

Blueprint 2000 TCC Meeting Minutes

Monday, June 2, 2003

Amtrak Station

2:00 pm – 5:00 pm

Meeting was called to order at 2:05 pm by Gabriel Menendez, Chairperson.

Attendees (**TCC members in bold**):

Kathy Archibald

Bruce Barrett

David Bright

Jim Davis

Shelonda Gay

John Gard

Blas Gomez (for John Buss)

Phyllis Gray

Dinah Hart

Theresa Heiker

Val Hubbard

John Kraynak

Vince Long

Gabriel Menendez

Eric Rosenstein

Debra Schiro

Bill Woolery

Michael Wright

Agenda Modifications

Informational Items

Item #a: IA/MPO Meeting Schedules

Jim Davis discussed the IA/MPO meeting schedules and issues related to holding both meetings on the same day. Bruce Barrett stated the Planning Department explored how other MPOs were conducting meetings. He stated that Ocala was the only other MPO holding their meetings late in the day like the Tallahassee/Leon County MPO. Most MPOs conducted meetings on Tuesday morning. Mr. Barrett maintained the MPO staff would propose they meet on the 1st and 3rd Tuesday's of the month. He also noted those Tuesdays are not the Tuesdays of the County Commission Meetings. This change is pending for both Commissions' approval. Jim Davis proposed there be a meeting scheduled at a later date to schedule all meetings for next year (IA, MPO, etc.). Further discussion followed. He also noted the meetings were being changed too frequently.

Item #b: Intergovernmental Agency Subcommittee Formation

Jim Davis discussed the proposal by Commissioner Mustian to form a subcommittee to look at Capital Circle issues, including Springhill Road (design, alternate traffic lanes, etc.) Mr. Davis stated the make-up of the group, two (2) City and two (2) County commissioners is great. It will definitely help make the process easier on this important issue. Mr. Davis stated that the group consists of the following Commissioners: Comm. Rackleff, Comm. Mustian, Comm. Proctor, and Mayor Marks. Jim Davis announced the first sub-committee meeting is scheduled for June

5th. He also stated that the mission of the sub-committee is to decrease the amount of time the IA discusses this issue and to allow the sub-committee to speak on behalf of both Commissions.

Item #c: Prioritization of Capital Circle

Jim Davis discussed the issues surrounding segments of Capital Circle. He stated that the MPO and Blueprint 2000 staff went back and reviewed the cost estimates for Capital Circle segments. We needed to prioritize the projects for Capital Circle because we are currently \$200+ million short to do the complete Blueprint package. The method used for prioritizing was ADT (Average Daily Trips). Using just Blueprint 2000 funds all the projects they wanted to do as well as the Capital Circle NW segment from Hwy.90 to Hwy.20 can be accomplished using Option 1 or Option 2 of the plan. Mr. Davis stated the difference between Option 1 and 2 is that Option 2 includes improvements to Springhill Road and Option 1 does not (Option 1 includes the widening of Capital Circle from SR 20 to Orange Avenue). Jim also explained the Budget charts. Further discussion followed.

Item #d: Capital Cascades Trail

David Bright addressed the issue surrounding the St. Augustine Branch/Capital Cascade Trail agenda item originally approved at the May 19th IA meeting. He stated that because of a quick motion and second, the IA approved Option 1 of the agenda item, which authorized Phase 1 only. Staff's recommendation was for Option 2, which allowed the combining of Phase 1 and 2 which will be more time and cost effective. The Agency is currently in discussion with Genesis Group to begin Phase 1. Further discussion followed.

Item #e: Capital Circle NW Scope of Services EPD&E (US 90 to Orange Avenue)

Jim Davis announced that FDOT has agreed to develop the Scope of Services for the EPD&E for Capital Circle NW from US 90 to Orange Avenue at no cost. HDR of Pensacola is the contracted consultant to assist FDOT with developing the Scope. Further discussion followed.

Item #f: Memorandum of Agreement-Northwest Florida Water Management District

Jim Davis discussed the agreement with NFWMD was to be drafted by their attorney. To date, the agreement has yet to be drafted. The issue is still being pursued. This agreement not being developed may have caused missed opportunities to purchase properties or the rights to property. The Sensitive Lands Working Group must also be formed to assist in the effort.

Consent Items

Item #1: April 8, 2003 Technical Coordinating Committee Minutes

Item #2: Technical Coordinating Committee Bylaw Changes

Michael Wright made a motion to approve both items under consent. Vince Long seconded the motion and the committee approved it unanimously without discussion.

Presentations/Action

Item #3: Sensitive Lands Working Group

Dave Bright discussed the logistics of the Sensitive Lands Working Group. He stated the group was designed to identify, prioritize, and acquire environmentally sensitive property as mentioned in the Acquisition Strategy for Sensitive Lands. The tentative members of the working group are as follows:

Economic and Environmental Consensus Committee: **Nancy Miller**
Citizens Advisory Committee: **Jess Van Dyke**
Northwest Florida Water Management District: **Tyler Macmillan**
Tall Timbers Research Station: **Kevin McGorty**
Ochlockonee River Soil and Water Conservation District: **Sean McGlynn**
The Nature Conservancy: **Richard Hilsenbeck**
Private Sector Real Estate Expertise/Appraiser: to be determined
Public Sector Real Estate Expertise: to be determined
Private Sector Environmentalist/Scientist: **Helge Swanson**

Staff:

Tallahassee-Leon County Planning Department: **Craig Diamond**
County Growth Management Department: **Jill Weisman**
Blueprint 2000: **Dave Bright**

Mr. Bright further stated the group will consist of experts on environmental issues in Tallahassee and Leon County, focusing on which areas are most sensitive and when and how they should be acquired or preserved. Dave also mentioned that the group's focus will be on the St. Marks headwaters, areas west of Capital Circle NW and SW, and other areas proposed in the Blueprint 2000 report for purchase or preservation.

Item #4: Operating Budget Approval

Dinah Hart discussed the Operating Budget. She stated the budget will be \$1.3 Million for Fiscal Year 2004. Light discussion followed Dinah's presentation. Michael Wright made a motion to accept the Budget as is; Bruce Barrett seconded and the committee passed it unanimously.

Item #5: Agenda Preparation Policy

Jim Davis discussed several concerns regarding the preparation of the agenda. Jim stated that the staff developed a policy outlining agenda development and modification. He further stated that after the staff develops the agenda, it would go to the IA chairperson. Once the agenda is approved by the Chair, the agenda becomes locked from further modification. Only the chair can approve modifications. He also discussed the scheduling of the IA meeting. He stated that he received an email from Commissioner Lightsey inquiring about the schedule. He noted a policy regarding scheduling. He stated that any Commissioner wanting to reschedule a meeting must do so through the Chair. The Chair must contact Blueprint 2000 staff before a meeting will be considered for rescheduling.

Michael Wright made a motion to accept the staff's recommendation with the modifications of adding a definition for "Directors", re-titling the policy: Meeting, Agenda and Schedule Development Policy, and noting that all appropriate (excepting time sensitive items) should pass through the TCC/CAC for a recommendation. Vince Long seconded it, and was passed unanimously by the committee.

Item #6: Scope of Services - CUTR Land Bank Study

Jim Davis briefly discussed this agenda item, which was to request that CUTR assist the Agency in developing a Land Bank program by researching information on best practices and assist in drafting a Land Bank policy. Debra Schiro also provided insight regarding the proposed CUTR Scope of Services. She stated that the City Attorney's Office and the Real Estate Department were in the works of trying to develop a policy that may be similar to what CUTR is doing and what Blueprint desires.

Michael Wright made a motion to table issue of requesting CUTR assistance until September, to allow Legal to develop their policy. Vince Long seconded the motion, and the committee passed it unanimously.

There being no further business, the meeting adjourned at 3:00 p.m.