

Blueprint 2000 CAC Meeting Summary

Thursday, October 14, 2002

Amtrak Station

4:30 pm – 6:30 pm

Meeting called to order at 4:45 PM by Kathy Archibald, Chairperson.

Attendees:

Kathy Archibald, Chairman

Kathy Baughman

Anita Davis

Terrence Hinson

John Hutchinson

Carl McCoy

Charles Pattison

Mike Sheridan

Bill Smith

Jess Van Dyke

Staff:

Jim Davis

Shelonda Gay

David Bright

Guests/Presenters:

Greg Burke

Paco de la Fuente

Anne Nelson

Jessica Strieter

Agenda Modifications

Mr. Davis stated that Consent Item # 2: Changes to the Interlocal Agreement had been removed from the agenda.

Informational Items

Ms. Archibald asked if there were any questions regarding the informational items that were provided (Item #a: September 23, 2002 Intergovernmental Agency follow-up report; Item #b: Request for Proposal - Bond Counsel; and Item #c: Membership renewal). Ms. Archibald stated that she anticipated that the four (4) members whose terms were about to expire would be reappointed by the Intergovernmental Agency. She stated that most of the reappointment letters had been returned by the participating agencies and that they had re-nominated the current members. There were no questions.

Jim Davis introduced David Bright as the new Planning Manager for Blueprint 2000. Mr. Davis gave a brief summary of Mr. Bright's job history and experience.

Consent Items

Ms. Baughman moved approval of the September 12, 2002 CAC Minutes. Mr. Pattison seconded the motion for discussion. Ms. Archibald stated that on page #2, Item #7, paragraph #5, she recalled that Mr. Pattison recommended that the County come up with a fee structure in order to recover some of the cost of the LiDAR upgrade.

She further stated that on page #3, Item #6, paragraph #1, that the General Engineering consultant would “evaluate the work product”.

The motion passed unanimously with the above modifications.

Item #2: Changes to the Interlocal Agreement

Ms. Archibald stated that there were some housekeeping issues within the Interlocal Agreement, such as the number of members on the Citizen’s Advisory Committee and how debt will be incurred, as well as other issues.

Presentations/Action

Item #3: Corridor Management Advisory Committee & Item #4: Corridor Management Update

Mr. Greg Burke stated that the consultant staff from the Center for Urban Transportation Research (CUTR) would be present to provide the Intergovernmental Agency (IA) with a first report of their work. Mr. Burke gave a brief history of the Corridor Management Project. He stated that CUTR will present an assessment of current community practices as well as recommendations related to corridor management within Tallahassee-Leon County. This report is the first work product associated with the Tallahassee-Leon County Corridor Management Program project and will provide a basis from which further project development activities will proceed.

There was discussion of the development of the Year 2020 Long-range Transportation Plan (LRTP). Mr. Burke stated that this plan would help in the informing property owners of the future transportation plans for their area and prevent property owners from building in the proposed right-of-way. There was further discussion of the design of the roadways and whether there would be medians in order to make them pedestrian friendly. Mr. Burke noted that CUTR would be conducting meetings with staff on October 15 to discuss their initial findings and to discuss the study process.

Mr. Van Dyke moved Option #1: Approve the recommended list of organizations to be represented on the Advisory Committee to the Tallahassee-Leon County Corridor Management Program project. Mr. Hinson seconded the motion. The motion unanimously carried 10-0.

Mr. Sheridan moved to nominate Mr. Burt Davy as the Blueprint 2000, Citizen Advisory Committee representative to serve on the Tallahassee-Leon County Corridor Management Program Advisory Committee. Mr. Hinson seconded the motion. The motion unanimously carried 10-0.

Item # 4 was an informational item; no action was required by the committee.

Item #5: Blueprint Draft Master Plan

Mr. Davis reviewed the draft Master Plan for Blueprint 2000 and stated that the Intergovernmental Agency, Blueprint 2000 Program Master Plan is a document that will prescribe targets for the various phases of each of the Blueprint projects while providing an overview of the entire program. Further, that the Master Plan, once completed, will be the baseline program document for Blueprint. He mentioned that this plan is currently in draft and is subject to change. Mr. Davis stated that the purpose of this agenda item is solely to inform the committee of the status of the plan and to request input on the development. He stated that the cost of borrowing money has not yet been incorporated within the Master Plan and that the Blueprint Finance Advisor, Public Financial Management, Inc., will commence this review within the next 30 days.

There was lengthy discussion of each project within the Master Plan and discussion of the strategies of the Blueprint program. The committee requested that Blueprint staff organize workshops to review the Master Plan and make suggestions based on the cost estimate overruns, staffing needs, revenue and bonding issues.

Mr. Sheridan moved approval of the draft Blueprint 2000 Master Plan. Ms. Baughman seconded the motion. The motion unanimously carried 10-0.

Item #6: Blueprint 2000 Legal Support

Mr. Davis stated that he had discussed this issue with both the City and the County Attorneys and that they all felt that the best solution would be to hire outside counsel that would advise the IA on policy issues only. He stated that the City and/or the County attorneys would handle the day-to-day mechanics, such as acquiring ROW, working on contracts, etc. Mr. Davis further stated that the details would be worked out in the future.

Mr. Pattison moved Option #3: Hire an outside counsel to act as general legal advisor for policy and administrative issues only. Establish a memorandum of understanding between the City

Attorney, the County Attorney and the Director of Blueprint 2000 to share the contracting functions and the real-estate functions (with all costs/salaries being charged to Blueprint funds and/or projects). Mr. Van Dyke seconded the motion. The motion unanimously carried 10-0.

Item #7: Funding for Construction for Capital Circle Northwest

Mr. Davis stated that Commissioner Winchester requested that funding for the construction of Capital Circle Northwest be committed to enable businesses to develop by removing the concurrency limitations currently associated with the roadway. He further stated that Commissioner Depuy proposed a comprehensive plan amendment that provides that property owners who donate right of way along CCNW will be given 10 years of concurrency exemptions in return for their donation.

Ms. Davis moved to defer any decision on funding the construction of CCNW until the joint City/ County Commission has acted on the Comprehensive Plan amendment and until there is a response to the request for federal funding for CCNW that has previously been submitted. Ms. Baughman seconded the motion. The motion passed unanimously 10-0.

Item #8: Capital Cascade Trail and Trust for Public Land

Ms. Kathy Baughman provided the committee with an overview of TPL's role in the implementation of the Capital Cascade Trail plans. She stated that there had been discussions of methods of implementing the Capital Cascade project at minimal costs to Blueprint 2000. She stated that The Trust for Public Land (TPL) had proposed to work with Blueprint to expedite the development of a design for the Capital Cascades Trail through private fund raising. She further stated that TPL proposed to pay half of the costs to hire Greenways, Inc. to plan for and implement the greenways, water quality, flood control and trail projects for the corridor. She stated that TPL would involve citizen groups to help develop realistic expectations of the projects and provide feedback to Blueprint. Ms. Baughman stated that there would be an Open House on October 29, 2002.

Mr. Sheridan moved conceptual endorsement for involvement of TPL in implementing the vision of the Capital Cascade Trail Corridor, and that the CAC endorse the Open House as a partner. Mr. Pattison seconded the motion. The motion passed 9-0. Ms. Baughman recused herself from voting since she was representing TPL.

Item #9: Exception to Annual Performance Audit

Mr. Davis stated that he recommended deferring the audit because there is limited auditable performance activity during 2002. Mr. Davis provided the committee with a handout of the accomplishments of Blueprint.

Mr. Hutchinson moved to defer the Blueprint 2000 performance audit until 2004 because there is limited auditable performance. Ms. Davis seconded the motion. Mike Sheridan offered an amendment to the motion to request that absent an audited performance evaluation, an in-house status report of the accomplishments since the inception of the program shall be submitted. The amendment was accepted and the motion carried unanimously 10-0.

Unagendaed Items

NONE

There being no further business, meeting adjourned at 5:50 p.m.