

**TALLAHASSEE – LEON COUNTY  
BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY**

**Meeting Minutes  
September 20, 2010**

**5:00 pm, City Commission Chambers**

**MEMBERS PRESENT**

**County**

Commissioner Akin Akinyemi  
Commissioner Bryan Desloge, Vice Chair  
Commissioner Bob Rackleff  
Commissioner Jane Sauls  
Commissioner Cliff ThaeII

**City**

Commissioner Andrew Gillum  
Commissioner Debbie Lightsey  
Commissioner Gil Ziffer

**CITY/COUNTY STAFF**

Dave Bright, Blueprint 2000  
Jim Davis, Director, Blueprint 2000  
Claire Forbes, Blueprint 2000  
Phil Maher, Blueprint 2000  
Shelonda Meeks, Blueprint 2000  
Gabriel Menendez, COT

George Reynolds, Blueprint 2000  
Harry Reed, CRTPA  
Angela Richardson, Blueprint 2000  
Debra Schiro, Blueprint 2000  
Patrick Twyman, COT

**OTHERS PRESENT**

Richard Barr, Kimley-Horn  
Linda Figg, Figg  
Scott Helzer, FSU  
Carlana Hoffman, Quest\*  
Mark Llewellyn, Genesis Group  
Maribel Nicholson-Choice, Greenberg Traurig\*  
Denny Pate, Figg  
Gary Phillips, The LPA Group\*  
\* Indicates Blueprint 2000 Consultant

Margie Quillman, The LPA Group\*  
Jim Shepherd, Jacobs Engineering\*  
Dave Snyder, The LPA Group\*  
Charles Stratton, Broad & Cassel  
Lamar Taylor, Chair, CAC  
Latesa Turner, Jacobs Engineering\*  
Jeff Walters, Figg  
Alisha Wetherell, Kimley-Horn

Vice-Chairman Bryan Desloge called the meeting to order at 5:05 p.m. He stated that he wanted to recognize the two longest serving, outgoing members of the Intergovernmental Agency, Commissioner Debbie Lightsey and Commissioner Bob Rackleff. He made remarks on his relationship with both of them and presented them both with Blueprint 2000 paraphernalia. Commissioner Rackleff thanked Commissioner Desloge and made remarks. Commissioner Lightsey also thanked Commissioner Desloge and made remarks.

Commissioner Desloge further stated that the Blueprint Intergovernmental Agency Attorney, Maribel Nicholson-Choice, had been recognized on a national level as a “Best Lawyer in America for 2011”.

**I. AGENDA MODIFICATIONS**

Mr. Davis stated that there were no agenda modifications.

## **II. CITIZEN'S ADVISORY COMMITTEE (CAC) CHAIRMAN'S REPORT**

Mr. Lamar Taylor, CAC Chairman, stated that the CAC approved the EECC nomination of Richard Drew for the natural science/biologist appointment. He stated that the CAC had also approved the CONA nomination of the current president Christic Henry to represent CONA.

Mr. Taylor stated the CAC was pleased to hear of the additional HUD funding for Capital Cascade Trail Segment 1 provided through the City. He further stated that the members were pleased with the outcome of the performance report which shows that Blueprint is a highly regarded and highly effective organization. Mr. Taylor mentioned that the Capital Circle SE project was being closed out with approximately \$5.5 million remaining in the budget, which shows that Blueprint 2000 is able to complete a project on time and under budget. He stated that the CAC was in favor of the remaining funds being transferred to Capital Circle - Tram Road to Woodville Highway and to Capital Cascade Trail Segments 3 & 4.

## **III. INFORMATION ITEMS**

### **1. CAC Meeting Minutes (June 3, 2010)**

This item was presented as informational only.

### **2. Capital Circle Southeast: Woodville Highway to Crawfordville Road – Design/Build Project**

This item was presented as informational only.

### **3. Capital Circle Southwest PD&E Study Update**

This item was presented as informational only.

### **4. Capital Cascade Connector Bridge Design Consultant**

This item was presented as informational only.

### **5. Capital Cascade Trail - Segment 1 Update (Franklin Boulevard)**

This item was presented as informational only.

Commissioner Gillum stated that related to Agenda Item #2, he wanted to see the score sheets with the ranking of the four firms. Mr. Davis said that the final rankings were (1.) CW Roberts, (2.) M. Inc., (3.) Sandco, and (4.) Anderson-Columbia. He stated that M. Inc.'s bid was \$90,000 less than C.W. Roberts, however C.W. Roberts had a higher technical score. Mr. Davis stated that he would get Commissioner Gillum a copy of the score sheets per his request.

Commissioner Ziffer asked how long the terms of CAC members typically were. Mr. Davis stated that the CAC bylaws stated three years; however, CONA has recently chosen to appoint their president whose terms are only one year. He stated that the staff was working with CONA to get the terms aligned.

**IV. CONSENT ITEMS**

**6. IA Meeting Minutes: June 21, 2010**

**RECOMMENDED ACTION:**

Approve minutes as provided.

**7. Citizens Advisory Committee Appointments**

**RECOMMENDED ACTION:**

**Option 1:** Approve the following nominations:

**Representative from the EECC - Natural Scientist/Biologist:** Richard Drew

**Representative from the Council of Neighborhood Associations:** Christic Henry

**8. Close-out of Capital Circle Southeast from Connie Drive To Tram Road and Transfer of Remaining Funds**

**RECOMMENDED ACTION:**

**Option 1:** Approve the transfer of remaining funds from Capital Circle Southeast from Connie Drive to Tram Road to Capital Circle Southeast from Tram Road to Woodville Highway and to Capital Cascade Trail Segment 3 & 4.

**9. Proposed 2011 IA, TCC and CAC Meeting Schedules**

**RECOMMENDED ACTION:**

Option 1: Approve the dates as presented.

**10. Capital Circle NW/SW Update**

**RECOMMENDED ACTION:**

**Option 1:** Authorize the advertisement for Construction Services for the Capital Circle NW/SW Project, from south of US 90 (West Tennessee Street) to north of SR 20 (Blountstown Highway), at a cost not to exceed \$40.5 million, which includes \$2.75 million for Construction Engineering and Inspection (CE&I) services and a 10 percent contingency. This will be a Design, Bid, Build Contract.

1. Authorize staff to initiate the procurement process for the selection of a Construction Firm for the Capital Circle NW/SW project, from south of US 90 to north of SR 20, to include advertisement and selection of the lowest responsible bidder, per Federal guidelines.
2. Authorize the Intergovernmental Management Committee to negotiate and award a contract with the selected firm and if negotiations are unsuccessful be authorized to move to the next lowest responsive bidder in sequence.

**Commissioner Ziffer moved approval of the consent agenda.** Commissioner Sauls seconded the motion. **The motion carried unanimously 7-0.**

Commissioner Rackleff stated that he has some questions and comments regarding item #4.

#### **4. Capital Cascade Connector Bridge Design Consultant**

Commissioner Rackleff stated that only one of the concepts for the project featured shade and that shade is very important to pedestrians and bicyclists. Commissioner Desloge asked Linda Figg to provide a presentation of the concepts that were on display in the chambers.

Mrs. Linda Figg provided the Board with a presentation of the four concepts and noted that they were inspired by nature. She reviewed all of the concepts and stated that Figg used a system of public involvement meetings in order to gain public input and approval for the final design. She discussed the materials and features that are possible for the bridge.

There were comments and compliments by the commissioners.

**Commissioner Thael was present from this point forward.**

Commissioner Desloge called to order the public hearing on the Blueprint 2000 budgets.

#### **VI. PUBLIC HEARING - 5:30 pm**

##### **15. Proposed FY 2011 Blueprint Operating Budget**

Mr. Davis stated that staff had brought the proposed budget to the Board for review and comments at their June 2010 meeting. He stated that the final allocated cost for City administrative services had been approved by the City which resulted in a \$2,600 increase to the proposed budget. He further stated that there was a typo in the resolution for the Allocated Costs. The correct amount for this line should be \$54,823 instead of \$54,652; however, the totals for the budget are correct.

#### **RECOMMENDED ACTION:**

Adopt FY 2011 Operating Budget and related Budget Resolution.

Commissioner Ziffer asked how many employees Blueprint 2000 had. Mr. Davis stated that there were seven Blueprint employees, six who are employed by the City and one who is employed by the County. He further stated that the remaining members of the staff are the General Engineering Consultants.

There were no speakers present for the item.

**Commissioner Gillum moved approval of the Blueprint 2000 Operating Budget with the corrections that were noted by Mr. Davis. Commissioner Lightsey seconded the motion. The motion carried unanimously 8-0.**

**16. Revised Master Plan and Proposed FY 2011-FY 2015 Blueprint Capital Budget**

Mr. Davis stated that staff had brought the proposed budget to the Board for review and comment at their June 2010 meeting.

**RECOMMENDED ACTION:**

Approve the Revised Master Plan & FY 2011-2015 Capital Budget as presented at the June 21, 2010 IA meeting and appropriate Fiscal Year 2011 of the Capital Budget and Related Budget Resolution.

There were no speakers present for the item.

**Commissioner Sauls moved approval of the Blueprint 2000 Master Plan and FY 2011-2015 Capital Budget.** Commissioner Gillum seconded the motion. **The motion carried unanimously 8-0.**

Commissioner Rackleff stated that he would like to point out the declining curve of the Blueprint 2000 budget. He stated that it was time to start thinking about extending the sales tax in order to continue the momentum of the program.

Commissioner Desloge stated that the public hearing portion of the meeting was closed.

**V. PRESENTATIONS/ACTIONS/DISCUSSIONS**

**11. Coal Chute Pond: Right-of-Way Acquisition and Resolutions**

**RECOMMENDED ACTION:**

**Option 1:** Approve the Resolutions allowing the acquisition of the ten (10) privately owned parcels required for the construction of the Coal Chute Pond regional stormwater facility.

**Commissioner Gillum moved approval of resolution #2010-03.** Commissioner Ziffer seconded the motion. **The motion carried unanimously 8-0.**

**Commissioner Rackleff moved approval of resolution #2010-04.** Commissioner Gillum seconded the motion. **The motion carried unanimously 8-0.**

**Commissioner Sauls moved approval of resolution #2010-05.** Commissioner Rackleff seconded the motion. **The motion carried unanimously 8-0.**

**Commissioner Lightsey moved approval of resolution #2010-06.** Commissioner Akinyemi seconded the motion. **The motion carried unanimously 8-0.**

**Commissioner Thael moved approval of resolution #2010-07.** Commissioner Sauls seconded the motion. **The motion carried unanimously 8-0.**

**Commissioner Ziffer moved approval of resolution #2010-08.** Commissioner Desloge seconded the motion. **The motion carried unanimously 8-0.**

**Commissioner Akinyemi moved approval of resolution #2010-09.** Commissioner Gillum seconded the motion. **The motion carried unanimously 8-0.**

**Commissioner Gillum moved approval of resolution #2010-10.** Commissioner Lightsey seconded the motion. **The motion carried unanimously 8-0.**

**Commissioner Sauls moved approval of resolution #2010-11.** Commissioner Lightsey seconded the motion. **The motion carried unanimously 8-0.**

**Commissioner Gillum moved approval of resolution #2010-12.** Commissioner Ziffer seconded the motion. **The motion carried unanimously 8-0.**

## **12. Cascade Park Update**

Mr. Davis stated that the purpose of this item was to show the Board what has been happening since construction began in Capital Cascade Park. There were pictures showing the progress of the park and Mr. Davis provided a description of what was happening in each photo. He stated that there was additional contamination found on the site which had been cleaned up and would continue to be cleaned up as it is found. He further stated that staff had been prepared for this contingency and was working with the EPA and with consultants to ensure that the contamination does not delay the project.

### **RECOMMENDED ACTION:**

No action required, presented as information only.

## **13. Capital Cascade Trail - Segments 3 and 4 Design Update**

Mr. Davis stated that the purpose of the agenda item was to request that the brook and trail concept not be considered in the segment 3 & 4 design per the input received from citizens during the FAMU Way extension meetings.

### **RECOMMENDED ACTION:**

**Option 1:** Approval to not incorporate the “brook” Option in Segment 3 between Wahnish Way and Coal Chute Pond.

**Commissioner Gillum moved staff’s recommendation.** Commissioner Ziffer seconded the motion.

Commissioner Gillum asked if the vote would preclude the use of a water feature for the project. Mr. Davis stated that it wouldn’t. Commissioner Rackleff stated that water features are a must for this project. Mr. Davis confirmed with Commissioner Akinyemi that there would be water features in the park in the form of fountains that used potable water. Commissioner Akinyemi

asked the staff to research alternatives to the potable water since it was the most expensive water. Mr. Davis stated that staff would look at all alternatives and that the water in the fountains would be safe to be in children's mouths due to chlorine treatment. Commissioner Lightsey stated that she was in favor of there being some reference to the fact that there was a stream in the area that was outfall from the Cascades which was the main attraction for the area. Commissioner Ziffer suggested that there should be markers in segment 3 that refer to the history of the area and the water features. **The motion carried unanimously 8-0.**

#### **14. FY 2009 Performance Evaluation**

Mr. Davis stated that the IA bylaws require a yearly fiscal and performance audit of the program. He stated that the performance audit was conducted by Florida State University. He introduced Dr. Scott Helzer who would provide the Board an overview of the Performance Audit that was submitted to the Board for review.

Dr. Helzer stated that his department had conducted the performance audit for the past three years. He stated that the terms used to describe Blueprint 2000 were superior, excellent and an organization devoted to the community. He further stated that the Commissioners and consultants who provided input for the performance audit stated that Blueprint has a dedicated staff that is rated best in class as an Intergovernmental Agency.

#### **RECOMMENDED ACTION:**

Review and provide comments on the FY 2009 Performance Audit.

#### **VII. CITIZENS TO BE HEARD**

There were no additional citizens to be heard.

#### **VIII. ITEMS FROM MEMBERS OF THE COMMITTEE**

There were no items presented.

#### **IX. ADJOURNMENT**

There being no further business, Vice-Chairman Desloge adjourned the meeting at 5:58 pm.

**APPROVED:**

**ATTEST:**

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**Brian Desloge**  
Vice-Chairman of Blueprint 2000 IA

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**Shelonda Meeks**  
Secretary to Blueprint 2000 IA