

Blueprint 2000 CAC Meeting Minutes

Thursday, April 10, 2003

Amtrak Station Conference Room

4:30 pm – 6:30 pm

Meeting called to order at 4:37 PM by Kathy Archibald, Chairperson.

Committee Members present:

Kathy Archibald, Chairperson

Kathy Baughman

Burt Davy

Terrence Hinson

Charles Pattison

Mike Sheridan

Bill Smith, Vice Chairperson

Albert Trull

Jess Van Dyke

Staff:

David Bright, Blueprint

DeShaun Carter, Blueprint

Jim Davis, Director, Blueprint

Shelonda Gay, Blueprint

Bill Woolery, City Public Works

Guests/Presenters:

Nancy Miller

W.L. Miller

Steve Urse

Agenda Modifications

Mr. Davis stated the only agenda modification is that Items #4 and #5 will be presented in reverse order, due to Mr. Woolery having another engagement immediately following the CAC.

Mr. Davis stated that the informational items would be held until the end of the meeting because of the full agenda.

Consent Items

Jim Davis also made the motion to have all Consent items approved. Kathy Baughman seconded the motion and the committee passed it unanimously.

Item #1: Approval of November 21, 2002, January 23, 2003, and February 6, 2003 Citizen's Advisory Committee Minutes.

Item #2: Request to issue an RFP for Performance Audit

Both of these items were motioned, seconded and passed unanimously without discussion

Presentations/Action

Item #3: Election of Chair and Vice Chair

Kathy Archibald opened the floor for nominations for the Chair and Vice Chair positions that are up for election. Kathy Archibald currently serves as Chair and Bill Smith is the current Vice Chair. Charles Pattison nominated Kathy Archibald to remain as Chair. Kathy Baughman seconded the motion and the committee passed it unanimously. Kathy Baughman offered a nomination for Bill Smith to remain as Vice Chair. The motion was seconded and passed unanimously by the committee. Mr. Smith was absent at the time of his nomination, but arrived later and accepted the nomination to remain as Vice Chair.

Item #5: Capital Circle Southeast Cross-section and Funding

Mr. Bill Woolery announced that the bid for Phase 4 of the Capital Circle Southeast project, Park Avenue to Connie Drive, was conducted on March 26, 2003. He stated that the bids came in lower than expected. The bid was awarded to M, Inc. of Tallahassee in the amount of \$6.8 Million.

Mr. Woolery addressed the need for a Joint Participation Agreement (JPA) with Arvida, Inc. for the portion of CCSE from Centerview to Tram Road. He stated the City Commission approved the development agreement. He also stated that under this agreement we are obligated to begin construction on that portion by February 2006.

There was further discussion regarding Arvida/SouthWood, various elements of the development and their impacts and required mitigation.

Kathy Baughman made a motion to approve the staff's recommendation that the Intergovernmental Agency approve funding of Capital Circle Southeast from Connie Drive through the Tram Road intersection and approve the proposed six-lane typical section, with the modification to the cross-section identifying space labeled as *sod* to be labeled as *landscaping*. Jess Van Dyke seconded the motion and the committee passed it unanimously.

A question was asked whether the Capital Circle Office Center would be required to provide additional funding for Capital Circle improvements in the future. Michael Sheridan asked whether additional conservation easements could be pursued from SouthWood along Capital Circle.

Item #4: Capital Cascade Stormwater/Trail Contract

Dave Bright gave a brief overview of the agenda item. He stated that a consultant has been selected to do the study for Capital Cascade/St. Augustine Branch. He mentioned that ten (10) firms submitted qualification statements, and of those, three firms were requested to submit a Proposal. Of the three firms selected for the short list, Genesis Group was the top choice of all six Evaluation Committee members. The other firms that

were included on the short list were RPA Group and URS Corporation. Mr. Bright also stated that Genesis Group's proposal would shorten the study by 12 to 18 months by combining Phases 1 and 2, thus saving money and time and providing better coordination. Dave asked the committee to approve the combining of the phases to expedite and better coordinate this project.

Bill Smith made a motion to approve staff's recommendation. Kathy Baughman seconded the motion and the committee approved it unanimously.

Item #6: Agency General Counsel

Jim Davis gave a brief overview of the proposed Agency General Counsel scope and relationship to the City and County attorneys' offices. He indicated the counsel would provide independent legal representation for Blueprint 2000. An evaluation committee is to be formed to review the Scope of Services and evaluate the Proposals received in response to the RFP.

Bill Smith made a motion to approve staff's recommendation. Jess Van Dyke seconded the motion and the committee passed it unanimously.

Item #7: Blueprint 2000 Underwriters

Jim Davis gave a brief overview of the agenda item. He discussed the necessity to have a team of firms to be used in future negotiated bond sales. The team will allow us to conduct negotiated sales versus only competitive sales, like the first one.

After review of Proposals submitted in response to the RFP, the Evaluation Committee has proposed the following firms to form this team:

- William R. Hough & Co.
- Raymond James & Associates, Inc.
- Banc of America Securities LLC
- Morgan Stanley & Co., Inc.
- Bear, Stearns & Co., Inc.

Burt Davy made a motion to approve staff's recommendation. Bill Smith seconded the motion and the committee passed it unanimously.

Item #8: Approval of Appropriation of Bond Proceeds

Jim Davis gave a brief overview of the agenda item. He asked the committee to approve allocation of the monies received from the Bond Sale. The allocated funds will be used to finance current projects, buy environmentally sensitive lands, payback City and County loans, and start additional projects. Mr. Davis noted that surplus funds would be invested per City policy, and would be programmed in the FY 2004 Blueprint budget. \$22.5 million has already been provided to FDOT for the right-of-way purchases on Capital Circle Northwest.

Bill Smith made a motion to approve staff's recommendation. Mike Sheridan seconded the motion and the committee passed it unanimously.

Item #9: CAC Annual Report

Kathy Archibald asked for the committee's permission and approval to develop an annual report to the City and County Commissions on the Blueprint 2000 organization, the projects and their progress. She stated that she will develop the draft layout of the report and will have something tangible to show the committee at the next meeting.

Questions and discussion followed.

Albert Trull made a motion to accept Kathy's request. Burt Davy seconded the motion and the committee passed it unanimously.

Item #10: Sensitive Lands Working Group

Kathy Archibald gave a brief overview of the agenda item. She stated that the committee is designed to assist in the identification of and acquisition of environmentally sensitive land for Blueprint 2000. She also stated that the committee would be comprised of several individuals with environmental backgrounds from the EECC, CAC, environmental/land agencies, and the public and private sectors.

The committee suggested and discussed several potential representatives to the committee. Kathy asked Dave Bright to assist in forming this committee and contacting the individuals discussed in the meeting.

Bill Smith made a motion to approve the development of the committee. Burt Davy seconded the motion and the committee passed it unanimously.

It was mentioned that Blueprint hold off on additional land purchases until the committee had developed the identification, evaluation, and acquisition criteria. It was also agreed that the Director of Blueprint could request additional organizations and representative could be added to the committee after consultation with the Chair.

Informational Items

Item #a: Blueprint Employee Update

Jim Davis introduced DeShaun Carter as the new Secretary IV with Blueprint 2000. Ms. Carter's first day is April 14, 2003.

Item #b: Web Page Address – blueprint2000.org

Jim Davis announced that the new web address www.blueprint2000.org is in effect and is

replacing the old www.salestaxupdate.com web address. The old address will still be usable for up to a year.

Item #c: Bond Sale Results

Jim Davis announced that the Bond Sale went extremely well. He announced Raymond James & Associates won the overall bid.

Item #d: General Engineering Consultant: Request to Negotiate

Mr. Davis announced that a decision had been made regarding the selection of the GEC. He stated the LPA Group was selected and that a few things needed to be ironed out prior to completing and signing the contract.

Item #e: Relocation of the Blueprint Office

Jim announced the Blueprint 2000 Office will be moving due to lack of space available to us in the Amtrak Station. He stated the new building currently being investigated is owned by the City and is being evaluated for needed repairs and renovations, but any money spent by us on improvements will be deducted from our lease agreement. He also explained the building was larger and more cost effective, giving Blueprint 2000 a \$600,000 cost avoidance by being able to house the General Engineering Consultant. The move is not expected to take place until later in the year.

Item #f: CAC Attendance

Kathy Archibald addressed the committee member's attendance at all the meetings. She stressed the importance of attending the meetings for quorum satisfaction. She also stated that Dr. John Hutchinson, the Senior Citizens representative, had resigned and will be replaced.

Unagendaed Items

There were none.

There being no further business, the meeting adjourned at 7:03 p.m.