INTERGOVERNMENTAL AGENCY MEETING

February 25, 2008
3:00 pm to 5:00 pm
City Commission Chambers

Chairman: Ed DePuy

Agenda

I. AGENDA MODIFICATIONS

II. CAC CHAIRMAN’S REPORT

Jerry Conger

III. INFORMATION ITEMS

1. Capital Circle SE Completion and Ribbon Cutting Ceremony
   Margie Quillman
2. Capital Circle SW PD&E Study Update
   Latesa Turner
3. Capital Cascade Trail Segments 3 & 4 Design Consultant
   Gary Phillips
4. Capital Circle NW Landscaping and Regional Stormwater Pond
   Landscaping/Park
   Jim Davis
5. Regional Pond 1 Snail Update
   Marcus Kelly
6. Capital Cascade Trail Segment 2 - Design Update
   Gary Phillips
7. FDOT’s Future Right-of-Way Trends
   Debra Schiro
8a/8b. CAC Minutes (October 18, 2007 and December 6, 2007)
   Dave Bright

IV. CONSENT

9. IA Meeting Minutes: September 17, 2008
   Chairman DePuy
10. Citizens Advisory Committee Appointment
    Dave Bright
11. Endorsement of Cultural Facilities Grant Application
    Dave Bright
12. Capital Circle NW/SW: US 90 to Orange Avenue -
    Right of Way Acquisition (Additional Parcels) and Resolution
    Debra Schiro
13. Capital Circle NW/SW: US 90 to Orange Avenue - Design Supplemental
    Jim Davis
    Phil Maher

V. PRESENTATIONS/DISCUSSION

15. Sales Tax Receipts Update
    Phil Maher
16. Capital Circle NW/SW: US 90 to Orange Avenue - Construction Engineering Inspection Services
    Latesa Turner
17. Approval for the Extension of General Engineering Consultant Contract
    Jim Davis
VI. CITIZENS TO BE HEARD
*Citizens desiring to speak must fill out a Speaker Request Form; the Chair reserves the right to limit the number of speakers or time allotted to each.

VII. ITEMS FROM MEMBERS OF THE COMMITTEE

VIII. ADJOURN
# 1

Capital Circle SE Completion and Ribbon Cutting Ceremony
SUBJECT/TITLE: Capital Circle SE Completion and Ribbon Cutting Ceremony

Date: February 25, 2008
Requested By: Blueprint 2000 Staff
Contact Person: Margie Quillman
Type of Item: Information

STATEMENT OF ISSUE:

The Capital Circle SE project from Connie Drive to south of Tram Road has been under construction since early 2005 and is expected to be complete by May 2008. This item advises the Intergovernmental Agency that a Ribbon Cutting Ceremony will be scheduled for April/May to celebrate the completion and opening of this project.

SUPPLEMENTAL INFORMATION.

IA members will be polled to determine availability and the best time for the Ribbon Cutting Ceremony.

RECOMMENDED ACTION:

No action required, presented as information only.

ATTACHMENT(S):

None.
# 2

Capital Circle SW
PD&E Study Update
SUBJECT/TITLE: Capital Circle Southwest PD&E Study Update

Date: February 25, 2008  
Requested By: Blueprint 2000

Contact Person: Jim Davis/Latesa Turner  
Type of Item: Information

STATEMENT OF ISSUE:

The purpose of this agenda item is to provide the IA with an update on the progress of the Capital Circle Southwest PD&E Study. As of February 2008, we are in the 17th month of this 36-month study.

SUPPLEMENTAL INFORMATION:

The Capital Circle Southwest PD&E Study was initiated in August 2006. Public involvement began with a public kickoff meeting and an agency kickoff meeting on October 19, 2006. A Community Representatives group comprised of 13 citizens representing the community and other special interests in the area was formed. In addition, the study area was divided into six districts, each with a specific uniting characteristic. In February and March 2007, a series of facilitated district forums were undertaken, followed by a joint meeting of all Districts on April 12, 2007. Following the district forums, a two-day Concepts Charrette was held on May 10, 2007 and May 12, 2007, culminating in the identification of several alignment corridors (Attachment 1).

The consultant, Kimley-Horn & Associates (KHA), is continuing to make preliminary engineering refinements to each of the alignment corridors identified from input provided at the Concepts Charrette. An interim public meeting was held on November 6, 2007 to provide an overview of the alignment corridor refinements to date and to keep the public involved in and informed of the alignment corridor development process. KHA is currently conducting in-depth engineering and environmental evaluations to further develop the alignment corridors into specific alignment alternatives. These evaluations are expected to be completed by March of 2008. The proposed alternative alignments, along with the results of the corresponding evaluations, will be presented at an alternatives public meeting in late April/May 2008 (the date and location to be determined).

The Board reviewed and approved the Evaluation Criteria and the individual Criteria Weightings at their June 2007 and September 2007 meetings.
The remaining study schedule is as follows:

- Alternatives Public Workshop     April/May 2008
- Preferred Alternative Public Meeting  Late 2008
- Public Hearing                   Mid-2009

The Community Representatives will continue to meet to review and discuss key issues as needed through the remainder of the Study.

**RECOMMENDED ACTION:**

No action required, presented as information only.

**Action by TCC and CAC:** Presented as information only; no action required.

**ATTACHMENTS:**

1. Capital Circle SW Proposed Alternative Corridors
# 3

Capital Cascade Trail
Segments 3 & 4
Design Consultant
Subject/Title: Capital Cascade Trail Segments 3 & 4 Design Consultant

Date: February 25, 2007
Requested By: Blueprint 2000 Staff
Contact Person: Dave Bright
Type of Item: Information

Statement of Issue:

Blueprint 2000 has completed the procurement of a design consultant for Segments 3 and 4 of the Capital Cascade Trail. Kimley-Horn and Associates has been selected by the Evaluation Committee and approved by the Intergovernmental Management Committee.

Supplemental Information:

The Committees have been advised of the procurement of design consultant services for the Capital Cascade Trail, and were involved with the recommendation to design Segments 3 and 4 concurrently.

The Request for Qualifications was advertised in October, and resulted in ten consulting teams submitting Qualification Statements on November 9 for consideration. The seven-member Evaluation Committee met on November 20, and scored and ranked the Qualification Statements, resulting in the following three short-listed firms:

- DRMP (Dyer, Riddle, Mills & Precourt)
- Kimley-Horn and Associates
- URS Corporation

Full proposals were received from the three firms on January 9, 2008; consultant oral presentations were held on January 23. Kimley-Horn and Associates was selected as the top ranked firm, and contract development negotiations are currently underway, and anticipated to be complete by late March.

As noted below, the Intergovernmental Agency, on September 17, 2007, authorized the project to be advertised, and for the Intergovernmental Management Committee to negotiate and award the contract.

Option 1: (approved September 17, 2007)

1. Initiate the Request for Qualifications (RFQ) and Request for Proposal (RFP) process for selection of a consultant to design the Capital Cascade Trail – Segment 3 and 4
combined from South Monroe Street to Munson Slough. The TCC will review and comment on the Scope of Services.

2. Authorize the design project budget not to exceed $5,740,320 (including contingency) which is the combined amount contained in the approved Blueprint 2000 Master Plan for Segment 3 and Segment 4 design and permitting phases.

3. Authorize modifications to the Master Plan and Capital Budget to accommodate combining the design and permitting phase for Segment 3 and 4.

4. Authorize the Intergovernmental Management Committee to advertise, select, negotiate and award a contract to the selected firm and if negotiations are unsuccessful to have the authority to select and negotiate with the next firm in sequence.

**RECOMMENDED ACTION:**

No action required, presented as information only.

**ATTACHMENT(S):**

RFP 0017-08-ER RC Score sheet.
## Final Scores/Ranking

**Sponsoring Agency:** Blueprint 2000 Intergovernmental Agency  
**Request for Proposal No:** 0017-08-ER-RC  
**Title/Description:** Design Consulting Services for Capital Cascade Trail (Segments Three & Four), Tallahassee, FL

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<tr>
<td>URS Corporation</td>
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</table>

**Recommended Firm:** Kimley-Horn and Associates

David W. Bright 1/24/08

**Date**

**Other Evaluation Committee Members**
Craig Barkve, John Buss, Mike Clark, Gary Phillips, Susan Tanski, Theresa Heiker

**Posted:**

**Removed:**
# 4

Capital Circle NW Landscaping and Regional Stormwater Pond Landscaping/Park
Agenda Item

SUBJECT/TITLE: Capital Circle NW Landscaping and Regional Stormwater Pond Landscaping/Park

Date: February 25, 2008
Requested By: Jim Davis
Contact Person: Steve A. Nichols
Type of Item: Information

STATEMENT OF ISSUE: The purpose of this agenda item is to inform the Board of the status of the solicitation for the Landscaping contract for Regional Pond 1 and the Capital Circle NW corridor from south of Tennessee Street to I-10. Construction procurement activities for this project are nearly complete. Recently Leon County Department of Public Works has expressed concerns on having the funding to maintain the Park and amenities.

SUPPLEMENTAL INFORMATION:
The project creates a 4,000 foot long multi-use trail around the Regional Stormwater Pond and installs hardscape items (benches, lighting). The project also installs landscaping in the Park and along the roadway from I-10 to south of Tennessee Street and along a portion of Tennessee Street. A budget of $1.2 million for the park amenities and landscaping construction was approved by the IA on September 17, 2007.

Three contractors responded to the Request For Qualifications (RFQ) process and all three will be provided an Invitation For Bid (IFB).

- CW Roberts Contracting, Inc.
- M of Tallahassee, Inc.
- Sandco, Inc.

NOTE: The issuance of the Invitation for Bids may be delayed based on Leon County’s concerns on being able to maintain the Park. The budget issue is to be scheduled for the County Commission’s meeting of February 26, and depending on the outcome, the Invitation For Bids will either be issued or deferred.

RECOMMENDED ACTION:
No action required, presented as information only.

Action by TCC and CAC: Presented as information only.

ATTACHMENT(S):
None
Regional Pond 1
Snail Update
Agenda Item

SUBJECT/TITLE: Regional Stormwater Pond 1 Snail Update

Date: February 25, 2008 Requested By: Blueprint 2000 Staff
Contact Person: Marcus Kelly Type of Item: Information

STATEMENT OF ISSUE:

This item updates the Agency on the efforts already undertaken and those proposed to help control the apple snail infestation at the Regional Stormwater Pond on West Tennessee Street constructed as part of the Capital Circle NW (CCNW) widening.

SUPPLEMENTAL INFORMATION

The Capital Circle NW (N1) Project, which includes the 15.3 acre regional storm-water facility (Pond #1), was Final Accepted from the contractor by FDOT on September 4, 2007. Soon after the aquatic plantings were installed in the pond (Spring 2007), exotic apple snails were observed invading the plants. Recognizing the snails could potentially destroy the new plantings until they were better established, and that the new plants were a significant cost investment and permit requirement, Blueprint met with FDOT, the Florida Fish & Wildlife Conservation Commission (FWC), and the Construction Team (DBT) to review potential options for corrective actions.

Potential impacts to the project environmental permits were reviewed, along with implications to the project warranty, final-completion schedule and the related early-finish incentive bonus to the contractor for completing the project early. Ultimately, a work-order for this additional work was processed for hand-removal of the snails and their eggs, which was the method recommended by FWC. This occurred in September 2007. The project has now been completed and final accepted by FDOT, and FDOT is processing the necessary documentation to convey ownership of the pond over to Leon County. (At this time FDOT still owns the Pond.)

However, the snails have returned since the initial removal process in September. This appears to be a statewide and regional problem, not just this specific pond, and no known method to totally eradicate the snails has been established yet. In the interest of salvaging a significant investment for the aquatic plantings, and in an effort to determine a potential long-term solution for possible eradication of the snails, Blueprint is researching other options. Currently, Blueprint is coordinating an effort with a local environmental laboratory group to utilize Bright Futures Program students to hand-remove the snails during the current dormant period for the plants and
the snails. Other “Trial Methods” to kill the adult and juvenile snails and egg masses are being reviewed and considered as well. Blueprint is coordinating this effort with FDOT, DEP, and the County. Efforts will be implemented once the proposals gain approval from all entities and affected permitting agencies.

This snail problem will impact other Blueprint, City, and County ponds already constructed or to be constructed in the future. For this reason Blueprint has allocated $3,500 for the investigation and implementation of suitable snail eradication/control techniques.

**RECOMMENDED ACTION:**

No action required, presented as information only.

**ATTACHMENT(S):**

None
# 6

Capital Cascade Trail
Segment 2 –
Design Update
SUBJECT/TITLE: Capital Cascade Trail: Segment 2 - Design Update

Date: February 25, 2008
Requested By: Staff
Contact Person: Gary Phillips
Type of Item: Information

STATEMENT OF ISSUE: This item provides the CAC with an update on the status of the Capital Cascade Trail: Segment 2 Design including:

- Amenities
- Permitting
- Funding
- Green Initiatives
- Contracting

SUPPLEMENTAL INFORMATION:

Amenities: Cascade Park 60% Amenity and Landscape plans have been completed and are summarized below:

- **Meridian Plaza and Stage**: The 150 foot diameter Plaza and Stage includes brick pavers, cut granite map of Florida, performance stage, stage production sound and lighting with a fabric shade structure for performers and park users. The completion of the Northwest quadrant of the Meridian Plaza is dependent upon the acquisition of the adjacent parcel (Coleman Building) currently owned by the state. (See Attachment 1)

- **Dancing Fountain**: Approximately 84 nozzles with individual lights and two levels of pressurized pumps comprise the interactive fountain system. The Dancing Fountain is 34’ x 22’ and will provide daytime and nighttime entertainment and serve as a destination point for area residents. A large shade trellis and adjacent trees will provide sitting and viewing opportunities. The amenity also includes an interpretive hydrological fountain with mist and rain. (See Attachment 1)

- **Cascade Fountain**: The cascade fountain (approximately 16 feet in diameter and a waterfall drop of 12 feet) will provide dramatic views of the recreated sinkhole. The Cascade Fountain will be experienced directly from several overlook areas within the park and from the park’s urban edge. (See Attachment 1)
• **Signature Bridges:** The A-Frame signature bridges are approximately 33 foot high with a 65 foot span. The two signature bridges define the perimeter of the naturally graded outdoor amphitheatre and align with the longitude and latitude of the Prime Meridian Marker. A private entity has agreed to donate the engineering services and pay for the signature bridges’ construction; therefore, Blueprint 2000 has directed Genesis Group to halt the design work of Garcia Bridge Engineers. (See Attachment 2)

• **Lake Hall School House:** The historic Lake Hall School House (circa 1870) will be relocated to Cascade Park and will tell the story of early African-American education. Adjacent to the School House will be a shaded orientation plaza, a restroom, and office structure. Bus and vehicular parking will be provided to serve the School House area. The Lake Hall School house will be located in close proximity to the John G. Riley Center located on East Jefferson Street and will become an extension of that facility. Currently, one of the six heirs is requesting payment for the school house property. Ms. Althemese Barnes is the point of contact for Blueprint and is facilitating the discussions with the property owners. Blueprint 2000 cannot pursue historic grants for this amenity until the building ownership/donation issue has been resolved. (See Attachment 3)

• **History Timeline Fence:** The History Timeline Fence and protective fence includes Fourteen (14) interpretive panels documenting milestones or events in Tallahassee’s history. (See Attachment 4)

• **Boca Chuba:** The outlet of the lower pond is of great importance for the control of flooding. It will be symbolized by the creation of the mythological City Flood Protector - Boca Chuba (Boca: mouth in Spanish, and Chuba: big in Apalachee). The stainless steel element includes three (3) fountain nozzles fed through a tube in the upper lip. (See Attachment 5)

• **Dog Park:** Bone Hill Dog Park will provide half-acre of Dog Park located just south of the CSX Railroad between Monroe Street and Gadsden Street. Parking, shade, water and dog pickup bag dispensers will be provided. The dog park will bring the dog-loving community to Cascade Park and provide additional informal security. Concerns have been raised by City Stormwater about the Dog Park location and potential water quality impacts to the St. Augustine Branch ditch. Blueprint is reevaluating the dog park feature. (See Attachment 6)

**Permitting:** COT Growth Management has approved the Natural Features Inventory and is currently reviewing the “Type A” Site Plan Application and Environmental Impact Assessment. Additional permitting reviews and approvals will be submitted and requested from the Florida Department of Environmental Protection, the Northwest Florida Water Management District, the Army Corps of Engineers and the Federal Emergency Management Agency.
Funding: The Capital Cascade Council – Co-Chaired by Representative Loranne Ausley and Ms. Janet Hinkle, working together with ZifferStansberry Advertising and Marketing are working to obtain donations from various public and private entities to assist with the cost of the park amenities. A fund raising goal of $10 Million has been established to cover the costs of the park amenities based on current cost estimates. The following donations have been obtained:

- Trail and Sidewalk Network: Capital Health Plan
- Signature Bridges: “to be announced”
- Dancing Fountain: Downtown CRA (anticipated)

Green Initiatives: As part of the project’s design and construction, Blueprint is evaluating various “green initiatives” as described below:

- **Pavement areas**
  Most sidewalks/trails will be concrete; possible green options include paver systems and flexi-pave in bump out areas, parking areas and some trail loops.

- **Solar Applications**
  Solar lighting within the Park will be investigated, including parking lots. Solar power on roof of the restroom and changing area will be provided. Waterless urinals, low flow toilets will also be constructed.

- **Landscaping**
  Native plantings, low irrigation requirements. Design and construct re-use water lines now and utilize once re-use water is available.

- **Asphalt**
  Reuse/recycle asphalt, concrete/stones if possible. Use of a lighter asphalt color; higher Solar Reflective Index (SRI) will be considered.

- **Lake Hall Schoolhouse Site**
  Maximize natural lighting/cooling with orientation of building.

- **Recycled Material**
  Use recycled plastic for decking, benches will be investigated.

Contracting: The initially proposed construction delivery method for this project was design-bid-build. On January 30, Blueprint 2000 staff held a public meeting with local construction and contracting representatives to receive input on how to insure maximum quality while maintaining reasonable construction costs and contracting flexibility. Acquisition of Construction Engineering Inspection services and the use of Value Engineering were also reviewed. The following delivery methods were discussed:

- Construction Management @ Risk
- Design/Build
- Design-Bid-Build with multiple contracts
Further staff discussions will be scheduled to determine the preferred construction delivery method and will result in the proper scope of services and procurement documents to advertise Segment 2 for construction later this year.

**RECOMMENDED ACTION:**

No action required, presented as information only.

**ATTACHMENT(S):**

Attachment 1 - Meridian Plaza and Stage, Dancing Fountain, Cascade Fountain
Attachment 2 - Signature Bridges
Attachment 3 - Lake Hall School House – Upper Site Plan
Attachment 4 - Historic Timeline Fence
Attachment 5 - Boca Chuba
Attachment 6 - Dog Park
27 STEEL FENCE COMBINATIONS
20 CAST STONE COLUMNS

HISTORY FENCE - ELEVATION

1' = 1"0

HISTORY FENCE - PLAN

1/8" = 1'-0

HISTORY FENCE - PANEL ELEVATION

1/8" = 1'-0

HISTORY FENCE - PLAN VIEW

1' = 1/8
# 7

FDOT’s Future Right-of-Way Trends
STATEMENT OF ISSUE:

To highlight the current status of the Florida Department of Transportation’s (FDOT) right-of-way budget, upcoming projects and general trends for its future, as presented by FDOT’s District IV General Counsel during the Florida Bar’s Eminent Domain Committee’s mid-year meeting in Miami, Florida on January 18, 2007. Information only.

SUPPLEMENTAL INFORMATION:

FDOT District IV’s General Counsel, Linda Nelson, presented an informative and thought provoking Power Point presentation on past, present and future facts and trends regarding FDOT’s right-of-way budget and project status during the Florida Bar’s Eminent Domain Committee’s mid-year meeting in Miami on January 18, 2008.

Ms. Nelson’s presentation, titled “Moving Forward Together”, challenged the eminent domain lawyers in the audience to look beyond FDOT’s usual process of acquiring right-of-way for constructing new or expanding old facilities to the future in which FDOT will rely on more efficient operation of its existing system through practices such as public-private partnerships and innovative financing.

While District IV, which is located in South Florida and includes the counties of Broward, Palm Beach, Martin, St. Lucie and Indian River, is certainly more developed and congested than Florida’s Panhandle, it is safe to assume the trends experienced by South Florida will have impacts on future growth throughout the state. As a result, Blueprint believes the following statistics and information from Ms. Nelson’s presentation are worth highlighting:

- Florida in 2025
  - 24.4 million residents
  - 5.8 million senior citizens
  - 11.6 million jobs
  - 92 million visitors
  - 1.5 million tons of freight
Florida’s Intrastate Highway System (FIHS) as of January 1, 2007, consisted of 4,071 miles, with only 103 new miles proposed within FDOT’s Five Year Work Program.

Trends in Mobility and Demand on the FIHS
- Continued growth will increase system demands and reduce mobility
  - Since 1995
    - FIHS lane miles has increased by less than 20%
    - Florida’s population has increased by over 20%
    - Daily vehicle miles of travel have increased by almost 40%
    - Number of hours of delay an individual experiences in traffic has increased by almost 80%

State Revenue Impacts
- Over fifteen years growth from traditional transportation revenue sources has been robust or stable.
- FY 05/06 actual receipts were $14 million below estimate.

FDOT’s November 2006 Revenue Estimating Conference (REC) reduced forecasted revenues for transportation, with a negative impact of $150 million on the 5-Year Work Program.

Through December 2006, FY 06/07 actual receipts were $19.7 million below the revised REC estimates.

November 2007 REC reduced FDOT’s 5-year Work Program by $1.4 billion
- Primary reasons for reduction
  - Lower than expected motor fuel consumption.
  - Shift in vehicle registration from large to medium vehicles.

The State Wide Right-of-Way Land Tentative Work Program predicts a steady decline in revenues from almost $700 million in FY 07/08 to slightly more than $200 million for FY 11/12.

Right-of-Way costs continue to escalate while the number of parcels actually acquired continues to decrease.
- From FY 95/96 until FY 06/07, the right-of-way expenditures have increased from approximately $35.5 million to over $55.5 million while during the same period the number of parcels acquired has decreased from a high of 3,500 to less than 1,000.

For Example, in District IV from FY 02/03 through FY 06/07 the number of new parcels acquired decreased from a high of 128 to only nine parcels.
Example of a District IV Project Past and Future
- I-595 from I-75 to I-95 (10.5 miles)
- 1984: Project required 550 parcels
- Road opened 1989
- By 1994: already over capacity, although believed to be viable until 2020
- I-595 2008 Project only requires four parcels, less than 50,000 square feet
- Will reuse existing lanes and reverse center lanes during peak hours
- The drainage system is being designed to be joint use with private developers
- Will be a P3 Project (public-private partnership)

Future Trends for FDOT
- Future of FDOT will be to focus on Operation versus Expansion
- Utilize Public-Private Partnerships to provide public with a variety of benefits
  - benefit from private expertise and specialized management
  - accelerate high priority projects
  - promote entrepreneurial development
  - transfer new technologies and engineering techniques and risk
  - capitalize on additional sources of private equity and flexible corporate debt structures

Summary of House Bill 985 (P3)
- Legislature approved changes to Section 334.30, Florida Statutes during its 2007 legislative session in HB 985.
- Governor signed into law on June 19, 2007, effective date of July 1, 2007.
- P3 projects owned by FDOT upon completion or termination of P3 agreement.
- Clarifies FDOT may use innovative financing techniques.
- Key changes include:
  - leasing of existing toll facilities and P3 projects
  - shadow tolls
  - terms at 50, or up to 75 years may be approved by Secretary of Department, anything greater will have to be approved by legislature
  - limits overall state commitments for P3 projects to 15% of total federal and state funding in any given year (approximately $1 billion – Federal and State revenue for FY 2008 is approximately $6.8 billion).
- P3 projects must meet all planning and environmental requirements before moving forward.
- Financial security package includes combination of surety bonds, letters of credit, parent company guarantees and related items.

RECOMMENDED ACTION:
No action required; presented as information only.

ACTION BY CAC:
None.
# 8a/8b

CAC Minutes

(October 18, 2007 and December 6, 2007)
Terence Hinson called the Citizens Advisory Committee meeting to order at 4:34 p.m.

**Committee Members present:**

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<td>Terence Hinson</td>
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<td>Jess Van Dyke</td>
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<td>Tom O’Steen</td>
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<td>Lamar Taylor (Appointment Effective Nov. 1)</td>
<td>Hugh Brown (Awaiting Board Confirmation)</td>
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<td>Kathy Archibald (via phone)</td>
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**Guests/Presenters/Staff:**

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<td>Dave Bright</td>
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<td>Lindsey Cole</td>
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<td>Ed DePuy, IA Chairman</td>
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**Agenda Modifications**

There were none.

**Presentations/Discussion**

**Item #7: Outgoing CAC Members**

Dave Bright requested that current and new CAC members and Staff introduce themselves to help the newly appointed members become acquainted. Following that Commissioner Ed DePuy, Chairman of the Leon County Board of County Commissioners and Chairman of the Intergovernmental Agency, presented certificates of appreciation to Michael Sheridan, Anita Davis, and Terence Hinson for their years of service on the Citizen’s Advisory Committee.
Information Items

**Item #1: Leveraging Update**

Dave Bright stated that the item was self explanatory but proceeded with brief updates for the committee. He stated that staff would be submitting on October 26, a Water Management District grant in the amount of $750,000 to help construct the Broadmoor Pond, which was part of the Capital Circle NW/SW project. Additionally, the Transportation Enhancement Grant for the bridge over South Monroe for the Capital Cascade Trail was ranked #1 by the CRTPA, therefore it would be moving forward to FDOT for potential funding. Typically Enhancement grants are funded in the 5th year of the work program (2012) and that fit closely with the proposed construction schedule for Capital Cascade, Segments 2 & 3. Mr. Bright stated that Blueprint could construct it in advance, with FDOT reimbursing Blueprint when the funds were actually put into the work program. He further stated that staff had submitted a Transportation Regional Enhancement Program Application to FDOT; he was unsure if it would be funded however the CRTPA ranked Capital Circle South (Woodville to Crawfordville) as their #1 TRIP application. Staff should know in late 2007, after the preliminary work program became available, if it would be selected for funding.

Kathy Archibald asked about the 9-acre pond that would be used to treat the 326-acre watershed. She questioned if it would treat the entire watershed or only a portion. Mr. Bright clarified that it was the Broadmoor Estates area and that there were four ponds that would be constructed for the project. The Broadmoor Pond would capture about 43% of the watershed. He further stated that the Broadmoor Pond itself only drained about 137-acres of the total watershed but the four ponds combined would treat all 326 acres. Furthermore, it was the second pond within the Lake Munson basin because the Regional Stormwater Pond 1, on West Tennessee Street, retrofitted the entire West Tharpe watershed.

Phil Maher stated that Blueprint received some good news; Jim Davis was contacted by Capital Health Plan (CHP) and they had agreed to fund all of the trails in Capital Cascade Park. This was the first private contribution to the marketing campaign. It would coincide with their 25th Anniversary celebration by contributing to wellness within the community. Jim Davis stated that Blueprint was very excited about it; an official press release would be forthcoming.

**Item #2: 2008 CAC, TCC, and IA Meeting Dates**

This item was informational only.

**Item #3: Capital Circle NW Landscaping and Regional Pond Park Construction Procurement**

Dave Bright stated that the agenda item was to continue the information flow on the landscaping on Capital Circle NW from I-10 to south of US 90 and the park improvement proposed around the Regional Stormwater Pond 1. Additionally, the RFQ was out and Blueprint was awaiting
qualification statements. Staff would review them, select two or three, then issue a request for bids for the construction. A handout was provided with examples of potential types of plants to be used. The idea was to have the project under construction by early 2008.

Kathy Archibald asked if it was the same pond with the snails and mentioned that she thought that the prices where already settled for the landscaping, along with the amenities (i.e. sidewalks) during the last meeting. Mr. Bright confirmed that it was the same pond but stated that the previous prices were for the wetland planning that went into the pond on the littoral shelf. As far as the amenities around the pond, those were not initially funded until Blueprint received funding from Florida Fish and Wildlife Conservation Commission (FWC) for the wetland plantings which released funding to be used for the Park. Ms. Archibald also asked about the planting along the Highway. She wanted clarification regarding where the plants would be located; along the side in the right-of-way or the median. Dave Bright stated that they would be only in the median. Steve Nichols clarified that FDOT would review the issue of the 40 ft space on either side of the Live Oak trees. Mr. Bright added that Plan shows landscaping along a portion of the edge right-of-way on West Tennessee Street, along with Capital Circle NW.

**Item #4: Regional Pond Snail Update**

Dave Bright gave an update on the removal of the snails from the Regional Stormwater Pond 1. Steve Nichols stated that while harvesting had been completed, some snails remained. FDOT removed some and found that alum did soften their shells enough for a parasite to kill them. As of then, Blueprint did not have a cure.

Jess Van Dyke stated that he was a little pessimistic about the pond and the potential of the plants’ survival, and suggested again the use of Bald Cypress. Mr. Van Dyke also stated that the problem was not just in this pond but also in Gum Swamp, the Lake Munson watershed, Lake Lafayette, and Lake Jackson. He reminded the committee that the snails are not edible, and carry a parasite, the rat lung worm. He stated that the University of Florida was currently studying the snails, but had very little success in eliminating them.

Mr. Van Dyke stated that there was no viable option in terms of reducing the snail population except by hand removal. Jim Davis stated that it was not a unique problem for Blueprint that it had become a regional issue. Additionally, FDOT had no specific plans or date for beginning alum injections; they would continue to work with UF for a solution.

**Consent Items**

**Item #5: CAC Minutes: August 23, 2007**

Kevin McGorty made a motion to accept the minutes. Jerry Conger seconded the motion; it passed unanimously.
Item #6: CAC Appointments

Jim Davis stated that a field tour of the Blueprint projects would be held on October 29, 2007 from 1-5 pm for new members. Terence Hinson moved to approve Hugh Brown and Wilson Barnes as CAC members. Anita Davis seconded the motion; it passed unanimously.

Item #8: Capital Cascade Trail Segments 3 & 4 Design Services

Dave Bright stated that the design for Segments 3 and 4 would be completed concurrently as recommended by the TCC and CAC; the IA concurred with this recommendation. The Request for Qualifications (RFQ) for Design Services would be out soon and he hoped that Blueprint would be making the final selection at the beginning of 2008. The Scope of Services would be reviewed by a subcommittee from the TCC. Gary Phillips stated that Blueprint wanted input from CAC members regarding the design of Segments 3 and 4.

Mr. Phillips stated that the vision of the EECC had been accomplished in the master plan, and that the concept would be reviewed and refined during design. Staff would develop the design, to 60%, for Segments 3 and 4. The issue would be presented to the IA later for a decision on the next segment to be constructed. Mr. Phillips stated that the advantage in doing segment 3 next was that there were other on-going projects with the City that Blueprint could coordinate with.

Mr. Phillips stated that once 60% designs were completed Blueprint could begin to acquire right-of-way. There was also the possibility of constructing some ponds in Segment 3 ahead of schedule. As far as permitting was concerned, he stated that it would be very similar to Segment 2 and the amenities; there were wetland environments, educational activities, a boardwalk and nature park. The idea was to build on the current concept during the design phase and look at alum injection and the water quality treatment in Segment 3 and 4. However technical details of the Scope would need to be worked out with the TCC subcommittee.

Jim Davis stated that the general trail concept had been approved by the Board. He stated that a few issues had surfaced which might be cause for change; For example, the proposed Myers Commercial Park stormwater pond was one; the owners wanted a significant amount of money for the property. Blueprint had the option to do an Order of Taking, but it would be very expensive. Another issue Blueprint was facing was the construction of FAMU Way. The City of Tallahassee was under pressure to finish that project soon. It has been proposed to coordinate the Capital Cascade project with the FAMU Way project, especially in the area of right-of-way acquisition. Unfortunately that may not happen due to the City’s desire to move very quickly on FAMU Way.

Whether Blueprint decided to do Segment 3 or 4, the plan was to have one finished in approximately 2010. The City anticipated the completion of FAMU Way in 2009. If Blueprint was able to clearly identify the requirements and coordinate it with the City they had the
potential to save a considerable amount of money on the right-of-way. There were still many variables with this project, and many unanswered questions. The City was possibly going to use stormwater storage in the ponds that Blueprint would construct. In cooperation with the City it was possible that they would build the necessary stormwater ponds before they could begin construction on FAMU Way.

Ms. Archibald asked if there would be opportunities for people to enjoy the amenities, with a possibility of a canoe/boat landing along the trail near the Myers Industrial Park. She also questioned the possibility of receiving HUD funding to repair dilapidated houses in the Stearns-Mosley area, etc. She stated that it was a part of Tallahassee that had significant history, and she felt it was important to preserve that historic district.

Mr. Davis stated that there would be a very low flow of water in the stream at that point. He was concerned that there would not be enough water to support the canoes. Furthermore there would be amenities included at the Myers Industrial Park.

Jess Van Dyke, mentioned a recent development in the county Stormwater ponds. He stated that clay had been used to stabilize the shorelines and the clay particles were actually harmful to the ponds. Mr. Van Dyke stated that he was very concerned about transporting clay to meet engineering requirements, rather than have the ponds look “perfect.” Mr. Davis mentioned the possibility of a problem with ERP and their requirements preventing the water percolating into the aquifer.

Mr. Michael Sheridan reiterated Ms. Archibald’s point about the recreational amenities and stated that “the lack of water is irrelevant.” He suggested the idea of a “put in” and “take out spot,” stating that there would be times when water would be present.

Ms. Archibald stated that she did not want to see Stearns-Mosley become student housing and wanted to ensure that it was preserved as a neighborhood. The flag needed to be raised so that Tallahassee did not lose an old part of the community if nothing was done. Dave Bright stated that he would contact the Planning Department regarding the proposed uses for the area; he was aware that other City Departments had addressed issues related to future land uses and redevelopment in the Stearns-Mosley neighborhood.

Kevin McGorty commented that it was within the scope of Blueprint to partner and to seek partnerships regarding FAMU Way as well as the stabilization of that neighborhood, with Tallahassee Trust and Thomasville Land Mark. Mr. McGorty was shocked by the lack of thinking in regards to renovations in Frenchtown, or other areas that could utilize restoration funds. He further stated that the neighborhood was an amenity to the entire project.

Mr. McGorty stated that Blueprint had control over the design of the trail and suggested they try to make it a more interesting experience. Nancy Miller, asked staff to consider creating a connection to Railroad Square as well as considering Ms. Archibald and Mr. Sheridan’s comments on canoeing but applying them in Segment 4, rather than Segment 3 to make it more of an outdoor experience. Ms. Archibald suggested including a trail link towards the heart of
Gaines Street, in an attempt to interface with that plan. Mr. Bright stated that the City had acquired some abandoned railroad right-of-way to extend the St. Marks trail closer to Gaines Street.

Michael Sheridan stated that through his involvement with the Council on Culture and the Arts (COCA), he was aware that the performing arts center had shifted toward gathering public and private sector funds. It was a 3-4 year plan; during that time the Johns Building site would be held. A project that COCA was still running was the “Arts Park on Gaines,” and the First Friday event at Railroad Square drew 3,000 people at the previous Friday (10/5/07). He stated that it was happening and was moving very rapidly. The connectivity would be an economic driver for Gaines Street.

Harry Reed, with the CRTPA stated that his Agency would be kicking off a major bicycle/pedestrian plan for the entire region in 2008. One concern was the heavy pedestrian traffic from the colleges, but there were plans to interconnect the area. A major problem with Gaines Street, he stated, was the narrowing of the road and where all traffic/people would go. There were several issues that needed to be resolved, with a regional mobility plan.

Gregg Patterson encouraged the CAC and staff to “dream big.” He stated that Blueprint had the opportunity to build something that could define Tallahassee, give it a sense of place, and provide Tallahassee with a place to gather and a place with recreation.

Harry Reed spoke in regards to budgets and the option for tomorrow. He stated that the key was to plan for the future. Michael Sheridan stated an objection that the one percent sales tax would generate the projected amounts. Blueprint has the opportunity to attract people to Tallahassee by providing the amenities, while spending the money. Mr. Sheridan says, “Let’s dream a little bit bigger.”

Jim Davis stated that the concept plan was shown on the map, and the design phase would include additional public information meetings to gather all the different information, in order to fine tune the plan and make that connection. Ms. Miller asked about the electric distribution station in Segment 3 and what was going on with that. Mr. Davis stated that it would cost roughly $8,000,000 to relocate that, if the City was even able to find a place to relocate it.

Terence Hinson inquired about FAMU Way being four lanes and Mr. Bright stated that it would be two lanes, along with bike lanes. Mr. Davis stated that one problem about doing Gaines Street early, would be in providing a corridor while it was under renovations.

Dave Bright briefly updated the CAC on Cascade Park Segment 2 stormwater management. He stated that the 50% design plans would be submitted soon with plans to start construction in 2009. There would be a public workshop on October 25, 2007 in the City Commission Chambers at 4pm. Terence Hinson stated that Capital Cascade Trail was a key piece for the city by providing potential revenue in the sense of tourism.
Citizens To Be Heard

There were none.

Items From Members Of The Committee

There were none.

Adjourn

Michael Sheridan moved to adjourn the meeting; Nancy Miller seconded the motion. The meeting adjourned at 6:02 p.m.
Jerry Conger called the Citizens Advisory Committee meeting to order at 4:37 p.m.

**Committee Members present:**

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<td>Jerry Conger</td>
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**Guests/Presenters/Staff:**

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<td>Jim Shepherd</td>
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<td>Steve Hodges</td>
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**Agenda Modifications**

There were none, however, Dave Bright noted that Jim Davis would like to discuss issues related to the Performance Audit if time permitted and that a meeting with previous residents of the Smokey Hollow Neighborhood was scheduled to follow the CAC meeting at 6:30.

**Presentations/Discussion**

**Item #7: Incoming CAC Members**

Dave Bright recognized the three new members of the CAC who were approved for membership by the Intergovernmental Agency in September: Lamar Taylor, Scott Balog, and Wilson Barnes.
Information Items

**Item #1: Leveraging Update**

Dave Bright mentioned the status of the South Monroe Street Bridge Transportation Enhancement Grant that was submitted to the Capital Region Transportation Planning Agency (CRTPA) and was ranked the number one priority from Tallahassee-Leon County. The “Capital Connector Bridge” project had been submitted by CRTPA to the Department of Transportation – District 3, unfortunately due to the lack of funds, it has not been funded in the Draft FY 2009-FY 2013 Work Program. It could, and likely would be, resubmitted next fiscal year, and if it got into the budget, Blueprint 2000 could be reimbursed for the cost if it was already built.

Jim Davis stated that Blueprint was not awarded the Transportation Regional Incentive Program Grant (TRIP) for the widening of Capital Circle between Woodville and Crawfordville Roads. He stated that he was not surprised based on the current funding problems and was happy to have received 95% of the District’s TRIP funds for the previous years. The good news was that the Woodville to Crawfordville project was the number one TRIP project for the CRTPA.

Mr. Davis also gave a brief update on the Capital Cascade Segment 2 Fundraising campaign. He noted that the Sales Tax revenue was down 4%, but as a whole, the Blueprint Master Plan was fine. If that decline was to be tracked for the full term of the Program, $15,000,000 would be lost from the Master Plan as unrealized revenue.

**Item #2: Design Services for Capital Cascade Trail Segments 3 & 4**

Mr. Bright stated that the request for qualification statements were reviewed by the Evaluation Committee and resulted in three firms being short-listed: Dyer, Riddle, Mills & Precourt (DRMP), Kimley-Horn and Associates, and URS Corporation. A Pre-proposal Conference with the firms was scheduled for Wednesday, December 12, 2007, in order for the firms to ask questions about the project, and for information from the Purchasing and MBE Offices. The Proposals were due January 9, 2008. Oral presentations were scheduled for January 23, 2008 with scoring and ranking immediately following the presentations. By the next CAC meeting Blueprint would have chosen a design consulting firm for Segments 3 & 4.

Mr. Davis added that he was very pleased with the short-listed firms. He stated that they were all high quality firms and had previously worked with Blueprint.

Consent Items

**Item #3: CAC Minutes: October 18, 2007**

Kevin McGorty made a motion to amend the minutes on page 5, in the 7th paragraph. Mr. McGorty indicated the reference to “Frenchtown” should be for “Stearns-Mosley”.
Jess Van Dyke also requested elimination of the first sentence on page 3, in the 5th paragraph related to reducing the snail population by hand removal.

**Diana Norwood made a motion to accept the amended minutes. Kathy Archibald seconded the motion as amended; it passed unanimously, as amended.**

### Presentations/Discussion

**Item #4: Election of CAC Chairman and Vice-Chairman**

Kathy Archibald moved to nominate Jerry Conger as Chairman and Tom O'Steen as Vice Chairman. Diana Norwood seconded the motion, and it passed unanimously.

**Item #5: Capital Cascade Trail Segments 3 & 4 Background Issues**

Mr. Bright noted that this Agenda Item had been scheduled as a result of several questions brought up at the last CAC meeting concerning issues and projects along Segments 3 and 4 which were being completed or addressed by other Departments.

Mr. Bright introduced Steve Hodges from the Planning Department. He stated that Mr. Hodges would provide the committee with information on the proposed extension of the St. Marks Trail, north to Gaines Street.

Mr. Hodges distributed several handouts: a graphic aerial, a map of Lake Elberta and an image of the intersection of Lake Bradford and Gaines Street and spoke briefly of the project. The key points were that the City would like to acquire property from CSX and the Seminole Boosters (southeast corner of Lake Bradford Road and Gaines Street) in order to build a right turn lane from Lake Bradford to Gaines. This property acquisition would possibly get the land needed to make the Trail connection up to Gaines. Park and trail improvements at Lake Elberta, which was intended to serve as an interim trail head, was currently being permitted. The idea was to extend the trail north across Gamble Street to the Gaines/Lake Bradford intersection.

Rick McCraw, with the City of Tallahassee Economic Development Department, addressed issues related to the Stearns Mosley Neighborhood and areas along Gaines Street. Mr. McCraw discussed the locations of the property that the City owned around those neighborhoods and some of the options and tentative plans for it. The City was looking at a Landscaping Plan for Gaines Street but had come across two basic problems; one being that there was not enough right-of-way to put in landscape. The City made a decision to keep Gaines Street as a two-way street, which made it hard to acquire more right-of-way. The other issue was the amount of contamination that was in the soil around Gaines Street. Landscaping cannot be planted very deep. Additionally, the City was asked to relocate the utilities to either the right-of-way or to Madison Street.

Kevin McGorty asked if there was a plan for the business in the Gaines Street area that would guide them in updating their facades to make the businesses look more uniform. Mr. McCraw
stated, to some extent, that there will be design standards to enforce these changes. The idea is to give the Gaines street look an urban design feeling.

Mr. Bright stated that the Gaines Street corridor has at least a twenty year history in its attempt to get a PD&E completed. He stated that staff can keep the EECC and others advised of those other meetings for the Gaines Street project for those who are interested in providing input on that.

Mr. McCraw also stated that as for the Stearns-Mosley area, the area is close to both universities and has a lot of investor owned property in that area, both of which make it very susceptible to more high density development (versus keeping it in its current state). The FAMU Way extension could help open the area up by placing it near a new roadway.

Kevin McGorty stated that there are a lot of parallels with Stearns-Mosley and Frenchtown, being that there is high absentee ownership. The city has a commitment to keeping residential in Frenchtown, and that may not be the case here. He stated that this is a policy that the EECC was very cognitive about. The big parallel is that the City had a commitment to keep it a viable single family/residential in Frenchtown. Mr. McGorty also stated that in the original vision for Stearns-Mosley, that the EECC, thought that is should be a designated viable residential area, while keeping the ethnic character of Frenchtown.

Kathy Archibald stated that when the EECC started their work, the Stearns-Mosley neighborhood was still a fairly viable residential neighborhood and was made a priority that it needed to have some protection put on it and programs to bring the houses up to code. Ms. Archibald also stated that this area was populated with affordable housing opportunity, and as the city builds up it could become multimillion dollar penthouses, which will skew the economic diversity that was there and sacrifice the diversity for gentrification.

Mr. McGorty brought up the Firestone Building with some concern of tearing it down and losing more of Tallahassee’s history. Mr. Davis stated that this piece of property is of concern with a lot of people, but it is not a high priority right now because of other issues. The City has its eyes on acquiring that block. Gregg Patterson mentioned that in Chattanooga, they created a separate entity and acquired all of this property that allowed them to avoid the property rights issue, which allowed them to preserve the architecture and help develop the neighborhood. Mr. Patterson said that by having private investors is the only way that he could see that would allow COT to overcome this issue.

Mr. McGorty summed the conversation up by saying that Blueprint 200 was created because of an attempt to add a holistic vision that brought in economic development, brought in livable cities, and brought in design. It is very important to keep this vision in terms of livable cities, and diversity of neighborhoods as part of this fabric and this whole effort that is trying to be achieved here. Kathy Archibald mentioned that it might be time for the EECC to reconvene and go to the city and county commission to remind them of those programmatic elements of Blueprint 2000, versus just the projects.
Mr. Bright introduced the last speaker, Bill Woolery, with the City of Tallahassee Public Works Department, to address the FAMU Way extension issues.

Mr. Woolery, stated that the City of Tallahassee would eventually take ownership of Gaines Street and the City will build the FAMU Way extension. The City of Tallahassee is working with DOT to get Gaines turned over to the City, hopefully within the next 90 to 120 days, and looking into the contamination along the corridor. Another issue is the utility relocations. Those issues are the first steps that need to happen before several other issues can be addressed. The Commission has adopted the concept of the two-lane Gaines Street, with parking on both sides. Staff was instructed to develop an implementation plan/schedule for the overall project, and subsequently, it was adopted and the City started on several project-related elements. Within this agreement there were several elements that needed to occur first: two-way Pensacola Street out to Jefferson Street (near the Stadium), two-way Madison Street to the St. Augustine Street connection, and add a north-south movement at the Gaines Street-Lake Bradford intersection. These items are crucial to everything else happening.

The city started the PD&E study on the FAMU Way extension, and formed a staff group from most of the departments in the City, including Blueprint 2000, FAMU, and FSU, and developed a concept. There were three alternative concepts that were identified in the scope that were mandatory for review. After a process of elimination, there are now two concepts that morphed into one. The Department plans to go to the City Commission after the first of the year to study the third alternative.

Kathy Archibald asked if there was an original plan that included Jackson Bluff running south of Gay Street. Mr. Woolery confirmed Mrs. Archibald question and added that the concept, Saint Francis, had been approved by commission but because of the conflict with the turn around and the railroad, it resulted in another alternative.

Jim Davis stated that one problem with the Jackson Bluff extension was because you couldn’t get thru the All Saints neighborhood east of Railroad Avenue. Mr. Davis stated that if concept three is in fact adopted, then Blueprint 2000’s plan to participate cooperatively between the City and Blueprint for construction dissipates. Mr. Davis stated that with that alternative there is not a whole lot of right-of-way that Blueprint 2000 can acquire that can be shared between the St. Augustine Branch and the roadway. Mr. Davis stated that the good thing is that, since the City is delaying this, that Blueprint can go ahead and do the design for Segment 3 & 4, which will go on concurrently.

Mr. Davis mentioned that Blueprint was still in negotiation with the owners to acquire the Myers Industrial Park, and Blueprint has made an offer.

Mr. Davis also mentioned that it was brought to his attention that if Blueprint would discontinue conducting the performance audits, it would save Blueprint $22,000 annually. The Bylaws require Blueprint to do the audit, so it they would have to be amended to do it. Mr. Davis wanted to get feedback from the CAC as to whether or not the audit was still necessary, and if
they are worth spending that amount of money on them. Diana Norwood mentioned another idea of rather than doing the audits, annually, to maybe biannually. Gregg Patterson stated that he understood the cost and stated that Blueprint 2000 has does a tremendous job, but doesn’t think that it would be a good idea to discontinue the audits.

Kathy Archibald stated that there was a huge distrust in the community in the past about Government’s ability to use this money efficiently and to do what was promised. The EECC saw this in the public and that the performance audit was a key part of the confidence that the public had. The audit allows oversight that the work would be reviewed, and it gave the community the confidence that someone was looking after the money and projects.

Jerry Conger stated this economic downturn, and with the short fall of tax receipts, sooner or later it will become very serious to look at the amount of money that would be allocated to Blueprint 2000 and this performance audit will be one way to stay on top of that.

Kevin McGorty stated that if we can do this Program well, then this will provide and support other referendums needed in this community and this accountability will help those efforts in the future.

Jim Davis mentioned that he was going down to Gainesville to make a presentation and it will be the second time Blueprint has made this presentation. Blueprint visited Hillsborough County to explain how we are doing business. Regarding sensitive lands, Blueprint is still in the process of working with The Nature Conservancy to acquire the 202 acres near Wood Sink in the Headwaters of St. Marks and that conversations are on going and doesn’t think that it is going to be a problem. The land is already protected. Near Capital Circle Northwest, there is a Request for Bids out to develop the stormwater pond into community park, with landscaping and a trail. This does not include the pond close to I-10, which was part of DOT design and out of Blueprint’s control.

Capital Circle NW/SW is still under design, and for the study of Capital Circle SW, the consultant is starting the analysis of the several routes, which are due fairly soon. Blueprint is looking at the Broadmoor Pond, and bought some land to make another 15 acre Stormwater pond, and the right-of-way for Capital Circle NW/SW is still being. For Capital Circle from Woodville to Crawfordville, Blueprint has acquired about 85% of the right-of-way, at no cost to us. The property is in hand, our stormwater ponds have been sized but this was done under the old permitting requirements, not under the new requirements. We will have to revisit this under the new requirement, by recalculating the size of the ponds. Then the amount of right-of-way that is necessary, and based on that, go back to the Forest Service to get more land. Blueprint saved millions of dollars in right-of-way due to the Forest Service donations. Blueprint has talked to DOT for TRIP money. Blueprint Master Plan is getting very tight with money, and with the housing market going down, right-of-way should go down in cost, but it seem not to be happening. Our right-of-way incentive policy is still working very well. Capital Circle from Tram to Woodville, moving right along, ahead of schedule, so far on budget. Capital Circle from Tram up to Connie Drive, is on schedule, on budget, and Jim was very pleased about that. Capital Cascade Trail, has had wonderful press in the newspaper. A good fundraising kickoff
was held on December 5. The team of Janet Hinkel, Lorraine Ausley, Gil Ziffer, Gail Stansberry-Ziffer are doing a wonderful job. Jim noted that Capital Health Plan has made a large donation, while there is also another potential significant donor that is interested in sponsoring the stage.

Citizens To Be Heard

There were none.

Items From Members Of The Committee

There were none.

Adjourn

Kathy Archibald moved to adjourn the meeting; Kevin McGorty seconded the motion. The meeting adjourned at 6:22 p.m.
# 9

IA Meeting Minutes:
September 17, 2008
Item #9

Chairman Ed DePuy called the meeting to order at 5:15 p.m.

Chairman DePuy asked Bob Inzer, Leon County Clerk of Courts and Blueprint 2000 Finance Committee Chairman, to come forward and inform the Board about the issuance of the $78M bond issuance.
Mr. Inzer stated that he also serves as the Clerk for the Blueprint 2000 organization. He stated that he worked closely with Blueprint 2000 staff and consultants and that during the process the Agency’s rating had been upgraded. He further stated that staff represented the Board and the community very well. Mr. Inzer recognized Mr. Davis, Blueprint 2000 Executive Director; Mr. Maher, Blueprint 2000 Finance Manager; Jolinda Herring, Bond Counsel, Bryant Miller and Oliver and John Forney Director of Public Finance, Raymond James and Associates for their efforts in making the transaction extremely successful.

Commissioner Debbie Lightsey stated that in a time of great uncertainty in the markets it was a huge vote of confidence as shown in the favorable interest rate and it was a testimony to the way that Blueprint had conducted itself. She stated that this was a testimony to Jim Davis and his staff.

I. AGENDA MODIFICATIONS

Mr. Davis stated that there were several agenda modifications that had been provided to the Board. He stated that 2 items were added to the agenda, Item #100, Amendment to the 2003 Series Bond Resolution (Consent) and Item #22, Capital Circle SE: Tram to Woodville (E2 Project) Right-of-Way Funding (Discussions). He further stated that supplemental information was provided in the remaining five items; Item #9, Capital Circle NW/SW: Orange Ave to W. Tennessee St.- ROW Acquisition and Resolution; Item #10 Citizen’s Advisory Committee Appointment (Wilson Barnes Application); Item #16, Capital Circle NW/SW: US 90 to Orange Ave.- Final Design; Item #18, Capital Cascade Trail Segment 2 Supplemental Services Approval; Item #20, FY 2008 Blueprint Operating Budget. He stated that he would make sure to highlight those changes as the items were being reviewed.

Commissioner Sauls moved to accept the agenda modifications. Commissioner Dailey seconded the motion. The motion carried unanimously 11-0.

II. CITIZEN’S ADVISORY COMMITTEE (CAC) CHAIRMANS REPORT

Mr. Terence Hinson stated that the CAC was excited by the presentation provided by Mr. Gil Ziffer, ZifferStansberry Advertising Public Relations, provided regarding the Capital Cascades Park project. He stated that there were also four CAC appointments to be discussed for approval and that the Capital City Chamber of Commerce would be presenting the name of Hugh Brown for approval. He further stated that the largest part of the discussion had to do with the weighting of the evaluation criteria for the Capital Circle SW PD&E study. He mentioned that there was lengthy discussion of 4 topics of those criteria, (1.) Wetlands, (2.) Vegetation and Wildlife, (3.) Economic Development and (4.) Residential Neighborhoods. He stated that by the end of the discussion the committee’s thoughts mirrored those of the Technical Coordinating Committee.

There were no questions for Mr. Hinson.
III. INFORMATION ITEMS

1. Capital Circle NW: Ribbon Cutting Ceremony
   This item was presented as informational only.

2. Blueprint 2000 Legal Support Contract Extension
   This item was presented as informational only.

3. Capital Cascade Trail Segment 2 Workshop
   This item was presented as informational only.

4. Capital Cascade Trail Segment 3 – Acquisition of a Parcel Located at 223 West Van Buren Street
   This item was presented as informational only.

5. Series 2007 Bond Sale Update
   This item was presented as informational only.

6. Capital Circle NW Regional Pond Snails
   This item was presented as informational only.

7. CAC Minutes (May 17, 2007)
   This item was presented as informational only.

IV. CONSENT

8. IA Meeting Minutes: June 4, 2007
   RECOMMENDED ACTION:
   Approve minutes as amended with the correction previously noted.

9. Capital Circle NW/SW: Orange Avenue to West Tennessee Street – Right of Way Acquisition and Resolution (Mitigation Parcels)
   RECOMMENDED ACTION:
Option 1: Approve the Resolution allowing right of way acquisition of these six (6) parcels on Capital Circle Northwest/Southwest (SR 263) from Orange Avenue to West Tennessee St.

10. CAC Appointments

RECOMMENDED ACTION:
Option 1: Approve the nominations as proposed.
- EECC/Financial Expert: Lamar Taylor
- Capital City Chamber of Commerce: NO NOMINATION RECEIVED
- Civil Rights Community: Wilson Barnes (NAACP)
- Educational Community: Scott Balog

11. 2008 CAC, TCC, and IA Meeting Schedules

RECOMMENDED ACTION:
Option 1: Approve the dates as presented.

12. Capital Circle NW Landscaping and Regional Pond Park Construction Procurement

RECOMMENDED ACTION:
Option 1.
   a. Authorize Blueprint to advertise the solicitation and for the Intergovernmental Management Committee to negotiate and award a contract with the bidder to be recommended by the selection committee. If a contract can not be negotiated, the IMC is authorized to move on to the second bidder.
   b. Appropriate a budget of $1.2 million for the park amenities and landscaping construction.

13. Naming of the Regional Stormwater Pond and Park

RECOMMENDED ACTION:
Option 1: Delegate the naming of the Regional Stormwater Pond and Park to Leon County.

100. Amendment to the 2003 Series Bond Resolution

RECOMMENDED ACTION:
Accept the modifications as provided
Commissioner Katz moved to approve the Consent Items. Commissioner Mustian seconded the motion. Mayor Marks asked if Mr. Hugh Brown could be accepted without his application. Mr. Davis stated that they would not be following the normal process if his appointment were approved at this time. Mr. Davis stated that Item #12 mentioned that coordination had been done with the City and the County; he clarified that coordination was on-going and that the plans had not been formally approved by the City. However they would be before moving forward with procurement. The motion passed unanimously (11-0)

Commissioner Lightsey asked why there was and item #100. Mr. Davis stated that it was done deliberatly to insure that it would not be wrongly associated with any of the other Consent Items.

Commissioner DePuy stated that the Blueprint staff had prepared a 5-minute video presentation of the work that Blueprint was currently doing in the community. The presentation consisted of pictures of on-going projects and Jim Davis provided a narrative of the pictures.

VI. PUBLIC HEARINGS – 6:00 pm

There were no speaker cards submitted for the two public hearings.

20. FY 2008 Blueprint Operating Budget

RECOMMENDED ACTION:
Adopt FY 2008 Operating Budget and related Budget Resolution.

Mr. Davis stated that there was an agenda modification for the item which was the addition of the budget narrative that was previously provided in Board to the June when the budget was first presented. He pointed out that there was an overall reduction in the budget, however it did include a 5% pay raise for staff and a 2% bonus.

Commissioner Katz stated that the City Commission had not finalized their budget and because of the fiscal constraints they capped the raises for city employees at 2.7% for employees making less than $50,000 and 2.2% for those making more than $50,000. He stated that it seemed appropriate to him that it was the same across the board; including Blueprint staff. He stated that although, currently, Blueprint 2000 was not affected by the adverse revenue circumstances that everyone else face related to the property tax reforms it should not necessarily make the Board do anything differently.

Commissioner Lightsey asked what the County would be doing relating to employee raises. Someone answered 2.7%.

Commissioner Proctor moved to accept the staff’s recommendation as presented. Commissioner Rackleff seconded the motion.
Commissioner Dailey stated that the County was implementing a 2.7% increase with no bonuses and that consistency would be in order. Commissioner Dailey asked Commissioner Proctor if he would accept an amendment of a $2.7% increase across the board with no bonuses.

Commissioner Proctor stated that the Blueprint 2000 revenues were from sales tax and bonded money and that the increases for City and County employees were capped based property tax revenues. He stated that both Commissions wanted to do more for their employees and that it would be inconsistent in the Board’s thought processes to limit staff that was paid from sales tax. He further stated that there had not been a projection of a loss of the sales tax revenues and that sales tax base was expected to expand and as such he would like to see the employees funded with an appropriate raise.

**Commissioner Dailey offered a substitute motion to accept the proposed budget with a 2.7% increase with no bonuses.** Commissioner Katz seconded the motion.

Commissioner Rackleff stated that he would vote against the substitute motion because he looked at the Blueprint staff as an elite unit that had a great deal of successes and was responsible for moving the program forward at a remarkable rate; they deserve to be rewarded. He stated that the City and the County employees’ raises were constrained because of financial limitations and that was not the same for Blueprint 2000 staff.

Commissioner Katz stated that limitations on employee raises was not meant to denigrate the efforts or the contributions of individuals involved but to deal with certain fiscal realities that had to be adjusted to. He further stated that while Commissioner Proctor was correct that it was not the same pot of money nor was it generated in the same form, the question of whether or not public employees should have a generic or general constraint within the community made sense. **Commissioner Katz offered another amendment to the motion to keep the raises at 2.7% and include the bonuses.** He further stated that the bonus was a one time payment and that the base would be the consistent.

Commissioner Dailey asked that staff review the structure of the bonuses. Mr. Davis stated that the bonus would be 2% of the base salaries and that he and the 2 managers would allocate the distribution of the bonuses.

Commissioner Proctor asked if the bonus would be calculated before or after the salary increases. Mr. Davis stated that the bonuses would be added after the increases and would be approximately 2.1%. Commissioner DePuy stated for clarification that the proposed budget by the staff was a 5% pay raise and a 2% bonus afterward. He further clarified that the substitute motion was for a 2.7% increase.

Commissioner Thaell asked what was done for the CRTPA staff which was a comparable organization. Mr. Harry Reed stated that they had proposed a 3% increase however they would be coming back with an adjustment, after the other departments had adopted their budgets, with a proposal to adopt the City’s recommendation.
Commissioner Sauls stated that she supported Commissioner Dailey’s motion. She stated that to her, it was a fairness issue.

Commissioner Proctor stated that it would be wrong to marginalize the Blueprint staff when the funding source for the program was not the same as that for City and County employees.

Mr. Davis pointed out that the Blueprint 2000 staff had been able to leverage funds and capture over $90M in additional funds for the program. He stated that this year, staff was awarded a $540,000 grant for Regional Stormwater Pond #1 which would cover ¾ of the salaries for this year. He further stated that it was unfortunate that the property tax issues had impacted the pay raises for the City and County employees. He mentioned that Blueprint 2000 staff had continued to do the same level of good work and in the past the Board has authorized the 5% raises.

Commissioner Mustian stated that he would vote against the amendment and that he agreed with Commissioner Katz’s motion. He stated that out of fairness to other City and County employees he agreed with the 2.7% increase. However due to the outstanding work of the staff he thought that the bonuses would be appropriate.

Commissioner Katz stated that there were a number of groups within the City and the County that had done extraordinary jobs and that City had not granted 5% raises since he has been on the Commission. He stated that he was more comfortable with a base increase of 2.7% and the bonuses.

Commissioner Gillum stated that he didn’t diminish the work of any department and that the work of Blueprint was unique and outcome oriented. He stated that he would vote against the amendment and hoped to come back to the 2.7% with the bonus for Mr. Davis and the two managers to disseminate.

Commissioner Lightsey stated that she would not support the amendment and that she would like to cap the pool of funds. She further stated that she was not on board with either motion but that there should be a mid-level that was along the lines of Commissioner Katz’s motion.

Commissioner DePuy stated that the substitute motion by Commissioner Dailey was to accept the proposed budget with a 2.7% increase with no bonuses. Commissioner Dailey stated that he would accept the amendment by Commissioner Katz to also include the 2% bonuses to be disseminated by Mr. Davis and the two managers. Commissioner Katz seconded the motion. Commissioner Proctor stated that for the record, he was not opposed to the raise however he supported the 5% raises because the staff deserves what had been requested. The motion carried 8-2 with Commissioner Proctor and Commissioner Rackleff casting the dissenting votes. (Mayor Marks was not present at the time.)

Commissioner Lightsey moved to accept the Blueprint 2000 operating budget as amended. Commissioner Gillum seconded the motion. The motion carried unanimously 10-0. (Mayor Marks was not present at the time.)

Phil Maher stated that the Board reviewed the proposed Capital Budget in June and there was a public hearing at the CAC in May and that there were no comments at either meeting.

RECOMMENDED ACTION:
Approve the FY 2008-2012 Capital Budget as presented, and appropriate Fiscal Year 2008 of the Capital Budget and related Budget Resolution.

Commissioner Mustian moved to accept the FY 2008-FY 2012 Blueprint Capital Budget. Commissioner Gillum seconded the motion. Commissioner Proctor asked if $121M was the total capital budget for fiscal year 2008. Mr. Davis stated that it was the budget for fiscal year 2008 and that it implemented the approved overall master plan. Commissioner Proctor stated that he wanted to make sure that local preference would be used as well as the MBE standards. Mr. Davis stated that Blueprint was above the mandatory requirements on the MBE standards for Blueprint 2000 projects and that local preference was evaluated in every solicitation. The motion carried unanimously 10-0. (Mayor Marks was not present at the time.)

V. PRESENTATIONS/ACTIONS/DISCUSSIONS

14. Introduction of New Blueprint Program Manager

Mr. Davis introduced Steve Nichols, The LPA Group, as the new Blueprint 2000 General Engineering Consultant Program Manager. He reiterated the information outlined in the agenda item regarding his background.

RECOMMENDED ACTION:
No action required

Mr. Nichols stated that he had been on Board with Blueprint 2000 for approximately one month and that he enjoyed the work and the team. Commissioner DePuy welcomed him to the staff.


Mr. Davis stated that during the numerous public hearings and charrettes the public provided input on the alignment. They drew lines on a map to show alternative routes and then they were narrowed to a corridor that would be studied for the PD&E study. He further stated that staff needed the Board to provide guidance on the relative value of the each of the evaluation criteria for the weighting of the data. Mr. Davis pointed out that the TCC and the CAC asked that criteria # 3- Vegetation and Wildlife and criteria #4- Wetlands be elevated from a weighted value of 2 to a weighted value of 3. He stated that when the data is gathered each category will have a score that will be multiplied by weight and a numerical score for the various routes and that
those scored routes would be brought back to the Board to make the final determination of the route.

Commissioner Proctor stated that he was disappointed that the criteria #13-Business Community and criteria #8-Economic Development received scores of 1 and 2 respectively. He further stated that he would support any criteria that placed these categories any less than a 3 for importance.

Commissioner Lightsey stated that the focus on economics is inherent in the road because it is the pathway to the airport. She stated that the focus on the environment had to do with the assets that are along the route and that she suggested that criteria #11 – Recreation/ Open Space/ Greenways be elevated from a 2 to a 3. She mentioned that stated there should be connectivity between the environmental assets and green spaces or scenic byways.

Commissioner Gillum stated that he supported the suggestion that Commissioner Proctor brought forth because of the enormous amount of money on the project and that it should not be at the exclusion of the business community. He further stated that it did not seem consistent that criteria #10- Mixed Housing was ranked at 1 while criteria #12- Residential Neighborhoods was ranked a 3 and that mixed housing should be the preference around major corridors.

Commissioner DePuy stated that at the end of the day that each category could not be a 3 then how would there be a weighted evaluation and it would be an exercise in futility. He asked Mr. Davis to explain how the recommended weights were arrived at.

Commissioner Gillum asked if any demographics were taken of the participants at the public meetings and charrettes.

Mr. Davis stated that he could not provide the demographics, however he could provide information by neighborhood. Mr. Davis stated that input was provided by citizens who attended the public meetings and charrettes and that the initial recommendations were from this source. The recommendations were then taken to the Community Representatives for input and they recommended upgrading the wetland criteria. He further stated that staff submitted the recommendations to the Blueprint 2000 Technical Coordinating Committee and the Citizen’s Advisory Committee who concurred with each other that criteria #3- Vegetation and Wildlife and criteria #4- Wetlands should be elevated from a weighted value of 2 to a weighted value of 3. Mr. Davis stated that staff did try to insure equitable distribution throughout the process because all of the criteria are important, however an order of magnitude needed to be determined.

Commissioner Katz reiterated Commissioner DePuy’s statement and said that just as with the budget, if the Board was going to increase an item another item would need to be decreased because there is no criteria that is not important.

Commissioner Thaell stated that the citizens, community representatives, TCC and CAC members spent a great deal of time reviewing the criteria and that came up with the same rational for the weighting of the criteria. He further stated that he respected the opinions of these people.
Commissioner Rackleff stated that there was a good distribution, noting that there were 5 criteria weighted at 3, 4 criteria weighted at 2 and 4 criteria weighted at 1. He further stated that he would recommend weighting Recreations/Open Space/Greenways at a 3 and that the Blueprint 2000 philosophy is to do something different than having 7-lanes of concrete everywhere you go. He further stated that this was a very important part of Capital Circle because of the proximity to the chain of lakes and it deserves every protection that can be provided.

Commissioner Gillum stated that he thought that the Mixed Housing and Residential Neighborhoods criteria should be tied together in order to insure that there is a mix of housing development.

Commissioner Sauls stated that she concurred with Commissioner Thaell because each Commissioner could provide input but that the community representatives, TCC and CAC all spent a lot of time in evaluating the criteria and that it was well thought out. She further stated that the decision was not binding and that when the proposals come back to the Board there will be time to opportunity to make changes.

Commissioner Proctor stated asked if Mixed Housing and Residential Neighborhoods could be combined and weight them at a 3 and also combine Business Community and Economic Development and weight them at a 3 as well.

Mr. Davis stated that the descriptions of each of these criteria are different and that staff felt that they would be separate criteria.

Mr. Raymond Ashe, Kimley Horn, stated that for both Residential Neighborhood and Business Community criteria are current existing conditions and a future accommodation. He stated that the purpose is to evaluate an alternative and that for the residential and the business the criteria will evaluate immediate impacts on existing businesses and communities. He further stated that the economic development and mixed housing are future conditions and would the alignment accommodate and support future businesses and new housing. He stated that the criteria would help to evaluate whether it would be more important place the alignment over 2 houses and a business and to determine which is more important to avoid. The weights for each criteria helps in recommending alignments.

Commissioner Mustian stated that the criteria was weighted in the environmental direction and that cost does matter because the program does not have unlimited money.

**RECOMMENDED ACTION:**

Option 1: Approve the list of thirteen evaluation criteria weights presented on the attached table which include four #1 weights, four #2 weights and five #3 weights.

**Commissioner Thaell moved the staff recommendation.** Commissioner Sauls seconded the motion. **The motion carried unanimously 10-0.** (Mayor Marks was not present at the time.)

Commissioner Mustian left at this point.
16. **Capital Circle NW/SW: US 90 to Orange Avenue – Final Design Services**

Mr. Davis stated that this item was a request to fund 100% the Capital Circle NW/SW design project. He pointed out that the item had been amended to lower the contingency amount from $490,709.10 which exceeded the budget to $63,684.99. He further stated that the approval of this item would take the design from 50% to 100% from West Tennessee Street to the Orange Avenue intersection.

**RECOMMENDED ACTION:**

Option 1: Authorize a new contractual limit for Contract 772 with H.W. Lochner, Inc. for consultant services for the Capital Circle NW/SW (US 90 to Orange Avenue) in the amount of $4,970,776 which includes the previous contract amount of $3,117,016.80 (including Supplemental Agreements Numbers 1 through 5 with Lochner, Inc.), the new Supplemental Agreement No. 6 with Lochner, Inc. in the amount of $1,790,074.21 and a 10% contingency in the amount of $63,684.99.

Commissioner Katz moved the staff recommendation. Commissioner Thaell seconded the motion. Commissioner Lightsey stated that this was a very small contingency amount and she asked how the contract would be monitored to insure that it stays within budget. Mr. Davis stated that staff would be monitoring the budget to insure that it would not go beyond the budget and that the $63,684.99 was all that was left in the budget based on the master plan and that he did not want to amend the master plan unnecessarily. **The motion carried unanimously 9-0.** (Mayor Marks and Commissioner Mustian were not present at the time.)

17. **Capital Cascade Trail Segment 2 Marketing Plan**

Mr. Davis stated that Mr. Gil Ziffer, Ziffer Stansberry Public Relations Agency, would be providing an update on the marketing plan for Capital Cascade Park that was presented to the CAC. Mr. Ziffer stated that his purpose was to get awareness of the project through the media and to educate the public and to let them know what the amenities will be and then his company would go into the fundraising drive. He stated that Janet Hinkle and Representative Loranne Ausley have agreed to serve as co-chairs for the project. He suggested that a diorama be placed on the site to allow the public to see what the park might look like. Mr. Ziffer stated that the renovations were almost complete at the waterworks and that it could be used as a preview center. He stated that there would be numerous organizations that would be contacted for donations.

Commissioner Proctor stated that there was no other segment that had a public relations campaign and fundraising efforts and he asked why it was being done on this project. He also asked what the donors would get for the donations.

Mr. Davis stated that the all park amenities were not funded through the Blueprint 2000 program and that an additional $10M would be needed to complete the amenities. He further stated that he had met with the Southside CRA and they had indicated that they would support the project because it was in line with their charter; however no money had been discussed. He stated that
the marketing plan had not been developed, therefore what the donor would get for their money had not been worked out yet.

Mr. Ziffer pointed out the Blueprint 2000 had not funded any of his company’s efforts and that it was funded by the Knight Foundation. He stated that their firm has committed to continue doing the marketing for the project pro bono. He further stated that the park is in the center of the city and that it connects all areas and will promote economic develop.

Commissioner Proctor stated that he there were several projects that were not fully funded and that he had some ideas about having private funds used to fund them as well.

Commissioner Rackleff stated that he would suggest that the top 25 property owners be contacted because of the savings that they would receive from the reduction in county property taxes.

Commissioner Katz stated that he appreciated that Mr. Ziffer would be doing the public relations work on a pro bono basis going forward and that his company was leading by example.

**RECOMMENDED ACTION:**
No action requested.

**18. Capital Cascade Trail Segment 2 Supplemental Services Approval**

Mr. Davis that this was a request for supplemental funding for the Genesis contract to perform additional design work for Cascade Park. He pointed out that $547,638 would be going to Carr, Lynch and Sandell so that the marketing firm would have something to present to the potential donors.

**RECOMMENDED ACTION:**
Option 1:
1. Approve the Supplemental Services Request for up to $1,197,000 to fund design additions and amenity construction plans for the Capital Cascade Trail – Segment 2 project.
2. Authorize the IMC to finalize and execute the Supplemental Services Request.

Commissioner Katz moved the staff recommendation. Commissioner Lightsey seconded the motion. The motion carried unanimously 9-0. (Mayor Marks and Commissioner Mustian were not present at the time.)

**19. Capital Cascade Trail Authorization to Advertise, Award and Design the Next Segment**

Mr. Davis stated that the item was to request Board approval to advertise, award and design segments 3 & 4 of Capital Cascade Trail. He stated that originally the Board had approved to
build sequence of segment 2, 4, 3 and then 1. He further stated that recent discussions of the Gaines Street renovation and FAMU Way extension have made it advantageous to design these segments concurrently with the City. Mr. Davis stated that the TCC had recommended this action.

**RECOMMENDED ACTION:**

**Option 1:**

1. Initiate the Request for Qualifications (RFQ) and Request for Proposal (RFP) process for selection of a consultant to design the Capital Cascade Trail – Segment 3 and 4 combined from South Monroe Street to Munson Slough. The TCC will review and comment on the Scope of Services.
2. Authorize the design project budget not to exceed $5,740,320 (including contingency) which is the combined amount contained in the approved Blueprint 2000 Master Plan for Segment 3 and Segment 4 design and permitting phases.
3. Authorize modifications to the Master Plan and Capital Budget to accommodate combining the design and permitting phase for Segment 3 and 4.
4. Authorize the Intergovernmental Management Committee to advertise, select, negotiate and award a contract to the selected firm and if negotiations are unsuccessful to have the authority to select and negotiate with the next firm in sequence.

Commissioner Lightsey moved the staff recommendation. Commissioner Katz seconded the motion.

Commissioner Proctor asked why segment 3 would be made a priority at this time. Mr. Davis stated that there would be significant advantages to designing both segments at the same time and that it did not mean that Segment 3 would be constructed. He further stated that once the design was completed that staff would come back to the Board with a recommendation for the sequence of the construction.

Commissioner Lightsey asked if the contract would combine the design work into one contract. Mr. Davis confirmed that it would be one contract.

The motion carried unanimously 9-0. (Mayor Marks and Commissioner Mustian were not present at the time.)

22. **Capital Circle SE: Tram to Woodville (E2 Project) Right-of-Way Funding**

Mr. Davis stated that this was an agenda modification item that requested that the Board authorize the transfer of right-of-way funds from Capital Circle SE (E1(Tram to Connie)) to Capital Circle SE (E2 (Woodville to Tram)).

Commissioner Proctor asked why the Jehovah Witness Church would be to purchase and why was it needed to construct this segment of Capital Circle.
Mr. Davis stated that the agenda item requested that the Board move $4.5M of excess right-of-way dollars from E1 to E2 because of additional expenses. He stated that at a previous meeting the Board directed staff to look for a location to purchase to house the Blueprint 2000 offices. He stated that the cost for the portion of the right-of-way that was needed for the roadway would be $550,000, however to purchase the entire property which includes a building and 1.3 acres of property would cost $1.5M. He further stated that an architect had looked at the building to see if it could be renovated, however no decision had been made and that a cost/benefit analysis was being done. Mr. Davis stated that the Shell gas station on the corner of Capital Circle SE and Woodville Highway caused the cost to increase because the original plans called for a partial taking of the property. He stated that in looking at the detail of the placement of the ponds cause the location to be moved due to the discovery of gopher tortoises and high quality successional forest in the parcels. He further stated that the purchase of the property was negotiated, however the worst cost scenario, if property were obtained through taking it would be much more expensive.

**RECOMMENDED ACTION:**

**Option 1:** Authorize the transfer of right-of-way funds from **E1 Project** to the **E2 Project**.

Commissioner Katz moved the staff recommendation. Commissioner Rackleff seconded the motion. The motion carried unanimously 10-0. (Commissioner Mustian was not present at the time.)

**VII. CITIZENS TO BE HEARD**

There were no requests by citizens to speak to members of the Board.

**VIII. ITEMS FROM MEMBERS OF THE COMMITTEE**

**IX. ADJOURNMENT**

There being no further business, Chairman DePuy adjourned the meeting at 7:15 pm.

**APPROVED:**

**ATTEST:**

________________________   __________________________
Ed DePuy      Shelonda Gay
Chairman of Blueprint 2000 IA      Secretary to Blueprint 2000 IA
# 10

Citizens Advisory Committee Appointment
SUBJECT/TITLE: Citizens Advisory Committee Appointment

Date: February 25, 2008  |  Requested By: Blueprint 2000 Staff
Contact Person: Dave Bright  |  Type of Item: Consent

STATEMENT OF ISSUE:

This item advises the Intergovernmental Agency on one required appointment to the Blueprint 2000 Citizens Advisory Committee.

SUPPLEMENTAL INFORMATION:

One CAC position requires action: **Representative from the Capital City Chamber of Commerce**: This position expired November 2007 and was filled by Terence Hinson. Based on the CAC By-laws, this was Mr. Hinson’s second full (and final) term, and he is not eligible for reappointment. **Hugh Brown** has been nominated by the Capital City Chamber of Commerce. The appointment term will be through November 2010.

OPTIONS

Option 1: Approve the nomination of Hugh Brown as the Capital City Chamber of Commerce representative to the CAC.

Option 2: Provide Board guidance

RECOMMENDED ACTION:

Option 1: Approve the nomination of Hugh Brown as the Capital City Chamber of Commerce representative to the CAC.

Action by TCC and CAC: The CAC approved Hugh Brown on October 18, 2007. The nomination was not presented to the TCC.

ATTACHMENTS:

Attachment: Hugh Brown application information.
CITY OF TALLAHASSEE - LEON COUNTY
BLUEPRINT 2000
INTERGOVERNMENTAL AGENCY

CITIZEN ADVISORY COMMITTEE APPLICATION

Nominating Organization: Capital City Chamber

Name: Hugh Brown

Address: 2700 Cep Cir, S.E. Tallahassee, FL 32311

E-mail: HughwBrown@hotmail.com

Work Phone: 220.2124  Home Phone: 850.4415.2832


Employer: Northwestern Mutual

Address: 2035 Centrepointe Blvd. Ste. 101 Tall FL 32308

Race: [ ] White  [ ] Hispanic  [ ] Asian or Pacific Islander
       [x] Black  [ ] American Indian or Alaskan Native  [ ] Other

Sex: [x] Male  [ ] Female

Identify any potential conflicts of interest that might occur were you to be appointed:

[ ]

Are you a City resident?  [x] Yes  [ ] No
Are you a Leon County resident?  [x] Yes  [ ] No
Are you a City property owner?  [x] Yes  [ ] No
Are you a Leon County property owner?  [ ] Yes  [x] No
Can you serve a full three-year term?  [x] Yes  [ ] No
Can you regularly attend meetings?  [x] Yes  [ ] No

Conflicts: 

1
Please provide biographical information about yourself (attach a resume, if available). Identify previous experience on other boards/committees; charitable/community activities; and skills or services you could contribute to this board/committee:

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

Education:

FSU
(College/University attended)

BA
(Degree received, if applicable)

(Graduate School Attended)
(Degree received, if applicable)

References (at least one):

Jenelle Brown
(Name/Address)

(Phone)

(Phone)

(Phone)

All statements and information given in this application are true to the best of my knowledge.

Signature: ____________________________

Date: 11/01/07

(7/25/07)
Hugh W. Brown Jr.
3700 Capital Circ. S.E. #1217 ~ Tallahassee, FL 32311
850.445.2833 hughwbrown@hotmail.com

SUMMARY
- Seven years of surgical trauma experience, four years of active military training and leadership experience, and four years of research and writing skills
- Ability to communicate effectively in written and oral presentations, potential to handle stressful situations, work long hours to accomplish projects, and the aptitude to analyze situations as well as make logical decisions

EDUCATION
Florida State University (FSU) ~ Tallahassee, Florida
Bachelor of Arts ~ International Affairs, April 2006
Bachelor of Arts ~ History, April 2006

EXPERIENCE
October 2006- Present: Financial Representative
Northwestern Mutual Financial Network ~ Tallahassee, Florida
- Provide financial guidance for individuals and business owners through various investment and insurance products
- Licensed to sell health, life, and annuity products in Florida and Georgia
- Registered Representative of the National Association of Security Dealers (NASD)

February 2006-May 2006: Legislative Aid Intern
The Florida Senate ~ Tallahassee, Florida
- Perform special assignments and research
- Track legislative bills
- Aid in public relations

August 2004-November 2006: Recovery Technician and First Assistant
South East Tissue Alliance (SETA) ~ Tallahassee, Florida
- Procure human tissue and organs for transplant, as well as research and education in a time sensitive environment
- Direct four team members for surgical retrieval of human tissue and organs

September 2002- October 2006: Surgical Technologist
Tallahassee Memorial Hospital ~ Tallahassee, Florida
- Train new technologist in Orthopedic and Vascular trauma
- Organize trauma supplies for surgical cases and first assist surgeons during various trauma cases

September 1998-September 2002: Active Duty Military
United States Air Force (USAF) ~ Eglin Air Force Base, Florida
- Enhanced technologist training by conducting research to reform and improve standard training procedures; trained over ten people increasing efficiency and decreasing surgical procedure time
- Managed training of new surgical technologists, which resulted in worldwide deployable troops to aid the military’s mission
- Supply custodian for three surgical services ensuring requisite supplies available at all times with an annual budget over one million dollars
COMMUNITY ACTIVITIES

- The Greater Tallahassee Chamber of Commerce: Ambassador (May 2007-Present)
  The Tallahassee Chamber is geared toward enhancing economic prosperity in the capital city. As an Ambassador, I help the chamber strengthen business relationships within the City of Tallahassee and surrounding counties.

- Access Tallahassee: Advisory Council Member (February 2007-Present)
  A subsidiary of the Greater Chamber that focuses their efforts on young professionals between the ages of 21-35. As an advisor, I assist in event planning and overall public relations of the organization.

- Big Bend Cares: Board of Directors Member (February 2007-Present)
  A nonprofit organization geared towards creating awareness of HIV/AIDS, as well as prevention and coping methods in the big bend area. As a director, I help guide the organization’s long-term goals, review financial practices/budget, and executive decisions.

- Connect Florida: Member (March 2007-Present)
  A subsidiary of Leadership Florida that focuses their efforts on training professionals to be future leaders in the State of Florida. I assist the organization with public relations, recruitment of members, and event planning.

ALUMNUS ACTIVITIES

- Healthy Campus Committee 2010 (January 2006-Present): An FSU executive oversight committee that is comprised of several departments which outline the strategies for implementing FSU’s 2010 objective

- Policy implementation of Breathe Easy Zone: (May 2006-Present): Designation of smoking and non-smoking areas within 20-50 feet of buildings on FSU’s campus: First phase of Smoke-Free campus

- Thagard Student Health Center: Provide feedback to the Director and executive staff, as well as assist in policy implementation while introducing ideas to improve Thagard’s outreach with students

COLLEGE ACTIVITIES

- Initiator of the Smoke-Free Florida State University Campus Campaign (June 2005-November 2005)

- Volunteered to be the Liaison for Floridians for Youth Tobacco Education (Liaison for Florida State University) to American Cancer Society, American Lung Association, and American Heart Association, in order to reform the State of Florida’s Constitution to allocate 70 million dollars annually for Florida’s youth tobacco education (July 2005-December 2005)

- Student Senator: Assist in allocation of Student Government budget of more than eight million dollars for the enhancement of campus life and affiliated projects (October 2004-November 2005)

- Vice Chair Judiciary Committee (June 2005-November 2005)

DIVERSE COURSE WORK

- Macroeconomics, Public Administration, Urban and Regional Planning, Political Geography

- Proficient in Microsoft Word, Excel, Power Point, Access, Windows XP, and Word Perfect

HONORS/AWARDS

- FSU Deans list (Fall 2005)

- Nominated for below the zone (USAF early promotion)

- USAF National Defense Service Medal
Endorsement of Cultural Facilities Grant Application
Agenda Item

SUBJECT/TITLE:  Endorsement of Cultural Facilities Grant Application

Date:  February 25, 2008  
Requested By:  Blueprint 2000 Staff
Contact Person:  Dave Bright  
Type of Item:  Consent

STATEMENT OF ISSUE:
Blueprint 2000 is preparing a Cultural Facilities Grant Application to be submitted to the Division of Cultural Affairs within the Florida Department of State requesting funding for the construction of the Meridian Marker Amphitheater Plaza and Stage in Cascade Park. This item requests authorization for City Commissioners and County Commissioners to sign a document in support of the Application.

SUPPLEMENTAL INFORMATION:
Blueprint is requesting $500,000 to assist in funding of the Plaza and Stage. Grant match is 2:1 (local:state). The Application is due to the Department of State by July 14, 2008. If the Grant were awarded, the funds would become available by mid-2009. It is possible this could become a multi-year grant with total state funds requested in the amount of $1.5 million.

The Department of State grant requirements request that in lieu of individual letters of support that one document be signed by multiple signatories.

OPTIONS

Option 1: Authorize City and County Commissioners to sign the document in support of the Cultural Facilities Grant Application.

Option 2: Provide Board guidance

RECOMMENDED ACTION:

Option 1: Authorize City and County Commissioners to sign the document in support of the Cultural Facilities Grant Application.

Action by TCC and CAC:  The CAC was advised that the Application was being prepared, and that their support would be requested at the April CAC meeting. The issue was not on the TCC agenda, however, the TCC is aware of Blueprint’s fundraising efforts for Cascade Park’s amenities.

ATTACHMENTS:  Sample City and County support documents.
February 25, 2008

To: Division of Cultural Affairs
Florida Department of State

These signatures represent the City of Tallahassee Commission’s support for the 2008 Cultural Facilities Grant Application for construction of the Meridian Marker Amphitheater Plaza and Stage in Capital Cascade Park. If approved, this grant will help to create this essential outdoor performance space in the Tallahassee area in a way that will integrate and encourage a multitude of local, state and nationally recognized cultural activities.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Signature</th>
</tr>
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<tbody>
<tr>
<td>John Marks</td>
<td>Mayor</td>
<td></td>
</tr>
<tr>
<td>Alan Katz</td>
<td>Mayor Pro-Tem</td>
<td></td>
</tr>
<tr>
<td>Andrew Gillum</td>
<td>Commissioner</td>
<td></td>
</tr>
<tr>
<td>Debbie Lightsey</td>
<td>Commissioner</td>
<td></td>
</tr>
<tr>
<td>Mark Mustian</td>
<td>Commissioner</td>
<td></td>
</tr>
</tbody>
</table>
February 25, 2008

To: Division of Cultural Affairs
Florida Department of State

These signatures represent the Leon County Commission’s support for the 2008 Cultural Facilities Grant Application for construction of the Meridian Marker Amphitheater Plaza in the Capital Cascade Park. If approved, this grant will help to create this essential outdoor performance space in a way that will integrate and encourage a multitude of local, state and nationally recognized cultural activities.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Signature</th>
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<tbody>
<tr>
<td>Jane G. Sauls</td>
<td>Chairman</td>
<td></td>
</tr>
<tr>
<td>Bryan Desloge</td>
<td>Vice Chairman</td>
<td></td>
</tr>
<tr>
<td>John E. Dailey</td>
<td>Commissioner</td>
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<tr>
<td>Ed DePuy</td>
<td>Commissioner</td>
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<tr>
<td>Bill Proctor</td>
<td>Commissioner</td>
<td></td>
</tr>
<tr>
<td>Bob Rackleff</td>
<td>Commissioner</td>
<td></td>
</tr>
<tr>
<td>Cliff Thael</td>
<td>Commissioner</td>
<td></td>
</tr>
</tbody>
</table>
#12

Capital Circle NW/SW: US 90 to Orange Avenue

Right of Way Acquisition (Additional Parcels) and Resolution
### Agenda Item

**SUBJECT/TITLE:** Capital Circle NW/SW: U.S. 90 to Orange Avenue Right of Way Acquisition (Additional Parcels) and Resolution  
**Date:** February 25, 2008  
**Requested By:** Blueprint 2000 Staff  
**Contact Person:** Debra Schiro/Ray Youmans  
**Type of Item:** Consent

---

**NOTE:** Information is still needed from the consultant to complete Exhibit “A” of this item.

---

**STATEMENT OF ISSUE:**

Pursuant to the Blueprint 2000 Real Estate Policy, this item requests approval to proceed with the acquisition of additional right-of-way that has been identified as needed for the construction of Capital Circle Northwest/Southwest: Orange Avenue to West Tennessee Street. The additional parcels, which are depicted in the attachments, are needed for design purposes.

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**SUPPLEMENTAL INFORMATION:**

On November 15, 2004, the Intergovernmental Agency (IA) approved the Blueprint 2000 Real Estate Policy. Section 105.09 of this policy (Acquisitions for Capital Improvement Projects), calls for the approval by the IA of Resolution (Attachment 1) stating the public purpose of the project and the necessity of acquiring parcels identified in Resolution. The acquisition of the necessary parcels can be in the form of negotiated settlement or through an Order of Taking. There are two additional parcels which now need to be acquired from property owners on this project. Those parcels are described in Exhibit A to the Resolution, they are also depicted on the aerial map attached as Attachment 2. Funding for the right-of-way consists of $42 Million of SIS funds.

---

**OPTIONS:**

Option 1: Approve the Resolution allowing right of way acquisition of additional two (2) parcels necessary for the construction of Capital Circle Northwest/Southwest (SR 263) from Orange Avenue to West Tennessee Street.
Advantages:
- Continues forward movement with Capital Circle Project.
- Supports continued growth in the Southern Strategy area and provides access to the Tallahassee Regional Airport.
- Improvement of local access roads to major arteries.

Disadvantages:
- None

Option 2: Board Guidance

RECOMMENDED ACTION:

Option 1: Approve the Resolution allowing right of way acquisition of additional two (2) parcels necessary for the construction of Capital Circle Northwest/Southwest (SR 263) from Orange Avenue to West Tennessee Street.

Action by TCC and CAC: Presented to TCC and CAC as information only; no action required.

ATTACHMENTS:

1. Resolution with Exhibit A which describes the boundaries of the two (2) parcels to be acquired.
2. Aerial photograph depicting the general location of the two (2) parcels to be acquired.
RESOLUTION NO. 2008-01

ACQUISITION OF PROPERTY FOR CAPITAL CIRCLE NORTHWEST/SOUTHWEST CORRIDOR IMPROVEMENT PROJECT FROM ORANGE AVENUE TO WEST TENNESSEE STREET.

A RESOLUTION OF LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY RECOGNIZING AND ESTABLISHING THAT A VALID PUBLIC PURPOSE IS SERVED BY THE IMPROVEMENT, CONSTRUCTION AND MAINTENANCE OF CERTAIN PROPERTY WITHIN THE CITY OF TALLAHASSEE AND LEON COUNTY, FLORIDA, LOCATED ON CAPITAL CIRCLE NORTHWEST/SOUTHWEST CORRIDOR FROM ORANGE AVENUE TO WEST TENNESSEE STREET, KNOWN AS THE CAPITAL CIRCLE NORTHWEST/SOUTHWEST CORRIDOR IMPROVEMENT PROJECT; AND DETERMINING THAT THE AREA ADJACENT TO AND SURROUNDING CAPITAL CIRCLE NORTHWEST/SOUTHWEST IS NECESSARY FOR THE IMPLEMENTATION OF THE PROJECT; AND AUTHORIZING BLUEPRINT 2000 AND ITS AGENTS OR DESIGNEES TO ACQUIRE THE NECESSARY PROPERTY BY GIFT, DONATION, PURCHASE, OR THE EXERCISE OF EMINENT DOMAIN PROCEEDINGS.

WHEREAS, Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency (the Agency) was formed by Interlocal Agreement on October 27, 2000, pursuant to the provisions of Chapter 163.01, Florida Statutes; Article VII, Sections 1 and 2 of the Constitution of the State of Florida; Chapter 166, Florida Statutes; Chapter 125, Florida Statutes; Section 202.19(5), Florida Statutes, Chapter 212; and other applicable provisions of law, to undertake the acquisition, financing, planning, constructing, managing, operating, servicing, utilizing, owning and exchanging of the Blueprint Projects as set forth in Section 8 of Part V of the Interlocal Agreement, as the same may be amended from time to time by agreement of the City and the County; and:

WHEREAS, in order to accomplish its purposes the Agency shall have the power, pursuant to direction or authorization by its Board of Directors, by its bylaws or by the powers granted by the Interlocal Agreement to appropriate property by gift, donation, purchase, or by exercising the right and power of eminent domain, including the procedural powers under Chapters 73 and 74, Florida Statutes, pursuant to its
delegated authority as set forth generally in Chapters 125, 127, 163, 166 and 337, Florida Statues, and more specifically as set forth in Section 163.01(7)(f); and

WHEREAS, Section 8 of Part V of the Interlocal Agreement identified the need to expand the capacity of Capital Circle Northwest/Southwest by making improvements to the section located between Orange Avenue and West Tennessee Street, including portions of Blountstown Highway and Pensacola Street (SR 20), for future transit; and

WHEREAS, the Agency intends to expand capacity on and improve Capital Circle Northwest/Southwest from Orange Avenue to West Tennessee Street, which is within the boundaries of the Agency’s first priority projects as approved by the County and City Commissions on July 10, 2000, and such improvements are being funded from proceeds of the Dedicated Sales Tax, FDOT Transportation Regional Incentive Program funds, private funds and other funds that may be available and approved by the Board of Directors; and

WHEREAS, the Agency on September 18, 2006 by Resolution No. 2006-04, February 26, 2007 by Resolution No. 2007-01, June 4, 2007 by Resolution No. 2007-04 and September 17, 2007 by Resolution No. 2007-06 authorized the acquisition of transportation rights-of-way and temporary construction easements from the owners of property located between Orange Avenue and West Tennessee Street, including portions of Blountstown Highway and Pensacola Street (SR 20) through condemnation proceedings for the Capital Circle Northwest/Southwest Corridor Improvement Project; and

WHEREAS, subsequent to such approval(s) the Agency has determined that additional parcels should be acquired for the completion of the project; and

WHEREAS, the additional property required to complete the project consists of property needed for a drainage outfall and right-of-way for a corner clip and such property is depicted and identified on Exhibit “A” accompanying this resolution.

NOW, THEREFORE BE IT RESOLVED BY LEON COUNTY – CITY OF TALLAHASSEE BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY, that:

Section 1. The Agency reaffirms that the Capital Circle Northwest/Southwest Corridor Improvement Project (the Project) from Orange Avenue to West Tennessee Street, comprised of road rights-of-way, regional storm water facilities, drainage and
utility structures, recreational facilities and amenities, and harmonizing the new road project with the adjoining properties, represents a valid Agency public purpose.

Section 2. The Agency hereby approves the revised map of location identifying the additional property necessary for implementation of the Project as the official Right-Of-Way Map for the Project, copies of which will be made available at the Agency’s office located at 1311 Executive Center Drive, Suite 109, The Koger Center, Ellis Building, Tallahassee, Florida, 32301, and determines that the additional right-of-way depicted and described therein, and as further shown on Exhibit “A” attached hereto, is necessary for implementation of the Project.

Section 3. The Agency hereby authorizes, empowers and directs Blueprint 2000 Legal Counsel, its designees and/or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of eminent domain a fee simple interest in the property identified on Exhibit “A” as Parcel 247 reserving to the owner(s) a rights of ingress and egress over said parcel to their remaining property, which right is not to be inconsistent with the Project.

Section 4. The Agency hereby authorizes, empowers and directs Blueprint 2000 Legal Counsel, its designees and/or agents, to acquire by gift, donation, purchase, or by the exercise of the powers of eminent domain a perpetual drainage easement interest in the property identified on Exhibit “A” as Parcel 801 reserving to the owner(s) a rights of ingress and egress over said parcel to their remaining property, which right is not to be inconsistent with the Project.

Section 5. The Agency acknowledges that additional unidentified properties may be necessary for the completion of the Project, and that, upon the determination by engineers and surveyors of those additional properties, this resolution shall be supplemented to include identification of any such additional necessary properties.

Section 6. The Agency acknowledges that, in the course of implementing the Project, the boundaries of the properties identified in Exhibit “A” may differ from those of the properties actually acquired because of engineering design changes, negotiated changes resulting in savings in the cost of acquisition, or other such changes made in the best interest of the Leon County-City of Tallahassee Blueprint 2000 Intergovernmental
Agency, and the Agency agrees that the authority granted by this resolution shall extend to any acquisition of property involving such changes.

Section 7. The Agency’s Legal Counsel is hereby authorized to institute eminent domain proceedings as necessary to complete the acquisition of the parcels as set forth herein by the earliest possible date, which authority shall include signing of the Declaration of Taking and utilization of any and all statutes of the State of Florida applicable thereto, and to compensate the interested parties as required by law.

Section 8. This resolution shall become effective immediately upon its adoption.

INTRODUCED, PASSED AND ADOPTED by Leon County-City of Tallahassee Blueprint 2000 Intergovernmental Agency of Leon, County, Florida, this _____ day of February, 2008.

By:______________________________
   Ed DePuy, Chairman
   Blueprint 2000 Intergovernmental Agency

ATTESTED

By:______________________________
   Shelonda Gay
   Blueprint 2000 Board Secretary

APPROVED AS TO FORM

By:______________________________
   Debra W. Schiro, Esquire
   Blueprint 2000 Legal Counsel
EXHIBIT “A”

(Legal Description of Parcels To Be Acquired)
# 13

Capital Circle NW/SW: US 90 to Orange Avenue

Design Supplemental
NOTE: Blueprint staff is currently negotiating the Supplemental fee request with the design consultant. The maximum amount of the Supplemental will not exceed $350,000. An updated Agenda Item will be provided prior to or at the February 25 meeting.

STATEMENT OF ISSUE: This agenda item requests the IA’s approval to reallocate money from the Capital Circle NW/SW project’s Construction budget to the Design budget in order to complete the 100% construction documents from US 90 (West Tennessee Street) to Orange Avenue (SR 371). This supplemental is needed to redesign the bridge over the CSX railroad; to redesign the south end of the southwest frontage road; and to design two additional stormwater treatment ponds in the vicinity of Gum Swamp.

SUPPLEMENTAL INFORMATION: Improvements to Capital Circle NW and SW are high MPO and Intergovernmental Agency (IA) priorities. Construction on Capital Circle, from I-10 to US 90 was completed in September. Based on previous IA agenda discussions, the IA concurred that the Capital Circle segment from Tennessee Street to SR 20 or Orange Avenue should be addressed as soon as possible to facilitate ease of access to Tallahassee Regional Airport, and to support further economic development in the south side.

On May 16, 2005 the IA authorized supplementing Contract 772 with H.W. Lochner, Inc. to prepare 60% Construction Plans, Right-of-Way Maps, and submit permits for Capital Circle from SR 20 (Blountstown Highway) to SR 371 (Orange Avenue). On September 17, 2007 the IA increased the contract limit for Contract 772 from $3,117,016.80 to $4,970,776 in order for H.W. Lochner to take the project from 60% to 100% completion.

Subsequent to the IA meeting on September 17, the following issues arose that resulted in the need for this item:

1. CSX - Based on preliminary conversations with CSX representatives in ______, it was agreed that the proposed bridge lengths could be essentially the same as the existing bridge length (i.e. span one track). Blueprint 2000 was informed on November 9, 2007 – as a result of H.W. Lochner submitting the Bridge Development Report to CSX for
approval - that the proposed bridges will have to be designed to span two tracks. The additional costs to design/re-design the CSX crossing will be $____. The additional bridge cost due to this change is approximately $1 Million.

2. **Frontage Road** – In order to reduce the potential for severance damages (estimated as high as $1 Million), the southern connection of the southwest frontage road with Capital Circle is proposed to be redesigned. The cost to redesign the frontage road connection is $______.

3. **Mitigation** – During the process of getting the FDEP Stormwater permit for the project, Leon County Growth Management (LCGM) expressed concerns on ______ regarding the volume of untreated stormwater that was proposed to be discharged into Gum Swamp. Blueprint 2000 directed H.W. Lochner to look at the feasibility of two new treatment ponds - one on Gum Road and one at Shuler Road. The cost to design these two ponds is $______. The construction cost for these two ponds is approximately $______.

4. **Traffic Counts, Orange Avenue Detour** – As a means to expedite construction and to reduce the potential for erosion and sedimentation in the vicinity of the Bradford Chain-of-Lakes, Blueprint 2000 is investigating the closing of Capital Circle on a weekend. To support this MOT approach, traffic counts were taken by HNTB on the weekend of December ___, 2007. The cost for the traffic counts is $____. The anticipated MOT cost savings is $80,000.

5. **Traffic Counts, Blountstown Highway/Pensacola Street/Nina Road Intersection** – At a meeting with COT Traffic Engineering staff on _____, it was suggested that a dedicated right turn lane be investigated at this intersection. Traffic counts were taken on ____. Based on the counts and analysis, a right turn lane was not justified. The cost for the traffic counts is $______.

6. **Reimbursement for Permit Fees** – H.W. Lochner paid the application fees for the FDEP Stormwater Permit and FDEP Wetland Permit. The permits were submitted on August 27, 2007 and September 18, 2007, at a cost of $750 and $250, respectively.

7. **Pond Cross Sections** – This item was negotiated out of Supplemental 6, however, H.W. Lochner was recently directed by FDOT on another project to provide these sections in order for the CEI to verify that the ponds were built according to plans. The cost to survey the ponds (after construction) is $____.

The remaining contingency for the design of the project is $63,684.99. The required design fee to complete the design, based on the seven items above, is $______.

**OPTIONS:**

**Option 1:** Authorize a new contractual limit for Contract 772 with H.W. Lochner, Inc. for consultant services for the Capital Circle NW/SW (US 90 to Orange Avenue) in the amount of $____ which includes the previous contract amount of $4,970,776 (including Supplemental Agreements Numbers 1 through 6 with H.W. Lochner, Inc.), the new Supplemental Agreement No. 7 with H.W. Lochner, Inc. in the amount of $____, including no contingency for further changes.
Option 2: Board direction.

RECOMMENDED ACTION:

Option 1: Authorize a new contractual limit for Contract 772 with H.W. Lochner, Inc. for consultant services for the Capital Circle NW/SW (US 90 to Orange Avenue) in the amount of $____ which includes the previous contract amount of $4,970,776 (including Supplemental Agreements Numbers 1 through 6 with H.W. Lochner, Inc.), the new Supplemental Agreement No. 7 with H.W. Lochner, Inc. in the amount of $____, including no contingency for further changes.

Action by CAC: The CAC approved Option 1 with the understanding that the amount of the supplemental currently in negotiation is not to exceed $350,000.

ATTACHMENT(S):

Supplemental Design Cost Estimate (to be provided)
Acceptance of FY 2007 Comprehensive Annual Financial Report (CAFR) and Appropriation of FY 2007 Operating Fund Balance
Agenda Item

Acceptance of FY 2007 Comprehensive Annual Financial Report (CAFR) and Appropriation of FY 2007 Operating Fund Balance

Date: February 25, 2008  
Requested By: Blueprint 2000 Staff  
Contact Person: Phil Maher/Rick Feldman  
Type of Item: Consent

STATEMENT OF ISSUE:
This item requests acceptance of the Comprehensive Annual Financial Report (CAFR) for the Blueprint program, for the year ended September 30, 2007, and the appropriation of FY 2007 Blueprint 2000 encumbrances and unexpended operating budget funds.

SUPPLEMENTAL INFORMATION:
The Annual Financial Report of the Blueprint 2000 program for the year ended September 30, 2007 has been completed and is being presented to the Intergovernmental Agency’s Board of Directors. Included are the opinion of the external auditors related to the statements presented, their management letter, and the auditors’ reports on compliance and internal controls. It should be noted, as in previous years, the Agency has received an unqualified opinion. Carr Riggs and Ingram, external auditors for both the City of Tallahassee and Leon County, performed the audit. The Board of Directors is requested to accept the FY 2007 CAFR for the Intergovernmental Agency Blueprint 2000 program.

At the end of the fiscal year, $34,895,963 remained unexpended. $31,832 is encumbered for contracts, and $34,864,131 is available for appropriation. Staff is requesting the Board to approve an increase in the FY 2008 adopted budget of $31,832 for outstanding encumbrances and $34,864,131 for transfer to the Capital Projects Fund as shown below.

<table>
<thead>
<tr>
<th>$33,738,014</th>
<th>Approved FY 2008 Operating Budget</th>
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<tbody>
<tr>
<td>31,832</td>
<td>FY 2007 Carryover for encumbrances</td>
</tr>
<tr>
<td>34,864,131</td>
<td>FY 2007 Unexpended Balance transfer to Capital Projects Fund</td>
</tr>
<tr>
<td>$68,633,977</td>
<td>Total FY 2008 Amended Budget</td>
</tr>
</tbody>
</table>

Options

Option 1: Accept the FY 2007 Comprehensive Annual Financial Report (CAFR) and approve additional appropriation to the FY 2008 Operating Budget of $31,832 for encumbrances and $34,864,131 for transfer to the Capital Projects Fund.

Option 2: Provide alternate direction to staff.
RECOMMENDED ACTION:

Option 1: Accept the FY 2007 Comprehensive Annual Financial Report (CAFR) and approve additional appropriation to the FY 2008 Operating Budget of $31,832 for encumbrances and $34,864,131 for transfer to the Capital Projects Fund.

ACTION BY CAC:
The CAC approved Option 1.

ATTACHMENTS:
FY 2007 Comprehensive Annual Financial Report (CAFR)
#15

Sales Tax
Receipts Update
STATEMENT OF ISSUE:
This item is to inform the Board of a decline in sales tax revenue compared to projected collections of $1.2 million for fiscal year 2007.

SUPPLEMENTAL INFORMATION:
Florida sales tax collections have been down. In keeping with the rest of the State we have experienced a decrease in the anticipated growth of sales tax revenues.

Every year Blueprint prepares a cash flow forecast which is the basis for developing our Master Plan. The forecast is predicated on a 4.5% growth rate which was conservative when adopted by Blueprint’s Finance Committee; the cumulative average growth rate of the local option sales tax from 1992 thru 2006 had been 6.4%.

The chart displayed below shows the actual growth rate and the corresponding collections:

<table>
<thead>
<tr>
<th>FISCAL YEAR</th>
<th>ESTIMATE based on 4.5% growth</th>
<th>COLLECTIONS</th>
<th>OVER/UNDER</th>
<th>Actual Growth Rate</th>
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<td>2004/05</td>
<td>$24,748,487</td>
<td>$25,017,817</td>
<td>$269,330</td>
<td>5.5%</td>
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<tr>
<td>2005/06</td>
<td>$31,034,603</td>
<td>$30,894,910</td>
<td>-$139,693</td>
<td>4.0%</td>
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<tr>
<td>2006/07</td>
<td>$32,285,181</td>
<td>$31,031,484</td>
<td>-$1,253,697</td>
<td>0.5%</td>
</tr>
</tbody>
</table>

FY 2005-2006 based on 10 months

While there was a 0.5% increase in collections from the prior year it was $1.2 million less than anticipated. This decline can be accommodated in the short term; but it has a dramatic effect on the long term forecast. With this decrease in the growth rate it is prudent for Blueprint to revisit the growth rate used in our forecasting.

In anticipation of the IA meeting we had our financial advisor to run the financing model with two different scenarios for discussion. First a growth rate of 0.5% for two years and then backup to 4.5% and then a growth of 2% for two years and then backup to 4.5%. We anticipate the
adjustment will most likely fall within this range. The results were a reduction in projects in the range of $59 million to $73 million. The impact of such a change could possibly result in the following:

- Decrease in land bank which also is used as a contingency for Blueprint.
- Decrease or delay in greenways and stormwater retro-fit projects for CCNW from US 90 to I 10.
- Delay in greenways and stormwater retro-fit project for CCNW/SW from US 90 to Orange Ave.
- Elimination of the design and the initiation of ROW acquisition of CCSW.
- Reduction or elimination of Segment 1 of Capital Cascade Trail.
- Delays in ROW acquisition and construction of Capital Cascade Segment 3 & 4.
- Reduction in the limits of construction for CCNW/SW from US 90 to Orange Ave.

Blueprint will continue to work with the Finance Committee and Finance Advisor to refine the proper adjustment to our sales tax forecast. We will present this to the Board in June as well as our Master Plan and Capital Budget for their review and comment.

**RECOMMENDED ACTION:**
No action required, presented as information only.

**ACTION BY CAC:**
No action requested.

**ATTACHMENTS:**
None
Capital Circle NW/SW: US 90 to Orange Avenue — Construction Engineering Inspection Services
SUBJECT/TITLE: Capital Circle NW/SW: US 90 to Orange Avenue – Construction Engineering and Inspection Services

Date: February 25, 2008

Requested By: Blueprint 2000

Contact Person: Jim Davis/Latesa Turner

Type of Item: Discussion

STATEMENT OF ISSUE: This item requests the IA’s approval to advertise and select a consultant for Construction Engineering and Inspection (CEI) Services for the Capital Circle NW/SW project from US 90 (West Tennessee Street) to Orange Avenue (SR 371). It also authorizes the budget and requests authority for the Intergovernmental Management Committee (IMC) to negotiate and award the contract once the CEI consultant selection activities are complete.

SUPPLEMENTAL INFORMATION:

The PD&E Study was approved by FHWA on August 16, 2006. Final design activities are currently underway with Final Plans scheduled to be completed by the end of August 2008. Staff desires to contract early for Construction Engineering and Inspection (CEI) services for this project in order for the CEI to provide an independent constructability review prior to releasing the plans for bid.

The project is expected to be let for construction in late 2008 or early 2009. As such, it is necessary to advertise for CEI services soon. The initial solicitation for CEI consultant qualifications and the short listing needs to begin in March 2008. A Request For Proposals (RFP) for CEI services needs to be issued by April 2008. In order to be successful, as timing for this project is critical, the Board is requested to delegate to the IMC the authority to advertise, negotiate and award the needed contracts.

OPTIONS:

Option 1: Authorize the advertisement for Consultant Construction Engineering and Inspection (CEI) Services for the Capital Circle NW/SW (US 90 to Orange Avenue) Project, at a cost not to exceed $2,750,000.00, which includes a 10 percent contingency. Authorize the IMC to negotiate and award the contract once Consultant CEI selection activities are complete.

1. Initiate the procurement process for selection of a CEI Firm for Capital Circle Northwest/Southwest from West Tennessee Street (US 90) to Orange Avenue (SR 371), to include solicitation of qualifications, short listing and issuance of the RFP to no less than three firms. The TCC will be requested to review the Scope of Services.
2. Authorize a CEI budget of $2,750,000.00, which includes a ten percent contingency ($250,000.00).

3. Authorize the Intergovernmental Management Committee to negotiate and award a contract with the selected firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence.

Advantage(s):
- Continues forward movement with Capital Circle Project.
- Allows additional input on design plan development from a construction standpoint.
- Allows independent review of bid items, quantities and specifications prior to letting the project.

Disadvantage(s):
- None

Option 2: Board Guidance.

RECOMMENDED ACTION:

Option 1: Authorize the advertisement for Consultant Construction Engineering and Inspection (CEI) Services for the Capital Circle NW/SW (US 90 to Orange Avenue) Project, at a cost to not exceed $2,750,000.00, which includes a 10 percent contingency. Authorize the IMC to negotiate and award the contract once Consultant CEI selection activities are complete.

1. Initiate the procurement process for selection of a CEI Firm for Capital Circle Northwest/Southwest from West Tennessee Street (US 90) to Orange Avenue (SR 371), to include solicitation of qualifications, short listing and issuance of the RFP to no less than three firms. The TCC will be requested to review the Scope of Services.

2. Authorize a CEI budget of $2,750,000.00, which includes a ten percent contingency ($250,000.00).

3. Authorize the Intergovernmental Management Committee to negotiate and award a contract with the selected firm and if negotiations are unsuccessful be authorized to move to the next firm in sequence.

Action by TCC: The item was presented to the TCC as information.

Action by CAC: The CAC approved Option 1.

ATTACHMENT(S):

None.
# 17

Approval for the Extension of General Engineering Consultant Contract
SUBJECT/TITLE: Approval for the Extension of General Engineering Consultant Contract

Date: February 25, 2008 | Requested By: Blueprint 2000 Staff
Contact Person: Jim Davis | Type of Item: Discussion

STATEMENT OF ISSUE:
The General Engineering Consultant (GEC) agreement between Blueprint and The LPA Group will expire in February 2009. Due to the length of time to change contractors and an adequate overlap period, a decision whether to extend the current LPA agreement needs to be made.

SUPPLEMENTAL INFORMATION:
The current agreement for GEC services with LPA is set to expire in February 2009. The agreement allows for one five (5) year extension and annually thereafter for the duration of the sales tax extension (2019). According to the agreement “The decision to renew will consider: periodic review, approval and satisfaction with the Consultant’s performance”. This provision was included in the agreement to prevent the disruption and loss of time in the completion of Blueprint’s projects.

Semi-annually the Consultant receives a written evaluation of its performance per the incentive/disincentive ($50,000) provisions of the contract. To date the Consultant has been evaluated five times with the IMC approving bonuses of a low of $19,000 to a high of $34,000. These evaluations highlighted numerous Blueprint successes which were the result of the LPA’s efforts including a MBE percentage to date of 22.98%.

OPTIONS:

Option 1: Approve the extension of LPA’s contract for an additional five (5) years.

Advantages:
- Ensures the continuity of the projects without the disruption of the change of project managers and sub consultants.
- Eliminates the costly need of overlapping Consultant, which could cost several hundred thousand dollars.
- Maintains the historical knowledge of projects which may be lost with the change of consultants.
Disadvantages:
  • Does not provide competition for the contract for the next 5 years

Option 2: Issue a Request for Qualifications for a new GEC.

RECOMMENDED ACTION:

Option 1: Approve the extension of LPA’s contract for an additional five (5) years.

ACTION BY THE CAC:
The CAC endorsed Option 1.

ATTACHMENT(S)

None