

## **Blueprint 2000 CAC Meeting Minutes**

Thursday, June 5, 2003

Amtrak Station Conference Room

4:30 pm – 6:30 pm

The meeting was called to order at 4:40 PM by Kathy Archibald, Chairperson.

### **Committee Members present:**

Kathy Archibald, Chairperson

Kathy Baughman

Charles Pattison

Mike Sheridan

Bill Smith, Vice Chairperson

Jess Van Dyke

### **Staff:**

David Bright

Jim Davis

Shelonda Gay

Dinah Hart

Gabriel Menendez

### **Guests/Presenters:**

Regina Davis

Paco de la Fuente

Bryan Estock

Mike Flanagan

Phyllis Gray

John Kemp

Bill Little

Clayton McDonald

Jerry Oshesky

Bonnie Pfuntner

John Suger

Steve Urse

A quorum was not present.

### **Agenda Modifications**

Jim Davis announced Agenda Item #7 - Land Bank Study Scope of Services, is deleted from today's agenda. Kathy Archibald also announced another agenda modification. She stated the committee will vote on the revisions to the CAC by-laws. Both of the items were a part of the Presentations/Action portion of the Agenda.

### **Informational Items**

#### **Item #a: Intergovernmental Agency Subcommittee Formation**

Jim Davis discussed the proposal by Commissioner Mustian to form a subcommittee to look at IA issues, specifically the segments of Capital Circle including incorporating Springhill Road into the CCSW PD&E. Mr. Davis stated the make-up of the group, two

(2) City and two (2) County Commissioners is great. It will definitely help make the process easier on important issues. Mr. Davis stated that the group consists of the following Commissioners: Comm. Rackleff, Comm. Mustian, Comm. Proctor, and Mayor Marks. Jim Davis announced the first sub-committee meeting was held earlier today, and that the subcommittee agreed to hold the current course of including the study of Springhill Road in the CCSW PD&E study. He also stated that the mission of the sub-committee is to resolve some programming issues related to the Capital Circle and Springhill Road and to allow the sub-committee to speak on behalf of both Commissions.

**Item #b: Prioritization of Segments of Capital Circle**

Jim Davis discussed the issue surrounding segments of Capital Circle. He stated that the MPO and Blueprint 2000 staff went back and reviewed the cost estimates for Capital Circle segments. The Agency needed to prioritize the segments for Capital Circle because we are currently \$200+ million short to do the complete Blueprint package. The method used for prioritizing was ADT (Average Daily Trips). Using just Blueprint 2000 funds all the projects they wanted to do as well as the segment from Hwy.90 to Hwy.20 can be accomplished using Option 1 of the plan. Mr. Davis stated the difference between Option 1 and 2 is that Option 2 includes improvements to Springhill Road and Option 1 does not (Option 1 includes the widening of Capital Circle SW from SR 20 to Orange Avenue). Jim also explained the Budget charts. Further discussion followed.

**Item #c: Capital Cascade Trail**

David Bright addressed the issue surrounding the St. Augustine/ Capital Cascade Trail agenda item at the May 19<sup>th</sup> IA meeting. He stated that because of a quick motion and second by two members of the Commission, the IA approved Option 1 of the agenda item, which authorized Phase 1 only. Staff's recommendation was for Option 2, which allowed the combining of Phase 1 and 2 which will be more time and cost effective. The Agency is currently in discussion with Genesis Group to begin Phase 1. Further discussion followed.

**Item #d: Capital Circle NW EPD&E Scope of Services (US 90 to Orange Ave.)**

Jim Davis announced that FDOT has agreed to develop the Scope of Services for the EPD&E for Capital Circle NW from Hwy.90 to Orange Ave. at no cost. HDR of Pensacola is the contracted consultant to assist FDOT with the study. Further discussion followed. Bill Smith asked several questions on the route south of SR 20.

**Item #e: Memorandum of Agreement – Northwest Florida Water Management District**

Jim Davis discussed the agreement with NFWMD was to be drafted by their attorney. To date, the agreement has yet to be drafted. The issue is still being pursued. This agreement not being developed may have caused missed opportunities to purchase properties or the rights to property. The Sensitive Lands Working Group must also be formed to assist in

the effort.

**Item #f: Intergovernmental Agency Chair and Vice Chair**

Jim Davis discussed the elections of the Chair and Vice Chair of the Intergovernmental Agency at their last meeting on May 19, 2003. He announced that County Commissioner Rackleff was elected Chair and City Commissioner Mustian was elected as Vice Chair. Mr. Mustian will ascend to chair next year.

**Consent Items**

**Item #1: Approval of April 20, 2003 Citizen's Advisory Committee Minutes**

**Item #2: Intergovernmental Agency By-Law Changes**

As a quorum was not present, Kathy Archibald indicated no vote would be taken. (See later)

**Presentations/Action**

**Item #3: Sensitive Lands Working Group**

Dave Bright discussed the logistics of the Sensitive Lands Working Group. He stated the group was designed to identify, prioritize, and recommend environmentally sensitive property to be acquired or preserved as mentioned in the Blueprint Report. The tentative members of the working group are as follows:

Economic and Environmental Consensus Committee: **Nancy Miller**  
Citizens Advisory Committee: **Jess Van Dyke**  
Northwest Florida Water Management District: **Tyler Macmillan**  
Tall Timbers Research Station: **Kevin McGorty**  
Ochlockonee River Soil and Water Conservation District: **Sean McGlynn**  
The Nature Conservancy: **Richard Hilsenbeck**  
Private Sector Real Estate Expertise/Appraiser: to be determined  
Public Sector Real Estate Expertise: to be determined  
Private Sector Environmentalist/Scientist: **Helge Swanson**

Staff:

Tallahassee-Leon County Planning Department: **Craig Diamond**  
County Growth Management Department: **Jill Weisman**  
Blueprint 2000: **Dave Bright**

Mr. Bright further stated the group will consist of experts on environmental issues in Tallahassee and Leon County, focusing on which areas are most sensitive and when and

how they should be acquired or preserved. Dave also mentioned that the group's focus would be on the St. Marks headwaters, areas west of Capital Circle NW and SW, and other areas proposed in the Blueprint 2000 report.

**Consent Agenda:** Kathy Archibald readdressed the Consent portion of the agenda. She stated the committee will vote on the approval of the items with a formal recommendation to the rest of the committee at the next meeting. The committee agreed and Bill Smith made a motion to approve both items 1 and 2 without discussing; Kathy Baughman seconded the motion and it passed with a 6-0 vote.

#### **Item #4: Proposed Fiscal Year 2004 Operating Budget**

Dinah Hart suggested to hold this agenda item review until the 5:30 pm Public Hearing on the Proposed Operating Budget.

#### **Item #5: 2003 Blueprint 2000 Performance Report**

Kathy Archibald handed out a draft outline of the 2003 Blueprint Performance Report. She stated that the report was not complete but the gist of the report was included on the handout. She explained her methodology and asked committee members for feedback and suggestions. Further discussion followed regarding the elements of the report. Charles Pattison stated Blueprint information (the Blueprint 2000 Report and an Annual Report) should be available at the Libraries. Bill Smith asked if a grade should be assigned to certain activities. The Executive Summary should state whether "we have delivered the program that was sold to the public. Are we on track, and have we maintained the integrity of the Blueprint charge?" It should be noted that the cost estimates have been the biggest problem/issue. Jess Van Dyke asked if a "problem section" should be included or if this would just provide fuel for the critics. Charles Pattison stated a time line for key projects might be appropriate (the Master Plan).

Ms. Archibald asked the committee to allow her to complete the report based on the comments received, and gain approval at the next CAC (August) meeting. It would go to the IA in September. The committee agreed and the issue was tabled until the next meeting.

Kathy Archibald adjourned the meeting at approximately 5:40 p.m. to begin the public hearing on the Proposed FY 2004 Operating Budget.

#### **V. Public Hearing – 5:30 p.m.: Proposed FY 2004 Operating Budget**

(At approximately 5:40) Dinah Hart provided a brief summary of the Proposed Operating Budget and of the process. The IA would be requested in June to accept the budget, and it would go back to the IA in September, along with the Capital Budget, at which time a

final budget hearing would be held.

Kathy Archibald asked if there were any speakers for the Budget Public Hearing. There were no speakers.

Michael Sheridan moved, seconded by Kathy Baughman, to recommend to the IA approval of the Proposed Operating Budget. The motion passed unanimously.

**Item #6: Performance Audit Subcommittee**

Mr. Davis noted that this subcommittee was to help develop the Performance Audit Scope of Services for this consultant study, and would suggest performance standards and performance criteria. Dinah Hart stated the Request for Proposals should be advertised around July 1. Bill Smith and Kathy Baughman were chosen to represent the CAC on the subcommittee.

**Added: Item #7: Revisions to the Blueprint 2000 Citizens Advisory Committee Bylaws, Policies and Procedures**

Kathy Archibald noted this item had been added. It addressed allowing public comment at CAC meetings for Discussion Items, and adding a "Citizens to be Heard" item to the end of the CAC Agenda. It also addressed changing the quorum requirements to "A quorum for CAC meetings shall consist of a majority of current members appointed to the committee."

The item was moved by Bill Smith, seconded by Michael Sheridan, and passed by a 6-0 vote.

There was no further business and the meeting was adjourned at 6:00 pm.