

BluePrint 2000 - Citizens Advisory Committee Meeting
Thursday, November 1, 2001

Meeting Attendees: Charles Pattison
Michael Sheridan
Jess Van Dyke
William Smith, Jr.
Burt Davey
Arthur Mobley
Albert Trull
Katherine Baughman
Anita Davis
John Hutchinson
Dinah Hart (*City staff*)

Guest(s): Anil Panicker (*City staff*)
Mark Mustian (*EECC*)
Bob Henderson (*Citizen*)

Meeting called to order at 5:35 P.M.

Introduction and Welcome

Dinah Hart rendered opening statement of appreciation on behalf of the City Manager and the County Administrator, to all members of the Citizens Advisory Committee.

Mr. Michael Sheridan asked whether there would be minutes of the meetings available. Dinah stated that advisory committee's minutes are not typically transcribed; the meeting is recorded and is on file in the event that it is ever needed. The committee concurred that they would like to see meeting summaries, particularly for the benefit of those not attending a meeting to know which actions were taken.

Question was asked in regards to the procedure for giving advice and recommendations to the Intergovernmental Agency (IA). Per Dinah, the format would be that staff would take notes on those comments, and then when an agenda item is provided to the IA, we reserve a space on the agenda item to put comments received from the Advisory Committee, as well as comments from the Technical Coordinating Committee.

Dinah gave a brief summation on meeting times and locations; also provided an overview of the CAC notebook and information contained within; and discussed procedures and purpose of the CAC.

Question was asked in regards to the timing of when would agenda packages be received prior to a meeting. Per Dinah it is the plan to have agenda materials out at least a week prior to the meeting.

Request was made to receive a list of CAC members, addresses, e-mails, phone numbers, and from what category they are appointed. *(List of all names (including Dinah) will be forwarded to all members).*

Mark Mustian presented a brief background overview of BluePrint 2000; less the specifics, but more of what the thinking was that went into the report. A more detailed synopsis will be provided as the committee goes along.

(Brief discussion of different projects followed overview.)

Selection of Chair and Vice-Chair:

Suggestion was made to wait and elect chairs, due to members not knowing each other.

Establishing Initial Committee Members Term (Dinah Hart):

These are set up for three-year terms, which are outlined in the by-laws. In order to keep all terms from expiring at the same time, terms have to be established at one-year, two-years, and three-years. Therefore, it was divided at four, four, and four, respectively. In order to accomplish this fairly, Dinah suggested that all the names be put in an envelope and draw for the slots; if no one has a problem with this process. Results are as follows:

<u>1 Year</u>	<u>2 Years</u>	<u>3 Years</u>
Carl McCoy	Albert Trull	Michael Sheridan
K. Archibald	Katherine Baughman	Anita Davis
Burt Davey	Jess Van Dyke	Arthur Mobley
Charles Pattison	Bill Smith	John Hutchinson

Ms. Kathy Baughman asked whether the City or County was planning to put out something to the media that says that “these members have been appointed and they are watching your tax dollars.” Per Dinah, a media advisory has not been done, but committee members are already listed on the website.

Ms. Baughman indicated that it was her intent to nominate *(at the next meeting)*, Kathy Archibald for Chair of the CAC.

A brief discussion took place regarding next meeting time: suggested dates were November 7 or November 15. The purpose of this meeting would be to have a presentation/review of the roadway design standards, and a presentation on stormwater issues (TMDL issues). ***Decision was made to hold meeting on November 15th at 4:30 P.M.***

Mr. Jess Van Dyke requested that CAC members be provided a copy of the introduction/opening part of the original Project Summary Report of BluePrint 2000. ***(Dinah to provide copies).***

In response to a question, Dinah is to verify if there are any constraints to discussions between committee members.

Question was asked in regards to roadway standards being on the website. ***(Dinah to check to see if it is possible to put the roadway design standards on the website).***

Per Dinah, the website www.salestaxupdate.com, lays out the entire joint project management structure. A link has not yet been established with the Chamber of Commerce's link to the BluePrint report; however, the entire BluePrint 2000 and Beyond report is currently being placed on the Chamber's site, but it is still being worked on.

Question was asked if there was a Blueprint 2000 logo, and if there is any anticipation of putting signs on the side of the road that say BluePrint 2000 project. Per Dinah, there is a BluePrint logo (*referred to logo on notebook*), and indicated that it is a good suggestion for the signs. This will be forwarded to Public Works.

Meeting adjourned at 7:25 P.M.