

**TALLAHASSEE – LEON COUNTY  
BLUEPRINT 2000 INTERGOVERNMENTAL AGENCY**

**Meeting Minutes**

**June 21, 2010**

**3:00 pm, City Commission Chambers**

**MEMBERS PRESENT**

**County**

Commissioner John Dailey  
Commissioner Akin Akinyemi  
Commissioner Bryan Desloge  
Commissioner Bill Proctor  
Commissioner Jane Sauls  
Commissioner Cliff Thaeil

**City**

Commissioner Debbie Lightsey  
Commissioner Mark Mustian, Chair  
Mayor John Marks

**CITY/COUNTY STAFF**

Dave Bright, Blueprint 2000  
Jim Davis, Director, Blueprint 2000  
Shelonda Meeks, Blueprint 2000  
Phil Maher, Blueprint 2000  
Tony Park, Leon County  
Harry Reed, CRTPA  
George Reynolds, Blueprint 2000

Angela Richardson, Blueprint 2000  
Debra Schiro, Blueprint 2000  
Rita Stevens, COT  
Anita Favors Thompson, City Manager  
Jay Townsend, COT  
Patrick Twyman, COT

**OTHERS PRESENT**

Richard Barr, Kimley-Horn  
Paco de la Fuente  
Gerald Ensley, Tallahassee Democrat  
Larry Kelley, PBS & J  
Bryant King, DRMP  
Kelly Layman  
Mark Llewellyn, Genesis Group  
Bethany Markley  
Nancy Markley  
Maribel Nicholson-Choice, Greenberg Traurig\*  
Gary Phillips, The LPA Group\*  
\* Indicates Blueprint 2000 Consultant

Margie Quillman, The LPA Group\*  
Ed Ringe, The LPA Group\*  
Eric Rosenstein, PBS & J  
Dave Snyder, The LPA Group\*  
Faye Taylor  
Lamar Taylor, CAC  
Frank Terraferma  
Latesa Turner, Jacobs Engineering\*  
Alisha Wetherell, Kimley-Horn  
Ryan Wetherell, Kimley-Horn

Chairman Mark Mustian called the meeting to order at 3:10 p.m. He mentioned that there wasn't a quorum of the Board until Mayor Marks arrived and recommended that the Board review items that didn't require Board action until Mayor Marks arrived.

**I. AGENDA MODIFICATIONS**

Mr. Davis stated that there was an agenda modification: **Item #7 - Capital Cascade Trail – Segment 1 – Authorization to Negotiate a Supplemental Agreement to Design Segment 1 Flood Relief Project and to Amend the Master Plan to Incorporate any Additional Funding Received** was being pulled from the Consent Agenda for discussion.

## **II. CITIZEN'S ADVISORY COMMITTEE (CAC) CHAIRMANS REPORT**

Mr. Lamar Taylor, CAC Chairman, stated that the CAC recommended approval of the FY 2011 Operating Budget and the FY 2011- FY 2015 Capital Budget and noted that there was significant committee discussion on how to make the Operating Budget documentation more user friendly for next fiscal year. He further stated that the CAC recommended approval of David C. Jones, Luciano Ramos and himself as members of the CAC. Mr. Taylor stated that Capital Cascade Trail - Segment 1 relating to Franklin Boulevard flood relief improvements generated discussion from the committee and the public. He stated that the CAC voted to extend the existing contract with Genesis Group to carry out the design phase of a \$1.7 M improvement all the way to Park Avenue and that if additional money was made available eventually extend the project north to Tennessee Street. He mentioned that the CAC also voted to recommend to move into the design phase for Capital Cascade - Segment 3, provided that there is additional input from FAMU.

## **III. INFORMATION ITEMS**

### **1. CAC Meeting Minutes (February 11, 2010 and April 8, 2010)**

This item was presented as informational only.

### **2. Capital Circle Southeast: Woodville Highway to Crawfordville Road – Design/Build Project**

This item was presented as informational only.

### **3. Cascade Park Update**

This item was presented as informational only.

Mr. Davis stated that he recommended that the Board move to the review of the Blueprint 2000 Operating and Capital Budgets (Agenda Items 11 and 12) since they didn't require a vote of the Board according to the policy.

## **11. Proposed FY 2011 Blueprint Operating Budget**

Mr. Phil Maher, Blueprint 2000 Capital Projects and Finance Manager, stated that the operating budget was a no growth budget with a less than 1% increase to the total operating budget. He stated that the salaries portion doesn't show an increase other than for fringe benefits, and that once the City and County budgets have been finalized, that Blueprint requests the higher salary adjustment of the City or the County.

### **RECOMMENDED ACTION:**

Review and comment on the FY 2011 Operating Budget.

## **12. Revised Master Plan and Proposed FY 2011-FY 2015 Blueprint Capital Budget**

Mr. Phil Maher, stated that the Blueprint Finance Committee met and their recommendation was that there be no change in the growth rate used for the Master Plan. He stated that the increases

that are shown were due to grants and donations that are outlined in the agenda item which resulted in a \$10.3M increase to the Master Plan.

Commissioner Akinyemi stated that he agreed with the no changes to the budget and he asked how the Gulf oil spill would affect the budget. Mr. Maher stated that the budget was developed before the oil spill and that for the short-term there was no effect.

Commissioner Proctor asked if there was a possibility of moving projects from the outer years forward to take advantage of the cost savings that the present economy provides. Mr. Davis stated that there were no projects that could be accelerated any further than they currently are based upon budget constraints. He stated that by the end of the year Blueprint 2000 hoped to have \$100M worth of construction going on in Leon County.

**RECOMMENDED ACTION:**

Review and comment on the revised Master Plan.

Chairman Mustian stated that he would like to move on to Item #7 that was pulled from consent for discussion and to allow citizens to be heard on the issue.

**V. PRESENTATIONS/ACTIONS/DISCUSSIONS**

**7. Capital Cascade Trail - Segment 1 - Authorization to Negotiate a Supplemental Agreement to Design Segment 1 Flood Relief Project and to Amend the Master Plan to Incorporate any Additional Funding Received**

Mr. Davis reiterated information in the agenda item regarding the history of the project and stated that there was an opportunity to take advantage of \$1.7M of Hurricane Fay funding which would allow Blueprint to make improvements to Segment 1. He stated that the Board's direction was to explore options that were not "throw away" solutions and to incorporate the original concept of the box culvert. He further stated that because Blueprint is positioned to be able to capitalize on money that becomes available, the opportunities are beginning to present themselves more and more. He stated that there were limitations on the money, i.e. that the money needs to be spent within two years and for that reason staff was requesting to use an existing contract in order to move the design along quickly. Mr. Davis stated that anything that Blueprint does will improve the flooding situation at Leon High School. He reiterated the benefits of the construction of the box culvert and where they would tie into Capital Cascade Park and, if extended with additional funding, Leon High.

**Mayor Marks was present from this point forward.**

**RECOMMENDED ACTION:**

**Option 1:**

- A. Authorize the Director to negotiate a Supplemental Agreement with Genesis Group for an amount not to exceed \$ 330,000 which includes a 10% contingency to model the St. Augustine Branch (SAB) from CCT Segment 2 to LHS parking

- lot and to design the Segment 1 Flood Relief Improvement Project from the Segment 2 (Pensacola Street) Northern Terminus to north of Park Avenue.
- B. Authorize the Director, if additional funding becomes available, to negotiate a Supplemental Agreement with Genesis Group for an amount not to exceed \$350,000 which includes a 10% contingency to design the remaining section of Franklin Boulevard from north of Park Avenue to Tennessee Street, or to the LHS parking lot.
  - C. In addition to the FEMA funding, provide authorization to amend the Master Plan and incorporate into the Capital Budget any additional funding which may be identified and received for the Segment 1 Flood Relief Project.

**Commissioner Lightsey moved staff's recommendation for discussion.** Commissioner Proctor seconded the motion.

Commissioner Proctor stated that he would like provide input from the Florida Bar and that access to their offices be considered during the process. Mr. Davis stated that the Florida Bar was concerned with the closing of cross streets (Jefferson Street) that access their facility. He stated that no cross streets or median openings would be closed and that would address the concerns that the Florida Bar has stated.

Commissioner Akinyemi stated that Mr. Davis had discussed several figures related to the project and asked whether staff would need to bring the item back before the Board depending on the final amount of money that becomes available. Mr. Davis stated that the staff's recommendation was to have the Board authorize the amendment to the Master Plan and incorporate any additional funding which may be identified and received for Segment 1. This would prevent delaying the project.

Commissioner Lightsey asked what the potential source was of the additional \$2.5M. Mr. Davis stated that the funds are from federal money that was earmarked for a project relating to Hurricane Fay. He further stated that the additional \$2.5M came from a City project to stabilize the St. Augustine Branch/Central Drainage ditch. It was recently determined that that project would require the purchase of right-of-way and that the Fay money needs to be spent within two years. Mr. Davis further stated Blueprint can compete for \$1M of the \$311M federal HUD grant. Commissioner Lightsey asked what would happen to the City project that resulted in the \$2.5M. Mr. Davis stated that he didn't know but that he would get an answer. Commissioner Lightsey stated that she needed assurance that there would be funding for the City project should money for the right-of-way be obtained in the near term, and that moving the money upstream wouldn't hamper the overall City project. Mr. Davis stated that was what was driving the transfer of the money to Blueprint -- the requirement that the money be spent within two years. He stated that the purchase of right-of-way on the City project would take at least one year, and cause the money to be lost.

Frank Terraferma, resident of 641 E. College, stated that he would like the Board to support the \$1.5 solution to reduce flooding on Franklin Boulevard. He showed the Board a photo of flooding in the area from 1969 and stated that nothing has changed since then. He asked that the Board move forward with the improvements.

Nancy Markley, resident of 9796 Sidney Lane stated that she had grown up on College Avenue. She further stated that her parents purchased property there 45 years ago and her mother continues to have to deal with the flooding. She asked that the Board take steps to resolve the problems in the area.

Kelly Layman, resident of Franklin Boulevard, stated that there were two lives lost due to the flooding on Franklin and at the parking lot at Leon High School. She stated that she voted for the original concept of the Capital Cascade greenway and that she supported the work that Blueprint 2000 was doing in placing the culverts along Franklin Boulevard to relieve the flooding. She further stated that she didn't support a Band-Aid approach that didn't include Leon High School.

Mayor Marks stated that he needed to let the Board know that he owns property on Franklin Boulevard. Attorney Maribel Nicholson-Choice stated that he shouldn't cast a vote on the issue.

Commissioner Akinyemi asked whether the \$2.5M would include the portion of the culvert that connects to Leon High School. Mr. Davis stated that it would. Commissioner Lightsey asked if that portion hedged on federal approval within a certain timeline. Mr. Davis stated that staff needed to verify what the census tract is to the north side of Tennessee St. and not just to the south side of Tennessee St. to determine if the project is eligible to use the money. He stated that the FEMA requirement was that this project was a Letter Of Map Revision (LOMAR) versus a Conditional Letter Of Map Revision (CLOMAR), and that Blueprint 2000 has six months following the completion of the project to apply for that document. Commissioner Proctor expressed his support of Commissioner Lightsey's motion.

Commissioner Akinyemi asked if the box culverts could be used only at the intersection crossings along Franklin allowing an open ditch, stream approach that was outlined in the Tallahassee Democrat weeks before the IA meeting. He recommended that Blueprint 2000 contact the gentleman from the article so that he could provide into to the engineering firm for a different perspective to ensure that the outcome of the study wouldn't be predetermined. Mr. Davis stated that the Board had approved the concept of Franklin Boulevard years ago which included a box culvert during the concept review. He stated that what was before the Board was approval of the design and construction of a box culvert for the full length of Franklin Boulevard. He stated that there were problems with the open ditch concept, such as turn lanes and the safety of the open ditch.

Commissioner Mustian stated that when the EECC was discussing the Franklin Boulevard Segment, they determined that it wouldn't be feasible to narrow Franklin from 4-lanes to 2-lanes with sidewalks and trails due to the volume of traffic. He stated that he would like to see multi-use bike lanes rather than turn lanes in the design of Franklin Boulevard.

Commissioner Lightsey stated that she supported the box culvert concept and that she expected to see pedestrian crossings, bike lanes and a planted median and not just a corridor to carry vehicles.

**The motion carried 8-0 with Mayor Marks abstaining to vote.**

**IV. CONSENT**

**4. IA Meeting Minutes: March 1, 2010**

**RECOMMENDED ACTION:**

Approve minutes as provided.

**5. Citizens Advisory Committee Appointments**

**RECOMMENDED ACTION:**

**Option 1:** Approve the following nominations:

**Representative from the Disabled Community:** David C. Jones

**Representative from the Education Community:** Luciano Ramos

**Financial Expert with Bonding Experience nominated by the EECC:** Lamar Taylor

**6. Relocation of Blueprint 2000 Office**

**RECOMMENDATIONS:**

1. Authorize the Executive Director to pursue the relocation of the Blueprint Office and to negotiate a lease with the Landlord.

2. Authorize the Intergovernmental Management Committee to approve and finalize any lease agreement with the Landlord.

**8. Capital Cascade Trail - Segments 3 and 4 Design Update: Request Approval to Initiate the Design Phase for Segment 3 From South Adams Street to Gamble Street**

**RECOMMENDED ACTION:**

**Option 1:**

1. Approval to initiate the design phase for Capital Cascade Trail Segment 3.

**9. Springhill Road Corridor Improvement Concept Report**

**RECOMMENDED ACTION:**

**Option 1:**

1. Accept the Concept Report regarding future improvements to Springhill Road between Capital Circle SW and Orange Avenue.

2. Instruct CRTPA staff to identify Springhill Road as a future four-lane roadway from Capital Circle SW to Orange Avenue in the CRTPA Regional Mobility Plan currently under development, and correspondingly instruct Planning Department staff to incorporate the segment into the Right-of-Way Needs Map in the Transportation Element of the Tallahassee-Leon County Comprehensive Plan.

**Commissioner Desloge moved to approve the consent agenda. Commissioner Lightsey seconded the motion. The motion carried unanimously 9-0.**

**V. PRESENTATIONS/ACTIONS/DISCUSSIONS**

**10. Election of Intergovernmental Agency Vice-Chair**

**RECOMMENDED ACTION:**

That the Agency conduct an election for a Vice-Chairperson in accordance with the approved By-Laws.

**Commissioner Sauls moved to nominate Commissioner Desloge. Commissioner Proctor seconded the motion. The motion carried unanimously 9-0.**

**VI. CITIZENS TO BE HEARD**

There were no additional citizens to be heard.

**VII. ITEMS FROM MEMBERS OF THE COMMITTEE**

There were no items presented.

**VIII. ADJOURNMENT**

There being no further business, Chairman Mustian adjourned the meeting at 3:50 pm.

**APPROVED:**

**ATTEST:**

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**Mark Mustian**  
**Chairman of Blueprint 2000 IA**

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**Shelonda Meeks**  
**Secretary to Blueprint 2000 IA**