In the event a Proposer fails to submit both copies of such material, the copy submitted will be deemed a public record subject to disclosure and copying regardless of any annotations to the contrary on the face of such document or any page(s) thereof.

2. Should any person request to examine or copy any material so designated, and provided the affected Proposer has otherwise fully complied with this provision, City, in reliance on the representations of the Proposer, will produce for that person only the redacted version of the affected material. If the person requests to examine or copy the complete version of the affected material, City shall notify the Proposer of that request, and the Proposer shall reply to such notification, in a writing that must be received by City no later than 4:00 p.m., ET, of the second City business day following Proposer’s receipt of such notification, either permitting or refusing to permit such disclosure or copying. Failure to provide a timely written reply shall be deemed consent to disclosure and copying of the complete copy of such material. If the Proposer refuses to permit disclosure or copying, the Proposer agrees to, and shall, hold harmless and indemnify City for all expenses, costs, damages, and penalties of any kind whatsoever which may be incurred by City, or assessed or awarded against City, in regard to City's refusal to permit disclosure or copying of such material. If litigation is filed in relation to such request and the Proposer is not initially named as a party, the Proposer shall promptly seek to intervene as a defendant in such litigation to defend its claim regarding the confidentiality of such material. This provision shall take precedence over any provisions or conditions of any Qualification submitted by a Proposer in response to the RFQ and shall constitute City's sole obligation with regard to maintaining confidentiality of any document, material, or information submitted to the City.

P. **RIGHT OF REJECTION**

The Agency reserves the right to waive any informality in any proposal, to reject any or all proposals in whole or in part, with or without cause, and/or to accept the proposal that in its judgment will be in the best interest of the Agency and its citizens.

Q. **AWARD**

1. The Agency reserves the right to incorporate the successful Consultant’s Qualification Statement into a contract. Failure of a Consultant to accept this obligation may result in the rejection of your Qualification Statement.

2. A copy of the rankings will be available for review in the City of Tallahassee’s Purchasing Division upon completion of the evaluation by the committee.
R. **EQUAL OPPORTUNITY AGREEMENT**
1. In connection with work performed under an Agency contract, the Consultant agrees, upon receipt of a written award or acceptance of a proposal, to support and abide by the Equal Opportunity Pledge.
2. By submitting a response to this solicitation, the Consultant agrees to –
   (a) Not discriminate against any employee or job applicant because of their race, creed, color, sex, marital status or national origin.
   (b) Post a copy of this pledge in a conspicuous place, available to all employees and job applicants.
   (c) Place or cause to be placed a statement in all solicitations or advertisement for job applicants, including subcontracts, that the Consultant is an "Equal Opportunity Employer".

S. **PUBLIC ENTITY CRIMES**
As required by Florida State Statute 287.133, (2) (a), a person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or a public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in s.287.017 for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted vendor list. Any person must notify the Agency within 30 days after a conviction of a public entity crime applicable to that person or to an affiliate of that person.

T. **INDEMNIFICATION**
The consultant shall indemnify and hold harmless Blueprint 2000 and the City, their officials and employees, from all losses, damages, costs, expenses, liability, claims, actions, and judgments of any kind whatsoever brought or asserted against, or incurred by Blueprint2000 and/or the City, including without limitation attorney’s fees and costs of litigation, to the extent that the same arise out of or are caused by any act or omission of the consultant, its subconsultants or subcontractors, or by the employees, officers, directors, or agents of the consultant, or its subcontractors.

U. **PAYMENT**
1. **Prompt Pay Policy**
   It is the policy of the City of Tallahassee to fully implement the provisions of the State of Florida Prompt Payment Act. For more information, please refer to Florida State Statute 218.7.
2. **Withholding Payment**
   In the event a contract is canceled under any provision herein, the City of Tallahassee may withhold from the Contractor any monies owed on that or any contract, an amount sufficient to compensate for damages suffered because of the violation resulting in cancellation.
ATTACHMENT A
MBE PLAN UTILIZATION FORM

PLEASE SUBMIT A SEPARATE FORM FOR EACH SUB-CONTRACTOR/SUPPLIER.

Proposer: ____________________________________________________________
Address: ____________________________________________________________
Phone: _____-_______-_______ RFQ Number: __________________________

RFQ Name: _____________________________

MBE SUB CONTRACTORS INTENDED TO BE UTILIZED ON THE PROJECT

Name of MBE Sub-Contractor/Supplier: __________________________________
Address: ____________________________________________________________
Phone: _____-_______-_______ Is the sub-contractor a certified MBE? _____ Yes _____ No
If yes, please provide a copy of your certification letter or certificate.

Dollar amount of contract with sub-contractor/supplier: ____________________%
Percentage amount of contract with sub-contractor/supplier: ____________________%

Description of scope of work performed under agreement with the sub-contractor for
amount indicated above:
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
_____________________________________________________________________
ATTACHMENT B
STATEMENT OF GOOD FAITH EFFORTS (SGFE)

PROPOSER: ____________________________________________________________

DATE: __________________________________________________________________

This form is to be completed if Proposer fails to achieve the MBE goals established for this project. The Proposer is allowed to use an alternate method that demonstrates the good faith efforts made to meet the goals established as long as all of the requested information is included. Failure to include all requested information may result in the Qualification being determined as non-responsive to the MBE goals.

The following list is not intended to be exclusive or exhaustive and the City will look not only at the different kinds of efforts the Proposer has made, but also the quality, quantity, intensity and timeliness of those efforts; it is the responsibility of the Proposer to exercise good faith efforts. Any act or omission by the City shall not relieve the Proposer of this responsibility.

Criteria listed below are consistent with the intent of Section 16.5.9 of the City’s Administrative Policies & Procedures Manual, as amended. A response is required to address each cited paragraph. Additional pages may be added as necessary.

1. Attendance at Pre-Qualification conference, if held:
   ____ Yes  ____ No  ____ Not Held  (10 POINTS)

2. Whether and when the Proposer provided written notice to certified MBE’s listed in the City of Tallahassee MBE and/or Leon County Government Program directories that perform the type of work to be subcontracted and advising the MBE’s of the specific work the Proposer intends to subcontract; that their interest in the contract is being solicited; and how to obtain information for the review and inspection of contract plans and specifications. (20 POINTS)

   All letters from Proposer’s to prospective MBE subcontractors should be post marked a minimum of 12 calendar days or faxed recorded 7 days prior to Qualification opening.

   A. Provide complete list of all MBE’s solicited.

   B. Provide DATE letters were mailed (MBE’s will be canvassed as to who sent them letters and what date they were received.) Provide a copy of solicitation and all other letters sent to MBE’s. Recommended information in your solicitation letter can include, but not limited to, the following:
      • Project specific information.
      • Your willingness to assist with supply purchases.
      • Bonding requirements of your firm.
      • Any assistance your firm will be giving regarding bonding requirements, lines of credit and insurance requirements.
      • Availability of specifications and plans through your office.
ATTACHMENT B (Continued)

- Best time to reach you by phone (MBE firms will be canvassed regarding your responsiveness to their calls and project information they received from your firm.)

- Qualification opening date and all addendum information.

- Your requirements/time frames/payment schedules.

3. Whether the Proposer selected feasible portions of work to be performed by MBE’s, including, where appropriate, breaking contracts or combining elements of work into feasible units. The ability of the Proposer to perform the work with its own work force will not in itself excuse a contractor from making positive efforts to meet the established goals.  

   (10 POINTS)

   If appropriate, detail any subcontracting category that you have broken down to assist MBE firms and list firms that have been made aware of this reduced scope.

<table>
<thead>
<tr>
<th>Subcontracting Category</th>
<th>MBE Firm</th>
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4. Whether the Proposer considered all quotations received from MBE’s and for those quotations not accepted, the Proposer should provide an explanation of why the MBE will not be used during the course of the contract. Receipt of lower quotation from non-MBE will not in itself excuse a Proposer’s failure to meet project goals.

(15 POINTS)

List all MBE firms who quoted this project; the amount quoted, and the successful subcontractor (if not the MBE firm) and their quote:

<table>
<thead>
<tr>
<th>Name of MBE</th>
<th>MBE’s Quote</th>
<th>Name of non-MBE Subcontractor Chosen</th>
<th>Subcontractor’s Quote</th>
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5. Whether the Proposer provided interested MBE's assistance in reviewing the contract plans and specifications. (5 POINTS)

Name the MBE firms provided assistance and describe how your firm provided such assistance.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

6. Whether the Proposer assisted interested MBE firms in obtaining required bonding, lines of credit or insurance if such assistance was necessary. (5 POINTS)

If the project was above $200,000 or exempt from the City of Tallahassee's Bond Waiver Program, name the MBE's assisted and describe the assistance provided.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

7. Indicate whether the Proposer has utilized MBE subcontractors on City, or other local, contracts within the past six months. (10 POINTS)

<table>
<thead>
<tr>
<th>Project Name</th>
<th>MBE Firms Used</th>
<th>Dollar Value</th>
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8. Whether the Proposer advertised in general circulation, trade association, and/or minority/women - focus media concerning the subcontracting opportunities. (10 POINTS)

List which papers carried your ad and attach a copy of the ad.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
9. Written documentation that the Proposer contacted the City of Tallahassee's MBE Office, other local M/WBE Offices or, if applicable, Federal MBE/DBE Offices, for guidance and assistance if having difficulty obtaining minority participation and unable to identify portions of work that can be feasibly broken down. (10 POINTS)

List minority/women organizations contacted.  
(A minimum of three organizations must be contacted.)

<table>
<thead>
<tr>
<th>Organization</th>
<th>Person Contacted</th>
<th>Date Contacted</th>
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10. Describe any additional efforts or circumstances, which may assist the City in determining your Good Faith Efforts.   (5 POINTS)

__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________
__________________________________________________________________________________________________________________________________________

A MINIMUM SCORE EQUAL TO 80% OF THE ELIGIBLE POINTS IS REQUIRED TO ACHIEVE AN ACCEPTABLE GOOD FAITH EFFORT DETERMINATION.
ATTACHMENT C
Local Business Certification Application

COMPANY INFORMATION

Company Name: 
Primary Place of Business: 
Product/Service: 
City/State: 
Owner/Contact Name/Phone: 
Email: 
FEID *#: 
(*If a Sole Proprietorship, use Social Security number of owner)

BUSINESS TYPE (CIRCLE ONE)

S - Sole Proprietorship  C - Corporation/LLC/Partnership  J - Joint Venture*

*A certified Joint Venture Agreement, signed by all parties must be submitted with the appropriate Procurement documents along with this application at the time of bidding.

LBE/ELBE REQUIREMENTS

THE BUSINESS MUST MEET THE FOLLOWING:

A person, firm, corporation, or other business entity which duly licensed and authorized to engage in the particular business at issue, and which has maintained a permanent place of business with full-time employees within Leon, Wakulla, Gadsden, or Jefferson County, Florida for a minimum of six (6) months prior to the date the local business application is submitted.

Has a fixed office, distribution point or warehouse (stocked with inventory or equipment) with a street address with Leon, Gadsden, Jefferson or Wakulla County, at which location the business conducts, on a regular basis, all of the services and activities performed in carrying out the functions and operation of the certified business.

AFFIDAVIT

The undersigned owner/principal identified in this document declares and swears under penalty of law that the statements made in the application are true, correct and complete. The undersigned also acknowledges that falsifying or misrepresenting any information or document furnished to the City of Tallahassee may result in the revocation or denial of Local Business Certification status, it may also result in the barring the business from performing any contracting or Procurement business with the City of Tallahassee. By submitting this application the above named firm hereby agrees to furnish all documents and other information that at any time may be requested by the City of Tallahassee in order to review, investigate or confirm the local business status of the firm.

Signature of Authorized Representative/Owner:__________________________________________________________

Print Name:__________________________________________________Date:_________________________________

PLEASE SUBMIT APPLICATION WITH ALL SUPPORTING DOCUMENTS TO:
City of Tallahassee Procurement Services/ Vendor Certification Program
300 S Adams Street
Tallahassee, FL 32301
or by facsimile to (850)891-8796

For more information call (850) 891-8280

RFQ No. 0071-11-ER-RC
ATTACHMENT D
REPRESENTATIONS

TAXPAYER IDENTIFICATION
Bidder must complete Federal Form W-9 and submit it with their Qualification. The form is available from the Internal Revenue Service web site at www.irs.gov.

OFFICIAL COMPANY INFORMATION AS REGISTERED (Type/Print)

COMPANY NAME: __________________________________________________________
MAIL ADDRESS: __________________________________________________________

(City) __________________ (State) __________________ (Zip Code+4)

TELEPHONE NO:
(Toll-Free Preferred) VOICE: (___) ____________, EXTENSION: ____________
OTHER: (___) ____________; FAX: (___) ____________

EMAIL ADDRESS: __________________________________________________________
WEBSITE URL: __________________________________________________________

COMPANY CONTACT FOR CONTRACT MANAGEMENT (Type/Print)

PERSON NAME: __________________________________________________________

TELEPHONE NO:
(Toll-Free Preferred) VOICE: (___) ____________, EXTENSION: ____________
OTHER: (___) ____________; FAX: (___) ____________

EMAIL ADDRESS: __________________________________________________________

PAYMENT REMITTANCE ADDRESS (Type/Print)

NAME: _________________________________________________________________
MAIL ADDRESS: __________________________________________________________

(City) __________________ (State) __________________ (Zip Code+4)

TELEPHONE NO:  
(Toll-Free Preferred) VOICE: (___) ____________, EXTENSION: ____________
OTHER: (___) ____________; FAX: (___) ____________

EMAIL ADDRESS: __________________________________________________________

CONTACT FOR INVOICE INQUIRIES

NAME: _________________________________________________________________

TELEPHONE NO: 
(Toll-Free Preferred) VOICE: (___) ____________, EXTENSION: ____________
OTHER: (___) ____________; FAX: (___) ____________

EMAIL ADDRESS: __________________________________________________________

WHERE TO SEND PURCHASE ORDER (IF APPLICABLE)

COMPANY NAME: __________________________________________________________
MAIL ADDRESS: __________________________________________________________

(City) __________________ (State) __________________ (Zip Code+4)
#13.

Request Advance Funding for Provision of Right of Way Services to COT for FAMU Way Road Project
STATEMENT OF ISSUE:
The purpose of this agenda item is to request authorization from the IA to advance fund, in the amount of $100,000, monies to be used by Blueprint to provide all right of way services contracted for by the City of Tallahassee on its FAMU Way Road Project, pursuant to a Joint Project Agreement between Blueprint and the City to be presented to the City Commission at the June 22, 2011 City Commission meeting for their review and approval. The funds requested will be used by Blueprint on a monthly basis to pay for the approved contracted services, which the City will in turn reimburse to Blueprint upon receipt of proof of payment.

SUPPLEMENTAL INFORMATION:
Blueprint and the City have been working together to develop a Joint Project Agreement (JPA), which will authorize Blueprint to provide all right of way services required by the City to construct its FAMU Way Road project. Under the JPA BP will utilize its right of way policies and procedures to provide the professional services required for all aspects of the right of way acquisition process.

The City will pay for all approved contracted services. To expedite the payment of professional services the City and BP agreed that BP would establish its own budget for the project so that BP could make prompt payment to vendors and consultants providing services under the JPA. Once payment is made, Blueprint will then submit the necessary documentation of payment to the City and the City will reimburse Blueprint for the approved payments.

A copy of the “draft” JPA is attached to this agenda item. The final version will be presented to the CC for review and approval on June 22, 2011.

Under the terms of the JPA Blueprint will acquire all the right of way needed for the construction of the FAMU Way Road project not later than fifteen (15) months after the construction plans for the project are at 60% completion, which is projected to occur during the fall of 2011. Additionally, the JPA provides that BP will provide and or procure all aspects of acquisition services, including, but not limited to, title searches and commitments, real estate appraisals, negotiation and relocation services for right of way purchases, closing services on voluntary purchases, preparation of eminent domain lawsuits to obtain orders of taking and legal services
Blueprint’s Project Manager will work closely with the City’s Project Manager through all phases of the project to ensure the City is kept up to date on a parcel by parcel basis of Blueprint’s progress in acquiring the property needed for the project. Blueprint will also coordinate with any City departments the City’s Project Manager includes in the acquisition process. Additionally, Blueprint will work closely with the City to ensure the City is fully involved and approves final compensation for all acquired property. In addition, Blueprint’s Legal Counsel will work closely with the City Attorney’s office regarding the condemnation process for parcels that must be acquired through eminent domain and the resolution of attorney fees and expert costs.

Many of the processes discussed above will be developed through joint discussions over the next several weeks. It is Blueprint’s intent to provide the necessary services in the most efficient and professional manner possible. Since Blueprint’s Capital Cascade Trail – Segment 3 Project will be constructed concurrently with the City’s FAMU Way Road project, all of the services Blueprint will be providing the City will be identical to the ones it will need to perform to acquire property for the trail. Thus, there is a potential fiscal savings having one agency perform the right of way services. In addition, utilizing the right of way services of only one agency will provide the public with consistency through the right of way process, as well as provide one primary point of contact for issues that develop on the projects that will likely be very similar.

There should be no fiscal impact to Blueprint under the JPA inasmuch as pursuant to the JPA Blueprint will be reimbursed for all approved contracted services.

**OPTIONS:**

Option 1: Approve the advance funding of $100,000 to be used by Blueprint to create a project in order to provide payment for acquisition services provided to the City of Tallahassee pursuant to a JPA between Blueprint and the City. Under the terms of the JPA the City will reimburse Blueprint for all approved payments it makes for the professional services authorized by the JPA.

Options 2: Board Guidance.

**RECOMMENDED ACTION:**

Option 1: Approve the advance funding of $100,000 to be used by Blueprint to create a project in order to provide payment for acquisition services provided to the City of Tallahassee pursuant to a JPA between Blueprint and the City. Under the terms of the JPA the City will reimburse Blueprint for all approved payments it makes for the professional services authorized by the JPA.

Action by TCC and CAC: This item was not presented to the TCC or CAC, but was discussed as part of the update for Capital Cascade Trail Segment 3 and 4.

**ATTACHMENT(S):**

1. Draft Joint Project Agreement between City of Tallahassee and Blueprint 2000.
**AGREEMENT**

**THIS AGREEMENT** is dated ____________________ and is between the **City of Tallahassee**, a Florida municipal corporation (“City”), and **City of Tallahassee / Leon County Blueprint 2000 Intergovernmental Agency** (“Blueprint”).

**Recitals**

A. The City is designing and constructing an extension of FAMU Way from Martin Luther King Boulevard to Lake Bradford Road (“City Project”). Blueprint is designing and constructing a project generally referred to as Capital Cascades Trail Segment 3 (“BP Project”).

B. The City and Blueprint must acquire various properties for construction of their respective projects. Most of those properties will be used solely for one or the other of the projects, however, some will be apportioned between the City Project and the BP Project. Utilizing Blueprint for acquisition of all property for both projects will promote efficiency and consistency in the acquisition process.

C. The City and Blueprint desire to enter into a contract for provision of services necessary for the acquisition of properties required for the City Project upon the terms, and subject to the conditions, set forth herein.

The parties, therefore, agree as follows:

1. **Scope of Services.**
   
   (a) Blueprint shall provide, as directed by the City Project Manager, all services necessary for the acquisition of all properties identified by the City as being required for construction of the City Project, including those properties that are required for both the City Project and the BP Project (“Services”). All property for the City Project will be acquired in the name of the City. Such Services shall constitute a “turnkey” approach to acquisition of the required properties, or property rights, and shall include, but are not limited to, the following: coordination with City staff and the City Project Manager; obtaining surveys; contacts with property owners; extension of offers; negotiations relating to purchase and sale; preparation and execution of all required documentation including contracts and deeds; obtaining title work and insurance; closing
of transactions; relocation services; and all legal and other services necessary to carry out condemnation proceedings where required property cannot otherwise be acquired.

(b) In acquiring the required properties and property rights, Blueprint shall comply with the Blueprint 2000 Real Estate Policy and its approved incentive program, subject to the following exceptions: (i) all offers and settlements shall be subject to approval by the City Project Manager; (ii) all authority not granted to the Executive Director of Blueprint shall be subject to approval by the City Commission; and (iii) all matters relating to condemnation and settlement of claims for costs and attorney’s fees incurred by property owners shall be subject to approval by the City Attorney. All closing documents, as specified by the City Project Manager, shall be subject to review and approval by the City prior to closing.

(c) Blueprint shall prepare and submit to the City Project Manager a detailed schedule for performance of all Services on a parcel-by-parcel basis, which schedule shall be subject to approval by the City Project Manager. Blueprint shall complete the Services with respect to all required properties no later than fifteen (15) months after the City delivers 60% plans for the City Project to Blueprint, except for those properties that must be acquired through condemnation proceedings. With respect to those latter properties, Blueprint must have obtained an Order of Taking no later than such date. The Blueprint Project Manager shall coordinate closely with the City Project Manager with respect to all aspects of performance of the Services and shall render complete monthly reports, or more often as required by the City Project Manager from time-to-time, providing complete information concerning the status of acquisition with respect to all required properties.

2. Payments to Blueprint.

(a) Blueprint shall prepare and submit to the City Project Manager a detailed budget of all costs associated with provision of the Services. Such budget shall be subject to approval by the City Project Manager. Once approved, the budgeted amounts shall be considered maximum payment amounts for each line item. Blueprint shall not incur costs or expenses of any kind in excess of such budgeted amounts without prior
written approval by the City Project Manager and appropriate change(s) to the detailed budget.

(b) City will pay Blueprint $500.00 for each parcel acquired without condemnation, whether fee simple title or an easement is acquired, as compensation for the services of its legal counsel. For purposes of this Agreement, a parcel shall be considered “acquired” when (i) a transaction has been completed and a deed, in a form acceptable to the City, has been recorded conveying to the City insurable fee simple title or other acceptable interest or (ii) with respect to a parcel or property interest being acquired through condemnation, an Order of Taking is issued. City shall not compensate Blueprint for any other Services that may be provided by Blueprint staff. If condemnation proceedings are filed with respect to a parcel, the $500 payment will compensate Blueprint for services of legal staff through the date an Order of Taking is issued, after which City shall compensate Blueprint for services of its legal counsel at an hourly rate approved by the City Attorney.

(c) City will reimburse Blueprint on a monthly basis for the cost of providing all approved Services requested by City and rendered by Blueprint’s consultants and their sub-consultants or subcontractors. For property interests required for the City Project, City shall pay all such costs. For property interests acquired for use by both the City Project and the Blueprint Project, City shall pay 50% of all administrative costs, as approved by the City Project Manager, and a prorated amount for all other acquisition costs, including the value of the property, improvements, damages resulting to such property, and relocation expenses, if any, relating to such parcels and property interests. Such proration shall be made based on the percentage of the parcel being used for each project.

(d) No later than the ____ day of each month, Blueprint shall deliver to the City Project Manager an invoice for Services rendered and costs or expenses incurred. Each invoice shall include complete time records, a detailed statement of all Services rendered by or through its subcontractors or sub-consultants, and such other detail as the City Project Manager may require. Each invoice shall also include a detailed mark-up of the project schedule showing parcel-by-parcel status and progress to date in performance of the Services.
(e) City will make payment of all approved, proper invoices in accordance with the Florida Local Government Prompt Payment Act.

(f) For those parcels and property interests acquired without condemnation, City shall make payment directly to the owner at closing, by check or wire transfer as agreed by City, for its share of the purchase price and closing costs. A City representative, as designated by the City Project Manager, shall attend all closings and shall have authority to execute, on behalf of City, all documents required in connection with such closings.

(g) Notwithstanding the foregoing, the total compensation payable by City for all of the legal and other acquisition services furnished under this Agreement shall not exceed the amounts for such services set forth in the approved budget established in accordance with 2(a).

3. **Term and Termination.** The Agreement shall become effective upon the date set forth in the introductory clause and, unless earlier terminated as provided herein, shall continue in effect until all properties required for the City Project have been acquired. This Agreement may be terminated by either party by giving no less than thirty (30) days' prior written notice thereof to the other party. In event of such early termination, Blueprint shall provide to City all documents, records, work product, and other materials that may be requested by City and which are in the possession of Blueprint or its subcontractors or consultants.

4. **Indemnification.** The City and Blueprint covenant and agree that each shall indemnify, defend, save and hold the other harmless from any and all legal actions, claims or demands by any person or legal entity caused by the negligent or wrongful act or omission of any employee of the party while acting within the scope of their employment or office. The liability of the parties, as set forth in this paragraph, is intended to be consistent with limitations of Florida law, including the state's waiver of sovereign immunity pursuant to Section 768.28, Florida Statutes. No obligation imposed by this paragraph shall be deemed to alter said waiver or to extend the liability of either party beyond such limits, nor shall any such obligation be deemed or construed as a waiver of
any defense of sovereign immunity to which a party may be entitled. Furthermore, the parties specifically understand and agree that this provision is not intended, and shall not be construed, to require a party to be indemnified for its own negligence, act, error, or omission.

5. **Insurance.** Blueprint shall cause the City to be named as an additional insured with respect to insurance coverage, other than Worker’s Compensation or Professional Liability coverage, provided by its consultants and any other persons or entities performing any Services and will provide the City with a copy of all certifications of coverage received by Blueprint from each such entity.

6. **General Terms.**
   
   (a) Blueprint and others performing any Services under this Agreement shall be doing so as an independent contractor and not as an agent or employee of City.
   
   (b) Blueprint and others performing any Services shall comply with all applicable federal, state, and local laws, statutes, ordinances, regulations, and codes applicable to the services to be performed hereunder and shall be responsible for obtaining all corporate and professional licenses necessary for performance of the Services.
   
   (c) Blueprint shall not assign this Agreement, or any of its rights or responsibilities hereunder, without the prior written consent of the City.
   
   (d) This Agreement shall constitute the entire agreement between the parties with reference to the services described herein. No amendment to this Agreement shall be binding unless it is in writing and signed by an authorized representative of each party. All previous and collateral agreements, representations, warranties, promises, and conditions relating to the subject matter of this Agreement are superseded by this Agreement.
   
   (e) This Agreement shall be enforced and interpreted in accordance with the laws of the state of Florida. All suits relating to breach, enforcement, or construction of this Agreement shall be filed in a court of competent jurisdiction in Leon County, Florida.
   
   (f) All project records and accounts relating to this Agreement or the Services maintained by Blueprint or its agents, contractors or consultants, shall be subject
to review, copying and audit by City or its representative for a period of three (3) years after completion of all Services performed pursuant to this Agreement.

(f) No failure by Blueprint or City to insist upon strict performance of any term, covenant or condition of this Agreement, or to exercise any right or remedy upon breach of any provision of this Agreement, and no payment, acceptance of payment, performance, or acceptance of performance during the continuation of any such breach, shall constitute a waiver of any term, covenant or condition herein or a waiver of any subsequent breach or fault in the performance of any term, covenant or condition herein.

(g) All Notices to be given hereunder shall be in writing to the respective Project Manager. Notices may be sent by: registered mail, hand delivery, or e-mail,. The receiving Project Manager shall confirm receipt of the notice by any of the means outlined in this subparagraph. The following persons are the respective Project Managers for the parties:

For the City --

Steve Shafer  
City Engineer  
300 S. Adams Street, Box A---  
Tallahassee, FL 32301  
V: (850) 891-8234  
E: Steve.Shafer@talgov.com

For Blueprint --

Wayne Tedder, Acting Executive Director  
Blueprint 2000 Intergovernmental Agency  
2727 Apalachee Parkway, Suite 200  
Tallahassee, FL 32301  
V: (850) 219-1060  
E: Wayne.Tedder@talgov.com

With a copy to –

Debra Schiro, Legal Counsel  
Blueprint 2000 Intergovernmental Agency  
2727 Apalachee Parkway, Suite 200  
Tallahassee, FL 32301  
V: (850) 219-1060  
E: Debra.Schiro@blueprint2000.org
Either party may, from time to time, by notice sent or delivered in the manner provided above, change its designation of a Project Manager or specify a different address for Notices to it, and such change shall take effect upon such other party’s receipt of said notice.

The parties are signing this Agreement as of the date stated in the introductory clause.

Attest:

By: ______________________________
James O. Cooke, IV
Acting City Treasurer-Clerk

By: ______________________________
Anita Favors Thompson
City Manager

Approved as to form:

By: ______________________________
City Attorney

Attest:

By: ______________________________
Name: ____________________________
Title: ____________________________

Wayne Tedder
Acting Executive Director

Approved as to form and legality:

By: ______________________________
Debra W. Schiro, Legal Counsel
#14.

Transfer of Remaining funds from Capital Circle Southeast (Tram Road to Woodville Highway) to Capital Cascade Trail – Segment 2
Agenda Item

SUBJECT/TITLE: Transfer of Remaining funds from Capital Circle Southeast (Tram Road to Woodville Highway) to Capital Cascade Trail – Segment 2

Date: June 20, 2011  Requested By: Blueprint 2000 Staff
Contact Person: Gary Phillips  Type of Item: Consent

STATEMENT OF ISSUE:
This item requests approval to transfer $450,000 remaining from Capital Circle Southeast from Tram Road to Woodville Highway (E-2 project) to the Capital Cascade Trail – Segment 2 “Cascade Park”. The funds will be used to replenish project contingency funds that have been utilized for contamination remediation.

SUPPLEMENTAL INFORMATION:
The Cascade Park excavation in the middle and lower park areas has removed over 8,000 tons of contaminated material. The impacted material that has been removed includes contaminants such as naphthalene and benzo a pyrene from the former city Coal Gasification Plant and petroleum based contaminants from former city garage, motor pool and other activities that existed near Gadsden Street. The costs associated with the identification, excavation and disposal of contaminated material is approximately $900,000 and has been paid from the Cascade Park project contingency funds.

Previous Action: On September 20, 2010, the Board (after CAC concurrence) authorized moving approximately $5.5 million in funds remaining in the E-1 (CCSE: Connie to Tram) project to E-2 (CCSE: Tram to Woodville) and Capital Cascade Trail Segments 3 and 4.

This Agenda Item (June 20, 2011) now requests that funds remaining in the E-2 project be reallocated to the Capital Cascade Trail Segment 2 project.

OPTIONS
Option 1: Approve the transfer of $450,000 in remaining funds from Capital Circle Southeast from Tram Road to Woodville Highway (E-2 project) to the Capital Cascade Trail Segment 2 project.

Option 2: Provide Board Guidance

RECOMMENDED ACTION:
Option 1: Approve the transfer of $450,000 in remaining funds from Capital Circle Southeast from Tram Road to Woodville Highway (E-2 project) to the Capital Cascade Trail Segment 2 project.
Blueprint 2000 Intergovernmental Agency Agenda Item
Item Title: Transfer of $450,000 in remaining funds from Capital Circle Southeast (Tram Road to Woodville Highway) to Capital Cascade Trail – Segment 2
Meeting Date: June 20, 2011
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**Action by the TCC and CAC:**
Not presented to the TCC. The CAC concurred in the Recommended Option.

**ATTACHMENT(S):**
None.
#15.

Revisions to Blueprint Real Estate Policy (No. 107) to Include a Relocation Policy for Locally Funded Projects
STATEMENT OF ISSUE:
This agenda item requests approval to amend Blueprint’s Real Estate Policy to implement a Relocation Policy to ensure projects administered by Blueprint provide uniform and consistent procedures for the treatment of persons or businesses displaced by the acquisition of property utilizing local funds. In addition, this item requests approval to renumber two sections of the real estate policy for consistency.

SUPPLEMENTAL INFORMATION:
Blueprint’s Real Estate Policy (No. 107) was approved by the IA on September 19, 2007. The purpose of the policy is to establish a policy and procedures to govern the delegation of authority for any and all conveyances of property, as well as to develop procedures for the sale and disposition of property and the management of property and leases to others of real property owned by Blueprint.

Section 107.17 provides that Blueprint comply with the requirements of the Federal Uniform Relocation and Real Property Acquisition Policies Act of 1970 if acquiring right of way for transportation projects or acquiring property on projects where federal funds are being utilized or where federal funds may be secured in the future.

To date the majority of Blueprint’s projects have involved the use of federal funds, thus relocation benefits have been provided to displaced persons and businesses pursuant to the federal guidelines. While local governments are not legally obligated to provide relocation benefits on projects funded solely with local dollars, Blueprint would like the option of doing so on its non federally funded projects and thus seeks an amendment to its real estate policy to establish such a policy and procedures.

Section 107.18 provides that revisions to the policy shall be recommended to the IA by the Director of Blueprint, as required to maintain its applicability to local, state and federal regulations, laws and ordinances. Blueprint’s real estate policy also requires that the City and County Attorney’s Offices review proposed revisions to this policy, as well. This review has
been coordinated with these offices and any recommended modifications will be addressed prior to final adoption.

**NOTE:** A procedures manual implementing the relocation policy will be available for review in both the County Board and City Commission conference rooms. This manual was not attached for distribution due to its bulk. This manual will also be available on the Blueprint 2000 website for the general public. ([www.blueprint2000.org](http://www.blueprint2000.org))

This agenda item requests approval from the IA to allow Blueprint to amend its Real Estate Policy No. 107 as follows:

1. Section 107.17 titled “Use of Federal Funding to Acquire or Lease Real Property” shall be amended (the amended portions are underlined) to state the following:

   Blueprint 2000 shall comply with the requirements of the Federal Uniform Relocation and Real Property Acquisition Policies Act of 1970 as amended if acquiring right of way for transportation projects or acquiring property on projects where federal funds are being utilized or where federal funding may be secured in the future. Projects administered by Blueprint utilizing local funds will be implemented in accordance with Section 107.18 of this real estate policy.

2. Section 107.18 titled “Revisions to the Real Estate Policy” shall be renumbered as Section 107.19 and Section 107.19 titled “Effective Date of Real Estate Policy” shall be renumbered to 107.20.

3. Section 107.18 of the Real Estate Policy shall be amended to create the following new section titled “Relocation Policy for Locally Funded Projects” and contain the following text:

   **RELOCATION POLICY FOR LOCALLY FUNDED PROJECTS:**

   It is the intent of this policy to ensure that Blueprint provides uniform and consistent treatment for persons or businesses displaced by the acquisition of property utilizing local funds. Under this policy Blueprint shall provide advisory assistance and conduct the relocation program so that no person shall, on the basis of race, color, sex, age, religion, national origin or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any of Blueprint’s funded programs or activities administered by Blueprint or is sub-recipients. The term "person" as defined in this policy refers to any individual (residential or business occupant), family, partnership, corporation, or association.
Relocation assistance activities implemented under this policy involve relocation assistance payments, notices and advisory services. Any benefits afforded by this policy are not intended to create any additional element of compensation if the property is condemned.

A. Residential

1. Homeowner

Residential relocation payments for home owners may include a **replacement housing payment**. Home owners may also qualify for incidental closing costs and increased interest costs, if applicable, on the purchase of a replacement home. Residential home owners may qualify for a **moving cost assistance payment** based on a Fixed Residential Moving Schedule.

2. Tenant

A tenant is defined as a person who has the temporary use and occupancy of real property owned by another. Residential tenants who have been in occupancy at the displacement dwelling for more than 12 months may qualify for a **replacement housing payment**, residential tenants who have been in occupancy of their displacement dwelling 12 months or less may qualify for a reduced replacement housing payment. All residential tenants may qualify for a **moving cost assistance payment** based on a Fixed Residential Moving Schedule.

Property owners and tenants affected by a Blueprint project will be interviewed to determine if they are eligible for relocation benefits. It is the goal of Blueprint’s relocation program to minimize the impacts to displaced persons and to provide those persons with financial and other assistance in securing suitable replacement property, pursuant to the policy guidelines. The interview will be conducted prior to determining their relocation eligibility, and all interviews will be conducted in person at the displaced person’s residence or their place of business. The purpose of the residential interview is to determine the relocation
needs and preferences of each person to be displaced and explain the relocation payments and other assistance for which the person may be eligible, the related eligibility requirements, and the procedures for obtaining such assistance.

B. Non-Residential

1. Nonresidential relocation payments (businesses / nonprofits) may include reestablishment expenses, moving costs and search expenses.

2. Business owners and tenants affected by a Blueprint project will be interviewed to determine if they are eligible for relocation benefits. The purpose of the business interview is to determine the relocation needs and preferences of the business to be displaced and explain the relocation payments and other assistance for which the business may be eligible, the related eligibility requirements, and the procedures for obtaining such assistance. At a minimum, interviews with displaced business owners and operators will include a discussion as to the business’s replacement site requirements, current lease terms and other contractual obligations and the financial capacity of the business to accomplish the move. There will be a determination of the need for outside specialists that will be required to assist in planning the move, assistance in the actual move, and in the reinstallation of machinery and/or other personal property. At the conclusion of the interview, the relocation agent will be able to provide an estimate of the time required for the business to vacate the site.

C. Notices

All owners and tenants are provided with a General Information Notice which provides a description of Blueprint’s relocation program. At or promptly following the initiation of negotiations Blueprint will notify all occupants in writing, either in person or by certified mail, of their eligibility for applicable relocation assistance and payments. The Notice of Eligibility cites the specific relocation payment eligibility for the displaced person and identifies any offer of
relocation assistance. No lawful occupant shall be required to move unless he or she has received at least 90 days advance written notice of the earliest date by which they may be required to move. The 90 Day Notice shall either state a specific date as the earliest date, or state that the occupant will receive a further notice indicating, at least 30 days in advance, the specific date to vacate the property. The 30 Day Notice will provide a specific date by which the displaced person/business must vacate and surrender possession of the subject property.

D. Advisory Services
Throughout the relocation program, Blueprint will provide ongoing advisory services to all affected owners and tenants including, but not limited to, assisting them in securing replacement properties and filing relocation claims for benefits. All owners and tenants will have 12 months from the date of their move to file claims for the reimbursement of eligible payments.

E. Relocation Policy and Procedures Manual
Implementing procedures have been developed and can be obtained by contacting the Blueprint 2000 Intergovernmental Office at:
2727 Apalachee Parkway, Suite 200
Tallahassee, FL 32301
Telephone No.: (850)219-1060

OPTIONS:
Option 1:
1. Approve revisions to Blueprint’s Real Estate Policy to amend Section 107.17 to include additional language regarding relocation benefits when a project is locally funded and renumber Section 107.18, titled “Revisions to Real Estate Policy” to 107.19 and renumber 107.19 titled “Effective Date” to become 107.20 for consistency.

Approve the addition to the real estate policy of a relocation policy to ensure projects administered by Blueprint provide uniform and consistent treatment for persons or businesses displaced by the acquisition of property utilizing local funds and numbering this new section as Section 107.18.

Option 2: Board Guidance.
RECOMMENDED ACTION:

1. Approve revisions to Blueprint’s Real Estate Policy to amend Section 107.17 to include additional language regarding relocation benefits when a project is locally funded and renumber Section 107.18, titled “Revisions to Real Estate Policy” to 107.19 and renumber 107.19 titled “Effective Date” to become 107.20 for consistency.

Approve the addition to the policy of a relocation policy to ensure projects administered by Blueprint provide uniform and consistent treatment for persons or businesses displaced by the acquisition of property utilizing local funds and numbering this new section as Section 107.18.

Action by TCC and CAC:
Not presented to either committee. The CAC was advised that the Board would be presented with a revision to the Real Estate Policy related to a relocation policy for displaced persons and businesses on locally funded projects.

ATTACHMENT(S):

1. Real Estate Policy No. 107 as revised – highlighted with the proposed changes requested for approval.
107.01 STATEMENT OF POLICY
The purpose of this administrative regulation is to establish a policy and procedures to govern the delegation of authority for any and all conveyances of any interest in real property involving Blueprint 2000 (Blueprint), including but not limited to, fee simple and less than fee simple acquisitions, sales and dispositions, property management activities, and leases to others of real property owned by Blueprint 2000, an Intergovernmental Agency founded by the City of Tallahassee and Leon County Florida.

107.02 AUTHORITY
The Blueprint 2000 Intergovernmental Agency, created pursuant to Chapter 163.01(7) of the Florida Statutes, has the authority to establish real estate and land banking policies and procedures.

107.03 OBJECTIVE
The intent of this policy is to provide operating procedures and a set of rules to insure proper accountability in any real estate transaction involving Blueprint 2000 and to insure proper management of any real property owned or leased by Blueprint. Further, these policies and procedures shall be followed, along with all applicable laws and professional ethics, in order to insure fair and equitable treatment to Leon County, the City of Tallahassee, the general public, and all affected property owners. The policies and procedures contained herein shall govern all Blueprint 2000 real estate transactions.

107.04 SCOPE AND APPLICABILITY
The policy outlined herein shall apply to the Intergovernmental Agency and all employees referenced in the joint project management structure involved in any activities associated with the Blueprint 2000 Real Estate Policy.
107.05 DEFINITIONS

**Appraisal**: A professional, impartial estimate of the fair market value of real property.

**Capital Improvement Projects**: All projects, which have been approved by the Intergovernmental Agency in a Capital Improvement Plan Budget and have been included on a list of approved projects.

**Closing**: The time and place for the exchange of documents and tender of payment to finalize the bargain or contract for transfer of real property.

**Condemnation/Eminent Domain**: A government’s right to acquire private property for public use with full compensation to the owner.

**Dedication**: The setting aside of land for a public use by its owner, together with acceptance by or on behalf of the public, by the making, signing, acknowledging and recording of a map or plat of land in accordance with general law upon which areas appear as devoted to public use for such purposes as streets and utility and drainage easements.

**Designee**: A duly authorized representative of a person holding a superior position.

**Easement**: A right to use land of another for a specific purpose and for a certain time frame.

**Fee Title or Fee Simple Title**: An estate in real property belonging to the owner and alienable or sellable by owner or transmissible to owner’s heirs absolutely and simple. An absolute estate in perpetuity and the largest possible real property right an owner can have.

**“IA”**: Means Intergovernmental Agency

**“IMC”**: Intergovernmental Management Committee has oversight of the Blueprint 2000 Program and is comprised of the Leon County Administrator and the City Manager of Tallahassee.

**Land Banking**: The acquisition and holding of property for both current and future purposes including but not limited to, transportation projects, greenways, trails and other environmentally sensitive lands.

** Marketable Title**: A legally defensible title which is free from material defects and acceptable to a reasonable purchaser, informed as to the facts and their legal meaning.

**Option**: A contract conveying a right to buy real estate at a specific price during a stipulated period of time.

**Property**: Land and all improvements thereon, if any.

**Public Purpose**: A purpose which has as its objective the promotion of the public health, safety, morals, general welfare, security, prosperity, and contentment of the residents of the City of Tallahassee and Leon county and not the welfare of an individual or specific class of persons.
**Purchase and Sale Agreement:** A binding contract for the purchase and sale of real property subject to the conditions contained in the agreement.

**Quitclaim Deed:** An instrument of conveyance intended to pass such title, interest or claim as the grantor may have in the property and which contains neither warranties nor covenants of title. (See Section 125.411, Florida Statutes)

**Real Property:** Any interest in land or the improvements thereon, including but not limited to, fee simple, leasehold and other rights of possession, temporary and perpetual easements, and grants of right of entry.

**Right of Way Map:** Any map or survey prepared by or on behalf of Blueprint that identifies the real property necessary to implement a Capital Improvement Project.

**“Under the Threat of Condemnation”:** A term used to indicate that a property shall be acquired, if necessary, using Blueprint’s authority to impose the laws of eminent domain (condemnation).

**Value Determination:** Estimate of market value as prepared by the real estate staff or an approved right of way consulting firm.

### 107.06 APPROVAL AUTHORITY:

**A. Blueprint 2000 Executive Director**

1. The Director of Blueprint is authorized to approve the following real estate acquisitions provided the purchase price, exclusive of attorney fees and costs and business damages, if applicable, does not exceed $750,000.00 or 20% above the appraised value, whichever is greater;
   a. The acquisition of real estate for land banking purposes.
   b. The payment of legal settlements for property acquired under the threat of condemnation purchased through either informal negotiations or mediation.

2. The Director of Blueprint is authorized to approve the sale or disposition of surplus property owned by Blueprint provided the sale price does not exceed $100,000.00, exclusive of closing costs.

3. The Director of Blueprint is authorized to approve all deposits in circuit courts required by Order of Takings, final judgments of jury verdicts, or other court orders on property being acquired under threat of condemnation.
4. The Director of Blueprint, with input from legal counsel, is authorized to settle all reasonable attorney fees and costs incurred by property owners during the condemnation process, through negotiation, mediation or court award.

5. The Director of Blueprint is authorized to settle any claim for business damages made pursuant to Section 73.015(2), Florida Statutes (2003), as may be amended from time to time, provided the amount of the business damage claim, exclusive of attorneys’ fees and costs, does not exceed $250,000.00 or 20% above the amount of the estimate obtained in accordance with Section 107.08 C.

B. Intergovernmental Management Committee

1. The Intergovernmental Management Committee (IMC) is authorized to approve all acquisition of real estate, and/or business damage claims, in which the purchase price exceeds the approval authority of the Director, and is within the approved and budgeted Blueprint Capital Improvement Plan.

2. The IMC is authorized to approve the sale and disposition of surplus property owned by Blueprint provided the sale price does not exceed $500,000.00, exclusive of closing costs.

3. The IMC is authorized to approve all leases of property owned by Blueprint where the annual lease does not exceed $100,000.00.

4. All decisions of the IMC, pursuant to this Policy, shall be subject to the requirements of Florida Statute 286.011, Florida Government in the Sunshine Law.

C. Intergovernmental Agency

The Intergovernmental Agency (IA) shall approve all other real estate transactions. In addition, the Director or the IMC may elect to request IA approval on any real estate purchase, sale or disposition.

107.07 RESPONSIBLE DEPARTMENTS:

A. Unless specifically directed otherwise by the IMC, the Director of Blueprint and his/her Real Estate Manager shall implement and comply with these policies and procedures and shall be charged with the following responsibilities:

1. Develop clear and uniform procedures for all real property transactions.

2. Assure clear and uniform documentation of all real property transactions.
3. Assure that all real property transactions are negotiated equitably, in good faith and in accordance with all applicable state and federal laws as well as in the best interest of the taxpayers of Leon County.

4. Assure that, in those instances when negotiations for the acquisition of real property under the threat of condemnation are unsuccessful, all information necessary for the filing of an eminent domain lawsuit is provided to the City/County Attorney.

5. Maintain an accurate inventory and provide effective management of all real property owned by Blueprint 2000.

6. Report to the Intergovernmental Agency (“IA”) at regularly scheduled meetings all acquisition and/or sale of real property.

7. Report monthly to the Intergovernmental Management Committee (IMC) all acquisitions and/or sale of real property.

B. With input from Blueprint 2000 General Counsel, the City/County Attorney or his/her designee is responsible for acquisition through the use of Blueprint’s eminent domain power in those instances when negotiations for the acquisition of real property under the threat of condemnation are unsuccessful.

107.08 APPRAISALS AND OTHER VALUE ESTIMATES:

A. For all real property transactions, Blueprint shall prepare or obtain a value estimate or an appraisal report, which estimates the fair market value of the real property interest involved in the transaction in accordance with the following procedures:

1. For acquisitions, sales, or dispositions in which the estimated value of the real property does not exceed $25,000.00, an in house value determination or an appraisal shall be prepared.

2. For acquisitions, sales, or dispositions in which the estimated value of the real property does not exceed $750,000.00, an independent state-certified appraiser shall be retained to prepare an appraisal report with an estimate of the fair market value of the real property.

3. For acquisitions, sales, or dispositions in which the estimated value of the real property exceeds $750,000.00, two independent state-certified appraisers may be
retained to each prepare an appraisal report with an estimate of the fair market value of the real property.

4. All appraisal reports being obtained for property under the threat of condemnation shall be reviewed by an independent state certified appraiser. All other appraisals may be reviewed at the discretion of the Director of Blueprint or his/her designee.

5. Nothing in this section is intended to preclude Blueprint from purchasing real property pursuant to sections 125.355 or 166.045, Fl Statutes, if it chooses to do so.

B. The Blueprint Director or his/her designee shall determine the scope of the appraisal assignment and the form of the appraisal report to be prepared. However, when an appraisal report is being obtained for property under the threat of condemnation, the City/County Attorney or the Blueprint 2000 General Counsel may be consulted to determine the scope and form of the appraisal report.

C. For any acquisition under the threat of condemnation in which an owner is entitled to damages to a business, pursuant to Section 73.015(2), Florida Statutes (2003), as may be amended from time to time, Blueprint shall obtain from a Certified Public Accountant, and/or other such consultants as recommended by the City/County Attorney, a report estimating the amount of such business damages. The City/County Attorney or the Blueprint General Counsel may be consulted to determine the scope and form of the business damage report.

107.09 ACQUISITIONS FOR CAPITAL IMPROVEMENT PROJECTS:
Any real property that has been identified on a right of way map or designated property map as being necessary to implement Blueprint’s Capital Improvement Plan shall be acquired “under the threat of condemnation” pursuant to the guidelines provided in Section 73.015, Florida Statutes, and pursuant to the following authority and procedures:

A. The Director of Blueprint, or his/her designee, shall have the authority and responsibility to approve and to execute all documents necessary to implement an approved and budgeted Capital Improvement Project. This authority and responsibility includes coordination with the City/County Attorney’s Office, the Blueprint General Counsel, or their designee, for the preparation of a condemnation resolution for approval by the Intergovernmental Agency stating the public purpose of the project and the necessity of
acquiring the parcels identified in the resolution and upon the Intergovernmental Agency’s approval of the resolution the identified parcels shall be acquired in one of the following manners:

1. The Director of Blueprint, or his/her designee, shall have the administrative authority to purchase fee simple title or easements, or negotiate settlements of any voluntary action which is required for the implementation of a Capital Improvement Project provided the funds for the project are available, budgeted and are within the Director’s limits of authority, pursuant to Section 107.06.

2. Property not acquired through voluntary acquisition as described above, shall be transferred to the City/County Attorney’s Office to be acquired through the exercise of Blueprint’s power of eminent domain pursuant to Chapter 73 or 74, Florida Statutes and the City/County Attorney or his/her designee shall file a petition with the appropriate court to obtain title to the condemned property. Settlement of property acquired through Orders of Taking shall be made pursuant to Section 107.06, of this policy.

B. The Director of Blueprint, or his/her designee, and/or the IMC shall seek technical advice from staff or others, as needed, prior to making settlement and acquisition decisions affecting real property.

107.10 LAND BANK PROGRAM:

A. Blueprint 2000 has established a land banking program to be used to acquire property for future Blueprint projects including the early acquisition of right of way along transportation corridors.

B. All properties being considered for purchase under this program shall be presented to the Director of Blueprint in a written report, which includes the following information:

   1. The location of the property
   2. Description
   3. Intended use
   4. Estimate of value
   5. Proposed purchase price

C. Florida Statute 125.355 may be utilized by the Director of Blueprint.
D. The Director of Blueprint or his/her designee shall have the authority to negotiate a contract to option real estate for approved land banking purchases.

1. The Director has the authority to approve land banking purchases up to the approved settlement limit (See Section 107.06 A.)

2. The Director of Blueprint, or his/her designee, may seek such technical advice from staff or others as needed prior to making acquisition and settlement decisions affecting real property.

E. The IMC has the authority to approve all settlements for land banking purchases up to their delegated authority as provided specifically in Section 107.06 B.

F. All other requirements imposed by the Blueprint 2000 Real Estate Policy, including but not limited to, obtaining a value determination or appraisal, completing title work etc. shall apply to purchases under the land-banking program.

### 107.11 ENVIRONMENTAL ASSESSMENTS:

An Environmental Assessment or equivalent (which may be contained in a Contamination Screening Evaluation Report as part of a PD&E Study) shall be secured on all property purchased by Blueprint 2000. The Environmental Assessment shall be reviewed and approved by the Director of Blueprint or his/her designee prior to closing. The Director may seek technical support from staff and others, as needed, to interpret and evaluate the results of the environmental assessment and, if deemed necessary, the Director or his/her designee, may request additional assessment activities.

### 107.12 REAL PROPERTY OWNED BY BLUEPRINT: SALE OR DISPOSITION OF ANY REAL PROPERTY DECLARED SURPLUS PROPERTY.

A. The Capital Programs/Finance Manager, with input from the Director of Blueprint and the Real Estate Manager, shall annually review all real estate owned by Blueprint and shall determine whether any parcels might be considered surplus property. A property shall not be considered surplus unless there is no potential future use of the property within the Blueprint 2000 Program. If such potential surplus property is identified, a written report will be submitted to the IMC recommending the property be declared surplus. The IMC has authority to declare property surplus and once declared surplus,
may approve disposal of that property if the appraised value is $500,000.00 or less. If the property value is in excess of $500,000.00, the property shall be submitted to the Intergovernmental Agency for approval of disposition.

B. The Director of Blueprint has the authority to sell or dispose of surplus property if the appraised value does not exceed $100,000.00. (See Section 107.06 A)

C. All surplus real property shall be marketed for sale or disposal in accordance with Section 125.35, Florida Statutes, as may be amended from time to time, unless the sale or disposition is exempted pursuant to either Section 125.38 or Section 125.39, Florida Statutes, or unless the sale or disposition is part of an exchange of real property. In addition, the Director of Blueprint may utilize a Real Estate Broker and may improve the marketability and value of property by obtaining permitting, site plan approvals, or other property enhancements prior to the disposal of surplus real property.

D. Contiguous property owners must receive written notification of Blueprint’s intent to sell or dispose of the real property, and Blueprint must place adequate signage on the real property to notify the public that the property is available for purchase.

E. Blueprint 2000 shall give the City and County first refusal to secure any property declared surplus.

F. If bond proceeds were used for the acquisition or sale of any real estate and there is any conflict with the Bond Resolution, then the Bond Resolution shall control, to the extent of the conflict

107.13 REAL PROPERTY OWNED BY BLUEPRINT: LEASE FROM BLUEPRINT OF REAL PROPERTY.

A. If an individual or entity is interested in leasing any real property owned by Blueprint, such individual or entity shall express such interest in the form of a written request to Blueprint.

B. The written requests shall be reviewed by Blueprint’s Capital Programs/Finance Manager to determine if the property is suitable for leasing.

C. Upon determination that property is suitable for lease, the Director of Blueprint shall make a written recommendation on whether or not to negotiate a lease to the IMC if the annual lease is less than $100,000.00. If the IMC approves the recommendation to pursue the lease of the Blueprint owned property, the Capital Programs/Finance
Manager with input from the Real Estate Manager will enter into negotiations to lease the real property.

D. If the annual rent value is above $100,000.00, the IMC will review and evaluate the lease request and present its recommendation to the Intergovernmental Agency for consideration as an agenda item.

E. All lease documents shall be approved as to form and content by the City/County Attorney or his/her designee prior to being submitted for final approval. All leasing activities shall be in accordance with Section 125.35, Florida Statutes.

F. If bond proceeds were used to acquire any real estate and there is any conflict with the Bond Resolution, then the Bond Resolution shall control, to the extent of that conflict.

107.14 REQUIREMENTS FOR ALL FIRMS PROVIDING APPRAISAL, ACQUISITION AND RELOCATION SERVICES TO BLUEPRINT 2000:

A. All real estate appraisers and/or review appraisers shall be licensed in Florida as a State Certified General Real Estate Appraiser.

B. All real estate appraisers and review appraisers shall be Pre-Approved by the Florida Department of Transportation.

C. All acquisition and relocation firms shall be Pre-Approved by the Florida Department of Transportation to perform all acquisition and relocation functions.

D. All Appraisal, Appraisal Review, Acquisition and Relocation services will be provided under the auspices of the Federal Uniform Relocation and Real Property Acquisition Policies Act of 1970, as amended (Uniform Act) as well as all applicable state and federal laws and regulations.

107.15 ABSTRACT AND TITLE REQUIREMENTS:

An independent abstract and Title Certificate with title insurance shall be secured on all acquisitions for the Blueprint 2000 Program. However, any property acquired by virtue of an Order of Taking in a condemnation lawsuit shall not require title insurance.

107.16 REVIEWING AND MAINTAINING CLOSING DOCUMENTS:

A. In addition to the Blueprint 2000 General Counsel, the City/County Attorney or his/her designee shall review all closing documents and title work prior to closing on all real
property acquisitions by Blueprint. This review shall be documented in writing. The City/County Attorney may authorize licensed agents with contracted acquisition firms, or appropriate Blueprint Staff to close Blueprint purchases, provided a review of the closing documents and title work has been conducted by the City/County Attorney or his/her designee prior to closing on any real property acquisitions.

B. Blueprint 2000 shall be responsible for recording and maintaining all closing documents.

107.17 USE OF FEDERAL FUNDING TO ACQUIRE OR LEASE REAL PROPERTY:
Blueprint 2000 shall comply with the requirements of the Federal Uniform Relocation and Real Property Acquisition Policies Act of 1979, as amended if acquiring right of way for transportation projects or acquiring property on projects where federal funds are being utilized or where federal funding may be secured in the future.

107.18 RELOCATION POLICY FOR LOCALLY FUNDED PROJECTS:
It is the intent of this policy to ensure that Blueprint provides uniform and consistent treatment for persons or businesses displaced by the acquisition of property utilizing local funds. Under this policy Blueprint shall provide advisory assistance and conduct the relocation program so that no person shall, on the basis of race, color, sex, age, religion, national origin or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any of Blueprint’s funded programs or activities administered by Blueprint or is sub-recipients. The term "person" as defined in this policy refers to any individual (residential or business occupant), family, partnership, corporation, or association.

Relocation assistance activities implemented under this policy involve relocation assistance payments, notices and advisory services. Any benefits afforded by this policy are not intended to create any additional element of compensation if the property is condemned.

A. Residential
1. Homeowner
Residential relocation payments for home owners may include a **replacement housing payment**. Home owners may also qualify for incidental closing costs and increased interest costs, if applicable, on the purchase of a replacement home. Residential home owners may qualify for a **moving cost assistance payment** based on a Fixed Residential Moving Schedule.

2. **Tenant**

A tenant is defined as a person who has the temporary use and occupancy of real property owned by another. Residential tenants who have been in occupancy at the displacement dwelling for more than 12 months may qualify for a **replacement housing payment**, residential tenants who have been in occupancy of their displacement dwelling 12 months or less may qualify for a reduced replacement housing payment. All residential tenants may qualify for a **moving cost assistance payment** based on a Fixed Residential Moving Schedule.

Property owners and tenants affected by a Blueprint project will be interviewed to determine if they are eligible for relocation benefits. It is the goal of Blueprint’s relocation program to minimize the impacts to displaced persons and to provide those persons with financial and other assistance in securing suitable replacement property, pursuant to the policy guidelines. The interview will be conducted prior to determining their relocation eligibility, and all interviews will be conducted in person at the displaced person’s residence or their place of business. The purpose of the residential interview is to determine the relocation needs and preferences of each person to be displaced and explain the relocation payments and other assistance for which the person may be eligible, the related eligibility requirements, and the procedures for obtaining such assistance.

**B. Non-Residential**

1. Nonresidential relocation payments (businesses / nonprofits) may include **reestablishment expenses, moving costs** and **search expenses**.

2. Business owners and tenants affected by a Blueprint project will be interviewed to determine if they are eligible for relocation benefits. The purpose of the business interview is to determine the relocation needs and preferences of the business to be displaced and explain the relocation payments and other assistance.
for which the business may be eligible, the related eligibility requirements, and the procedures for obtaining such assistance. At a minimum, interviews with displaced business owners and operators will include a discussion as to the business’s replacement site requirements, current lease terms and other contractual obligations and the financial capacity of the business to accomplish the move. There will be a determination of the need for outside specialists that will be required to assist in planning the move, assistance in the actual move, and in the reinstallation of machinery and/or other personal property. At the conclusion of the interview, the relocation agent will be able to provide an estimate of the time required for the business to vacate the site.

C. Notices

All owners and tenants are provided with a General Information Notice which provides a description of Blueprint’s relocation program. At or promptly following the initiation of negotiations Blueprint will notify all occupants in writing, either in person or by certified mail, of their eligibility for applicable relocation assistance and payments. The Notice of Eligibility cites the specific relocation payment eligibility for the displaced person and identifies any offer of relocation assistance. No lawful occupant shall be required to move unless he or she has received at least 90 days advance written notice of the earliest date by which they may be required to move. The 90 Day Notice shall either state a specific date as the earliest date, or state that the occupant will receive a further notice indicating, at least 30 days in advance, the specific date to vacate the property. The 30 Day Notice will provide a specific date by which the displaced person/business must vacate and surrender possession of the subject property.

D. Advisory Services

Throughout the relocation program, Blueprint will provide ongoing advisory services to all affected owners and tenants including, but not limited to, assisting them in securing replacement properties and filing relocation claims for benefits. All owners and tenants will have 12 months from the date of their move to file claims for the reimbursement of eligible payments.
E. Relocation Policy and Procedures Manual

Implementing procedures have been developed and can be obtained by contacting the Blueprint 2000 Intergovernmental Office at:

2727 Apalachee Parkway, Suite 200
Tallahassee, FL 32301
Telephone No.: (850)219-1060

107.18

REVISIONS TO THE REAL ESTATE POLICY:
The Director of Blueprint shall recommend amendments, modifications or alterations to this policy to the Intergovernmental Agency as required to maintain its applicability to local, state and federal regulations, laws, and ordinances.

In addition to the Blueprint 2000 General Counsel, the City/County Attorney’s office shall review proposed revisions, as needed, to ensure compliance with applicable laws. Any revisions to the Blueprint 2000 Real Estate Policy shall become effective upon approval by the Intergovernmental Agency.

107.19

EFFECTIVE DATE OF REAL ESTATE POLICY:
This Real Estate Policy shall become effective upon approval of the Intergovernmental Agency. The effective date of this policy shall be __________.
#16.

Election of Intergovernmental Agency Vice-Chair
SUBJECT/TITLE: Election of Intergovernmental Agency Vice Chair

Date: June 20, 2011  Requested By: Chairman Desloge
Contact Person: Wayne Tedder  Type of Item: Discussion

STATEMENT OF ISSUE:
The IA will be requested to elect a Vice-Chairperson for the Blueprint 2000 Intergovernmental Agency.

SUPPLEMENTAL INFORMATION:
The By-Laws of the Agency specify:
1. The Vice-Chairperson shall be elected for a term of two years, the second of which will be as Chairperson
2. The Chairman shall serve for a period of one year effective June 1.
3. The Chair of the Agency shall rotate annually between the City and County Commissions.

The past IA Vice-Chairperson and the incoming/current IA Chair is County Commissioner Brian Desloge. The newly elected Vice Chairperson should be a City Commissioner.

RECOMMENDED ACTION:
That the Agency conduct an election for a Vice-Chairperson in accordance with the approved By-Laws.

Action by TCC and CAC:
Not presented to either committee.
#17.

Capital Cascade Connector Bridge Design and Design Contingency Budget
Agenda Item

SUBJECT/TITLE: Capital Cascade Connector Bridge Design and Design Contingency Budget

Date: June 20, 2011  Requested By: Staff
Contact Person: Gary Phillips  Type of Item: Presentation

STATEMENT OF ISSUE:
FIGG Engineers was selected to design the Capital Cascade Connector Bridge over South Monroe Street, connecting Cascade Park with Segment 3 of the Capital Cascade Trail. FIGG will present the results of the Bridge Design Charette, which was held on Saturday, May 14. The Board will be requested to endorse a concept to be carried to full design. This Agenda Item also requests that the Board authorize a 20% contingency budget for the design phase.

SUPPLEMENTAL INFORMATION:

Bridge Design: The proposed Capital Cascade Connector Bridge is included in the concepts adopted by the IA for Segments 2 and 3 of the Capital Cascade Trail. Design is partially funded by a $150,000 Transportation Enhancement Grant received from FDOT. The construction of the bridge will be partially funded by a second Enhancement Grant in the amount of $850,000, which becomes available in FY 2014 (which begins on July 1, 2013).

Forty-six citizens attended the Bridge Design Charette which was held at the FDOT Burns Building Auditorium. Citizens were able to vote on their preferred bridge concept, and individual features such as abutment texture and lighting. FIGG has prepared the attached summary of the Charette.

The project design schedule shows final construction plans on November 30, 2011.

Design Contingency: The Board took the following action on March 1, 2010, related to advertising and executing the design contract:

1. Authorize the IMC to advertise, negotiate and award a design contract with the top ranked firm at a cost not to exceed $250,000 and if negotiations are unsuccessful be authorized to move to the next firm in sequence. The $100,000 in excess of the federal grant funds will come from Segment 3 and 4 design funds.
2. Amend the Master Plan and incorporate into the Capital Budget any grants received for Segments 3 and 4.

Design Contingency: This Agenda Item requests a 20% contingency in the amount of $50,000 be authorized for the project design. It is expected that the project will require the design of a reuse water line for future irrigation.
Options:
Option 1: Concur with the bridge concept recommended by the public at the May 14, 2011, Design Charette.

Option 2: Authorize a design contingency budget of $50,000. Funds would come from the current Capital Cascade Trail Segment 3 and 4 Master Plan line item.

Option 3: Provide Board direction.

RECOMMENDED ACTION:
Options 1 and 2:
Option 1: Concur with the bridge concept recommended by the public at the May 14, 2011, Design Charette.

Option 2: Authorize a design contingency budget of $50,000. Funds would come from the current Capital Cascade Trail Segment 3 and 4 Master Plan line item

Action by TCC and CAC:
Not presented to the TCC. The CAC supported the bridge design, abutment and lighting concepts recommended by the Charette participants. Several CAC members suggested the bridge deck be wider than the proposed 12 foot width, to accommodate those standing, walking, and bicycling across the bridge. The CAC also concurred in the proposed contingency budget.

ATTACHMENTS:
Bridge Design Charette Summary with Recommended Concept
SUMMARY

On Saturday, May 14, 2011, Blueprint 2000 held a Bridge Design Charette with the community at the Florida Department of Transportation Burns Building Auditorium from 9:30 a.m. to 12:30 p.m. to select the design for the new Capital Cascade Connector Pedestrian Bridge over South Monroe Street. The charette was lead by Figg Bridge Engineers, Inc. (FIGG), an international bridge design firm with headquarters in Tallahassee that specializes in the design of signature bridges.

Forty-six (46) community participants representing the Myers Park and Woodland Drives Neighborhood Associations, local businesses, and other civic groups including the Munson Area Preservation, the Florida Park Service, and the U.S. Green Building Council participated and voted on bridge preferences. Representatives from local planning groups including the South Side Sense of Place Project, the Capital Region Transportation Planning Agency, and the Tallahassee Downtown Improvement Authority also participated in the Charette.

The goal of the Bridge Design Charette was to have community members participate in an active process to select the bridge concept and key features of the Cascade Pedestrian Bridge to achieve -

- an innovative, dramatic signature pedestrian bridge that creates excitement
- a bridge built within budget with local labor and local materials
- a sustainable, eco-friendly bridge and park

After presentations and discussions on each of the Charette topics (Bridge Concept, Abutment Design Aesthetics, and Lighting), the participants ranked each option on preference forms, ranking the options from 1(dislike) to 10 (like). These preferences expressed by the community will be used by FIGG to develop and refine the final design. Preference forms also included comment areas where participants provided additional input and ideas to be considered in the final design.

The preferred bridge concept shown in these images was overwhelmingly selected by the Charette participants. A detailed description of the selected concept is included on the next page. A detailed Bridge Design Charette Summary Report will be available in the near future.
BRIDGE CONCEPTS

Four bridge concepts were presented, each representing a bridge theme inspired by nature. Wind, water, earth, and sun themes were reflected in Concepts 1 through 4, respectively. The average scores for each bridge concept as determined by the charette participants are provided with images of each concept.

Concept 1 was selected which features organic shaping with sail-like canopies for a shaded environment for users of the bridge. This feel of a tree canopy celebrates Tallahassee’s renowned canopy roads and tree shaded sections of the Cascade Trail. Canopies are also planned for the Meridian Plaza in the Cascade Park.

Solar panel fabric will be used to generate power for the bridge and trail lighting. See Page 6 for additional information.

Charette Participant Comments on the selected bridge concept include the following:

“Love the shade; it will draw a lot more people to use it.”

“This catches my eye the most. Shade in the hot sun is VERY functional & should be integral to the design.”

“I like the canopy effect. The “wow” factor, the solar fabric concept, the lighting opportunities, the “gateway” effect, the shadowing opportunities.”

“gives sense of celebration and festive”

“Best concept: shade, conceals rail bridge, removes separation of south section”

“Canopy represents canopy trees!”

Indicates Bridge Concept selected by participants
ABUTMENT DESIGN AESTHETICS

Three abutment designs were presented reflecting different textures and materials.

Option 1, Community Hands, features imprints of hands on the surfaces of the abutments, involving local school children to help create this texture.

Option 2, Native Stone, uses native limestone on the surface of the abutments, like the Centennial Field historic wall. A Cascade park wall along Monroe St. close to the bridge site is being built with limestone.

Option 3, Imprints of Nature, features textures and shapes of native plant leaves as if fallen to freshly cast concrete and then removed.

Option 2 was selected by Charette participants. The average scores for each option are shown with images of each option.

Charette Participant Comments on the selected abutment with native stone:

"Helps blend/transition the man made sculpture into the organic earth"

"Nice continuity with the limestone used in park"

Native Limestone from Historic Wall at Centennial Field Being Reused in Park Wall along Monroe Street.
LIGHTING

The final Charette topic discussed was bridge aesthetic lighting to create a nighttime signature. Multiple options for lighting were ranked by participants. Participants were in favor of implementing aesthetic lighting, soft color in lighting, and soft color that is adjustable for holidays, season, and events. The scores for each option are shown with images for each option.

All lighting for the bridge will utilize solid state LED lighting for sustainability. Final color options will be created in the final design and will be programmable as well as placed on adjustable timers.

Aesthetic lighting should be considered for the bridge. Result: 8.9

Soft color in lighting should be considered for the bridge. Result: 7.7

Soft color that is adjustable for holidays, seasons, and events should be considered for the bridge. Result: 7.4

Indicates Bridge Features selected by participants
**SOLAR PANELS**

As noted on Page 3, the use of solar fabric panels for the canopies will be used with the selected bridge concept. These could be used to provide power to bridge and pathway lighting.
#18.
Capital Cascade Trail – Segment 3
(Van Buren Pond)
Right of Way
Acquisition and
Authorizing
Resolutions
STATEMENT OF ISSUE:
This item requests approval to proceed with the acquisition of right of way that has been identified as required for the construction of the Van Buren Pond stormwater facility. This in-line pond will provide water quality treatment and replace floodplain storage.

SUPPLEMENTAL INFORMATION:
Section 105.09 of Blueprint 2000’s Real Estate Policy, approved by the Intergovernmental Agency ("IA") in November 2004, provides for the IA’s approval of resolutions stating the public purpose of a project and the necessity of acquiring parcels needed to construct a public project. The acquisition of the necessary parcels can be in the form of a negotiated settlement or through the power of condemnation.

There are nine (9) privately owned parcels, one (1) county owned parcel and one (1) parcel owned by the state required for the construction of the Van Buren Pond, which will be a stormwater facility. The Van Buren Pond is part of the Capital Cascade Trail – Segment 3 project bounded by Van Buren Street and FAMU Way to the north and south and Martin Luther King, Jr. and Bronough Street Overpass to the west and east, respectively. The open water in-line pond is approximately 5 acres and will provide water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. The pond will provide retrofit stormwater treatment and will aid in flood control for the watershed, as well as provide treatment volume and attenuation.

Van Buren Pond will be permitted through the City of Tallahassee and the Florida Department of Environmental Protection as a stormwater facility for retrofit treatment. The pond will provide a park-like environment while serving to provide a level of water quality treatment. Wetland vegetation is proposed on portions of the lake’s perimeter along with trails, benches and a kiosk. The pond is located within Segment 3 of the Capital Cascade Trail Master Plan as approved by the IA in 2005.
The nine (9) privately owned parcels, one (1) county owned parcel and one (1) state owned parcel have been identified as necessary for the construction of the Van Buren Pond and this item requests approval from the IA to acquire the private parcels either through negotiated settlements or through the use of Blueprint’s condemnation powers. Blueprint will work with the County and the Florida Department of Transportation as to the conveyance of the government owned parcels needed for the pond. Individual resolutions for each of the nine (9) privately owned parcels are attached to this agenda item, as well as a general location map of the project and parcels. See Attachments 1 and 2, respectively.

Funding for the design and right of way acquisition of this pond is provided by Blueprint 2000 under its Capital Cascade Trail Segment 3 and 4 budget.

**OPTIONS:**

Option 1: Approve the Resolutions allowing the acquisition of the nine (9) privately owned parcels, and authorize Blueprint to enter into discussions with the County to acquire the one (1) county owned parcel and the state to acquire the one (1) state owned property, which are all required for the construction of the Van Buren Pond stormwater facility.

Option 2: Provide Board Guidance.

**RECOMMENDED ACTION:**

Option 1: Approve the Resolutions allowing the acquisition of the nine (9) privately owned parcels, and authorize Blueprint to enter into discussions with the County to acquire the one (1) county owned parcel and the state to acquire the one (1) state owned property, which are all required for the construction of the Van Buren Pond stormwater.

**Action by CAC:** Presented to the CAC as information only; no action required.

**ATTACHMENTS:**

1. A sample resolution is attached for parcel 102T. Individual Resolutions for approval to acquire title to the privately owned Parcels 103T, 104T, 105T, 106T, 107T, 108T, 109T and 110T will be provided under separate cover. *(All individual resolutions are available online at [www.Blueprint2000.org])*

2. Sketch and Legal for the County owned parcel - Parcel 111T.

3. Sketch and Legal for the State owned parcel - Parcel 101T.

4. General Location Map of Van Buren Pond and the properties to be acquired.
RESOLUTION NO. 2011-02

ACQUISITION OF PROPERTY FOR CONSTRUCTION OF VAN BUREN POND AS PART OF SEGMENT 3 OF THE CASCADE TRAIL PROJECT

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND LEON COUNTY, FLORIDA, BOUNDED BY VAN BUREN STREET AND FAMU WAY TO THE NORTH AND SOUTH AND MARTIN LUTHER KING JR. BLVD. AND BRONOUGH STREET OVERPASS TO THE EAST AND WEST, RESPECTIVELY, TO BE KNOWN AS THE VAN BUREN STORMWATER POND (THE PROJECT); AND DETERMINING THAT PROPERTY IS NECESSARY FOR THE IMPLEMENTATION OF THE PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS AND DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 3 of the Constitution of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section 202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal Agreement, as the same may be amended from time to time by agreement of the City and the County; and:

WHEREAS, in order to accomplish its purposes the Agency shall have the power, pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by exercising the right and power of eminent domain, including the procedural powers under
Chapter 73 and 74, Florida Statutes, pursuant to its delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statutes, and more specifically as set forth in Section 163.01(7)(f); and

WHEREAS, Section 8, Part V of the Interlocal Agreement identified the need to reconstruct the St. Augustine Branch as an urban waterway with a series of lakes/ponds for stormwater treatment as a part of Segment 3 of Capital Cascade Trail and as a result a water quality treatment and flood attenuation facility/plan was approved by the Intergovernmental Agency on January 31, 2005, and reaffirmed on June 21, 2010; and

WHEREAS, the Agency intends to construct a stormwater facility that will be an on-line facility that provides retrofit stormwater treatment and aids in flood control for the watershed, as well as providing water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. This pond is part of the Capital Cascade Trail – Segment 3 project that is located along the future FAMU Way Corridor; and

WHEREAS, the Agency retained the services of Kimley-Horn and Associates, Inc. to develop an existing condition model for the St. Augustine Branch Ditch and Central Drainage Ditch and to complete the design survey, identify potential utility conflicts, conduct preliminary environmental investigations and prepare the site plan and Van Buren Pond design, and Kimley-Horn and Associates, Inc. has identified the properties necessary for the construction of the pond, as directed, and as revised by further development of the project; and

WHEREAS, the implementation of the Project with the design concepts as approved by the Agency, after consideration of public participation at the public meetings, necessitated the
acquisition of private property for use in the construction of the stormwater management facility and drainage and utility structures.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency hereby determines that the Van Buren Pond (the Project) stormwater facility, bounded by Van Buren Street and FAMU Way to the north and south and Martin Luther King Jr. Blvd and Bronough Street Overpass to the east and west, respectively represents a valid Agency public purpose.

Section 2. The Agency hereby approves the map of location and the survey identifying the property necessary, a copy of which is on file and available at the Blueprint Offices, currently located at 2727 Apalachee Parkway, Suite 200, Tallahassee, FL 32301, and determines that the right of way depicted and described in Exhibit “A” attached hereto, is necessary for implementation of the Project. The property to be acquired is located within Leon County, State of Florida.

Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 and its designees or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of eminent domain a fee simple interest in the property identified on Exhibit “A” as Parcel 102T, reserving unto the owner(s) the rights of ingress and egress over said parcel to the remaining property, if any, which rights are not to be inconsistent with the Project.

Section 4. The Agency acknowledges that additional properties may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional properties, a resolution shall be obtained to include identification of any such additional necessary properties.
Section 5. The Agency acknowledges that, in the course of implementing the Project, the boundaries of the property identified in Exhibit “A” may differ from that of the property actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County – City of Tallahassee Blueprint 2000 Intergovernmental Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 6. The Agency’s Legal Counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcel as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and utilizing of any and all statutes of the State of Florida applicable thereto, and to compensate the interested parties as required by law.

Section 7. This resolution shall become effective immediately upon its adoption.

INTRODUCED, PASSED AND ADOPTED by Leon County – City of Tallahassee Blueprint 2000 Intergovernmental Agency of Leon County, Florida, this ____ day of June, 2011.

By: __________________________
    Bryan Desloge, Chairman
    Blueprint 2000 Intergovernmental Agency

ATTESTED

By: __________________________    By: __________________________
    Shelonda Meeks                Debra W. Schiro, Esquire
    Blueprint 2000 Board Secretary Blueprint 2000 Legal Counsel
DESCRIPTION PARCEL 102T
LOTS 1, 2 AND 3, BLOCK “A” OF CARROLL’S SUBDIVISION, AS PER MAP OR PLAT OF SAID SUBDIVISION RECORDED IN PLAT BOOK 2, ON PAGE 68 OF THE PUBLIC RECORDS OF LEON COUNTY, FLORIDA.

ST. AUGUSTINE BRANCH/
CITY DRAINAGE CANAL
50’ RIGHT OF WAY (P)

FAMU WAY (F)
(CANAL STREET)(P)
60’ RIGHT OF WAY (P)

CARROLL’S SUBDIVISION
PLAT BOOK 2, PG 68

LEGEND
FIP - FOUND IRON PIPE
FIRC - FOUND IRON ROD 5/8” & CAP
LB - LICENSED BUSINESS
(M) - MEASURED
O.R. - OFFICIAL RECORDS LEON COUNTY
BK - BOOK
(P) - PLAT
(F) - FIELD
PG - PAGE
PSM - PROFESSIONAL SURVEYOR AND MAPPER
SCIR - SET 5/8” CAPPED IRON ROD LB 7713
S.F. - SQUARE FEET

NOTES:
1. Only those improvements pertinent to the subject property have been located as shown hereon. Exception is made hereon to underground facilities and other improvements not visible or known at date of survey.

2. This survey was prepared without the benefit of an abstract or title policy. Therefore, exception is made herein regarding easements, reservations and restrictions of record not provided by the client.

3. Bearings based upon the south line of the City Drainage Canal being North 89°50’36”East as monumented.

O'NEAL SURVEYING & MAPPING, INC.
3015 N. Shannon Lakes Dr. Suite 306
Tallahassee, FL 32309
Ph. 850-276-2138
Licensed Survey Business 0007713
RESOLUTION NO. 2011-03

ACQUISITION OF PROPERTY FOR CONSTRUCTION OF VAN BUREN POND AS PART OF SEGMENT 3 OF THE CASCADE TRAIL PROJECT

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND LEON COUNTY, FLORIDA, BOUNDED BY VAN BUREN STREET AND FAMU WAY TO THE NORTH AND SOUTH AND MARTIN LUTHER KING JR. BLVD. AND BRONOUGH STREET OVERPASS TO THE EAST AND WEST, RESPECTIVELY, TO BE KNOWN AS THE VAN BUREN STORMWATER POND (THE PROJECT); AND DETERMINING THAT PROPERTY IS NECESSARY FOR THE IMPLEMENTATION OF THE PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS AND DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 3 of the Constitution of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section 202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal Agreement, as the same may be amended from time to time by agreement of the City and the County; and:

WHEREAS, in order to accomplish its purposes the Agency shall have the power, pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by exercising the right and power of eminent domain, including the procedural powers under
Chapter 73 and 74, Florida Statutes, pursuant to its delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statutes, and more specifically as set forth in Section 163.01(7)(f); and

WHEREAS, Section 8, Part V of the Interlocal Agreement identified the need to reconstruct the St. Augustine Branch as an urban waterway with a series of lakes/ponds for stormwater treatment as a part of Segment 3 of Capital Cascade Trail and as a result a water quality treatment and flood attenuation facility/plan was approved by the Intergovernmental Agency on January 31, 2005, and reaffirmed on June 21, 2010; and

WHEREAS, the Agency intends to construct a stormwater facility that will be an on-line facility that provides retrofit stormwater treatment and aids in flood control for the watershed, as well as providing water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. This pond is part of the Capital Cascade Trail – Segment 3 project that is located along the future FAMU Way Corridor; and

WHEREAS, the Agency retained the services of Kimley-Horn and Associates, Inc. to develop an existing condition model for the St. Augustine Branch Ditch and Central Drainage Ditch and to complete the design survey, identify potential utility conflicts, conduct preliminary environmental investigations and prepare the site plan and Van Buren Pond design, and Kimley-Horn and Associates, Inc. has identified the properties necessary for the construction of the pond, as directed, and as revised by further development of the project; and

WHEREAS, the implementation of the Project with the design concepts as approved by the Agency, after consideration of public participation at the public meetings, necessitated the
acquisition of private property for use in the construction of the stormwater management facility and drainage and utility structures.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency hereby determines that the Van Buren Pond (the Project) stormwater facility, bounded by Van Buren Street and FAMU Way to the north and south and Martin Luther King Jr. Blvd and Bronough Street Overpass to the east and west, respectively represents a valid Agency public purpose.

Section 2. The Agency hereby approves the map of location and the survey identifying the property necessary, a copy of which is on file and available at the Blueprint Offices, currently located at 2727 Apalachee Parkway, Suite 200, Tallahassee, FL 32301, and determines that the right of way depicted and described in Exhibit “A” attached hereto, is necessary for implementation of the Project. The property to be acquired is located within Leon County, State of Florida.

Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 and its designees or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of eminent domain a fee simple interest in the property identified on Exhibit “A” as Parcel 103T, reserving unto the owner(s) the rights of ingress and egress over said parcel to the remaining property, if any, which rights are not to be inconsistent with the Project.

Section 4. The Agency acknowledges that additional properties may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional properties, a resolution shall be obtained to include identification of any such additional necessary properties.
Section 5. The Agency acknowledges that, in the course of implementing the Project, the boundaries of the property identified in Exhibit “A” may differ from that of the property actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County – City of Tallahassee Blueprint 20000 Intergovernmental Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 6. The Agency’s Legal Counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcel as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and utilizing of any and all statutes of the State of Florida applicable thereto, and to compensate the interested parties as required by law.

Section 7. This resolution shall become effective immediately upon its adoption.

INTRODUCED, PASSED AND ADOPTED by Leon County – City of Tallahassee Blueprint 2000 Intergovernmental Agency of Leon County, Florida, this ____ day of June, 2011.

By: ________________
Bryan Desloge, Chairman
Blueprint 2000 Intergovernmental Agency

ATTESTED

By: ____________________
Shelonda Meeks
Blueprint 2000 Board Secretary

APPROVED AS TO FORM AND CONTENT

By: ____________________
Debra W. Schiro, Esquire
Blueprint 2000 Legal Counsel
DESCRIPTION PARCEL 103T

A PARCEL OF LAND LYING IN THE CITY OF TALLAHASSEE, LEON COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHEAST CORNER OF BRONTOUGH AND VAN BUREN STREETS AND RUN N89°50'36"E, ALONG THE SOUTH RIGHT-OFF-WAY LINE OF VAN BUREN STREET 149.76 FEET TO THE POINT OF BEGINNING; THEN CONTINUE N89°50'36"E ALONG SAID SOUTH RIGHT OF WAY 50.01 FEET TO THE "TAKING LINE" AS DEPICTED ON FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY MAP SECTION 55350-2501; THEN CONTINUE 50°01'14"E ALONG SAID "TAKING LINE" 106.58 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF THE CITY'S DRAINAGE CANAL, ALSO BEING A POINT ON A CURVE CONCAVE TO THE NORTH, HAVING A RADIUS OF 473.43 FEET AND A CENTRAL ANGLE OF 01°44'35"; THEN CONTINUE ALONG THE ARC OF SAID CURVE 14.40 FEET; THEN CONTINUE ALONG SAID NORTHERLY RIGHT OF WAY LINE, S89°50'36"W 35.43 FEET; THEN N89°22'01"W 106.80 FEET TO THE POINT OF BEGINNING.

CONTAINING 5,330 SQUARE FEET, MORE OR LESS.

ST. AUGUSTINE BRANCH/ CITY DRAINAGE CANAL
50° RIGHT OF WAY (P)

NOTES:
1. Only those improvements pertinent to the subject property have been located as shown herein. Exception is made herein to underground facilities and other improvements not visible or known at date of survey.
2. This survey was prepared without the benefit of an abstract or title policy. Therefore, exception is made herein regarding easements, reservations and restrictions of record not provided by the client.
3. Bearings based upon the North line of the City DRAINAGE CANAL being North 89°50'36" East as monumented.
4. The parcel description contained in O.R. Book 3077, pg 1050 is incomplete. The description depicted herein was prepared by the undersigned based on this boundary survey.
5. Plot [P] along the City Drainage Canal refers to the City of Tallahassee Plat for Right of Way for Proposed Drainage ditch and Proposed Sewer, dated September 1927. Plot [P] along Van Buren and Bronough Streets refers to Pioneers Addition, recorded in Deed Book NN, Page 598 of the Public Records, Leon County, Florida.

MICHAEL W. ONEAL, P.S.M.
PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 9027

BOUNDARY SURVEY
CAPITAL CASCADIES TRAIL
VAN BUREN POND
PARCEL 103T
FILIO NO. 410120 1250000

O'NEAL SURVEYING & MAPPING, INC.
3013 S. Shannon Lake Dr. Suite 306
Tallahassee, FL 32306
Ph: 850-270-2138
Licensed Survey Business 0007713
RESOLUTION NO. 2011-04

ACQUISITION OF PROPERTY FOR CONSTRUCTION OF VAN BUREN POND AS PART OF SEGMENT 3 OF THE CASCADE TRAIL PROJECT

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND LEON COUNTY, FLORIDA, BOUNDED BY VAN BUREN STREET AND FAMU WAY TO THE NORTH AND SOUTH AND MARTIN LUTHER KING JR. BLVD. AND BRONOUGH STREET OVERPASS TO THE EAST AND WEST, RESPECTIVELY, TO BE KNOWN AS THE VAN BUREN STORMWATER POND (THE PROJECT); AND DETERMINING THAT PROPERTY IS NECESSARY FOR THE IMPLEMENTATION OF THE PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS AND DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 3 of the Constitution of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section 202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal Agreement, as the same may be amended from time to time by agreement of the City and the County; and:

WHEREAS, in order to accomplish its purposes the Agency shall have the power, pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by exercising the right and power of eminent domain, including the procedural powers under
Chapter 73 and 74, Florida Statutes, pursuant to its delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statutes, and more specifically as set forth in Section 163.01(7)(f); and

WHEREAS, Section 8, Part V of the Interlocal Agreement identified the need to reconstruct the St. Augustine Branch as an urban waterway with a series of lakes/ponds for stormwater treatment as a part of Segment 3 of Capital Cascade Trail and as a result a water quality treatment and flood attenuation facility/plan was approved by the Intergovernmental Agency on January 31, 2005, and reaffirmed on June 21, 2010; and

WHEREAS, the Agency intends to construct a stormwater facility that will be an on-line facility that provides retrofit stormwater treatment and aids in flood control for the watershed, as well as providing water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. This pond is part of the Capital Cascade Trail – Segment 3 project that is located along the future FAMU Way Corridor; and

WHEREAS, the Agency retained the services of Kimley-Horn and Associates, Inc. to develop an existing condition model for the St. Augustine Branch Ditch and Central Drainage Ditch and to complete the design survey, identify potential utility conflicts, conduct preliminary environmental investigations and prepare the site plan and Van Buren Pond design, and Kimley-Horn and Associates, Inc. has identified the properties necessary for the construction of the pond, as directed, and as revised by further development of the project; and

WHEREAS, the implementation of the Project with the design concepts as approved by the Agency, after consideration of public participation at the public meetings, necessitated the
acquisition of private property for use in the construction of the stormwater management facility and drainage and utility structures.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency hereby determines that the Van Buren Pond (the Project) stormwater facility, bounded by Van Buren Street and FAMU Way to the north and south and Martin Luther King Jr. Blvd and Bronough Street Overpass to the east and west, respectively represents a valid Agency public purpose.

Section 2. The Agency hereby approves the map of location and the survey identifying the property necessary, a copy of which is on file and available at the Blueprint Offices, currently located at 2727 Apalachee Parkway, Suite 200, Tallahassee, FL 32301, and determines that the right of way depicted and described in Exhibit “A” attached hereto, is necessary for implementation of the Project. The property to be acquired is located within Leon County, State of Florida.

Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 and its designees or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of eminent domain a fee simple interest in the property identified on Exhibit “A” as Parcel 104T, reserving unto the owner(s) the rights of ingress and egress over said parcel to the remaining property, if any, which rights are not to be inconsistent with the Project.

Section 4. The Agency acknowledges that additional properties may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional properties, a resolution shall be obtained to include identification of any such additional necessary properties.
Section 5. The Agency acknowledges that, in the course of implementing the Project, the boundaries of the property identified in Exhibit “A” may differ from that of the property actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County – City of Tallahassee Blueprint 20000 Intergovernmental Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 6. The Agency’s Legal Counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcel as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and utilizing of any and all statutes of the State of Florida applicable thereto, and to compensate the interested parties as required by law.

Section 7. This resolution shall become effective immediately upon its adoption.

INTRODUCED, PASSED AND ADOPTED by Leon County – City of Tallahassee Blueprint 2000 Intergovernmental Agency of Leon County, Florida, this ____ day of June, 2011.

By: ____________________________
    Bryan Desloge, Chairman
    Blueprint 2000 Intergovernmental Agency

ATTESTED

By: ____________________________
    Shelonda Meeks
    Blueprint 2000 Board Secretary

APPROVED AS TO FORM AND CONTENT

By: ____________________________
    Debra W. Schiro, Esquire
    Blueprint 2000 Legal Counsel
A PARCEL OF LAND LYING IN THE CITY OF TALLAHASSEE, LEON COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE SOUTHEAST CORNER OF BRONNOUGH AND VAN BUREN STREEETS AND RUN NB9°50'36''E, ALONG THE SOUTH RIGHT-OF-WAY LINE OF VAN BUREN STREET 99.77 FEET TO THE POINT OF BEGINNING. THEN CONTINUE NB9°50'36''E ALONG SAID SOUTH RIGHT OF WAY 50.01 FEET; THEN RUN S90°22'01''E 108.60 FEET TO A POINT ON THE NORTHEASTERLY RIGHT OF WAY LINE OF THE CITY'S DRAINAGE CANAL; THEN CONTINUE S9°50'36''W 50.17 FEET; THEN CONTINUE N90°16'36''W 106.80 FEET TO THE POINT OF BEGINNING.

CONTAINING 5,350 SQUARE FEET, MORE OR LESS.

NOTES:
1. Only those improvements pertinent to the subject property have been located as shown hereon. Exception is made herein to underground facilities and other improvements not visible or known at date of survey.

2. This survey was prepared without the benefit of an abstract or title policy. Therefore, exception is made herein regarding easements, reservations and restrictions of record not provided by the client.

3. Bearings based upon the North line of the City Drainage Canal being South 89°50'36'' West as monumented.

4. The parcel description contained in O.R. Book 272, pg 503 is incomplete. The description depicted herein was prepared by the underigned based on this boundary survey.

5. Plot (P) along the City Drainage Canal refers to the City of Tallahassee Plot for Right of Way for Proposed Drainage ditch and Proposed Sewer, dated September 1927. Plot (P) along Van Buren and Bronough Streets refers to Palmers Addition, recorded in Deed Book NN, Page 595 of the Public Records, Leon County, Florida.

MICHAEL W. O'NEAL, PSM
PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 6027

06-08-11

MICHAEL W. O'NEAL

BOUNDARY SURVEY
CAPITAL CASCADES TRAIL
VAN BUREN POND
PARCEL 104T
FILNO. 410120 1190000

LEGEND
FIP - FOUND IRON PIPE
FCR - FOUND 5/8" CAPPED IRON ROD
FPP - FOUND PINCHED IRON PIPE
FR - FOUND 5/8" IRON ROD (NO ID)
LB - LICENSED BUSINESS
(C) - CALCULATED
(M) - MEASURED
O.R. - OFFICIAL RECORDS LEON COUNTY
(P) - PLAT
(RM) - RIGHT OF WAY MAP 53530-2501
BK - BOOK
PG - PAGE
PSM - PROFESSIONAL SURVEYOR AND MAPPER
SCIR - SET 5/8" CAPPED IRON ROD LB 7713
S.F. - SQUARE FEET
FGOT - FLORIDA DEPARTMENT OF TRANSPORTATION
(F) - FIELD
P.O.B. - POINT OF BEGINNING

O'NEAL SURVEYING & MAPPING, INC.
3015 N. Shannon Lakes Dr. Suite 308
Tallahassee, FL 32308
Ph. 850-270-2138
Licensed Survey Business 000713
RESOLUTION NO. 2011-05

ACQUISITION OF PROPERTY FOR CONSTRUCTION OF VAN BUREN POND AS PART OF SEGMENT 3 OF THE CASCADE TRAIL PROJECT

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND LEON COUNTY, FLORIDA, BOUNDED BY VAN BUREN STREET AND FAMU WAY TO THE NORTH AND SOUTH AND MARTIN LUTHER KING JR. BLVD. AND BRONOUGH STREET OVERPASS TO THE EAST AND WEST, RESPECTIVELY, TO BE KNOWN AS THE VAN BUREN STORMWATER POND (THE PROJECT); AND DETERMINING THAT PROPERTY IS NECESSARY FOR THE IMPLEMENTATION OF THE PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS AND DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 3 of the Constitution of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section 202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal Agreement, as the same may be amended from time to time by agreement of the City and the County; and:

WHEREAS, in order to accomplish its purposes the Agency shall have the power, pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by exercising the right and power of eminent domain, including the procedural powers under
Chapter 73 and 74, Florida Statutes, pursuant to its delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statutes, and more specifically as set forth in Section 163.01(7)(f); and

WHEREAS, Section 8, Part V of the Interlocal Agreement identified the need to reconstruct the St. Augustine Branch as an urban waterway with a series of lakes/ponds for stormwater treatment as a part of Segment 3 of Capital Cascade Trail and as a result a water quality treatment and flood attenuation facility/plan was approved by the Intergovernmental Agency on January 31, 2005, and reaffirmed on June 21, 2010; and

WHEREAS, the Agency intends to construct a stormwater facility that will be an on-line facility that provides retrofit stormwater treatment and aids in flood control for the watershed, as well as providing water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. This pond is part of the Capital Cascade Trail – Segment 3 project that is located along the future FAMU Way Corridor; and

WHEREAS, the Agency retained the services of Kimley-Horn and Associates, Inc. to develop an existing condition model for the St. Augustine Branch Ditch and Central Drainage Ditch and to complete the design survey, identify potential utility conflicts, conduct preliminary environmental investigations and prepare the site plan and Van Buren Pond design, and Kimley-Horn and Associates, Inc. has identified the properties necessary for the construction of the pond, as directed, and as revised by further development of the project; and

WHEREAS, the implementation of the Project with the design concepts as approved by the Agency, after consideration of public participation at the public meetings, necessitated the
acquisition of private property for use in the construction of the stormwater management facility and drainage and utility structures.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency hereby determines that the Van Buren Pond (the Project) stormwater facility, bounded by Van Buren Street and FAMU Way to the north and south and Martin Luther King Jr. Blvd and Bronough Street Overpass to the east and west, respectively represents a valid Agency public purpose.

Section 2. The Agency hereby approves the map of location and the survey identifying the property necessary, a copy of which is on file and available at the Blueprint Offices, currently located at 2727 Apalachee Parkway, Suite 200, Tallahassee, FL 32301, and determines that the right of way depicted and described in Exhibit “A” attached hereto, is necessary for implementation of the Project. The property to be acquired is located within Leon County, State of Florida.

Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 and its designees or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of eminent domain a fee simple interest in the property identified on Exhibit “A” as Parcel 105T, reserving unto the owner(s) the rights of ingress and egress over said parcel to the remaining property, if any, which rights are not to be inconsistent with the Project.

Section 4. The Agency acknowledges that additional properties may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional properties, a resolution shall be obtained to include identification of any such additional necessary properties.
Section 5. The Agency acknowledges that, in the course of implementing the Project, the boundaries of the property identified in Exhibit “A” may differ from that of the property actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County – City of Tallahassee Blueprint 20000 Intergovernmental Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 6. The Agency’s Legal Counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcel as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and utilizing of any and all statutes of the State of Florida applicable thereto, and to compensate the interested parties as required by law.

Section 7. This resolution shall become effective immediately upon its adoption.

INTRODUCED, PASSED AND ADOPTED by Leon County – City of Tallahassee Blueprint 2000 Intergovernmental Agency of Leon County, Florida, this ____ day of June, 2011.

By: ____________________________
   Bryan Desloge, Chairman
   Blueprint 2000 Intergovernmental Agency

ATTESTED APPROVED AS TO FORM AND CONTENT

By: ____________________________    By: ____________________________
   Shelonda Meeks                  Debra W. Schiro, Esquire
   Blueprint 2000 Board Secretary  Blueprint 2000 Legal Counsel
DESCRIPTION PARCEL 105T O.R. BK 444, PG 309:
"COMMENCE AT THE SOUTHEAST CORNER OF INTERSECTION OF VAN BUREN AND BRONNOUGH
STREETS AND RUN EAST ALONG VAN BUREN STREET 50 FEET, THENCE SOUTH TO DRAINAGE
CANAL OWNED BY THE CITY OF TALLAHASSEE, THENCE WEST ALONG CANAL RIGHT-OF-WAY TO
BRONNOUGH STREET, THENCE NORTH ALONG BRONNOUGH STREET TO POINT OF BEGINNING;
SUBJECT TO ALL RESTRICTIVE COVENANTS OF RECORD WHICH SPECIFICALLY, ARE NOT HEREBY
REIMPOSED."

VAN BUREN STREET(P)
50' RIGHT OF WAY (P)

BRONNOUGH STREET(P)
33' RIGHT OF WAY (P)
(NOT OPEN)

PARCEL
105T
O.R. BK 444,
PG 309
5,333 S.F. +/-

ST. AUGUSTINE BRANCH/
CITY DRAINAGE CANAL
50' RIGHT OF WAY (P)

NOTES:
1. Only those improvements pertinent to the subject property have been located as shown herein. Exception is made herein to underground facilities and other improvements not visible or known at date of survey.
2. This survey was prepared without the benefit of an abstract or title policy. Therefore, exception is made herein regarding easements, reservations and restrictions of record not provided by the client.
3. Bearings based upon the North line of the City Drainage Canal being North 89°50'36"East as monumented.
4. Plat (P) along the City Drainage Canal refers to the City of Tallahassee Plat for Right of Way for Proposed Drainage Ditch and Proposed Sewer, dated September 1927. Plat (P) along Van Buren and Bronnough Streets refers to Palmers Addition, recorded in Deed Book NN, Page 598 of the Public Records, Leon County, Florida.

MICHAEL W. O'NEAL, P.S.M.
PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 6027

BOUNDARY SURVEY
CAPITAL CASCADES TRAIL
VAN BUREN POND
PARCEL 105T
FILIO NO. 410120 1210000

O'NEAL SURVEYING & MAPPING, INC.
3015 N. Shannon Lakes Dr. Suite 306
Tallahassee, FL 32309
Ph. 850-270-2138
Licensed Survey Business 0007713
RESOLUTION NO. 2011-06

ACQUISITION OF PROPERTY FOR CONSTRUCTION OF VAN BUREN POND AS PART OF SEGMENT 3 OF THE CASCADE TRAIL PROJECT

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND LEON COUNTY, FLORIDA, BOUNDED BY VAN BUREN STREET AND FAMU WAY TO THE NORTH AND SOUTH AND MARTIN LUTHER KING JR. BLVD. AND BRONOUGH STREET OVERPASS TO THE EAST AND WEST, RESPECTIVELY, TO BE KNOWN AS THE VAN BUREN STORMWATER POND (THE PROJECT); AND DETERMINING THAT PROPERTY IS NECESSARY FOR THE IMPLEMENTATION OF THE PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS AND DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 3 of the Constitution of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section 202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal Agreement, as the same may be amended from time to time by agreement of the City and the County; and:

WHEREAS, in order to accomplish its purposes the Agency shall have the power, pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by exercising the right and power of eminent domain, including the procedural powers under
Chapter 73 and 74, Florida Statutes, pursuant to its delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statutes, and more specifically as set forth in Section 163.01(7)(f); and

WHEREAS, Section 8, Part V of the Interlocal Agreement identified the need to reconstruct the St. Augustine Branch as an urban waterway with a series of lakes/ponds for stormwater treatment as a part of Segment 3 of Capital Cascade Trail and as a result a water quality treatment and flood attenuation facility/plan was approved by the Intergovernmental Agency on January 31, 2005, and reaffirmed on June 21, 2010; and

WHEREAS, the Agency intends to construct a stormwater facility that will be an online facility that provides retrofit stormwater treatment and aids in flood control for the watershed, as well as providing water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. This pond is part of the Capital Cascade Trail – Segment 3 project that is located along the future FAMU Way Corridor; and

WHEREAS, the Agency retained the services of Kimley-Horn and Associates, Inc. to develop an existing condition model for the St. Augustine Branch Ditch and Central Drainage Ditch and to complete the design survey, identify potential utility conflicts, conduct preliminary environmental investigations and prepare the site plan and Van Buren Pond design, and Kimley-Horn and Associates, Inc. has identified the properties necessary for the construction of the pond, as directed, and as revised by further development of the project; and

WHEREAS, the implementation of the Project with the design concepts as approved by the Agency, after consideration of public participation at the public meetings, necessitated the
acquisition of private property for use in the construction of the stormwater management facility and drainage and utility structures.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency hereby determines that the Van Buren Pond (the Project) stormwater facility, bounded by Van Buren Street and FAMU Way to the north and south and Martin Luther King Jr. Blvd and Bronough Street Overpass to the east and west, respectively represents a valid Agency public purpose.

Section 2. The Agency hereby approves the map of location and the survey identifying the property necessary, a copy of which is on file and available at the Blueprint Offices, currently located at 2727 Apalachee Parkway, Suite 200, Tallahassee, FL 32301, and determines that the right of way depicted and described in Exhibit “A” attached hereto, is necessary for implementation of the Project. The property to be acquired is located within Leon County, State of Florida.

Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 and its designees or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of eminent domain a fee simple interest in the property identified on Exhibit “A” as Parcel 106T, reserving unto the owner(s) the rights of ingress and egress over said parcel to the remaining property, if any, which rights are not to be inconsistent with the Project.

Section 4. The Agency acknowledges that additional properties may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional properties, a resolution shall be obtained to include identification of any such additional necessary properties.
Section 5. The Agency acknowledges that, in the course of implementing the Project, the boundaries of the property identified in Exhibit “A” may differ from that of the property actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County – City of Tallahassee Blueprint 20000 Intergovernmental Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 6. The Agency’s Legal Counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcel as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and utilizing of any and all statutes of the State of Florida applicable thereto, and to compensate the interested parties as required by law.

Section 7. This resolution shall become effective immediately upon its adoption.

INTRODUCED, PASSED AND ADOPTED by Leon County – City of Tallahassee Blueprint 2000 Intergovernmental Agency of Leon County, Florida, this ____ day of June, 2011.

By: ______________________________
Bryan Desloge, Chairman
Blueprint 2000 Intergovernmental Agency

ATTESTED

By: ______________________________
Shelonda Meeks
Blueprint 2000 Board Secretary

APPROVED AS TO FORM AND CONTENT

By: ______________________________
Debra W. Schiro, Esquire
Blueprint 2000 Legal Counsel
PALLMAY'S ADDITION
DEED BOOK NN PG 598

VAN BUREN STREET (P)
50' RIGHT OF WAY (P)

SCALE 1" = 50'

PARCEL 109T
O.R. BK 3895, PG 1835
( O.R. BK 1049, PG 2240)

PARCEL 108T
O.R. BK 3895, PG 1835

PARCEL
107T
O.R. BK 1599, PG 631

S LINE LOT 2 PALMERS ADDITION
AND N LINE LOT 2 COLLEGE VIEW

ST. AUGUSTINE BRANCH/
CITY DRAINAGE CANAL
50' RIGHT OF WAY (P)

COLLEGE VIEW
PB 2, PG 21

S LINE LOT 1 COLLEGE VIEW (P)
155'(P)

NOTES:
1. Only those improvements pertinent to
the subject property have been located as
shown herewith. Exception is made herein
understanding facilities and other
improvements not visible or known at date of
survey. Interior improvements not shown.

2. This survey was prepared without the
benefit of an abstract or title policy.
Therefore, exception is made herein
regarding easements, reservations and
restrictions of record not provided by the
client.

3. Bearings based upon the North line of
the City Drainage Canal being North
89°50'36" East as monumented

4. Plot (P) along the City Drainage Canal
refers to the City of Tallahassee plat for
Right of Way for Proposed Drainage Ditch
and Proposed Sewer, Dated September,
1927.

BOUNDARY SURVEY
CAPITAL CASCADES TRAIL
VAN BUREN POND
PARCEL 106T
FILIO NO. 410158 0000020

O'NEAL SURVEYING & MAPPING, INC.
3015 N. Shannon Lakes Dr. Suite 308
Tallahassee, FL 32309
Ph 850-270-2153
Licensed Surveying Business 0007713
DESCRIPTION PARCEL 106T O.R. BK 966, PG 511:
"BEGINNING AT A POINT TEN FEET WEST OF THE SOUTHEAST CORNER OF LOT NUMBER TWO (2) OF A SUBDIVISION OF LOTS ELEVEN, TWELVE, AND THIRTY-TWO AS PER MAP OF SAID SUBDIVISION RECORDED IN DEED BOOK NN, PAGE 598 OF THE RECORDS OF LEON COUNTY, FLORIDA AND RUN THENCE WEST ALONG LINE A DISTANCE OF FIFTY-ONE FEET AND EIGHT INCHES, THENCE NORTH TO SOUTH SIDE OF VAN BUREN STREET A DISTANCE OF NINETY-FOUR (94) FEET, THENCE EAST ALONG SOUTH SIDE OF STREET A DISTANCE OF FIFTY-ONE FEET AND EIGHT INCHES TIlENCE SOUTH A DISTANCE OF NINETY-FOUR (94) FEET TO PLACE OR POINT OF BEGINNING, BEING IN THE NORTH-EAST QUARTER OF SECTION ONE, TOWNSHIP ONE SOUTH, RANGE ONE WEST."

MICHAEL W. O'NEAL, P.S.M.
PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 6027

MICHAEL W. O'NEAL, P.S.M.
DATE
DATE OF SURVEY

BOUNDARY SURVEY
CAPITAL CASCADES TRAIL
VAN BUREN POND
PARCEL 106T
FILIO NO. 410158 0000020

O'NEAL SURVEYING & MAPPING, INC.
3019 N. SHAUGHN LAKES DR. SUITE 306
Tallahassee, FL 32309
Ph: 850-270-2139
Licensed Survey Business 0007713
RESOLUTION NO. 2011-07

ACQUISITION OF PROPERTY FOR CONSTRUCTION OF VAN BUREN POND AS PART OF SEGMENT 3 OF THE CASCADE TRAIL PROJECT

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND LEON COUNTY, FLORIDA, BOUNDED BY VAN BUREN STREET AND FAMU WAY TO THE NORTH AND SOUTH AND MARTIN LUTHER KING JR. BLVD. AND BRONOUGH STREET OVERPASS TO THE EAST AND WEST, RESPECTIVELY, TO BE KNOWN AS THE VAN BUREN STORMWATER POND (THE PROJECT); AND DETERMINING THAT PROPERTY IS NECESSARY FOR THE IMPLEMENTATION OF THE PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS AND DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 3 of the Constitution of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section 202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal Agreement, as the same may be amended from time to time by agreement of the City and the County; and:

WHEREAS, in order to accomplish its purposes the Agency shall have the power, pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by exercising the right and power of eminent domain, including the procedural powers under
Chapter 73 and 74, Florida Statutes, pursuant to its delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statutes, and more specifically as set forth in Section 163.01(7)(f); and

WHEREAS, Section 8, Part V of the Interlocal Agreement identified the need to reconstruct the St. Augustine Branch as an urban waterway with a series of lakes/ponds for stormwater treatment as a part of Segment 3 of Capital Cascade Trail and as a result a water quality treatment and flood attenuation facility/plan was approved by the Intergovernmental Agency on January 31, 2005, and reaffirmed on June 21, 2010; and

WHEREAS, the Agency intends to construct a stormwater facility that will be an on-line facility that provides retrofit stormwater treatment and aids in flood control for the watershed, as well as providing water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. This pond is part of the Capital Cascade Trail – Segment 3 project that is located along the future FAMU Way Corridor; and

WHEREAS, the Agency retained the services of Kimley-Horn and Associates, Inc. to develop an existing condition model for the St. Augustine Branch Ditch and Central Drainage Ditch and to complete the design survey, identify potential utility conflicts, conduct preliminary environmental investigations and prepare the site plan and Van Buren Pond design, and Kimley-Horn and Associates, Inc. has identified the properties necessary for the construction of the pond, as directed, and as revised by further development of the project; and

WHEREAS, the implementation of the Project with the design concepts as approved by the Agency, after consideration of public participation at the public meetings, necessitated the
acquisition of private property for use in the construction of the stormwater management facility and drainage and utility structures.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency hereby determines that the Van Buren Pond (the Project) stormwater facility, bounded by Van Buren Street and FAMU Way to the north and south and Martin Luther King Jr. Blvd and Bronough Street Overpass to the east and west, respectively represents a valid Agency public purpose.

Section 2. The Agency hereby approves the map of location and the survey identifying the property necessary, a copy of which is on file and available at the Blueprint Offices, currently located at 2727 Apalachee Parkway, Suite 200, Tallahassee, FL 32301, and determines that the right of way depicted and described in Exhibit “A” attached hereto, is necessary for implementation of the Project. The property to be acquired is located within Leon County, State of Florida.

Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 and its designees or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of eminent domain a fee simple interest in the property identified on Exhibit “A” as Parcel 107T, reserving unto the owner(s) the rights of ingress and egress over said parcel to the remaining property, if any, which rights are not to be inconsistent with the Project.

Section 4. The Agency acknowledges that additional properties may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional properties, a resolution shall be obtained to include identification of any such additional necessary properties.
Section 5. The Agency acknowledges that, in the course of implementing the Project, the boundaries of the property identified in Exhibit “A” may differ from that of the property actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County – City of Tallahassee Blueprint 20000 Intergovernmental Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 6. The Agency’s Legal Counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcel as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and utilizing of any and all statutes of the State of Florida applicable thereto, and to compensate the interested parties as required by law.

Section 7. This resolution shall become effective immediately upon its adoption.

INTRODUCED, PASSED AND ADOPTED by Leon County – City of Tallahassee Blueprint 2000 Intergovernmental Agency of Leon County, Florida, this ____ day of June, 2011.

By:  
________________________  
Bryan Desloge, Chairman  
Blueprint 2000 Intergovernmental Agency

ATTESTED  APPROVED AS TO FORM AND CONTENT

By:  
________________________  
Shelonda Meeks  
Blueprint 2000 Board Secretary  
By:  
________________________  
Debra W. Schiro, Esquire  
Blueprint 2000 Legal Counsel  

4
PALMER'S ADDITION
DEED BOOK NN PG 598

VAN BUREN STREET(P)
50' RIGHT OF WAY (P)

SCALE 1" = 30'

PARCEL
109T
O.R. BK 3831,
PG 603

PARCEL
108T
O.R. BK 3895,
PG 1835

PARCEL
107T
O.R. BK 1049,
PG 2240

4,857 S.F. +/-

FND BOLT 1
NO ID
0.36 N

SW CORNER LOT 2
Palmers Addition

S LINE LOT 2 COLLEGE VIEW

FPP 1
0.45 S
3.41 E

51-2/3(D)
51.67(M)

51-2/3(D)
51.67(M)

N95'0"36'E
51.67(M)
51-2/3(D)

51-2/3(D)
51.67(M)

62.80(P)
12.80(W)

155(S)

ST. AUGUSTINE BRANCH/CITY DRAINAGE CANAL
50' RIGHT OF WAY (P)

COLLEGE VIEW
PB 2, PG 21

S LINE LOT 1 COLLEGE VIEW (P)

NOTES:
1. Only those improvements pertinent to
the subject property have been located as
shown hereon. Exception is made herein to
underground facilities and other
improvements not visible or known at date
of survey. Interior improvements not shown.

2. This survey was prepared without the
benefit of an abstract or title policy.
Therefore, exception is made herein
regarding easements, reservations and
restrictions of record not provided by the
client.

3. Bearings based upon the North line of
the City Ditches Canal being North
89'50"36' East as monuments

4. Plots (P) along the City Ditches Canal
refers to the City of Tallahassee plat for
Right of Way for Proposed Ditches
and Proposed Ditch, Dated September,
1927.

BOUNDARY SURVEY
CAPITAL CASCADES TRAIL
VAN BUREN POND
PARCEL 107T
FILIO NO. 410158 0000022

O'NEAL SURVEYING & MAPPING, INC.
3015 N. Shannon Lakes Dr. Suite 306
Tallahassee, FL 32309
Ph. 850-376-3138
Licensed Survey Business 0007713

1 OF 2
DESCRIPTION PARCEL 107T O.R. BK 1599, PG 631:
"THE MIDDLE ONE-THIRD OF LOT NUMBER 2 OF PALMER’S ADDITION SOUTH OF A SUBDIVISION
OF LOTS 11, 12, AND 32, AS PER MAP OF SAID SUBDIVISION RECORDED IN DEED BOOK NN,
PAGE 598, OF THE PUBLIC RECORDS IN THE OFFICE OF THE CLERK OF THE CIRCUIT COURT,
LEON COUNTY, FLORIDA, AND MORE PARTICULARLY DESCRIBED AS BEGINNING AT THE
SOUTHWEST CORNER OF SAID LOT, AND RUN EAST 51-2/3 FEET FOR POINT OF BEGINNING,
THENCE RUN NORTH 94 FEET TO VAN BUREN STREET, THENCE EAST 51-2/3 FEET, THENCE
SOUTH 94 FEET, THENCE WEST 51-2/3 FEET TOT THE POINT OF BEGINNING, SAID LOT BEING
IN THE NORTHWEST QUARTER OF SECTION 1, TOWNSHIP 1 SOUTH, RANGE 1 WEST.

Michael W. O'Neal, PSM
Professional Surveyor and Mapper
Florida Certificate No. 6327

Boundary Survey
Capital Cascades Trail
Van Buren Pond
Parcel 107T
FILIO No. 410158 00000022

05-02-11
Date
Date of Survey

O'Neal Surveying & Mapping, Inc.
3015 N. Shannon Lakes Dr. Suite 306
Tallahassee, FL 32309
Ph 850-270-2130
Licensed Survey Business 0007713
RESOLUTION NO. 2011-08

ACQUISITION OF PROPERTY FOR CONSTRUCTION OF VAN BUREN POND AS PART OF SEGMENT 3 OF THE CASCADE TRAIL PROJECT

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND LEON COUNTY, FLORIDA, BOUNDED BY VAN BUREN STREET AND FAMU WAY TO THE NORTH AND SOUTH AND MARTIN LUTHER KING JR. BLVD. AND BRONOUGH STREET OVERPASS TO THE EAST AND WEST, RESPECTIVELY, TO BE KNOWN AS THE VAN BUREN STORMWATER POND (THE PROJECT); AND DETERMINING THAT PROPERTY IS NECESSARY FOR THE IMPLEMENTATION OF THE PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS AND DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 3 of the Constitution of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section 202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal Agreement, as the same may be amended from time to time by agreement of the City and the County; and:

WHEREAS, in order to accomplish its purposes the Agency shall have the power, pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by exercising the right and power of eminent domain, including the procedural powers under
Chapter 73 and 74, Florida Statutes, pursuant to its delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statutes, and more specifically as set forth in Section 163.01(7)(f); and

**WHEREAS,** Section 8, Part V of the Interlocal Agreement identified the need to reconstruct the St. Augustine Branch as an urban waterway with a series of lakes/ponds for stormwater treatment as a part of Segment 3 of Capital Cascade Trail and as a result a water quality treatment and flood attenuation facility/plan was approved by the Intergovernmental Agency on January 31, 2005, and reaffirmed on June 21, 2010; and

**WHEREAS,** the Agency intends to construct a stormwater facility that will be an on-line facility that provides retrofit stormwater treatment and aids in flood control for the watershed, as well as providing water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. This pond is part of the Capital Cascade Trail – Segment 3 project that is located along the future FAMU Way Corridor; and

**WHEREAS,** the Agency retained the services of Kimley-Horn and Associates, Inc. to develop an existing condition model for the St. Augustine Branch Ditch and Central Drainage Ditch and to complete the design survey, identify potential utility conflicts, conduct preliminary environmental investigations and prepare the site plan and Van Buren Pond design, and Kimley-Horn and Associates, Inc. has identified the properties necessary for the construction of the pond, as directed, and as revised by further development of the project; and

**WHEREAS,** the implementation of the Project with the design concepts as approved by the Agency, after consideration of public participation at the public meetings, necessitated the
acquisition of private property for use in the construction of the stormwater management facility and drainage and utility structures.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency hereby determines that the Van Buren Pond (the Project) stormwater facility, bounded by Van Buren Street and FAMU Way to the north and south and Martin Luther King Jr. Blvd and Bronough Street Overpass to the east and west, respectively represents a valid Agency public purpose.

Section 2. The Agency hereby approves the map of location and the survey identifying the property necessary, a copy of which is on file and available at the Blueprint Offices, currently located at 2727 Apalachee Parkway, Suite 200, Tallahassee, FL 32301, and determines that the right of way depicted and described in Exhibit “A” attached hereto, is necessary for implementation of the Project. The property to be acquired is located within Leon County, State of Florida.

Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 and its designees or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of eminent domain a fee simple interest in the property identified on Exhibit “A” as Parcel 108T, reserving unto the owner(s) the rights of ingress and egress over said parcel to the remaining property, if any, which rights are not to be inconsistent with the Project.

Section 4. The Agency acknowledges that additional properties may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional properties, a resolution shall be obtained to include identification of any such additional necessary properties.
Section 5. The Agency acknowledges that, in the course of implementing the Project, the boundaries of the property identified in Exhibit “A” may differ from that of the property actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County – City of Tallahassee Blueprint 20000 Intergovernmental Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 6. The Agency’s Legal Counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcel as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and utilizing of any and all statutes of the State of Florida applicable thereto, and to compensate the interested parties as required by law.

Section 7. This resolution shall become effective immediately upon its adoption.

INTRODUCED, PASSED AND ADOPTED by Leon County – City of Tallahassee Blueprint 2000 Intergovernmental Agency of Leon County, Florida, this ____ day of June, 2011.

By: ______________________________
   Bryan Desloge, Chairman
   Blueprint 2000 Intergovernmental Agency

ATTESTED

By: ______________________________
   Shelonda Meeks
   Blueprint 2000 Board Secretary

APPROVED AS TO FORM AND CONTENT

By: ______________________________
   Debra W. Schiro, Esquire
   Blueprint 2000 Legal Counsel
DESCRIPTION PARCEL 108T O.R. BK 3895, PG 1835:
"PALMERS ADDITION SOUTH W 1/3 OF LOT 2 COLLEGE VIEW N 12 FT 8 IN OF LOT 2 OR
1049/2240"

VAN BUREN STREET(P)
50' RIGHT OF WAY (P)

PALMER'S ADDITION
DEED BOOK NN PG 598

SCALE 1" = 30'

PARCEL 108T
O.R. BK 3895,
PG 1835
O.R. BK 1049,
PG 2240
O.R. BK 1599,
PG 631
O.R. BK 986,
PG 511

PARCEL 109T
O.R. BK 3895,
PG 1835

PARCEL 107T
O.R. BK 1599,
PG 631

PARCEL 106T
O.R. BK 986,
PG 511

ST. AUGUSTINE BRANCH/ CITY DRAINAGE CANAL
50' RIGHT OF WAY (P)

COLLEGE VIEW
PB 2, PG 21

LEGEND
SCR = SET 5/8" CAPPED IRON ROD LB 7713
FIP = FOUND IRON PIPE (NO ID)
FPIP = FOUND PINCHED IRON PIPE (NO ID)
LB = LICENSED BUSINESS
(M) = MEASURED
(P) = PLAT
O.R. = OFFICIAL RECORDS LEON COUNTY
PB = PLAT BOOK
PG = PAGE
PSM = PROFESSIONAL SURVEYOR AND MAPPER
S.F. = SQUARE FEET

NOTES:
1. Only those improvements pertinent to the subject property have been located as shown hereon.
2. This survey was prepared without the benefit of an abstract or title policy. Therefore, exception is
   made herein regarding easements, reservations and restrictions of record not provided by the client.
3. Bearings based on the North line of the City Dainage Canal being North 89°30'36" East as
   monumented.
4. Parcel description in O.R. BK 1048, PG 2240 referenced in O.R. BK 3895, PG 1835 does not
   include the North 12.8 feet of the East 2/3 of Lot 2 College View depicted hereon.
5. Plot along the City Drainage Canal refers to the City of Tallahassee plat for Right of Way for
   Proposed Drainage Ditch and Proposed Sewer, Dated September, 1927.

O'NEAL SURVEYING & MAPPING, INC.
3015 N. Shannon Lakes Dr. Suite 306
Tallahassee, Fl. 32306
Ph: 850-270-2138
Licensed Survey Business 0007713
RESOLUTION NO. 2011-09

ACQUISITION OF PROPERTY FOR CONSTRUCTION OF VAN BUREN POND AS PART OF SEGMENT 3 OF THE CASCADE TRAIL PROJECT

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND LEON COUNTY, FLORIDA, BOUNDED BY VAN BUREN STREET AND FAMU WAY TO THE NORTH AND SOUTH AND MARTIN LUTHER KING JR. BLVD. AND BRONOUGH STREET OVERPASS TO THE EAST AND WEST, RESPECTIVELY, TO BE KNOWN AS THE VAN BUREN STORMWATER POND (THE PROJECT); AND DETERMINING THAT PROPERTY IS NECESSARY FOR THE IMPLEMENTATION OF THE PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS AND DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 3 of the Constitution of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section 202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal Agreement, as the same may be amended from time to time by agreement of the City and the County; and:

WHEREAS, in order to accomplish its purposes the Agency shall have the power, pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by exercising the right and power of eminent domain, including the procedural powers under
Chapter 73 and 74, Florida Statutes, pursuant to its delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statutes, and more specifically as set forth in Section 163.01(7)(f); and

WHEREAS, Section 8, Part V of the Interlocal Agreement identified the need to reconstruct the St. Augustine Branch as an urban waterway with a series of lakes/ponds for stormwater treatment as a part of Segment 3 of Capital Cascade Trail and as a result a water quality treatment and flood attenuation facility/plan was approved by the Intergovernmental Agency on January 31, 2005, and reaffirmed on June 21, 2010; and

WHEREAS, the Agency intends to construct a stormwater facility that will be an on-line facility that provides retrofit stormwater treatment and aids in flood control for the watershed, as well as providing water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. This pond is part of the Capital Cascade Trail – Segment 3 project that is located along the future FAMU Way Corridor; and

WHEREAS, the Agency retained the services of Kimley-Horn and Associates, Inc. to develop an existing condition model for the St. Augustine Branch Ditch and Central Drainage Ditch and to complete the design survey, identify potential utility conflicts, conduct preliminary environmental investigations and prepare the site plan and Van Buren Pond design, and Kimley-Horn and Associates, Inc. has identified the properties necessary for the construction of the pond, as directed, and as revised by further development of the project; and

WHEREAS, the implementation of the Project with the design concepts as approved by the Agency, after consideration of public participation at the public meetings, necessitated the
acquisition of private property for use in the construction of the stormwater management facility and drainage and utility structures.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency hereby determines that the Van Buren Pond (the Project) stormwater facility, bounded by Van Buren Street and FAMU Way to the north and south and Martin Luther King Jr. Blvd and Bronough Street Overpass to the east and west, respectively represents a valid Agency public purpose.

Section 2. The Agency hereby approves the map of location and the survey identifying the property necessary, a copy of which is on file and available at the Blueprint Offices, currently located at 2727 Apalachee Parkway, Suite 200, Tallahassee, FL 32301, and determines that the right of way depicted and described in Exhibit “A” attached hereto, is necessary for implementation of the Project. The property to be acquired is located within Leon County, State of Florida.

Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 and its designees or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of eminent domain a fee simple interest in the property identified on Exhibit “A” as Parcel 109T, reserving unto the owner(s) the rights of ingress and egress over said parcel to the remaining property, if any, which rights are not to be inconsistent with the Project.

Section 4. The Agency acknowledges that additional properties may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional properties, a resolution shall be obtained to include identification of any such additional necessary properties.
Section 5. The Agency acknowledges that, in the course of implementing the Project, the boundaries of the property identified in Exhibit “A” may differ from that of the property actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County – City of Tallahassee Blueprint 20000 Intergovernmental Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 6. The Agency’s Legal Counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcel as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and utilizing of any and all statutes of the State of Florida applicable thereto, and to compensate the interested parties as required by law.

Section 7. This resolution shall become effective immediately upon its adoption.

INTRODUCED, PASSED AND ADOPTED by Leon County – City of Tallahassee Blueprint 2000 Intergovernmental Agency of Leon County, Florida, this ____ day of June, 2011.

By: 
Bryan Desloge, Chairman
Blueprint 2000 Intergovernmental Agency

ATTESTED
By: Shelonda Meeks
Blueprint 2000 Board Secretary

APPROVED AS TO FORM AND CONTENT
By: Debra W. Schiro, Esquire
Blueprint 2000 Legal Counsel
DESCRIPTION PARCEL 109T O.R. BK 3831, PG 603:
THE EAST ONE-THIRD OF LOT NO. 1 OF PALMERS ADDITION SOUTH TO THE CITY OF
TALLAHASSEE, FLORIDA, THE SAID ADDITION BEING A SUBDIVISION OF LOTS ELEVEN (11) AND
TWELVE (12) AND THIRTY-TWO (32) AS PER MAP RECORDED IN DEED BOOK "NN" ON PAGE 598
IN THE OFFICE OF THE CLERK OF THE CIRCUIT COURT OF LEON COUNTY, FLORIDA. FRACTIONAL
LOTS BEING IN THE NORTHEAST QUARTER OF SECTION 1, T. ONE (1) SOUTH, RANGE ONE (1)
WEST, LEON COUNTY, FLORIDA.

PALMER'S ADDITION
DEED BOOK NN PG 598

VAN BUREN STREET (P)
50' RIGHT OF WAY (P)

PARCEL
109T
O.R. BK 3831,
PG 603
4,857 S.F. +/

PARCEL
109T
O.R. BK 3835,
PG 1835

O.R. BK 1049,
PG 2240

ST. AUGUSTINE BRANCH/
CITY DRAINAGE CANAL
50' RIGHT OF WAY (P)

COLLEGE VIEW
PB 2, PG 21

LEGEND
SCIR - SET 5/8" CAPPED IRON ROD LB 7713
FIP - FOUND IRON PIPE (NO ID)
FIP - FOUND 5/8" CAPPED IRON ROD & CAP SPECTRA
FP - FOUND PINCHED IRON PIPE (NO ID)
LB - LICENSED BUSINESS
(M) - MEASURED
(P) - PLAT
O.R. - OFFICIAL RECORDS LEON COUNTY
PG - PAGE
PSM - PROFESSIONAL SURVEYOR AND MAPPER
S.F. - SQUARE FEET
(LC) - LEON COUNTY

NOTES:
1. Only those improvements pertinent to the
subject property have been located as shown
hereon. Exception is made herein to
underground facilities and other improvements
not visible or known at date of survey. Interior
improvements not shown.

2. This survey was prepared without the benefit
of an abstract or title policy. Therefore,
exception is made herein regarding easements,
reservations and restrictions of record not
provided by the client.

3. Bearings Based upon the North line of the
City Drainage Canal being 89°50'36" East as
monumented.

4. Plat along the City Drainage Canal refers to
the City of Tallahassee Plat for Right of Way for
Proposed Drainage Ditch and Proposed Sewer,
dated September, 1927

O'NEAL SURVEYING & MAPPING, INC.
3015 N. Shannon Lakes Dr. Suite 308
Tallahassee, FL 32309
Ph: 850-570-2139
Licensed Survey Business 0007713

BOUNDARY SURVEY
CAPITAL CASCADES TRAIL
VAN BUREN POND
PARCEL 109T
FILIO NO. 410158 0000011

MICHAEL W. O'NEAL, PSM
PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 8027

DATE
06-08-11

DATE OF SURVEY
06-09-11
RESOLUTION NO. 2011-10

ACQUISITION OF PROPERTY FOR CONSTRUCTION OF VAN BUREN POND AS PART OF SEGMENT 3 OF THE CASCADE TRAIL PROJECT

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE
BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING
AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED
BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF
CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND
LEON COUNTY, FLORIDA, BOUNDED BY VAN BUREN STREET AND
FAMU WAY TO THE NORTH AND SOUTH AND MARTIN LUTHER
KING JR. BLVD. AND BRONOUGH STREET OVERPASS TO THE EAST
AND WEST, RESPECTIVELY, TO BE KNOWN AS THE VAN BUREN
STORMWATER POND (THE PROJECT); AND DETERMINING THAT
PROPERTY IS NECESSARY FOR THE IMPLEMENTATION OF THE
PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS
AND DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY
GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT
DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental
Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the
provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 3 of the Constitution
of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section
202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the
acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning
and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal
Agreement, as the same may be amended from time to time by agreement of the City and the
County; and:

WHEREAS, in order to accomplish its purposes the Agency shall have the power,
pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers
granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by
exercising the right and power of eminent domain, including the procedural powers under
Chapter 73 and 74, Florida Statutes, pursuant to its delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statutes, and more specifically as set forth in Section 163.01(7)(f); and

**WHEREAS,** Section 8, Part V of the Interlocal Agreement identified the need to reconstruct the St. Augustine Branch as an urban waterway with a series of lakes/ponds for stormwater treatment as a part of Segment 3 of Capital Cascade Trail and as a result a water quality treatment and flood attenuation facility/plan was approved by the Intergovernmental Agency on January 31, 2005, and reaffirmed on June 21, 2010; and

**WHEREAS,** the Agency intends to construct a stormwater facility that will be an on-line facility that provides retrofit stormwater treatment and aids in flood control for the watershed, as well as providing water quality treatment and attenuation for stormwater from the St. Augustine Branch that connects to the Central Drainage Ditch and eventually outfalls into Lake Munson, a lake with specified federal and state water quality standards. This pond is part of the Capital Cascade Trail – Segment 3 project that is located along the future FAMU Way Corridor; and

**WHEREAS,** the Agency retained the services of Kimley-Horn and Associates, Inc. to develop an existing condition model for the St. Augustine Branch Ditch and Central Drainage Ditch and to complete the design survey, identify potential utility conflicts, conduct preliminary environmental investigations and prepare the site plan and Van Buren Pond design, and Kimley-Horn and Associates, Inc. has identified the properties necessary for the construction of the pond, as directed, and as revised by further development of the project; and

**WHEREAS,** the implementation of the Project with the design concepts as approved by the Agency, after consideration of public participation at the public meetings, necessitated the
acquisition of private property for use in the construction of the stormwater management facility and drainage and utility structures.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency hereby determines that the Van Buren Pond (the Project) stormwater facility, bounded by Van Buren Street and FAMU Way to the north and south and Martin Luther King Jr. Blvd and Bronough Street Overpass to the east and west, respectively represents a valid Agency public purpose.

Section 2. The Agency hereby approves the map of location and the survey identifying the property necessary, a copy of which is on file and available at the Blueprint Offices, currently located at 2727 Apalachee Parkway, Suite 200, Tallahassee, FL 32301, and determines that the right of way depicted and described in Exhibit “A” attached hereto, is necessary for implementation of the Project. The property to be acquired is located within Leon County, State of Florida.

Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 and its designees or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of eminent domain a fee simple interest in the property identified on Exhibit “A” as Parcel 110T, reserving unto the owner(s) the rights of ingress and egress over said parcel to the remaining property, if any, which rights are not to be inconsistent with the Project.

Section 4. The Agency acknowledges that additional properties may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional properties, a resolution shall be obtained to include identification of any such additional necessary properties.
Section 5. The Agency acknowledges that, in the course of implementing the Project, the boundaries of the property identified in Exhibit “A” may differ from that of the property actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County – City of Tallahassee Blueprint 20000 Intergovernmental Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 6. The Agency’s Legal Counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcel as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and utilizing of any and all statutes of the State of Florida applicable thereto, and to compensate the interested parties as required by law.

Section 7. This resolution shall become effective immediately upon its adoption.

INTRODUCED, PASSED AND ADOPTED by Leon County – City of Tallahassee Blueprint 2000 Intergovernmental Agency of Leon County, Florida, this ____ day of June, 2011.

By: ______________________________
Bryan Desloge, Chairman
Blueprint 2000 Intergovernmental Agency

ATTESTED APPROVED AS TO FORM AND CONTENT

By: ______________________________
Shelonda Meeks
Blueprint 2000 Board Secretary

By: ______________________________
Debra W. Schiro, Esquire
Blueprint 2000 Legal Counsel
LEGEND

SCIR — SET 5/8" CAPPED IRON ROD LB 7713
FIP — FOUND IRON PIPE
FGPR — FOUND 5/8" CAPPED IRON ROD & CAP SPECTRA
FPJR — FOUND PINCHED IRON PIPE (NO ID)
LB — LICENSED BUSINESS
(M) — MEASURED
(P) — PLAT
O.R. — OFFICIAL RECORDS LEON COUNTY
PB — PLAT BOOK
PG — PAGE
PSM — PROFESSIONAL SURVEYOR AND MAPPER
S.F. — SQUARE FEET
(CL) — LEON COUNTY

NOTES:
1. Only those improvements pertinent to the subject property have been located as shown hereon. Exception is made hereon to underground facilities and other improvements not visible or known at date of survey. Interior improvements not shown.

2. This survey was prepared without the benefit of an abstract or title policy. Therefore, exception is made herein regarding easements, reservations and restrictions of record not provided by the client.

3. Bearings based upon the North line of the City Drainage Canal being North 89°50'36" East as monumented

4. Plat along the City Drainage Canal refers to the City of Tallahassee plat for Right of Way for Proposed Drainage Ditch and Proposed Sewer, Dated September, 1927.
DESCRIPTION PARCEL 110T O.R. BK 3428, PG 9:
"BEGIN AT A POINT SIXTY-ONE (61) FEET AND EIGHT (8) INCHES EAST OF THE SOUTHWEST CORNER OF LOT NUMBER ONE (1), OF A SUBDIVISION OF LOTS ELEVEN (11), TWELVE (12), AND THIRTY-TWO (32), AS PER MAP OF SAID SUBDIVISION RECORDED IN DEED BOOK "NN", PAGE 598, OF THE RECORDS OF LEON COUNTY, FLORIDA, IN THE OFFICE OF THE CLERK OF THE CIRCUIT COURT OF SAID COUNTY, THENCE RUN EAST ALONG SAID LOT LINE FIFTY-ONE (51) FEET AND EIGHT (8) INCHES, THENCE NORTH NINETY-FOUR (94) FEET TO VAN BURN STREET, THENCE WEST ALONG SAID SOUTH SIDE OF VAN BUREN STREET FIFTY-ONE (51) FEET AND EIGHT (8) INCHES, THENCE SOUTH NINETY-FOUR (94) FEET TO A POINT OR PLACE OF BEGINNING, SAID FRACTIONAL LOT HEREBY CONVEYED BEING IN THE NORTHEAST QUARTER OF SECTION ONE (1), TOWNSHIP ONE (1) SOUTH, RANGE ONE (1) WEST.

AND ALSO:
BEGIN AT A POINT TEN FEET EAST OF THE SOUTHWEST CORNER OF LOT NO. ONE (1) OF A SUBDIVISION OF LOTS ELEVEN (11), TWELVE (12), AND THIRTY-TWO (32) AS PER MAP OF SAID SUBDIVISION RECORDED IN DEED BOOK "NN", PAGE 598, OF THE RECORDS OF LEON COUNTY, FLORIDA, THENCE RUN EAST FIFTY-ONE (51) FEET AND EIGHT (8) INCHES, THENCE NORTH NINETY-FOUR (94) FEET TO THE NORTH LINE OF LOT NO. ONE (1), THENCE WEST FIFTY-ONE (51) FEET AND EIGHT (8) INCHES, THENCE SOUTH NINETY-FOUR (94) FEET TO THE POINT OF BEGINNING; THE SAME BEING IN THE CITY OF TALLAHASSEE, COUNTY OF LEON, AND STATE OF FLORIDA."
DESCRIPTION PARCEL 111T O.R. BK 3019, PG 509:
"THE NORTH 12 FEET 8 INCHES OF LOT 1 OF COLLEGE VIEW, AS PER MAP OR PLAT THEREOF
RECORDED IN PLAT BOOK 2, PAGE 21, OF THE PUBLIC RECORDS OF LEON COUNTY, FLORIDA."

NOTES:
1. Only those improvements pertinent to the subject property have been located as shown herein. Exception is made herein to underground facilities and other improvements not visible or known at date of survey. Interior improvements not shown.
2. This survey was prepared without the benefit of an abstract or title policy. Therefore, exception is made herein regarding easements, reservations and restrictions of record not provided by the client.
3. Bearings Based upon the North line of the City Drainage Canal being North 89°50'36" East as monumented
4. Plat along the City Drainage Canal refers to the City of Tallahassee plat for Right of Way for Proposed Drainage Ditch and Proposed Sewer, Dated September, 1927.
DESCRIPTION PARCEL 101T

LOTS 7, 8, AND 9, BLOCK "A", OF CARROLL'S SUBDIVISION, AS RECORDED IN PLAT BOOK 2, PAGE 68 OF THE PUBLIC RECORDS OF LEON COUNTY, FLORIDA, LESS RIGHT OF WAY, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGIN AT THE NORTHWEST CORNER OF SAID LOT 7 BLOCK "A", ALSO BEING A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF THE CITY DRAINAGE CANAL; THEN RUN N89'50'36"E ALONG SAID SOUTHERLY RIGHT OF WAY LINE, 23.60 FEET TO A POINT OF CURVATURE CONCAVE TO THE NORTH, HAVING A RADII OF 523.43 FEET, AND A CENTRAL ANGLE OF 08'54'56"; THEN RUN EAST EASTERLY ALONG THE ARC OF SAID CURVE 51.45 FEET, TO A POINT ON THE WESTERLY RIGHT-OF-WAY LINE OF THE BRONNOUGH FLYOVER AS RECORDED IN THE FLORIDA DEPARTMENT OF TRANSPORTATION RIGHT OF WAY MAP SECTION 55350-2501 FILED OF RECORD IN THE FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT THREE OFFICE IN CHIPLEY, FLORIDA; THEN S18'20"24"E ALONG SAID WESTERLY RIGHT OF WAY LINE, 48.27 FEET TO A POINT ON THE NORTHERLY RIGHT OF WAY LINE OF CANAL STREET, CURRENTLY KNOWN AS FAMU WAY; THENCE S89'30"W ALONG SAID NORTHERLY RIGHT OF WAY LINE, 119.89 FEET, TO THE SOUTHWEST CORNER OF SAID LOT 7 BLOCK "A", THENCE N10009'24"W ALONG THE WEST LINE OF SAID LOT 7, A DISTANCE OF 39.50 FEET TO THE POINT OF BEGINNING.

CONTAINING 4,655 SQUARE FEET, MORE OR LESS.

NOTES:
1. Only those improvements pertinent to the subject property have been located as shown hereon. Exception is made hereon to underground facilities and other improvements not visible or known at date of survey.
2. This survey was prepared without the benefit of an abstract or title policy. Therefore, exception is made herein regarding easements, reservations and restrictions of record not provided by the client.
3. Bearings based upon the south line of the City Drainage Canal being North 89'50"36" East as monumented.
4. Plat along the City Drainage Canal refers to the City of Tallahassee Plat for Right of Way for Proposed Drainage Ditch and Proposed Sewer, dated September 89', 1927.
5. The Deed recorded in O.R. Book 1051, PG 1084 included that portion of Lot 9 lying within the right of way for the Bronnough Flyover, which is not included in this boundary survey or the description prepared by the undersigned as depicted hereon.

MICHAEL W. O'NEAL, PSOM
PROFESSIONAL SURVEYOR AND MAPPER
FLORIDA CERTIFICATE NO. 6027

O'NEAL SURVEYING & MAPPING, INC.
3015 N. SHANNON LAKES DR. SUITE 306
TALLAHASSEE, FL 32309
PHONE 850-270-2138
LICENSED SURVEY BUSINESS 0007713

06-08-11
DATE
05-02-11
DATE OF SURVEY
#19.

Capital Circle NW/SW: US 90 to Orange Avenue Right of Acquisition (Parcel 803) and Resolution
STATEMENT OF ISSUE:
This item requests approval to proceed with the acquisition of additional right-of-way in the form of a permanent drainage easement (Parcel 803) that has been identified for the construction of Capital Circle Northwest/Southwest: Orange Avenue to West Tennessee Street.

SUPPLEMENTAL INFORMATION:
On November 15, 2004, the Intergovernmental Agency (IA) approved the Blueprint 2000 Real Estate Policy. Section 105.09 of the policy titled Acquisitions for Capital Improvement Projects, provides for the approval by the IA of a Resolution (Attachment 1) stating the public purpose of a project and the necessity of acquiring parcels needed to construct the project, which are identified in the Resolution. The acquisition of the necessary parcels can be in the form of a negotiated settlement or through condemnation. The IA has thus far approved all of the acquisitions sought for the project. An additional permanent drainage easement (Parcel 803) has been identified as necessary for the construction of Capital Circle Northwest/Southwest: Orange Avenue to West Tennessee Street. The acquisition of this drainage easement is necessary for conveying drainage from the Broadmoor site ponds to Cascade Lake.

The drainage easement parcel is identified as Parcel 803, and the interest in the property to be acquired is a permanent drainage easement.

OPTIONS:
Option 1: Approve the Resolution allowing the acquisition of the permanent drainage easement, Parcel 803, which is necessary for the construction of Capital Circle Northwest/Southwest (SR 263) from Orange Avenue to West Tennessee Street.

Option 2: Board Guidance.

RECOMMENDED ACTION:
Option 1: Approve the Resolution allowing the acquisition of the permanent drainage easement, Parcel 803, which is necessary for the construction of Capital Circle Northwest/Southwest (SR 263) from Orange Avenue to West Tennessee Street.
Blueprint 2000 Intergovernmental Agency Agenda Item
Item Title: Capital Circle NW/SW: U.S. 90 to Orange Avenue Right of Way Acquisition (Parcel 803) and Resolution
Meeting Date: June 20, 2011
Page 2

Action by TCC and CAC: Presented to TCC and CAC as information only; no action required.

ATTACHMENTS:
1. Resolution for Parcel 803 with Composite Exhibit “A” that consists of the legal description and sketch.
2. General Location Map.
RESOLUTION NO.: 2011-01

ACQUISITION OF PROPERTY FOR CAPITAL CIRCLE NORTHWEST/SOUTHWEST CORRIDOR IMPROVEMENT PROJECT FROM ORANGE AVENUE TO WEST TENNESSEE STREET.

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND LEON COUNTY, FLORIDA, LOCATED ON CAPITAL CIRCLE NORTHWEST/SOUTHWEST CORRIDOR FROM ORANGE AVENUE TO WEST TENNESSEE STREET, KNOWN AS THE CAPITAL CIRCLE NORTHWEST/SOUTHWEST CORRIDOR IMPROVEMENT PROJECT; AND DETERMINING THAT THE AREA ADJACENT TO AND SURROUNDING CAPITAL CIRCLE NORTHWEST/SOUTHWEST IS NECESSARY FOR THE IMPLEMENTATION OF THE PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS OR DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 2 of the Constitution of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section 202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal Agreement, as the same may be amended from time to time by agreement of the City and the County; and
WHEREAS, in order to accomplish its purposes the Agency shall have the power, pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by exercising the right and power of eminent domain, including the procedural powers under Chapters 73 and 74, Florida Statutes, pursuant to its delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statutes, and more specifically as set forth in Section 163.01(7)(f); and

WHEREAS, Section 8 of Part V of the Interlocal Agreement identified the need to expand the capacity of Capital Circle Northwest/Southwest by making improvements to the section located between Orange Avenue and West Tennessee Street, including portions of Blountstown Highway and Pensacola Street (SR 20), for future transit; and

WHEREAS, the Agency intends to expand capacity on and improve Capital Circle Northwest/Southwest from Orange Avenue to West Tennessee Street, which is within the boundaries of the Agency’s first priority projects as approved by the County and City Commissions on July 10, 2000, and such improvements are being funded from proceeds of the Dedicated Sales Tax, Strategic Intermodal System Funds, private funds and other funds that may be available and approved by the Board of Directors; and

WHEREAS, the expanded capacity and improvements to Capital Circle Northwest/Southwest from Orange Avenue to West Tennessee Street necessitates that the Agency provide effective drainage and treatment for stormwater runoff; and

WHEREAS, the Boardmoor ponds site has been designed as part of the Project to provide a portion of the necessary stormwater retention and treatment; and
WHEREAS, the Agency has identified an additional drainage easement that is necessary to effectively convey drainage from the Broadmoor ponds site to Cascade Lake; and

WHEREAS, the Agency has determined it is in its best interest to obtain an individual resolution for each unacquired parcel in order to comply with statutorily prescribed changes to its authorizing statutes; and

WHEREAS, this resolution identifies property required to complete the project that is a drainage easement parcel needed for the construction of the transportation improvement project described herein and this property is depicted and identified on Exhibit “A” attached hereto.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency affirms that the Capital Circle Northwest/Southwest Corridor Improvement Project (the Project) from Orange Avenue to West Tennessee Street, comprised of road rights-of-way, regional storm water facilities, drainage and utility structures, recreational facilities and amenities, and harmonizing the new road project with the adjoining properties, represents a valid Agency public purpose.

Section 2. The Agency hereby states its approval of the map of location identifying the property necessary for implementation of the Project as the official Right-Of-Way Map for the Project, copies of which will be made available at the Agency’s office located at 2727 Apalachee Parkway, Suite 200, Tallahassee, Florida, 32301, and determines that the right-of-way depicted and described therein, and as further shown on Exhibit “A” attached hereto, is necessary for implementation of the Project.
Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 legal counsel, its designees and/or agents, to acquire by gift, donation, purchase, or by the exercise of Blueprint 2000’s power of eminent domain a permanent drainage easement interest in the property identified in Exhibit “A” as Parcel 803 reserving to the owner(s) rights of ingress and egress over said parcel to the remaining property, if any, which right is not to be inconsistent with the Project.

Section 4. The Agency acknowledges that additional unidentified property may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional parcels, a resolution will be obtained to include identification of any such additional necessary property.

Section 5. The Agency acknowledges that, in the course of implementing the Project, the boundary of the property identified in Exhibit “A” may differ from that actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 6. The Agency’s legal counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcel as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and use of any and all statutes of the State of Florida applicable thereto, and to compensate the interested party as required by law.

Section 7. This resolution shall become effective immediately upon its adoption.
INTRODUCED, PASSED AND ADOPTED by Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency of Leon, County, Florida, this _____ day of June, 2011.

By:_____________________________
Bryan Desloge, Chairman
Blueprint 2000 Intergovernmental Agency

ATTESTED

By:___________________________
Shelonda Meeks
Blueprint 2000 Board Secretary

APPROVED AS TO FORM

By:______________________________
Debra W, Schiro, Esquire
Blueprint 2000 Legal Counsel
COMPOSITE EXHIBIT “A”

LEGAL DESCRIPTION AND SKETCH OF THE SUBJECT PROPERTY
#20.

Capital Circle NW/SW: Construction Options
SUBJECT/TITLE: Capital Circle Northwest/Southwest: Construction Options

Date: June 20, 2011  Requested By: Blueprint 2000 Staff
Contact Person: Latesa Turner  Type of Item: Presentation

STATEMENT OF ISSUE:
The purpose of this agenda item is to request authorization from the IA to modify the design of Capital Circle NW/SW, and to authorize Staff and/or the IMC to proceed with the project based on the project bid received in relation to total funding available.

SUPPLEMENTAL INFORMATION:
Several items have changed regarding the Capital Circle NW/SW project since the last update to the IA.

First, FDOT has committed $9.2 million in additional funding in FY 2012 for the Capital Circle NW/SW project for the explicit purpose of constructing the future intersection improvements at SR 20 (Blountstown Highway). This brings total funding available for construction, CE&I, and contingency to $52,280,000.

Second, the Segment 1 project, as envisioned in the June 17, 2009, Agenda Item from US 90 (Tennessee Street) to north of SR 20 (Blountstown Highway), must be redesigned because a key premise of the drainage design has recently been scrutinized by FDEP.

The project was previously divided and phased in segments due to funding limitations. However, in order to be consistent with the FDEP wetland permit, all wetland mitigation for the entire project must be completed in the first phase/segment of construction. The IA approved increasing the contract authority by an additional $2.5 Million (to a total of $43.0 million) at the February 28, 2011, meeting (Agenda Item #8) to construct all of the wetland mitigation.

It should also be noted that FDOT will not allow Blueprint to put the entire project out to bid until all right-of-way has been acquired. Right-of-way from two parcels remains to be acquired at the southern end of the project (Attachment 1). Staff is anticipating acquiring the necessary right-of-way by the end of 2011.

Lastly, the SAFETEA-LU Federal Earmark could be jeopardized if the funds are not encumbered. Encumbered means that the construction documents (plans, specification, etc.) must be submitted
and approved by FDOT. In an effort to ensure these dollars are obtained, staff is recommending finalizing the design as noted and submitting to FDOT in time to encumber the funds by September 30, 2011.

Based on the above factors, staff is recommending modifying the construction limits from approximately 1,300 feet north of Orange Avenue (SR 371) to south of Tennessee Street (SR 10/US 90) (Attachment 2). Note: All wetland mitigation for the entire project will be constructed per pending FDEP Permit 37-0281978-002-DF.

Staff has estimated the project costs for the entire project (but not for the recommended revised scope). To aid the IA in understanding both the Funding and Expenditures for the project, below is a summary.

**Committed and Potential Funding**

<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$34,790,909</td>
<td>Blueprint 2000</td>
</tr>
<tr>
<td>$8,189,091</td>
<td>SAFETEA-LU Federal Earmark</td>
</tr>
<tr>
<td>$9,200,000</td>
<td>Additional FDOT Funding - Specifically to construct the SR 20 intersection</td>
</tr>
<tr>
<td>$100,000</td>
<td>COT Share of Pump Station 77 Demolition and Sewer Construction</td>
</tr>
</tbody>
</table>

Total: $52,280,000

**Anticipated Expenditures (Estimated)**

<table>
<thead>
<tr>
<th>Amount</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>$46,505,492</td>
<td>Construction Costs (from south of Orange Avenue to south of Tennessee Street)</td>
</tr>
<tr>
<td>$450,000</td>
<td>Blueprint Share of Pump Station 77 Demolition and Sewer Construction</td>
</tr>
<tr>
<td>$1,750,000</td>
<td>Contamination Remediation</td>
</tr>
<tr>
<td>$2,000,000</td>
<td>Remaining R/W Acquisition</td>
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<tr>
<td>$627,073</td>
<td>CSX Flagman and Inspection Costs</td>
</tr>
<tr>
<td>$2,750,000</td>
<td>CEI Consulting Firm</td>
</tr>
<tr>
<td>$1,000,000</td>
<td>Project Management</td>
</tr>
<tr>
<td>$5,400,000</td>
<td>Contingency (Approximately 10%)</td>
</tr>
</tbody>
</table>

Total: $60,482,565

$ - 8,202,565  Current projected shortfall

*Note: The estimated construction costs shown above do not include related COT water/sewer utility work that will be bid and constructed in conjunction with the project and paid for separately by COT.*

Staff feels reasonably assured that there will be sufficient funds to complete the revised construction limits.
OPTIONS:

**Option 1:** Authorize Staff to initiate a low-bid procurement process to construct from US 90 (Tennessee Street) to north of SR 371 (Orange Avenue).

1. If the low bid is **less than $52.3 million****, authorize the Intergovernmental Management Committee to award a contract to the low-bid Contractor.

2. If the low bid is **more than $52.3 million****, then authorize staff to bring this item back to the IA for guidance.

** Including Pump Station 77 Demolition and Sewer Construction costs but excluding COT water/sewer utility work

**Option 2:** Board Guidance

**TCC and CAC Action:** The Item was presented to both committees; however, no action was requested or taken. Both committees were advised that this Item may need to be readdressed at the August committee meetings, and the September IA meeting, in relation to the adoption of the FY 2012 Capital Budget.

RECOMMENDED ACTION:

**Option 1:** Authorize Staff to initiate a low-bid procurement process to construct from US 90 (Tennessee Street) to north of SR 371 (Orange Avenue).

1. If the low bid is **less than $52.3 million****, authorize the Intergovernmental Management Committee to award a contract to the low-bid Contractor.

2. If the low bid is **more than $52.3 million****, then authorize staff to bring this item back to the IA for guidance.

** Including Pump Station 77 Demolition and Sewer Construction costs but excluding COT water/sewer utility work

**ATTACHMENT(S):**

Attachment 1 – Remaining right-of-way to be acquired
Attachment 2 – Proposed roadway project limits
REMAINING RIGHT-OF-WAY TO BE ACQUIRED
#21.

Cascade Park Update
SUBJECT/TITLE: Cascade Park Update

Date: June 20, 2011  
Requested By: Blueprint 2000 Staff

Contact Person: Gary Phillips  
Type of Item: Presentation

STATEMENT OF ISSUE:
This item updates the Committees and the Board as to construction activities underway at Cascade Park.

Recent and upcoming construction activities include:
- May 18: Temporary reopening of Gaines Street between Meridian Street and Suwannee Street; closure of the intersection of Franklin Boulevard and Lafayette Street and a portion of Meridian Street.
- Box culvert is being extended approximately 800 linear feet north through the Upper Park and under the Franklin/Lafayette intersection to Pensacola Street; 1,800 linear feet of box culvert has been installed.
- Parking lots on the south side of Gaines Street are complete, and have been opened up for use by FDOT employees; parking lot #45 on Suwannee Street west of the Burns Building is closed for reconstruction.
- Limerock fascia has been placed on the reconstructed retaining wall sections of the Centennial Field Wall along South Monroe Street.
- Contract time extensions of 78 days have been granted to include change orders and weather delays. Completion date for the Park is now September 21, 2012.

RECOMMENDED ACTION:
No action requested; presented for information only.

Action by TCC and CAC:
Presented for information only.

ATTACHMENT(S):
Photos of ongoing construction activities to date will be shown at the TCC, CAC and IA meetings.
#22.

Name That Park: Cascade Park vs. Cascades Park?
STATEMENT OF ISSUE:
There has been some discussion on whether the Park should be called “Cascade Park” or “Cascades Park”. Additionally, it should be decided whether the entire project should be called “Capital Cascade Trail” or “Capital Cascades Trail”. A decision should be made on the Park’s name prior to fabrication of any Park signage.

SUPPLEMENTAL INFORMATION:
Blueprint 2000 has used “Cascade Park” and “Capital Cascade Trail” since the beginning. Others have called it “Cascades Park” and “Capital Cascades Trail”. Various documents and articles on the Park use both.

Attachment 1 is an e-mail stream between Gerald Ensley and Bruce Ritchie providing their take on the correct name for the Park. Attachment 2 is a Tallahassee Democrat article written by Gerald Ensley. Attachment 3 shows comments provided by Blueprint History Fence Working Group.

Options:
Option 1: The Park should be named Cascades Park. The entire Greenway should be named the Capital Cascades Trail.

Option 2: The Park should be named Cascade Park. The entire Greenway should be named the Capital Cascade Trail.

RECOMMENDED ACTION:
Per the recommendation of the CAC: Option 1: The Park should be named Cascades Park. The entire Greenway should be named the Capital Cascades Trail.

Action by TCC and CAC:
Not presented to the TCC.
The CAC recommended the Park should be named Cascades Park. The entire Greenway should be named the Capital Cascades Trail.

Attachments:
Attachment 1: E-mail discussion between Gerald Ensley and Bruce Ritchie.
Attachment 2: Tallahassee Democrat article: January 16, 2011.
Attachment 3: History Fence Working Group Comments.
Cascade Park versus Cascades Park:

Highlights of e-mails between Bruce Ritchie (former Tallahassee Democrat reporter) and Gerald Ensley (current Tallahassee Democrat Senior Writer)

Bruce to Gerald (1/5/11, 10:54 am)

- What's the deal writing Cascade Park without the S? I know Blueprint2000 has begun calling it that but I can't really figure out why. It seems to me that it takes more than a consultant's misspelling to change the historic name of a place. There were two signs outside Cascades Park (they may still be there) that had it both ways. Jim Davis said he didn't care and that his agency uses both.
- I don't really care either. But if the city or someone else is going to change the name of a historic location, they should do it officially and provide a reason for doing it.
- I don't know whether to jump on a soapbox about this. It was a pain dealing with the issue when I wrote the Florida Trend story. I just don't believe it's accurate for me, as a journalist, to change a name for a historic location because someone else got sloppy.
- What are your thoughts on it? No big deal?

Gerald to Bruce (1/5/11, 11:19 am)

- One thing we're going to have to get square soon is the park's name. Officially, it's Cascade Park. But city officials and private fundraisers regularly call it Cascades Park, as does this newspaper. The plural name is a misnomer historically: There was only one small cascade in the 1800s, not a volley of them like Niagara Falls. But the voice wants what the voice wants.
- "We've been calling it Cascade," said Gary Phillips, Blueprint's design project manager. "But I think the consensus is 'cascades' rolls off the tongue easier."

Bruce to Gerald (1/5/11, 11:28 am)

- I guess I was convinced by Lammer's article that it was Cascades. And when the transfer went before the governor and Cabinet, it was called Cascades in all the documents.
- Even if it was a misnomer, it still seems like the plural Cascades is its historic name.
- I guess I disagree that it was ever officially Cascade without the S. I wonder if the state ever officially called it Cascades park with the S?
- I don't know how to resolve this. Someone -- perhaps you or a historian -- should ask the City Commission to make a determination and then stick with it. I agree with you that someone needs to get square on it.
- To me, it's Cascades Park -- because that's what the Cabinet called it -- until someone officially changes it.
Gerald to Bruce (1/5/11, 11:40 am)

- As I look at our old clips, it was always called Cascades Park even in the late 1970s/early 1980s when it was being restored by DNR.
- I don’t know that that makes it official; I believe few ever gave it much thought.
- But I’m with you: It calls for a firm and final decision. And I’ll pursue that and write something.

Bruce to Gerald (1/5/11, 11:41 am)

- Cool. It may never have been "officially" named, but it seems to me it would take official action to change a name that's been around a while. Thanks.

Gerald to Bruce (1/5/11, 11:44 am)

- Yes, but I would say the name was always casually applied and “cascades” never had any official adoption either, save its repetition in documents. I’m not a lawyer, but I don’t know that such repetition makes it bullet-proof.
- And off the top of my head, I’m not sure that BP 2000 doesn’t have the right to call it whatever it wants as it’s a new venture. It may be like a new owner taking over an old store and calling it whatever the new owner wants.

Bruce to Gerald (1/5/11, 12:42 pm)

- Well perhaps the City Commission can call it whatever it wants. BP2000 isn't technically the owner. But it should have a reason for calling it whatever.
- I've attached a photo taken on Sept. 18 with the signs showing both spellings.

Gerald to Bruce (1/5/11, 12:57 am)

- I believe BP is co-owned by city and county, so maybe both commissions would have to weigh in – or perhaps BP does have the authority. I’ll add that to the questions I’m going to ask Gary Phillips.
- I’ve also e-mailed Jonathan Lammers to get his opinion. I looked back at his report and I found the following, which is of interest (and which I’ll include in the column).
  - John Lee Williams called it “a cascade” in his first description (but only once, later he never called it anything but a stream that fell).
  - Elizabeth Brown’s 1828 memoir, the second and most descriptive report, calls it cascade.
  - That famous 1910 postcard of the swimming hole calls it “The Cascades.”

Bruce to Dave Bright and cc: Gerald (5/19/11, 10:56 am)

- No one should have to decide Cascade vs. Cascades. The name of the park is Cascades Park according to numerous sources, including the National Register of Historic Places.
If someone wants to change it, let them say why and then propose doing so -- then the city can begin the process of wasting taxpayer dollars to change it.

Gerald to Dave and Bruce (5/19/11, 11:14 am)

- As I have said many times, I’ll live with either spelling and I have used Cascade because there was only one waterfall (despite Dave’s argument that the stream fed by the waterfall then “cascaded” into a sinkhole, an action I would argue was more of a seepage – though granted, none of us were around then).
- That said, I don’t attach much weight to an essentially ceremonial approval by the Cabinet in 1974, especially as it would be another 38 years before the park came to fruition and I would argue the new park can be named whatever the new builders want to name it.
- I do acknowledge its name is plural on the National Register and that argues in favor of plural.
- But there are no signs, no monuments, no street names – no physical manifestations of the name -- already existing that would require changing. So it does not “waste taxpayer money” to rename much of anything, whether it’s on the National Register or in city records. It’s a keystroke in a computer.

Bruce to Gerald and cc: Dave (5/19/11, 11:33 am)

- But the park does have a name and has had a name, Cascades Park. It may only be a keystroke for some reporters but it is more that that for the city.
- If the city votes to change the name it should have to vote on it. And it should change the name with the National Register of Historic Places, which it seems should want to know why the historic name of a location is being changed. Even asking the CAC to consider the issue takes city time and resources.
- I think the "either way works for me" position of Blueprint 2000 has gone on long enough -- and was pretty annoying last year when I had to explain it to the fact-checkers at Florida Trend (who apparently didn't fact the most recent article that spelled it the wrong way).
- Just fix the misspelling, and put the responsibility on someone else to change the name if they want to.

Gerald to Bruce and cc: Dave (5/19/11, 11:49 am)

- I’m with you (and I know Dave is, too) that we need to settle the issue once and for all. And I knew you weren’t being unfriendly. You simply said I used the misspelling, not that I misspelled it.
- I just hate the argument “waste of taxpayer money” almost every time it’s used – and was appalled last week when the story about Franklin Boulevard brought that accusation about Cascade Park.
- I know Dave wants the city commission to make an official decision – and I will cheer the results.
Cascade? Cascades? Each has its defenders

Gerald Ensley
The View From Here

Yes, it's a picayune matter. But something has to go on the signs.

So we need to decide: Is it Cascade Park or Cascades Park?

Blueprint 2000, which is building the park, has dubbed it Cascade Park, singular — just as it has named the entire greenway that includes the park Capital Cascade Trail.

But the historical record goes both ways, and many people in conversation have long called it Cascades, plural.

So before the park opens in 2012 — and hundreds of thousands of dollars are spent on signage and advertising — we ought to come to a grammatical conclusion. Dave Bright, Blueprint's planning manager, said his agency is not wedded to either spelling.

"Before we go ahead and print things, we need to know what the community wants it to be called and what historically, it's been called," Bright said. "Nothing's official yet."

I've long been a proponent of Cascade Park, singular, because after all there was only one waterfall that ever graced the area. I think the plural form gained popularity from its vocal ease: "cascades" rolls off the tongue easier than "cascade."

Blueprint went with the singular form because that seemed its marching order: The citizens Economic and Environmental Consensus Committee, which conceived Blueprint 2000, made restoration of "Cascade Park" a goal.

But the historical record is flexible.

In 1823, the area was identified by "a cascade," by John Lee Williams, one of two commissioners assigned to find a spot for Florida's new capital. And that's what the area was called throughout the 19th century.

Jonathan Lammers, a former state historic preservation planner, is the author of the most extensive study of the site, a 38-page paper in 2000. Lammers, now with a historic preservation architectural firm in San Francisco, counted more than a dozen references to the "cascade" area in 19th century newspapers and reports.

That said, Lammers titled his paper "The Tallahassee Cascades."

"As you say, 'cascades' rolls more easily off the tongue," Lammers said. "During the years I lived in Tallahassee, that's what everyone always referred to it as: Cascades Park. So that's what I called it in my report."

"Before we go ahead and print things, we need to know what the community wants it to be called and what historically, it's been called," Bright said. "Nothing's official yet."

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That said, Lammers titled his paper "The Tallahassee Cascades."

"As you say, 'cascades' rolls more easily off the tongue," Lammers said. "During the years I lived in Tallahassee, that's what everyone always referred to it as: Cascades Park. So that's what I called it in my report."
Lammers suggested the plural form is a 20th century development — starting with the only extant photo of the original site: a 1912 postcard. Entitled "The Cascades," it shows the sinkhole/swimming hole fed by the waterfall, before both were obliterated by 20th century development.

Lammers counted a half-dozen mentions of the plural form in 20th century reports. That includes two references some consider paramount. In 1971, Gov. Reubin Askew and his Cabinet approved an order creating "Cascades Park" (an effort that has taken 40 years). That same year, the area was listed on the National Register of Historic Places as "Cascades Park."

"To me, it's Cascades Park — because that's what the Cabinet called it — until someone officially changes it," said Bruce Ritchie, former Tallahassee Democrat environmental reporter. "If someone is going to change the name of a historic location, they should do it officially and provide a reason for doing it."

Bright is all for that. He'd like to have historians weigh in and then have Blueprint's bosses — the city and county commissions — vote on a resolution.

"I would not want a willy-nilly decision," he said. "I would want some historian to come up with what it should be called and why."

Good luck with that. I polled some local historians and only one, Claude Kenneson, had a strong opinion.

"I feel if we're to be true to the original early records, we should go with Cascade," said Kenneson, author of several historical papers. "There was only one waterfall, so it seems to me 'cascade' best describes the original reality."

Otherwise, there is ambivalence.

Ron Hartung, once the Grammar Man at this newspaper, thinks Cascade Park is easier to say, suggesting the plural is fraught with phonetic peril: "If you're not careful, you mumble something like 'Cascade Spark.' " But he could live with either spelling.

"It's not like 'who-whom,' where one word is correct but routinely ignored," said Hartung, now a writer/editor for FSU's College of Medicine. "Flip a coin."

Julianne Hare, author of two books of Tallahassee history, is equally ambivalent.

"It won't matter how it's legally referred to on paper," she said. "It will become known by the way locals refer to it."

Yes, and some still call the Tallahassee Museum the Junior Museum and Capital Circle the truck route. But you need an official name. So, I vote for Cascade Park but say let's take it to the commissions for a formal decision.

Then you can call it whatever you want.
Cascade or Cascades?

The question was posed to members of the History Fence Working Group. The following responses were received.

- Gerald Ensley: As this morning’s story about Franklin Boulevard indicated, I’m using Cascade Park, singular, until it becomes something else – and will certainly embrace what higher minds decide.
- Bob Jones: The park was titled Cascades Park in the 1971 National Register designation.
- Fred Gaske: As Gerald noted in his column, the property was listed in the National Register of Historic Places as Cascades Park (plural) in 1971. The rationale for the plural usage, as it was explained to me, was that the property consisted of two cascades: 1) the cascading waterfall and 2) the stream which was fed by the waterfall cascaded into the sinkhole on the property. Hope this helps.
- Jeanie Conner: I am inclined to follow the National Register, but think whatever you choose is fine according to whatever line of reasoning you follow.
#23.

Cascade Park
Amenity Fundraising
STATEMENT OF ISSUE:
The approved Cascade Park concept includes various historic and cultural elements commemorating local history and specific events at the Cascade Park site. At its February 28, 2011, meeting, the Board requested an update on the funding of these amenities.

SUPPLEMENTAL INFORMATION:
Funded Amenities: The following amenities are included in the design plans for Cascade Park and are funded through construction. The cost of and donor for each amenity is noted:

- Park trails and sidewalks: $536,356; funded by Capital Health Plan.
- Meridian Monument Plaza and Stage: $900,000; funded by Community Redevelopment Agency* and Blueprint.
- Interactive Water Play Fountain: $1,200,000; funded by Community Redevelopment Agency* and Blueprint.
- Cascade Fountain: $261,000; funded by Mainline Information Systems.
- Meridian Plaza Signature Bridges: $402,000; funded by Blueprint.

*The Community Redevelopment Agency contributed a total of $1.1 million toward these two Park amenities.

Amenities Not Funded: The following amenities are proposed. Their status is noted.

- Commemoration of Smokey Hollow: design and cost not determined; $100,000 in funding has been committed by the Pittman Law Group.
- Amphitheater Shade Structure: $1,000,000; designed, but not funded.
- Boca Chuba Artistic Fountain: $350,000; designed, but not funded.
- History Fence and History Panels: Fence: $400,000; panels: $120,000; design is funded, construction is not funded. A History Fence Working Group has developed narrative and selected several images for each of the panels. Peter Martin is currently designing the panels.
- Hydrological Cycle Educational Fountain: $350,000; design is funded, construction is not funded.
- Commemoration of Centennial Field: design and cost not determined (est: $350,000); not funded.
- Monroe Street Gateway (Grand Staircase): $500,000; not designed, not funded.
Approximately $200,000 is required to complete the designs not funded, and $3.5-4 million is required for the construction of all unfunded amenities.

**Other:**
- **Historic Electric Building:** use of building and restoration to be determined and funded by others.

**Fundraising Efforts:** As noted above, several firms and agencies have provided funding for the Park: Capital Health Plan, Mainline Information Systems, Pittman Law Group; Downtown Community Redevelopment Agency; and the Northwest Florida Water Management District. Additionally, grant funding has been received through a Legislative Appropriation and a Section 319 EPA Grant, both administered by the Florida Department of Environmental Protection. **Over $4.2 million in funding has been provided for the Park by the above businesses and agencies.**

The “Buy a Brick” campaign is being advertised as a way for the general public to participate in the Park’s funding. A Public Service Announcement has been prepared, and will begin to air on WCOT and other outlets. Other Park furnishings, such as bike racks, benches, and drinking fountains are also available for “purchase”. Those desiring to purchase a brick or other Park furnishing should visit: [www.blueprint2000.org](http://www.blueprint2000.org) or [www.cascadepark.org](http://www.cascadepark.org).

**RECOMMENDED ACTION:**
For Board information only.

**Action by TCC and CAC:**
Provided to the CAC for information only.

**ATTACHMENTS:**
Park Design Elements Graphic
**PARK DESIGN ELEMENTS**

1. **FUTURE AMENITY (TBD)**
2. **CAPITAL CASCADE TRAIL (12 FEET WIDE)**
3. **HISTORY FENCE WITH PANELS ($520,000)**
4. **FOOT PARKING (114 SPACES)**
5. **UPPER POND OVERLOOK**
6. **SMOKEY HOLLOW POND**
7. **OLD GAINES STREET PEDESTRIAN BRIDGE**
8. **KOREAN WAR MEMORIAL (EXISTING TO REMAIN)**
9. **ST. AUGUSTINE BRANCH STREAM RESTORATION**
10. **FOOT PARKING (25 SPACES)**
11. **MONUMENT PLAZA AND STAGE AND STAGE CANOPY ($1,000,000)**
12. **MERIDIAN MONUMENT PLAZA SIGNATURE BRIDGES**
13. **BLOXHAM STREET PLAZA & RESTROOMS, INTERACTIVE WATERPLAY / CASCADE HYDROLOGICAL FOUNTAIN ($350,000)**
14. **HISTORIC ELECTRIC BUILDING (EXISTING TO REMAIN) (RESTORATION BY OTHERS)**
15. **CASCADE PARK LANE**
16. **OLD GAGGENHORN STREET PEDESTRIAN BRIDGE**
17. **CENTENNIAL FIELD COMMEMORATIVE PLAQUE ($350,000)**
18. **WEST BLOXHAM STREET GATEWAY**
19. **MORRIS STREET GATEWAY - HYDROLOGICAL FOUNTAIN ($500,000)**
20. **BOCA CHUBA POND**
21. **BOCA CHUBA ($350,000)**
22. **HISTORIC WALL RECONSTRUCTION**

- **UNFUNDED - DESIGNED**
- **UNFUNDED - CONCEPT ONLY**
#24.
Sales Tax Extension
STATEMENT OF ISSUE:
Members of the City Long Range Target Issue Committee requested that the Sales Tax Extension be placed as an item on the June IA meeting agenda.

SUPPLEMENTAL INFORMATION:
The Tier 1 and Tier 2 Blueprint 2000 Projects are listed below using language extracted verbatim from the Interlocal Agreement. Information on what has been completed and other project status is noted as appropriate. Attachment 1 includes the Project Maps from the Blueprint Project Definitions Report. Attachment 2 is the Board of County Commissioner’s April 26, 2011, Agenda Item ratifying actions taken at the April 12 Board Workshop related to the Sales Tax Extension.

SECTION 8. PROJECTS.

The proceeds of the Dedicated Sales Surtax which are dedicated to Blueprint 2000 Projects shall be used for the purpose of funding Blueprint 2000 Projects as approved by the County and City Commissions on July 10, 2000, as follows (a-i represent first priority, j-w represent second priority):

Tier 1 Projects:
a. Map 2A: Widening of Capital Circle NW from I-10 to Blountstown Hwy; (includes six lanes from I-10 to Tennessee Street without service roads, four lanes from Tennessee Street to Blountstown Hwy., and two interchanges); Water resource protection through greenway linkages, floodplain acquisition, protection and restoration of Gum Swamp system.

Status: Capital Circle NW has been widened to six lanes from I-10 to south of US 90. Design and right-of-way acquisition is complete down to Orange Avenue, and the Agency is awaiting resolution of a permit challenge prior to advertising the project for construction. Construction limits are still being determined. The current Blueprint Master Plan includes sufficient funding to construct to a point north of SR 20. The Tentative FDOT Work Program includes $9.5 million in FY 2012, which would allow the project construction to continue south of SR 20, but not all the way to Orange Avenue. The I-10 to US 90 section included the construction of the 15.3-acre Regional Stormwater Pond at Martha Wellman Park. The sections to the south included considerable environmental mitigation land acquisition in the Gum Swamp area, and the
purchase of the Delta Industrial Park and Broadmoor Estates Mobile Home Park for stormwater and environmental mitigation. The interchanges noted in the project narrative were not constructed and are not currently proposed. Additional greenway linkages in support of the Tallahassee-Leon County Greenways Master Plan should be considered in the future.

b. **Map 4**: Widening of Capital Circle SE from Crawfordville Hwy. to St. Augustine Road; (Includes portion of Tram Road ROW for future transit; acquisition of environmentally sensitive areas and greenway connection between St. Marks Trail and Southwood; deletes proposed interchanges at Apalachee Parkway and Crawfordville Road).

**Status:** Except for the Crawfordville Road intersection proper, the entire Capital Circle corridor from Crawfordville Road to St. Augustine Road (actually up to Connie Drive) has been completed or is currently under construction. Right-of-way was acquired for intersection improvements at Tram Road and Capital Circle, but not along the full length of Tram Road for future transit. Considerable sensitive lands for greenway connections (south of Capital Circle) will probably be preserved/acquired consistent with the next phase of the SouthWood development.

c. **Map 3**: Franklin Boulevard improvements, roundabout at Franklin/Meridian/Gaines intersection; Reconstruction of Cascades Park with series of lakes for stormwater retrofit of urban area; Reconstruction of St. Augustine Branch as urban waterway with series of lakes for stormwater treatment; acquisition of land for phase II stormwater improvements along the central drainage ditch, greenways throughout the system and trailhead development.

**Status:** “Map 3” identifies all four segments of the Capital Cascade Trail.

- **Segment 1**: The box culvert in the median of Franklin Boulevard is currently under design and is being funded by a County HUD Grant related to flood improvements. Note: This flood improvement does not include the total reconstruction of Franklin Boulevard which is required in order to provide the bicycle and pedestrian elements.

- **Segment 2**: Cascade Park is under construction, with completion anticipated for July 2012. The roundabout at Franklin/Meridian/Gaines (actually Lafayette) was determined to not be feasible due to roadway geometry and the required signal at Suwannee Street.

- **Segment 3**: Reconstruction of the St. Augustine Branch: final design of several stormwater components is underway (box culvert between Monroe and Adams, Coal Chute Pond, Van Buren Pond); the entire Segment 3 Capital Cascade Trail is also being designed in coordination with the FAMU Way extension.

- **Segment 4**: Central Drainage Ditch – Tier 1 initially included only right-of-way acquisition for Segment 4 along the Central Drainage Ditch (CDD). As noted below, Project “j” was moved from Tier 2 to Tier 1 to allow construction to occur along Segment 4. The Board combined Segments 3 and 4 for design; however, when sales tax receipts began to decline, Segment 3 was proposed to be constructed prior to Segment 4 concurrent with the FAMU Way project.
d. Water Quality Program - Funding for stormwater and water quality retrofit to be split 50/50 between City and County (includes $10 million for retrofit and drainage improvements in Frenchtown watershed and $5 million for various County retrofit projects in the urban area previously identified as high priority).

Status: $25 million has been allocated to the City and County (each) over the life of the Blueprint Program.

e. Map 7: Phase I-Eastern Leon County groundwater and floodplain protection.

Status: In 2003, Blueprint, in coordination with the Tallahassee-Leon County Planning Department, developed the Sensitive Lands Working Group to prioritize land acquisitions within the Map 7 area. Additionally, Blueprint convened a St. Marks River Consortium consisting of several environmental organizations to discuss the potential acquisitions, and also entered into an agreement with the Northwest Florida Water Management District (NFWFMD) to share in the cost of acquiring conservation easements on several properties.

In the Headwaters of the St. Marks River, 755 acres were acquired fee-simple in partnership with the Florida Communities Trust; 324 acres were placed in conservation easement in partnership with the NFWFMD; and 1,047 acres were acquired by The Nature Conservancy, and then sold to the State of Florida. Over 2,100 acres of the Headwaters has been protected.


Status: Blueprint has contributed $500,000 toward construction of the bicycle/pedestrian bridge over the CSX Railroad, connecting Lafayette Heritage Trail Park to the Alford Greenway. Blueprint 2000 interns assisted the City Parks, Recreation and Neighborhood Affairs Department prepare a Recreational Trails Program Grant application, which secured an additional $250,000 for the project. The Grant Application was ranked #1 in the State. Bridge construction procurement will begin this summer.

g. Map 2B: Widening of Capital Circle SW from Blountstown Hwy. to Springhill Road; includes (Option 1-Realignment; includes ROW, construction, and stormwater for roadway improvements only, and land acquisition for future greenway).

Status: The PD&E Study for this project is complete except for the final Public Hearing. In September 2009, the Board’s decision was to widen the existing Capital Circle alignment. No additional Blueprint funding is available for the project. However, the Tentative FDOT Work Program includes $9.2 million in FY 2012 to widen the roadway south of the SR 20 intersection, and $2.7 million in FY 2012 for design of the section of Capital Circle from Orange Avenue to Springhill Road.

h. Map 2C: Widening of Capital Circle SW from Springhill Road to Crawfordville Road; (includes ROW, construction, and stormwater for roadway improvements only and land acquisition for future greenway).
Status: As with the above project, the PD&E Study for this section has been completed except for the Final Public Hearing. No additional phase is currently funded.

i. **Map 5B: Land acquisition only for greenway linkages between Maclay Gardens, Timberlane Ravine, Goose Pond, and Tom Brown Park.**

Status: 73.7 acres has been acquired in the Timberlane Ravines area through the efforts of the Tallahassee-Leon County Planning Department and the Florida Communities Trust. An additional 44.26 acres is to be placed under a conservation easement.

**Tier 2 Projects moved to Tier 1:**

j. **Map 3, Segment 4: Old St. Augustine Branch stormwater improvements (Gamble Street to confluence with Munson Slough).**

Status: The Intergovernmental Agency took action on May 16, 2005, to move the construction of Capital Cascade Trail - Segment 4 into Tier 1.

l. **Map 6: Widening of Mahan Drive from Dempsey Mayo Road to I-10, and stormwater improvements for roadway and Lake Lafayette; trail head development.**

Status: The Intergovernmental Agency took action on June 4, 2007, to move the widening of Mahan Drive into Tier 1. The Mahan Drive widening is underway from Dempsey Mayo Road to Interstate 10. The $26 million project includes $4.8 million in Blueprint funding. The other components of “project l” were not moved to Tier 1.

o. **Map 1: Fred George and Ochlockonee River Basins stormwater improvements, groundwater protection, and greenway acquisition.**

Status: The Intergovernmental Agency took action on June 4, 2007, to move the acquisition of properties within the Fred George Basin into Tier 1. Leon County and the Tallahassee-Leon County Planning Department were awarded a Florida Communities Trust Grant and have acquired 160 acres in the basin. Approximately $2 million in Blueprint funding was used as the local match.

**Remaining Tier 2 Projects:**

k. **Gaines Street Reconstruction and extension of Jackson Bluff Road ($17 million).**

Status: The Gaines Street Reconstruction is referenced in both the City and County Sales Tax resolutions for the use of their 10% of the sales tax receipts.

l. **Map 6: Widening of Mahan Drive from Dempsey Mayo Road to I-10, and stormwater improvements for roadway and Lake Lafayette; trail head development.**

Status: As noted above, Mahan Drive widening was moved to Tier 1.

m. **Map 2B/2C: Airport Gateway-Connector from Capital Circle SW to Lake Bradford Road.**

Status: The widening of Springhill Road from Capital Circle to Orange Avenue is proposed to serve as the Airport Gateway. As part of the Capital Circle SW PD&E Study, a Concept Report was prepared for Springhill Road delineating a proposed four-lane roadway typical section and a possible centerline/alignment.
n. Map 7: Phase II-Eastern Leon County groundwater and floodplain protection.
   **Status:** This is a continuation of Tier 1 “project e”.

o. Map 1: Fred George and Ochlockonee River Basins stormwater improvements, groundwater protection, and greenway acquisition.
   **Status:** As noted above, the Fred George Basin component of this project was moved to Tier 1, and property has been acquired.

p. Map 5A: Meridian Road intersection improvements and greenway connections from Timberlane Ravine to Klapp-Phipps-Overstreet Park.
   **Status:** Leon County has completed intersection improvements on Meridian Road at Bannerman Road, Ox Bottom Road, and Maclay Road. No Sales Tax Extension funding was used for these projects.

q. Water quality program funding-Phase II.
   **Status:** This is a continuation of Tier 1 “project d”.

r. Map 5B: Lake Lafayette Basin stormwater improvements and floodplain protection.
   **Status:** No Blueprint funding has been used for this project.

s. Map 2C: Springhill Road ROW and construction; stormwater system and improvements from Springhill Road east to Indianhead Acres; greenways/trail development.
   **Status:** As noted above, a Concept Report has been prepared for Springhill Road delineating a proposed four-lane roadway typical section and a possible centerline/alignment.

t. Map 2B: Black Swamp restoration, regional stormwater pond, and Cascades to Munson slough greenway trail development.
   **Status:** On September 21, 2009, the IA adopted the widening of the existing alignment of Capital Circle SW from near Orange Avenue to near Springhill Road. The IA’s action included the following task: “Authorize staff to commence with a concept study to implement improvements to the West Ditch and Black Swamp utilizing funds remaining in the PD&E budget.” Kimley-Horn has been tasked to initiate this study, beginning with a review of previous studies and recommendations, including discussions with appropriate City and County stormwater staff.

u. Map 4: Tram Road ROW and construction; interchange at Crawfordville Road.
   **Status:** No Blueprint funding has been used for this project.

v. Map 2B: Roadway improvements connecting Capital Circle SW and Springhill Road and interchange at Orange Avenue and Capital Circle SW.
   **Status:** See “project g” and “project “m”.

w. Map 2A: Service Roads (Capital Circle NW).
   **Status:** No Blueprint funding has been used for this project.
RECOMMENDED ACTION:
No action requested.

Action by TCC and CAC:
Not presented to the TCC; presented to the CAC as information only.

ATTACHMENTS:
Attachment 1: Project Maps from the Blueprint Project Definitions Report
Attachment 2: Board of County Commissioners April 26, 2011, Agenda Item ratifying actions taken at the April 12 Board Workshop related to the Sales Tax Extension.
Project Map 2B

Legend
- Intersection Improvements
- Road Widening (Six LANES)
- Road Widening (Four LANES)
- Floodplain or Environmentally Sensitive Area
- Infrastructure Projects
- GW - Greenway Connections
Project Map 3

Legend
- Intersection Improvements
- Road Widening (Six Lanes)
- Road Widening (Four Lanes)
- Floodplain or Environmentally Sensitive Area
- Infrastructure Projects
- GW- Greenway Connections
Project Map 4

Legend
- Intersection Improvements
- Road Widening (Six Lanes)
- Road Widening (Four Lanes)
- Floodplain or Environmentally Sensitive Area
- Infrastructure Projects
- GW - Greenway Connections
Project Map 5B

Legend

- Intersection Improvements
- Road Widening (Six Lanes)
- Road Widening (Four Lanes)
- Floodplain or Environmentally Sensitive Area
- Infrastructure Projects
- GW - Greenway Connections
Project Map 7

Legend

- Intersection Improvements
- Floodplain or Environmentally Sensitive Area
- Road Widening (Six Lanes)
- Infrastructure Projects
- Road Widening (Four Lanes)
- GW- Greenway Connections
Title:
Ratify the Actions Taken at the April, 12, 2011 Infrastructure Sales Tax Extension and Consideration of the Water and Sewer Master Plans Workshop

Staff:
Parwez Alam, County Administrator
Vincent S. Long, Deputy County Administrator
Alan Rosenzweig, Assistant County Administrator
Tony Park, Director, Public Works

Issue Briefing:
The Board conducted a workshop on April 12, 2011 regarding the Infrastructure Sales Tax Extension and Consideration of the Water and Sewer Master Plans.

Fiscal Impact:
The existing sales tax expires in December 2019. Currently, the sales tax generates approximately $35 million annually.

Staff Recommendation:
Option #1: Ratify Board Actions taken at the April, 12, 2011 Infrastructure Sales Tax Extension and Consideration of the Water and Sewer Master Plans Workshop.
Report and Discussion

Background:
On April 12, 2011, the Board conducted the Infrastructure Sales Tax Extension and Consideration of the Water and Sewer Master Plans Workshop.

Analysis:
At the Workshop, staff provided a presentation regarding the possible infrastructure sales tax extension and consideration of the City of Tallahassee’s Water and Sewer Master Plans.

The Board approved the following:

1. Directed staff to prepare an agenda item establishing a citizens committee appointed by the Board of County Commissioners.

2. Directed staff to schedule a future workshop to address the following:
   a. A proposed overall process and timeline for the sales tax extension initiative.
   b. A detailed status of the current Blueprint 2000 projects.
   c. The process to evaluate and prioritize County wide needs (to include both City and County projects) for the time horizon of the extension.

3. Directed staff, at a future date, to prepare a separate workshop regarding the economic development component of a sales tax extension. This workshop would be separate from the on-going existing economic development efforts the County is engaged in.

4. Approve the following list of projects to be included as part of any future discussion related to the infrastructure sales tax extension:
   a. Sewer projects consistent with the City’s Master plan as amended by the Board
   b. Private dirt road paving, contingent upon a defined road selection process
   c. Bannerman Road widening
   d. Tharpe Street widening
   e. County facility maintenance
   f. County road resurfacing and intersection/safety projects
   g. Fairgrounds relocation
   h. Economic development
   i. On-going maintenance of park projects developed through the sales tax extension
   j. Highway 20
   k. Springhill Road
   l. Tier 2 projects from the original infrastructure sales tax list

5. Approved the Tallahassee’s 2030 Master Sewer Plan Phase 2 dated January 2010 contingent upon the City amending the plan to include the additional areas: NW Leon County (Talquin Water Area), Avondale Subdivision, Plantation Estates Subdivision, and areas west of the Woodville Special Development Area. This includes the city utilizing the information and cost estimates contained in the original workshop packet as the basis for the addendum to the plan.

6. Approved the City of Tallahassee’s Water Master Plan dated April 2010.
Options:
1. Ratify Board Actions taken at the April, 12, 2011 Infrastructure Sales Tax Extension and Consideration of the Water and Sewer Master Plans Workshop.

2. Ratify Board Actions taken at the April, 12, 2011 Infrastructure Sales Tax Extension and Consideration of the Water and Sewer Master Plans Workshop, with modifications.

3. Board Direction.

Recommendation:
Option #1.
#25.

Proposed
FY 2012
Blueprint Operating Budget
STATEMENT OF ISSUE:
The Blueprint 2000 Budget Policy, approved by the Intergovernmental Agency Board on June 17, 2002, provides a procedure for the annual adoption of the operating budget. This agenda item presents the Proposed FY 2012 Operating Budget to the IA for their review.

SUPPLEMENTAL INFORMATION:
- In accordance with Blueprint 2000’s Budget Policy, the Executive Director shall develop a proposed operating budget for the upcoming fiscal year. Once the budget has been developed and approved by the Intergovernmental Management Committee, the Director shall place the proposed budget on the agenda for the next Citizens Advisory Committee Meeting. Concurrently, the Executive Director shall schedule an opportunity for public comment on the proposed budget.
- A Public Hearing was advertised and held at 5:30 pm during the Blueprint 2000 CAC meeting on June 2, 2011. There were no speakers.
- At the September 19, 2011, Intergovernmental Agency meeting, a second public hearing on the recommended budget will be conducted prior to the Board’s adoption of the budget and approval of the budget resolution. This action will formally appropriate the funds for the FY 2012 Operating Budget, which commences October 1, 2011.
- Changes to the Budget are highlighted on Attachment 1. The Interim Director recommends that pay increases be determined by the Jurisdiction in which the employee’s benefits are provided (i.e., if the employee receives City benefits, then City salary adjustments would control.)

RECOMMENDED ACTION:
Review and comment on the FY 2012 Operating Budget.

ACTION BY THE CAC:
The CAC had no comments on the proposed FY 2012 Operating Budget.

ATTACHMENT(S):
(1) FY 2012 Budget Comparison
(2) FY 2012 Budget Narrative
<table>
<thead>
<tr>
<th>Account Code</th>
<th>FY2010 Actual</th>
<th>FY2011 Amended Budget</th>
<th>FY2012 Proposed Budget</th>
<th>Percent Increase</th>
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<td>Account</td>
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<td>FY2011 Amended</td>
<td>FY2012 Proposed</td>
<td>Percent Increase</td>
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<tr>
<td>-------------------------------</td>
<td>--------------</td>
<td>---------------</td>
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<td>-----------------</td>
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<tr>
<td>Liability Insurance Premium</td>
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<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Computer Equipment</td>
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<td>$0</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Unclassified Equipment</td>
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<td>$0</td>
<td>$0</td>
<td>0%</td>
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<td>0%</td>
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</tbody>
</table>
2012 Budget Narrative

511000 **Salaries** - The Interim Director recommends that pay increases be determined by the Jurisdiction in which the employee’s benefits are provided (i.e., if the employee receives City benefits, then City salary adjustments would control.).

511500 Temp wages includes Intern during the summer $10,000 and $10,000 for temporary help to assist in scanning of documents. There is also $25,000 Included for temporary legal assistance.

512400- These costs are determined by the City and County to cover the cost of their respective fringe benefit packages

516100 Fringe benefit packages.

516100 This is the charge to Blueprint to cover the cost of the City’s share of future employees’ health Benefits.

512000 Overtime for Admin Asst and OPS staff

521010 **Advertising** - Public hearing notices, news releases, etc.

521030 **Reproduction** - Annual Financial Reports, copies, letterhead, agenda items, etc.

521040 **Unclassified Professional Fees** - Financial Audit $25,000, Performance Audit $25,000, Financial Advisor $10,000, Bond Information Services $6,000, and misc. $4,200

521100 **Equipment Repairs** - copier maintenance contract and copies, recording equipment, power point projector no longer on warranty, fax machine.

521160 **Legal Services** - Outside General Counsel Attorney services for IA and Blueprint

521180 **Unclassified Contract Services** - two FSU planning interns $16,384 and $4000 misc.

521190 **Computer Software** - Annual software maintenance and licenses.

522080 **Telephone** - Blueprint office telephone / internet services and 3 cell phones

523020 **Food** - 6 CAC meetings, workgroup meetings, lunch meetings, and 1 evening IA meeting

523060 **Office supplies** - Office supplies, printer toner, paper, and general office needs.

523080 **Unclassified Supplies** - items such as surge protectors, safety vests

523100 **Vehicle - Non Garage** - Repairs and service on 3 Vehicles. Average age of vehicles is 10 years

524010 **Travel and Training** - Continuing education training, Florida Communities Trust related seminars and Florida Bar conferences.

524020 **Journals and Books** - legal subscriptions

524030 **Memberships** - dues Florida Bar dues and etc.

524050 **Rent Expense** - The amount reflected is based on our lease.

524080 **Unclassified Charges** - Paying Agent charges


560010-40 Blueprint’s share of Allocated Costs. Accounting Services expense increase is to bring the charge inline with actual usage.

612400 General Engineering Consultant $800,000 and transfer of sales tax revenue to Capital Project.
#26.

Fiscal Year 2012-2016 Blueprint Capital Improvement Plan and the 2012-2020 Net Sales Tax Allocation Plan
STATEMENT OF ISSUE:
This item is to provide an opportunity for the Agency Board to review and comment on the FY 2012-2016 Capital Improvement Plan (CIP) and a 2012-2020 Net Sales Tax Allocation Plan (NSTAP). A Public Hearing was advertised and conducted at the June 2, 2011, Citizens Advisory Committee Meeting. There were no speakers.

SUPPLEMENTAL INFORMATION:
The CIP will implement the approved NSTAP (a revised version of the adopted Master Plan). The NSTAP is based on a cash flow forecast of projected sales tax revenues thru the entire program. It was the recommendation of the Finance Committee and Financial Advisor to utilize the same rates as the City and the County. The current model includes a revised growth rate of 1.0% in FY 2012, 1.0% in FY 2013, 1.5% in FY 2014, 2.0% in FY 2015 and 3% to FY 2020. The Finance Committee met on January 27, 2011. Both City and County Budget staff feel that the outlying year’s sales tax revenues are low, but a conservative approach is prudent given the unknowns with the current economy.

Due to the diminishing number of funded projects, staff is looking to simplify the budgeting process. In short, staff is proposing a five year capital improvement program (CIP) as well as a planned allocation of sales tax dollars through 2020 based on existing and estimated net sales tax revenues. Attachment #1 provides an up to date (as of April 30, 2011) accounting of (net) sales tax revenues as well as estimated net revenues for years 2012 through 2020. The estimated sales tax revenues do not include interest income and maintains a flat operating budget.

The previously adopted Master Plan (September 2010) was used heavily to derive the proposed 2012-2016 CIP (Attachment #2) and the 2012-2020 Net Sales Tax Allocation Plan (Attachment #3). Staff is working with the City Accounting Department to validate the transition to the proposed format, but believe it to be in an acceptable format for public review and comment.

2012-2016 CIP
The proposed 2012-2016 CIP identifies a number of projects that are near completion and should have dollars remaining that can be transferred to other projects once the projects are closed. The projects near completion and the estimated amount of remaining dollars available for reprogramming are:
In an effort to more clearly articulate individual projects and their associated costs, a new project was added to the CIP: Cascade Trail Connector Bridge (Construction). While this project could be considered in either Cascade Trail Segment 2 or 3, staff felt that it was important to separate this project from the rest of the trail projects for accounting purposes. Accordingly, a total of $2,750,000 will be needed to construct the bridge. Staff feels it is important to program the construction of this bridge in the 2012-2013 timeframe so that it will connect Cascade Park to the planned FAMU Way/Cascade Trail Segment 3 improvement currently under design. Revenue for this project was obtained from programmed dollars from Cascade Trail Segments 3 and 4.

There are concerns with potential lack of funding for CCNW/SW: US90 – Orange Avenue (N-2) and Cascade Trail Segments 3 and 4. The total estimated project cost for N-2 is $60,482,566 while Blueprint has currently allocated $46,000,000 for construction/CE&I with an additional $9,200,000 anticipated being provided by the Florida Department of Transportation (FDOT). The FDOT funding will be determined by July 1, 2011. Thus, it appears that a gap of approximately $5,700,000 may exist to fully fund this segment of Capital Circle (to just north of Orange Avenue). Given the current market conditions, it is possible that an upcoming bid process will yield project costs below Blueprint’s current estimate. It is anticipated that Blueprint will have a final cost estimate prior to the August TCC and CAC meetings and September IA meeting, and will develop additional options should the project costs exceed the available funding.

Lastly, the proposed 2012-2020 Net Sales Tax Allocation Plan allocates any remaining sales tax funds to Cascade Trail Segments 3 and 4. At this time, the project costs for Segments 3 and 4 are undetermined. It will be 2012 before any final costs are determined for Segment 3. However, staff has identified estimated construction costs in the CIP for planning purposes. Once a final cost has been determined, staff will fully update the Committees and identify any needed changes to the CIP and Allocation Plan.

Total expenditures planned within fiscal years 2012-2016 is $127,695,343.

**2012-2020 Net Sales Tax Allocation Plan**

While in a different format, Blueprint currently is not recommending any major changes to the Master Plan adopted in September 2010. The greatest change is a reduction of estimated
revenues for Cascade Segments 3 and 4 from approximately $92,000,000 (in 2010) to approximately $36,000,000 (excluding approximately $2,750,000 for the connector bridge and $3,000,000 in program management funds) based on anticipated reductions in sales tax revenues over the next eight years.

The total estimated net sales tax revenues available for all projects for years 2012-2020 is $61,000,000.

**RECOMMENDED ACTION:**
Review and comment on the Capital Improvement Program and the Net Sales Tax Allocation Plan. The Intergovernmental Agency will conduct a Public Hearing and adopt the Budget in September.

**ACTION BY TCC and CAC:**
Both committees reviewed the proposed Capital Improvement Plan and Net Sales Tax Allocation Plan, and were advised of the outstanding issues related to reallocation of funds remaining in nearly completed projects, and the funding available and required for the Capital Circle NW/SW (N-2) project. Both committees will receive a detailed update at their August meetings prior to the final Budget going to the Board in September.

**ATTACHMENTS:**
#1 - Existing and Estimated Net Sales Tax Revenues  
#2 - 2012-2016 CIP  
#3 - 2012-2020 Net Sales Tax Allocation Plan
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<th>2005</th>
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<th>2008</th>
<th>2009</th>
<th>2010</th>
<th>Total</th>
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<td>(Total at year end)</td>
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<td>Net Revenues available for projects</td>
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<td>1,791,589.54</td>
<td>1,562,667.45</td>
<td>1,340,011.94</td>
<td>1,021,711.12</td>
<td>6,100,869.77</td>
<td>51,970,328.08</td>
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<td>Net Available for Projects</td>
<td>5,411,520.44</td>
<td>2,018,500.05</td>
<td>1,506,876.40</td>
<td>1,791,589.54</td>
<td>1,562,667.45</td>
<td>1,340,011.94</td>
<td>1,021,711.12</td>
<td>6,100,869.77</td>
<td>51,970,328.08</td>
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Does not include any future grants.
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<tr>
<th>Project</th>
<th>Description</th>
<th>Budget to Date</th>
<th>Balance</th>
<th>Total Project</th>
<th>Needed Funding</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2012-2016</th>
<th>Capital Funding Needs</th>
<th>Funding 2017-2020</th>
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<td>1,771,299</td>
<td>1,851,007</td>
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</table>

**Notes:**
1. Project 03760 does not include $9.2 FDOT funding in grants, but is included in the 5-year CIP.
2. Project 03721 balance represents Stormwater Retrofit funds.
3. Project management costs are included in each project except for Cascade Trail.
4. No future interest is included in net sales tax estimates.
5. Sales Tax revenues use City/County revenue estimates for 5 years, then 3% annual increase.
6. Operating costs are projected to remain at same funding level.
<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>SB Loans</th>
<th>Grants &gt; $1M</th>
<th>Grants &lt; $1M</th>
<th>Bonds</th>
<th>Total Project Budget</th>
<th>Estimated Net Sales Tax Fundings</th>
<th>Budget to Date</th>
<th>Unallocated 2011 Funds</th>
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</table>

## Notes:
1. Project 03760 does not include $9.2 FDOT funding in grants, but is included in the 5-year CIP.
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