

**TALLAHASSEE – LEON COUNTY
BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY**

Meeting Minutes

June 25, 2012

3:00 pm, City Commission Chambers

MEMBERS PRESENT

County

Commissioner Akin Akinyemi
Commissioner John Dailey
Commissioner Kristin Dozier
Commissioner Nick Maddox
Commissioner Jane Sauls
Commissioner Bill Proctor

City

Commissioner Andrew Gillum
Commissioner Nancy Miller, Chair
Commissioner Gil Ziffer

CITY/COUNTY STAFF

Dave Bright, Blueprint 2000	Gabriel Menendez, Public Works
Junious Brown, Blueprint 2000	Shelonda Meeks, Blueprint 2000
Tom Coe, City Manager's Office	Tony Park, Leon County Public Works
Dee Crumpler, COT Parks and Recreation	LaTanya Raffington, COT MBE Office
Dan Donovan, Planning	Harry Reed, CRTPA
Jim English, City Attorney	Debra Schiro, Blueprint 2000
Anita Favors Thompson, COT Manager	Rita Stevens, COT Accounting
Ben Harris, COT MBE Office	Wayne Tedder, Blueprint 2000
Angela Ivy, Blueprint 2000	Jay Townsend, Asst. City Manager
Vincent S. Long, County Administrator	Patrick Twyman, COT

OTHERS PRESENT

Autumn Calder	Margie Quillman, The LPA Group*
Kevin Carr, Southern Shakespeare	Marek Romanowski, The LPA Group*
Lee Daniel, Visit Tallahassee	Eric Rosenstein, Atkins*
Paco de la Fuente	Maribel Nicholson-Choice, Greenberg Traurig*
Echo Gates	Michael Schwier, The LPA Group*
John Gibby	Jim Shepherd, Jacobs Engineering*
Laurie Hartsfield, KCCI	Dave Snyder, The LPA Group*
Don Hurst, Talcon Group	Frank Terraferma
Jonathan Johnson, Hopping Green & Sams	Marsha Turner, Old Town Neighborhood
Emory Mayfield, M. Inc.*	Ray Youmans, THC*
Henry Mayfield, M. Inc.*	TaMaryn Waters, Tallahassee Democrat
William Mayfield, M. Inc.*	Ryan Weatherell
Gary Phillips, The LPA Group*	

* Indicates Blueprint 2000 Consultant

Commissioner Nancy Miller called the meeting to order at 3:15 pm.

I. AGENDA MODIFICATIONS

Mr. Tedder stated that he would like to pull item #7, Franklin Boulevard Flood Relief and Roadway Project Update, to provide the Board a brief presentation on the traffic closures in that area. A request to move item #14 up on the Agenda has also been made.

II. CITIZEN'S ADVISORY COMMITTEE (CAC) CHAIRMAN'S REPORT

No CAC member was present to give the CAC Chairman's report.

III. INFORMATION ITEMS

1. **CAC Meeting Minutes** (February 9 and April 5, 2012, meetings)
This item was presented as informational only.
2. **Capital Cascades Trail Segment 3 Update**
This item was presented as informational only.

IV. CONSENT ITEMS

3. **IA Meeting Minutes (March 26 and April 16, 2012 meetings)**

RECOMMENDED ACTION:

Approve minutes as provided.

4. **Capital Circle Southeast: Woodville Highway to Crawfordville Road – Project Update and Median Opening Request**

RECOMMENDED ACTION:

Option 1: Approve the allocation of \$58,000 of unallocated Blueprint 2000 funds for design and construction of the proposed median opening opposite a driveway access to Roll-A-Way Mobile Homes Movers, located on the north side of Capital Circle Southeast.

5. **Citizens Advisory Committee Appointments**

RECOMMENDED ACTION:

Option 1: Approve the following nominations:

Representative from the EECC - Natural Scientist/Biologist: Richard Drew

Representative from the Council of Neighborhood Associations: Christic Henry

Representative from the Elderly Community: N. Ronald Pease

8. **Franklin Boulevard: Allocation of Funding for Water and Sewer Work**

RECOMMENDED ACTION:

Option 1: Approve the allocation of \$966,082 of Blueprint 2000 funds for the payment for sanitary sewer and potable water system improvements on the Franklin Boulevard Project.

Commissioner Maddox moved Items #1 – #8 (except Item #6 and #7). Commissioner Sauls seconded the motion. The motion carried unanimously.

V. PRESENTATIONS/ACTIONS/DISCUSSIONS

14. Capital Circle Northwest/Southwest: South of US 90 to North of Orange Avenue – Update

Commissioner Gillum spoke of the response letter received from FDOT. This followed a teleconference between Commissioner Desloge and County Administrator Long along with a separate teleconference held by Commissioner Gillum and City Manager Favors to express verbally the concerns of the Board. The letter expressed FDOT's response to the Board's concerns. **Commissioner Gillum made a motion to rescind the previous award that the Board made at the last meeting, and request that all three bid responses would be extended two weeks to allow staff to evaluate the content of the letter. The IMC would then make a decision based on the FDOT response. This motion would ensure that the Bid is awarded in concurrence with FDOT requirements. The motion was seconded.**

Commissioner Proctor requested more time to review the letter and appropriate information. Mr. Tedder pointed out that this motion allows for the items to be reviewed and that all three bidders had agreed to extend their bids.

Commissioner Dozier asked Commissioner Gillum for clarification on who would award the bid and if a special IA meeting would need to be called. **He clarified that it would be the IMC that would make the decision.** Commissioner Dozier stressed that it was necessary to make sure that the bid reward remains a transparent process. Ms. Nicholson-Choice made clear that the IMC has the power to award the bid, and when the bid is awarded there will be a public meeting due to the Sunshine Law. Commissioner Dozier expressed support of the motion.

Commissioner Akinyemi requested clarification on Commissioner Gillum's motion.

Mr. John Gibby stated that he lived in the middle of the N-2 project. He recapped the number of times that the IA has voted for the project to improve access from I-10 to the Airport. He is concerned that the Board's decision will jeopardize \$22,000,000 in funding and to award the bid to the lowest bidder.

RECOMMENDED ACTION:

Rescind the previous IA award and to extend the bids for an additional two weeks. In that time evaluate the positions of the involved parties and to allow the IMC to award to the appropriate bidder.

The motion carried unanimously.

6. Closeout of Capital Circle Northwest – I-10 to US 90 (N-1)

Mr. Gibby stated that he believed that moving the money from this project was a violation of the IA bylaws. Ms. Nicholson-Choice stated that she disagreed because the super majority vote was required where there is a significant change in the scope of the project and not in the funding. She stated that she and Ms. Schiro had advised Mr. Gibby of this in the past.

RECOMMENDED ACTION:

Option 1: Approve the closeout of the Capital Circle Northwest corridor project.

There was a motion and a second of staff recommendation. The motion carried unanimously.

Mr. Gibby questioned whether the reallocated money was going to park amenities or Franklin Boulevard. Mr. Gibby feels that money is going to be transferred and that transfer constitutes a violation of IA rules. He requested that the money either remain in the current account or be directed to the project in Item 14. Ms. Nicholson-Choice clarified the rules of concern to Mr. Gibby, and disagreed with his interpretation of the by-laws.

Mr. Frank Terraferma who resides across from the proposed Smokey Hollow Commemoration made several comments. He requested that restrooms be open only during the day due to residents' concerns with the transient population, and would also like to see something esthetically pleasing occur with the overpass. They would also welcome on street parking that previously existed on the west bound lanes along Pensacola Street.

Mr. Gibby quoted the CAC meeting minutes in regards to the flooding of the park. He expressed concerns with maintenance of the park in general.

Ms. Marsha Turner is concerned with the amphitheater. She has been impressed with the work that has been done with the park. She is the past president of the Old Town neighborhood and past board member of CONA. She expressed support for the items that would help address neighborhood concerns contained within the Interlocal Agreement. She expressed concerns with the potential for noise.

7. Franklin Boulevard Flood Relief and Roadway Project Update and Additional Funding

Dave Snyder updated the board as to the progress on Franklin Boulevard.

Mr. Tedder stated that there is an action item associated with this agenda item. Mr. Tedder recapped the process that led to the current design of Franklin Boulevard. The Board was given

an estimate of cost prior to the completion of design. The agenda item breaks down the additional costs and what construction components they are associated with. At this point additional funds need to be allocated to complete the project which will serve as the entrance to Capital Cascades Park.

Commissioner Dozier asked if the agenda information has changed since it was initially sent to Commissioners. Mr. Tedder confirmed that it had not changed. Commissioner Dozier expressed support of the project and moved Option 1 which was seconded.

Commissioner Dozier moved staff recommendation. Commissioner Proctor seconded the motion.

RECOMMENDED ACTION:

Option 1: Approve the allocation of \$2,725,000 from the closed-out Capital Circle Northwest project (\$2,359,108.13) and other unallocated Blueprint 2000 funds for design and construction of the additional scope items of the project. Incorporate this funding into the FY 2012 Capital Budget, and authorize the IMC to amend the construction contract.

Commissioner Proctor expressed concern about reducing the number of lanes within the City. He requested a moratorium for lane reductions.

Commissioner Akinyemi requested clarification on Option 1 and as to where a portion of the funding was originating from. Mr. Tedder stated that there were previously unallocated funds that would be applied to this project in addition to the current allocation request.

The motion carried unanimously.

9. Election of Intergovernmental Agency Vice-Chair

RECOMMENDED ACTION:

The Agency is to conduct an election for a Vice-Chairperson in accordance with the approved By-Laws.

Commissioner Dozier was nominated by Commissioner Dailey to be the Intergovernmental Agency Vice-Chair. There were no other nominees and no discussion. Commissioner Dozier confirmed her willingness to serve as Vice-Chair. **The motion carried unanimously.**

10. Smokey Hollow Commemoration

Mr. Tedder recapped the process that had been undertaken to establish a design for the Smokey Hollow Commemoration. Commissioner Miller requested an explanation of the differences in the agenda item from the previously viewed version. Mr. Tedder stated there is a different funding source for the construction of the Commemoration. At this point there is only a concept.

A full design, utilizing engineers and architects, needs to be completed soon, in order for the Commemoration to open around the time of the rest of the park. Dan Donovan gave a presentation to the IA Board for the proposed Commemoration.

Commissioner Ziffer supported the design and felt it was an improvement upon earlier plans.

RECOMMENDED ACTION:

Option 1: Approve Phase 1 of the Smokey Hollow Commemoration concept. Provide design and construction funding for Phase 1, and funding for the design of the sidewalk and intersection treatments planned in Phase 2. Authorize \$500,000 be allocated from the Land Bank to the project and incorporated into the FY 2012 Blueprint Capital Budget.

Commissioner Ziffer moved staff recommendation. Commissioner Akinyemi seconded the motion.

Commissioner Gillum expressed support for the design and what it would add to the park. Commissioner Dozier supported the design. She particularly liked the addition of trees to shield Apalachee Parkway. She questioned if some sort of design on the overpass might help to further soften the image while contributing to the Smokey Hollow Commemoration. She also asked what work needed to be done regarding historical markers and if it would be brought back to the Board. Mr. Tedder confirmed that the item would be brought back. Commissioner Proctor recapped the definition of a shotgun house. He also spoke about former residents that he has come to know. Commissioner Proctor brought up that in discussion with the Smokey Hollow Chair, Mr. Lawrence, restrooms may be needed in that section of the Park. He also questioned the existence of park benches and lighting, and he was informed that they will be included. Commissioner Akinyemi expressed support for the design. He reiterated the need for restrooms. He also expressed concerns for children crossing from the Riley House to the Commemoration site. Commissioner Miller inquired to whether or not plaques at the site could be sponsored; it was confirmed as a possibility.

Commissioner Dozier and Proctor requested that Mr. Tedder look into on street parking that was mentioned during public comment. Commissioner Ziffer asked if there was proposed parking under the Apalachee overpass which was confirmed.

The motion carried unanimously.

11. Capital Cascades Trail – Segment 3 (Van Buren Pond): Right of Way Acquisition and Authorizing Resolutions

Mr. Tedder stated that in order to acquire right-of-way a public purpose needs to be shown which this agenda item explains. Resolutions also need to be read into the record for the necessary acquisitions. Ms. Schiro would read the resolutions. Commissioner Proctor asked why the holding pond was necessary if the water could just be put into the ditch. Mr. Tedder stated that the area lies within the 100 year floodplain and that the pond is intended to capture flooding

along the entire ditch. It's similarly meant to help alleviate flooding along south Monroe and will also make up for the loss in floodplain storage that occurs due to box culvert installation. Commissioner Proctor stated confusion with stormwater management practices.

Commissioner Dailey moved staff's recommendation that resolutions be read into the record. Commissioner Dozier seconded the motion. Ms. Schiro read the Resolutions for the four parcels to be acquired into the record.

RECOMMENDED ACTION:

Option 1: Approve the Resolutions allowing the acquisition of the four (4) additional privately owned parcels, which are all required for the construction of the Van Buren Pond stormwater.

The motion carried 8-1 with Commissioner Proctor casting the dissenting vote.

12. Funding for Public Access and Improvements at Fred George Sink and Headwaters of the St. Marks River Properties

Mr. Tedder stated that this item partially originated with a request from the CAC to deal with providing access to greenway properties that Blueprint has acquired. Mr. Tony Park of Leon County Public Works was also researching funding for greenway systems and amenities. This item would fund commitments noted in the management plans set forth to FCT for grant application funding. The Blueprint funding would entail \$1,510,954 for the Headwaters of St. Marks which would complete the trail system, and \$1,087,774 for the Fred George Basin management plan improvements as outlined in the agenda item.

RECOMMENDED ACTION:

Option 1: Staff recommends use of remaining allocated funds (St. Marks: \$1,510,954.29 and Fred George: \$1,087,774.00) to complete improvements as shown in the Management Plans for the St. Marks Headwaters Greenway and the Fred George Basin Greenway.

Commissioner Dailey expressed support because it has been in the plans for many years and there is money allocated for such a project. **Commissioner Dailey moved staff recommendation.** Commissioner Proctor seconded the motion.

The motion carried unanimously.

13. Cascades Park Amphitheater and Interlocal Agreement Amenity Priorities and Construction Update

Mr. Tedder recapped the Board's request for City and County administrators and staff to prepare an Interlocal Agreement to handle amphitheater functions. A draft agreement is included with the

agenda materials. The agreement cannot be voted on at this meeting and instead needs to be voted upon at the respective commission meetings. There were no speakers.

Mr. Lee Daniel spoke about the plans and neighborhood issues that the Board had directed staff to review. The Interlocal Agreement addresses the aforementioned issues, and has been reviewed by the respective staffs. Commissioner Miller asked Mr. Daniel to hit the highlights of the agreement. Section 1 establishes "STAGE" which consists of City and County staff and public representatives. The committee would act as a focus group for various issues such as: booking policies, master calendar, adjacent neighborhood concerns, ticket surcharge etc. They would also come back with a report on the functioning of the park. The agreement also lists responsibilities and expectations for both the City and County.

RECOMMENDED ACTION:

Option 1, Option 2, and Option 3:

Option 1: Support the utilization of \$326,604 from the one cent tourist development tax dedicated to a performing arts center in the downtown district of the CRA for enhanced electrical upgrades and direct staff to bring back this item for ratification by the County, City, and CRA.

Option 2: Accept staff recommendation of unfunded amenity deletion and ranking.

Option 3: Forward the Amphitheater Interlocal Agreement to the City and County Commissions and CRA for appropriate action.

Commissioner Proctor moved staff's recommendation and it was seconded. The motion was seconded.

Commissioner Ziffer questioned Section 3-8, regarding the Meridian Point Building, mentioning that nothing can be done due to FSU's ownership of the building. Mr. Daniel pointed out that efforts are being made to secure the building and should that occur it will be brought back to the Board with a resolution.

Commissioner Gillum asked about the cost-sharing for all of the amenities in the park, especially in regards to ongoing general maintenance. Mr. Daniel felt that the ticket surcharge and profit sharing was an attempt to help defray the costs of maintenance. Commissioner Gillum requested some sort of "baseline" operation budget for the park regardless of concerts. Mr. Tedder pointed out that Dee Crumpler from Parks and Recreation had created reports that deal with the expected maintenance. Mr. Crumpler stated that as the park has grown, decisions will need to be made by the various commissions on how it will work.

Commissioner Dozier stated that it was her belief that park maintenance costs were based on the location within the limits of either the City or County. Despite that, she felt due to the complexity and cost of maintaining Cascades Park it is important to have a discussion on the maintenance issues of various Blueprint projects. It would be prescient to come up with an

understanding of how to fund operation and maintenance for these projects instead of it being a recurring issue upon project completion.

Commissioner Akinyemi commented on Section 3-5 of the Interlocal Agreement regarding the times of events. He stressed the need to work with the neighborhoods and have discussions for event conclusion times. Commissioner Miller stated her understanding was that the STAGE group would make recommendations on event times.

Commissioner Maddox asked how much was being budgeted for the administrative costs. Mr. Daniel stated that the County was budgeting around \$50,000 plus benefits.

Commissioner Proctor stated that he thought his motion was to allow the respective commissions to discuss the Interlocal Agreement.

Commissioner Dozier thanked everyone for their work. She stated that she would be in favor of reviewing the agreement after 18 months, and asked who would do such a review. Mr. Daniel stated that it would likely be done by the City Manager and County Administrator. Commissioner Dozier also objected to the cap of 10 events in 18 months. Mr. Daniel felt that the STAGE committee would make a recommendation after 1 year on how many events should occur. Commissioner Dozier also stated that local events should not be considered as part of the 10 yearly events.

Commissioner Miller wanted to make it clear that a component should be included in the Interlocal Agreement for a review of how well the park is functioning. Commissioner Dozier wished to amend the original motion with the previous point made by Commissioner Miller.

Commissioner Dailey expressed his full support of the motion.

Commissioner Dozier made comments related to Boca Chuba. Local artist Paul Tamanian had approached the commissioner to do something besides the fish and felt it could potentially be done at a cheaper price. The focus of Commissioner Dozier's comments was on trying to have a local artist construct the work. She wished to direct Blueprint Staff to research it more.

Commissioner Ziffer asked if Boca Chuba had any sort of engineering importance to the Park. Mr. Tedder stated that it was merely an aesthetic piece.

Commissioner Akinyemi did not mind if there was something abstract but felt that the original sculpture would act as a gauge for the height of the rising water. Commissioner Dozier agreed to work with Mr. Tedder on this issue.

The motion carried unanimously.

Commissioner Dozier made a motion to analyze other possible options for the Boca Chuba Sculpture. Commissioner Akinyemi seconded the motion. Commissioner Sauls requested the estimate for constructing Boca Chuba. Mr. Tedder believed it was estimated at \$300,000.

Commissioner Proctor asked if this was limited to a specific local artist or if it was opened to anyone. Commissioner Dozier stated that it would be open to anyone with a focus on creating a sculpture.

The motion carried unanimously.

15. Proposed FY 2013 Blueprint Operating Budget

Mr. Tedder stated no action was required and the information was for comment and review.

RECOMMENDED ACTION:

Review and comment on the FY 2013 Operating Budget.

16. Fiscal Year 2013-2017 Blueprint Capital Improvement Plan and the FY 2013-2020 Net Sales Tax Allocation Plan

Mr. Tedder stated no action was required and the information was for comment and review.

RECOMMENDED ACTION:

Review and comment on the Capital Improvement Program and the Net Sales Tax Allocation Plan. The Intergovernmental Agency will conduct a Public Hearing and adopt the Budget in September.

Mr. Gibby has been "hoodwinked" for the CIP and he raised issues with public hearings required for the budget.

VI. CITIZENS TO BE HEARD

Mr. Gibby on item 14 questions what vote was rescinded.

VII. ITEMS FROM MEMBERS OF THE COMMITTEE

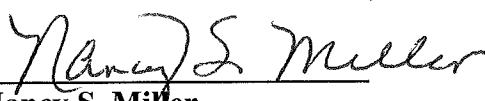
There were no items from members of the Committee.

Chairman Miller acknowledged that this would be the final meeting for Blueprint Planning Manager Dave Bright.

VIII. ADJOURNMENT


There being no further business, Chairman Miller adjourned the meeting at 5:15 pm.

APPROVED:



Nancy S. Miller
Chair of Blueprint 2000 IA

ATTEST:



Shelonda Meeks
Secretary to Blueprint 2000 IA