

## Blueprint 2000 TCC Meeting Minutes

Monday, October 7, 2002

Amtrak Station

2:00 pm – 5:00 pm

Meeting called to order at 2:10 pm by Tony Park, Chairperson.

### Attendees:

Kristen Anderson

Kathy Archibald

Tom Ballentine

David Bright

Greg Burke

John Buss

Jim Davis

Shelonda Gay

Edgar Grant

Theresa Heiker

Val Hubbard

Vince Long

Gabriel Menendez

Anil Paniker

Tony Park

Michael Wright

Bill Woolery

### Agenda Modifications

Mr. Davis stated that Consent- Item # 2: Changes to the Interlocal Agreement had been removed from the agenda.

### Informational Items

Mr. Park asked if there were any questions regarding the informational items that were provided (Item #a: September 23, 2002 Intergovernmental Agency follow-up report and Item #b: Request for Proposal- Bond Counsel). There were no questions.

Jim Davis introduced David Bright as the newest member of the Blueprint 2000 staff. David was hired as the Planning Manager. Mr. Davis gave a brief summary of Mr. Bright's job history and experience.

### Consent Items

Ms. Heiker stated that there should be a change to the minutes regarding Item #7, LiDAR Funding. She stated that the 3<sup>rd</sup> line of the 1<sup>st</sup> paragraph should state that "the technology has an accuracy to render 2 foot contours" instead of "the technology has an accuracy of approximately 2 feet". She further stated that the 2<sup>nd</sup> line of the 2<sup>nd</sup> paragraph should state that "it generated 4 foot contours but the accuracy did not approach 4 feet" instead of "system was accurate up to 4 feet".

Mr. Park requested that a summary of the votes for each meeting is provided.

Mr. John Buss stated that he wanted to clarify his vote and that the selection of projects should be based on technical data, not necessarily location.

The minutes for the June 3, 2002 Technical Coordinating Committee Meeting will be corrected to reflect the above-mentioned changes.

Ms. Heiker moved approval of the consent items 1 & 3 with the appropriate corrections. The motion was seconded and passed unanimously.

#### Presentations/Action

#### **Item #4: Corridor Management Update**

Mr. Greg Burke stated that the consultant staff from Center for Urban Transportation Research (CUTR) would be present to provide the Intergovernmental Agency (IA) with a first report of their work. They will present an assessment of current community practices as well as recommendations related to corridor management within Tallahassee-Leon County. This report is the first work product associated with the Tallahassee-Leon County Corridor Management Program project and will provide a basis from which further project development activities will proceed. He further stated that there would be a seminar on October 15, 2002 for City and County development review and transportation staff. This seminar would discuss access management and corridor preservation issues.

This was an informational item; no action was required by the committee.

Mr. Vince Long asked if there would be further discussion of Consent - Item #B request for Proposal- Bond Counsel. Mr. Davis stated that Blueprint would use the County's request for proposal (RFP) for Bond Counsel as the baseline model and that Blueprint's Scope of Services and RFP would be issued by the end of October. He mentioned that a selection committee would be established and he anticipated that it would be presented to award at the December IA meeting.

#### **Item #5: Blueprint Draft Master Plan**

Mr. Davis reviewed the draft Master Plan for Blueprint 2000 and stated that the Intergovernmental Agency, Blueprint 2000 Program Master Plan is a document that will prescribe targets for the various phases of each of the Blueprint projects while providing an overview of the entire program. Further, that the Master Plan, once completed, will be the baseline program document for Blueprint. He mentioned that this plan is currently in draft and is subject to change. Mr. Davis stated that the purpose of this agenda item is solely to inform the committee of the status of the plan and to request input on the development. He stated that the

cost of borrowing money has not yet been incorporated within the Master Plan and that the Blueprint Finance Advisor, Public Financial Management, Inc., will commence this review within the next 30 days.

There was discussion of the stormwater facilities, greenway acquisition and construction for Capital Circle NW (CCNW). There was discussion of Blueprint working with the Department of Transportation (DOT) on the status of their design on CCNW and how we combine our desires with their plans before they are too far along to make changes if necessary.

There was further discussion of various projects within the master plan, Right of Way (ROW) costs and how the projects would work together.

This was an informational item; no action was required by the committee.

#### **Item #6: Blueprint 2000 Legal Support**

Mr. Davis stated that he had discussed this issue with both the City and the County Attorneys and that they all felt that the best solution would be to hire outside counsel that would advise the IA on policy issues only. He stated that the City and/or the County attorneys would handle the day-to-day mechanics, such as acquiring ROW, working on contracts, etc. Mr. Davis further stated that the details would be worked out in the future. He further stated that he had not discussed this issue with Ms. Favors or Mr. Alam.

This was an informational item; no action was required by the committee.

#### **Item #7: Funding for Construction for Capital Circle Northwest**

Mr. Davis stated that Commissioner Winchester requested that funding for the construction of Capital Circle Northwest be committed to enable businesses to develop by removing the concurrency limitations currently associated with the roadway. He further stated that Commissioner Deputy proposed a comprehensive plan amendment that provides that property owners who donate right of way along CCNW will be given 10 years of concurrency exemptions in return for their donation.

Val Hubbard stated that the Comp. Plan amendments had not been adopted and that several issues were under discussion such as, lowering Level of Service (LOS) on CCNW and/or getting rid of vested trips. There was further discussion of both Commissioners' initiatives and how they would impact a recommendation by the committee.

Ms. Heiker moved to defer any decision on funding the construction of CCNW until the joint City/ County Commission has acted on the Comprehensive Plan amendment and until there is a response to the request for federal funding for CCNW that has previously been submitted. Mr. Wright seconded the motion. The motion passed unanimously.

**Item #8: Exception to Annual Performance Audit**

Mr. Davis stated that he recommended deferring the audit because there is limited auditable performance activity during 2002. He stated that he had spoken with Mr. Alam and that he was not in favor of the audit at this point. He further stated that he had not spoken with Ms. Favors.

Ms. Heiker moved to defer the Blueprint 2000 performance audit until 2004 because there is limited auditable performance. Mr. Grant seconded the motion.

The motion carried 7-2. Mr. Davis and Mr. Buss cast the dissenting votes.

**Unagendaed Items**

There was discussion of the need for state and federal energy office analysis as to the future of petroleum supplies/sales and what this could do to Blueprint 2000 revenues.

There being no further business, meeting adjourned at 4:45 p.m.